

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – AUGUST 5, 2009

MEMBERS PRESENT: Steadman, Emm, Pilcher, Powell, Tello, and Turley

MEMBERS ABSENT: Kerber and Moss

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, Nolen, and Voss

CALL TO ORDER: Steadman called the Board of Health meeting to order at 5:32 p.m., with no corrections to the agenda.

PUBLIC PRESENT:

MINUTES: Steadman requested approval for the minutes of June 3, 2009.

Turley/Pilcher moved and seconded the approval for the minutes of June 3, 2009. Motion carried.

CONSENT AGENDA:

1. Bills to be Paid, May 2009		
Health Department	112-61	\$339,793.26
Dental Sealant	102-61	23,588.11
WIC	103-61	32,133.44
Preventive Health	105-61	12,256.43
Family Case Mngmt	106-61	68,401.18
AIDS/CD	107-61	17,214.64
2. Bills to be Paid, June 2009		
Health Department	112-61	\$298,305.28
Dental Sealant	102-61	28,305.28
WIC	103-61	30,482.84
Preventive Health	105-61	13,002.07
Family Case Mngmt	106-61	64,713.89
AIDS/CD	107-61	18,127.66

Powell/Turley moved and seconded the approval for the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: None

OLD BUSINESS: Howe requested approval for the CONTINUING grants for both the animal warden and animal control center intergovernmental agreements with the City of Bloomington and the Town of Normal. The Town of Normal's agreements run April 1, 2009 through March 31, 2010 and the City of Bloomington's agreements cover the period May 1, 2009 through April 30, 2010. All the agreements include a modest 1% increase in an attempt to assist local municipalities during the current fiscal downturn being experienced by most government entities. Both municipalities were reminded that this assistance is a one-time proposition that could only be possible as a result of savings from the early retirement option that several senior staff took advantage of during May of this year.

Coverston Anderson noted that the Town of Normal quickly accepted the amended proposals but that Bloomington hesitantly complied after exploring alternative options to providing animal control services from other sources. After much discussion and research on their part, they agreed to the contract rates. Coverston Anderson also explained that discussion had ensued at the Bloomington City Council meeting regarding responsibilities surrounding deer in residential areas and the contractual obligations of animal control to respond to wildlife calls in the City of Bloomington. Staff explained the responsibilities under the contract and the response limitations resulting from the Department of Natural Resources (DNR) regulations. Council members appeared satisfied with staff response.

NEW BUSINESS: Howe explained that a request was received by the McLean County Circuit Court, through the Chief Judge, for appointment of a Health Department representative to the Criminal Justice Coordinating Council. The coordinating council is designed to pull together a series of County affiliated service organizations and judicial system representatives to attempt formulating some solutions to dealing with jail overcrowding. The Court is recruiting representatives from the City of Bloomington, Town of Normal, their respective police departments, PATH, and other social service organizations including the Health Department to see if there are some system adjustments that can be explored to address the jail overcrowding issue prior to initial incarceration.

Turley inquired if this was in response to the department's drug court participation.

Howe explained that he felt the invitation was an attempt to get as many community representatives as possible to explore the universe of options to impact this multi-faceted problem. The Health Departments participation in the Drug Court establishment certainly made us a prime candidate for further involvement, but not the sole cause gauging by the diversity of the participating representatives.

5:39 Tello arrived.

Howe responded that the first initial meeting was being held on October 1st and that he plans to attend to review and see how the department can assist in a coordinating an organized solution. After much discussion, Steadman suggested that Howe attend the October 1st meeting and look at the possible demand for future participation and assess the ability to support the goals of the Council. The Board will determine the level of commitment the Health Department can afford to offer after further review.

Howe requested approval for the Summer Food program, FY09 (CONTINUING) grant, May 1, 2009 through August 31, 2009. This is an annual contract with the Illinois Department of Public Health. Under the contract the department provides food sanitation inspections for several summer food programs within the McLean County. The department is reimbursed \$100 for regular inspections, \$50 for re-inspections and \$25 for inspection visits where no operation is currently in place. Anderson further explained that most of those facilities provide milk and a snack and have food catered in. Howe explained that the maximum reimbursement available under the grant is \$300 and includes inspection and follow up reports.

Tello/Pilcher moved and seconded the approval for the Summer Food program grant. Motion carried.

Howe requested approval for the Tanning Facilities Inspection grant. This CONTINUING grant for FY10 runs July 1, 2009 through June 30, 2010. This annual contract is with the Illinois Department of Public Health. Under the contract, the department provides tanning facility inspections reimbursed at \$150 for each new facility and \$100 for each renewal. Howe explained that the contract is reimbursed \$3,000. Anderson stated that they annually visit about 26 facilities and the operators are receptive and well prepared for the inspection process. Powell inquired about what is

involved in a routine inspection. Anderson noted that staff inspects linens; eyewear; correct tanning bulbs for each machine; and clientele logs which includes screenings for medication and skin categorization. Powell inquired if it included checking for signed consent forms. Anderson explained that yes it does.

Turley/Emm moved and seconded the approval for the Tanning Facilities Inspection grant. Motion carried.

Howe requested approval for the amendment to FY09/10 CDC Asthma Community Collaborative (CONTINUING) grant September 1, 2008 through August 31, 2009. The annual contract is with the Illinois Department of Public Health. The amendment increases the grant total by \$2,000 from the original \$5,000 award to \$7,000. Under the \$7,000 contract, the department provides asthma education to teachers and child-care providers to aid in the reduction and prevention of acute asthma episodes.

Turley/Pilcher moved and seconded the approval for the amendment to the FY09/10 CDC Asthma Community Collaborative (CONTINUING) grant. Motion carried.

Howe requested approval for the Lead Poisoning Case Management grant (CONTINUING) covering both FY10 and FY11 July 1, 2009 through June 30, 2011. This annual contract is with the Illinois Department of Public Health. Under the two year, \$22,000 IDPH grant, the department will continue to provide childhood lead poisoning prevention services in accordance with the Lead Poisoning Prevention Act for children in McLean County. Nolen explained that lead testing is done with the WIC clients and that approximately 120 to 130 screenings are submitted each month. Tello inquired if it was children. Nolen stated that it was. Pilcher inquired about the ages of the children. Nolen stated that children up to age five. Pilcher inquired if a questionnaire was also completed about lead risks. Nolen stated that yes it was.

Tello/Powell moved and seconded that approval for the Lead Poisoning Case Management grant. Motion carried.

Howe requested approval for FY10 DHS CONTINUING GRANTS for WIC, Family Case Management, and Teen Parent services. The Illinois Department of Human Services grants run, July 1, 2009 through June 30, 2010. Funding for WIC, a federally subsidized program, increased by 5% over the FY09 level. Base funding is set at \$374,900 with a \$2,500 bonus award for breastfeeding participation and a \$13,300 one-time SFY10 award. The total WIC award also includes \$2,500 funding for the breast feeding peer counselor program and \$1,000 for the Farmers' Market Nutrition program. Overall funding totaled \$394,200. Caseload assignment has been set at 2,807. For FY10, the overall contract for the Family Case Management program is \$402,418. This is identical to the reduced contract award for FY09. Funding is based upon the county's number of HFS eligible pregnant women and infants as a percentage of the entire state. Family case management services are separated into funding for case management and DCFS ward medical case management. The specialized Teen Parent Program and the DCFS Healthworks programs have been noticeably reduced from the FY09 levels of \$88,473 to \$22,268 and \$72,300 to \$54,900 respectively for FY10. \$75,985 is set aside for the All Our Kids (AOK) Birth to Five Network. \$60,000 is allocated the Child Care Nurse Consultant contract which provides services in collaboration with the Child Care Resource and Referral Network.

Nolen explained that staff was involved in a conference call on July 27th designed to solicit various counties response to recent cuts in funding. Peoria County is suspending services. Howe noted that department staff is holding off on response action pending notification from DHS on further funding availability. Tello inquired about timelines. Nolen hopes to hear something by the end of the month regarding the final awards. Pilcher inquired about the funding status of the Teen Parent Services program. Nolen explained that on July 15th, staff was involved in a conference call and

haven't heard back from DHS on final contract allocations. Tello inquired about how current operations are being handled. Howe noted that one staff member has been shifted to FCM and that the department plans to maintain current operations until final notifications are complete. As far as Teen Parent services, staff is working a check prioritization plan that allows the Department to allocate services to the teens approaching graduation status. Tello inquired about a waiting list. Nolen stated that outreach services are not routinely offered during the summer break period. The range of outreach efforts will be determined once award totals are finalized. Howe agreed that the department is providing limited services and preparing alternative staffing plans that will next month best match final accrual levels.

Turley inquired about invoice turn around timelines. Howe noted that grant payments have been surprisingly prompt for the last quarter of FY09. On the other hand Health and Family Services, (HFS) payments for services is longer than 90 days behind. Steadman inquired about the status of the Healthworks program and clients still being served. Howe explained that yes and the priority is to meet all requirements reminding the Board that the department does have some money in fund balances. Howe also mentioned that the grant includes \$15,000 in new funding.

Emm/Turley moved and seconded the approval for the DHS CONTINUING GRANTS for WIC, Family Case Management, and Teen Parent services, FY10, July 1, 2009 through June 30, 2010. Motion carried.

DIRECTOR'S REPORT: Howe reported that at June's meeting he had given an overview on the Oral Health grant application. The Department has been notified it has been awarded \$8,145 for Fy10. He will bring that grant to the September meeting for approval.

Howe introduced, Cathy Dreyer as the new fiscal manager of the Health Department and mentioned that she was formally the Asst Co. Treasurer.

Howe shared that he, as well as, Dr. Steadman received letters from the IDPH approving him as the Director of the McLean County Health Department.

Howe informed the Board that Cathy Coverston Anderson was awarded the Leadership Award from the State at the Emergency Preparedness conference on July 16, 2009. This award reflected the level of commitment Coverston Anderson has dedicated to the emergency preparedness efforts for McLean County. This is an honor for both the Health Department and the County.

Howe reported that he as well as Coverston Anderson met with Mark Jontry, director of Regional Office of Education to address the issues of H1N1 preparedness and to begin planning efforts to address further activities. Currently, the CDC guidelines have prioritized children ages 6 months to 24 years of age as a target group to receive vaccinations. Mr. Jontry is arranging a meeting with school nurses in McLean County for planning purposes as well as prevention education.

Coverston Anderson distributed an overview document to explain the current plan and noted that updates can be found at www.flu.gov. Staff has heard that vaccine should be available on October 15th, and staff is working out details including the number of required doses and final target populations. Pilcher agreed that one dose probably won't be effective. Tello inquired about how far apart the vaccinations should be scheduled. Pilcher noted that at this time that is unknown. Coverston agreed that at this time there are a lot of unknown or unanswered questions but additional updates continue daily from CDC. Coverston Anderson also mentioned that seasonal flu clinics have currently been set for October. The Department is hoping that early shipments of seasonal vaccine will allow the schedule of the dates to be accelerated.

Howe reported that the CFY10 budget had been submitted to the County

on July 10th and a meeting with the County Administrator's office is planned for August 17th.

Howe shared that our current public health communication specialist, Bree Davis had resigned effective August 7th. Resumes are being received and reviewed at this time.

Howe explained that the department has been without computers for three days due to server problems. Staff is working with the County IT department to replace the server and working out department schedules to handle the transition.

Howe reviewed the anecdotes contained in the packet.

Lastly, Howe stated that the Board will be working to distribute the unallocated funding for mental health services originally targeted for ODC prior to the decision to close their doors. The FY10 allocation for ODC was \$266,180. Staff recommended that these resources provided to community agencies that can provide services to ODC clients at alternative sites in the community. Howe mentioned that both marcfirst and United Cerebral Palsy had hired some of the ODC staff. A process similar to the annual funding requests can be utilized to review potential services options by the Board. Tello inquired about UCP's presence in McLean County. Howe noted that they've expanded their operation to the Bloomington Normal area and are primarily located in Springfield. Tello noted that the UCP is a very professional well run organization. Turley inquired if UCP has applied to the Health Department. Howe will have to follow up. Coverston Anderson reported that a community forum was held to explain what losses have occurred with the closing of ODC and explore the community impact of reductions in mental health funding. Steadman stated that Board can review options in September to parallel services that mirrored what was lost from ODC.

STAFF REPORTS: Anderson reported for the Environmental Health Division that the World Health Organizations recent report of tanning beds being a carcinogen has created dialogue; concerning the finding that tanning before age 25 increases the risk to 75% of developing melanoma.

Anderson stated that staff inspected 26 food vendors at the County Fair with no major incidences but that staff was out three days involved with those inspections.

Anderson reviewed the Departments current about the West Nile virus grants which we have two currently; the surveillance and the prevention. He was notified by IDPH not to depend on the second year of the surveillance grant funding due to budget cuts. Anderson also explained that to-date the County hasn't had any positive birds, mosquito's, or human cases. Anderson noted that IDPH sent a report indicating the numbers are low in the Chicago area as well and that only 12 counties had positive cases this year. Anderson speculated that it was because the summer had been unusually cool and rainy.

Coverston Anderson reported for the Animal Control program noting that it has been a busy summer. Both Marshall Thomson, animal control director and the County Veterinarian, Dr. Pearl hosted area vets at the Animal Control Center to explain the day-to-day operations of the animal control program. The visit was well received and hopefully it was a relationship builder. Coverston Anderson also mentioned the Departments efforts to link appropriate information sites like the Department of Natural Resources utilizing the current Web page.

Coverston Anderson stated that staff is in the process of interviewing candidates for vacancies at the center. There were 23 applicants. Coverston Anderson also mentioned the additional Department vacancies for the CD coordinator position, the emergency preparedness coordinator, and the AmeriCorp volunteer.

Coverston Anderson talked about a volunteer for the HIV/AIDS program who has agreed to be an outreach worker to one of the target groups for the grant. One of issues was the development of an outreach program, VIBES, which stands for “very informed brothers engaged in survival”. Coverston Anderson spoke briefly about the recent outreach event held at the Salvation Army. There were 17 HIV tests and 39 STD exams provided and it was a successful program despite the hot weather.

Nolen reported that the AOK program will be having a program review next week. The FCM program still has a nurse vacancy and they hope to offer the OSSI position to an applicant and get that vacancy filled.

Nolen explained that the July WIC caseload was at 2,821 and 85% satisfying the requirements under the breastfeeding initiative. The goal was 70%. The department has applied for a one-time funding grant of \$18,000 for the peer counselor program. Nolen reviewed the WIC food package changes in response to the new food guidelines. The changes included eliminating infant fruit juices and the addition of baby food, whole grains, fruits, vegetables and low fat milk for children over age 2 and whole milk for children under 2.

The WIC/FCM World Breastfeeding Fair was held here on August 4, 2009 with over 92 families visiting. WIC coupons with the new package changes were issued to over 123 clients. There were 17 outside vendors and 10 internal vendors and Merle Norman provided makeovers. It was a very successful first time event.

BOARD ISSUES: None

ADJOURN: Turley moved and the Board of Health meeting was adjourned 6:50 p.m.