

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – NOVEMBER 5, 2008

MEMBERS PRESENT: Steadman, Kerber, Moss, Pilcher, Powell, Tello, and Turley

MEMBERS ABSENT: Emm

STAFF PRESENT: Keller, Anderson, Mayes, and Voss

CALL TO ORDER: Steadman called the Board of Health meeting to order at 5:30 p.m., with no corrections to the agenda.

PUBLIC PRESENT:

MINUTES: Steadman requested approval for the minutes of October 1, 2008, and noted that there was a correction. The Gary Johnson Dental Extraction clinic is going to be November 8th instead of November 11th.

Powell/Kerber moved and seconded the approval for the corrected minutes of October 1, 2008. Motion carried.

CONSENT AGENDA - November

1. Bills to be Paid (September 2008)		
Health Department	112-61	\$288,741.75
Dental Sealant	102-61	21,759.28
WIC	103-61	29,108.13
Preventive	105-61	13,053.91
Family Case Mmgent	106-61	66,989.90
AIDS/CD	107-61	20,084.23

Turley/Pilcher moved and seconded the approval for the Consent Agenda as presented. Motion carried.

COMMITTEE REPORTS: None

BOARD EDUCATION: Keller provided background information on the new Electronic Death Registration System (EDRS). He explained that several years ago Representative Dan Brady had sponsored a bill to collect \$2 from each death certificate purchase to fund a statewide electronic death certificate system. Beginning October 6, 2008, 12 pilot counties rolled out the system they include: Cass, Christian, DeWitt, Logan, Macon, Menard, Morgan, Moultrie, Piatt, Sangamon, Shelby, as well as McLean County.

Voss distributed a copy of the new death certificate form and explained the process and changes. One of the major changes is that the funeral directors will be entering information into the statewide computer system and once their share is completed, local registrars will be able to review and complete.

OLD BUSINESS: Keller requested approval for the CONTINUING GRANT, contract amendments with DHS for the FY09 WIC grant in the amount of \$29,500. The overall department WIC Grant is increased from \$371,000 to \$385,500 and the breastfeeding consultant agreement increases from \$2,500 to \$17,500. An additional \$2,500 was awarded for breastfeeding activities. The department

has received approximately \$20,000 annually to help support the WIC breastfeeding peer counselor and breastfeeding activities. The original contract appropriated was for only \$2,500 for this purpose. The amendment restores the breastfeeding peer counselor appropriation and breastfeeding activities agreements to their FY08 levels. Keller stated that the overall WIC program increase will likely result in a caseload modification.

Pilcher/Turley moved and seconded the approval for the CONTINUING GRANT, Contract Amendments with DHS for FY09 WIC Grant in the amount of \$29,500. Motion carried.

Keller requested approval for the FY09 IDPH Potable Water Supply Program, January 1, 2008 through December 31, 2008. Included in the packet was a letter of agreement from the Illinois Department of Public Health to continue services under the potable water supply program. Under the agreement the department receives \$50 for each active transient non community public water supply surveyed. Keller mentioned that there is a \$1200 cap.

Anderson further explained that this is for rural, private (community wells) which are inspected and surveyed by the department. He noted that Hazy Hill, Funks Grove, Mustang Sally's in LeRoy as examples.

Pilcher/Powell moved and seconded the approval for the FY09 IDPH Potable Water Supply Program, January 1, 2008 through December 31, 2008. Motion carried.

Keller requested approval for the drafts presented to the Board at the October meeting for both the Strategic Plan and Mental Health Plan. Keller further explained that both are working documents and after a new director is hired the Board could make the decision to craft full fledged documents.

Kerber/Turley moved and seconded approval for the Strategic and Mental Health plans. Motion carried.

NEW BUSINESS: Keller requested approval for the CY2009 continuing contracts, Animal Control, Dental Clinician, and Medical Advisor as presented. Keller explained that the municipal animal warden and animal control center service agreements generate approximately \$150,000 toward the animal control program's budget. These contracts are up for renewal January 1st and represent only the rural governmental jurisdictions. The number of those contracts has declined over the years, due in large measure to the lack of cost effectiveness in delivering response warden services to distant rural jurisdictions. Contracts for both the city of Bloomington and the town of Normal are established on an April 1st - March 31st fiscal year. A dental service contract renewal is extended for Dr. Jerome Mitchell and Dr. Diane Caruso. A contract level with OSF is established for Dr. Kenneth Inoue as medical advisor. The TB Board will approve the independent contract with Dr. David Skillrud as tuberculosis care and treatment clinic medical director at the January 7, 2009 meeting.

Turley/Kerber moved and seconded to approve the CY2009 CONTINUING CONTRACTS, various animal control, dental clinicians, and the medical advisor. Motion carried.

Keller requested approval for the 2009 meeting schedule. Once again, all meeting dates are scheduled for the first Wednesday of each month at 5:30 p.m. The July meeting has been moved due to the fact that July 1st is close to the 4th of July weekend and attendance may be sparse. That meeting has been rescheduled for July 8th. However, it has been the custom of the Board to cancel the July meeting unless pressing business is at hand.

Powell/Picher moved and seconded to approve the schedule of meetings for 2009 as printed. Motion carried.

Keller stated that it has been the Board's custom to cancel the December meeting and substitute an Executive Committee meeting in December to handle routine business and conduct the director's performance evaluation. The Executive meeting will be held on December 3rd at 5:30 p.m.

Kerber/Turley moved and seconded to cancel the December 3rd meeting. Motion carried.

DIRECTOR'S REPORT: Keller noted that at the Executive Committee meeting in December he will present the Asthma Education grant in the amount of \$5,000 or approval and the meeting in January of 2009 as a Consent Agenda item.

Keller stated that during early December both the recruitment ad and brochure for replacement of the director's position will be sent to local health department, the Pantagraph, County Website, and other publications.

Keller explained that with the resignation of County Veterinarian Dr. Randy Brunswick, staff is working on a veterinarian services agreement which will include emergency services for animals. An update will be provided at the January Board meeting.

STAFF REPORTS: Anderson reported for the Environmental Health division that there are 772 food establishments currently licensed in McLean County.

5:50 p.m. Tello arrived

Anderson noted that the division is not seeing as many plan proposals for new food establishments in the county and only received three for October, although two new establishments recently opened - El Toro and Walgreens on South Main in Bloomington.

Anderson explained that staff is planning a classroom instruction for January or February to educate food permit holders on amendments to the State food code. This will be a PowerPoint presentation and is going to be offered so that there are no surprises to food establishment operators when they are inspected under the new code.

Anderson reported that sign posting for the Smoke-Free Illinois act has been confirmed with 605 establishments and no major violations have occurred although staff has worked with a couple facilities and there is an upcoming compliance meeting scheduled on November 6th with one establishment.

Mayes noted that the Personal Health Services Division has been holding flu clinics in the community and have four more planned and have plenty of available vaccine. Recently, the Department sold 150 doses to a neighboring county. Tello inquired when we would stop offering vaccine or return it. Mayes noted that staff will continue to vaccinate so long as the supply lasts. Pilcher offered that flu vaccines are still effective in March or April. Keller explained that the County buys vaccine in a bulk rate with other local health departments to reduce the cost. Vaccine under the bulk purchase agreement cannot be returned for credit.

Mayes reported that with the stable staff in CD that area has seen recent increases in services. She shared some statistical numbers for comparison.

Mayes explained that the dental clinic continues to be busy. The next available appointment for the children's dentist is January 13, 2009, the dental hygienist is December 15th, and the next available adult dentist appointment is January 2nd. She reminded everyone that the Gary Johnson Extraction clinic will be held November 11th.

BOARD ISSUES: None

ADJOURN: Tello moved and the Board of Health meeting was adjourned at 6:05 p.m.