

MINUTES  
McLEAN COUNTY 377 BOARD  
REGULAR MEETING – JANUARY 7, 2009

MEMBERS PRESENT: Kerber, and Turley

MEMBERS ABSENT: Tello

STAFF PRESENT: Keller, Anderson, Howe, Mayes, and Voss

CALL TO ORDER: Steadman called the 377 Board meeting to order at 6:05 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Board of Health Members: Steadman, Emm, Kerber, Moss, Pilcher, and Powell

MINUTES: Steadman requested approval for the minutes of September 3, 2008.

Turley/Kerber moved and seconded the approval for the minutes of September 3, 2008.  
Motion carried.

CONSENT AGENDA:

1. Bills – August 51,269.98
2. Bills – September 51,269.98
3. Bills – October 51,269.98
4. Bills – November 51,269.98

Kerber/Turley moved and seconded the approval for the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Keller requested approval for the 2009 meeting dates as printed on packet page 10, which was approved by the Board of Health in November. This schedule must be approved by both the 377 board and the TB board.

Kerber/Turley moved and seconded the approval for the 2009 Board meeting dates. Motion carried.

Keller requested approval for the removal of six-month contract funding. Included in the packet on page 11, to mental health, substance abuse and developmental disabilities service contracts following County Board approval of the Health Department and 377 Board budgets. The amendments simply eliminate the six-month payment restriction to allow full funding of all contracts through June 30, 2009. Both boards approved the annual funding levels for these contracts in June of 2008.

Turley/Kerber moved and seconded the approval for the removal of six-month contract funding. Motion carried.

STAFF REPORT: None

ADJOURN: Kerber moved and the 377 Board meeting was adjourned at 6:08 p.m.

MINUTES  
McLEAN COUNTY T.B. BOARD  
REGULAR MEETING – JANUARY 7, 2009

MEMBERS PRESENT: Steadman, Kerber, Pilcher, and Powell

MEMBERS ABSENT: Tello

STAFF PRESENT: Keller, Anderson, Howe, Mayes, and Voss

CALL TO ORDER: Steadman called the T.B. Board meeting to order at 6:08 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Board of Health Members: Emm, Moss, and Turley

MINUTES: Steadman requested approval for the minutes of September 3, 2008.

Pilcher/Powell moved and seconded the approval for the minutes of September 3, 2008.  
Motion carried.

CONSENT AGENDA:

- |                     |             |
|---------------------|-------------|
| 1. Bills - August   | \$23,715.63 |
| 2. Bills - Sept     | 23,694.80   |
| 3. Bills - October  | 23,476.50   |
| 4. Bills – November | 19,830.45   |

Pilcher/Powell moved and seconded the approval for the Consent Agenda as printed. Motion carried.

STAFF REPORTS: Mayes reviewed page 59 in the packet and noted that currently there are two DOT clients.

OLD/NEW BUSINESS: Keller requested approval for the 2009 meeting schedule. As discussed in the 377 Board meeting the schedule also needed approved by the TB Board.

Pilcher/Powell moved and seconded the approval for the 2009 TB Board meeting schedule.  
Motion carried.

Keller requested approval for the CY09 renewal contract with the TB Medical Consultant Dr. David Skillrud.

Pilcher/Kerber moved and seconded the approval for the CY09 contract renewal with Dr. David Skillrud. Motion carried.

ADJOURN: Kerber moved and the TB Board meeting was adjourned at 6:10 p.m.

MINUTES  
McLEAN COUNTY HEALTH DEPARTMENT  
REGULAR MEETING – JANUARY 7, 2009

MEMBERS PRESENT: Steadman, Kerber, Moss, Pilcher, Powell, and Turley

MEMBERS ABSENT: Tello

STAFF PRESENT: Keller, Anderson, Howe, Mayes, and Voss

CALL TO ORDER: Steadman called the Health Department Board meeting to order at 5:31 p.m., with no corrections to the agenda.

MINUTES: Steadman requested approval for the minutes of November 5, 2008.

Moss/Powell moved and seconded the minutes for November 5, 2008. Motion carried.

Steadman requested approval for the minutes of the Executive Session held December 3, 2008.

Powell/Turley moved and seconded the approval for the minutes of the Executive Session of December 3, 2008. Motion carried.

CONSENT AGENDA:

1. Bills to be Paid - November ( October 2008)

Health Department	112-61	\$316,768.00
Dental Sealant	102-61	23,324.15
WIC	103-61	29,055.43
Preventive Health	105-61	11,231.30
Family Case Mngemt	106-61	64,092.81
AIDS/CD Control	107-61	13,543.72
2. Bills to be Paid - December (November 2008)

Health Department	112-61	\$279,377.65
Dental Sealant	102-61	20,023.62
WIC	103-61	29,110.22
Preventive Health	105-61	13,845.77
Family Case Mngemt	106-61	65,473.82
AIDS/CD Control	107-61	14,192.48
3. Six Month Mental Health Contract Extension
4. CHS Detention Facility Mental Health Contract
5. CONTINUING GRANT - West Nile Vector Surveillance - \$19,000
6. CONTINUING GRANT – Bloomington-Normal Water Reclamation District
7. CONTINUING GRANT – IDPH, McLean County Asthma Coalition \$5,000
8. County Board Budget Amendments, WIC and Dental Program

Turley/Moss moved and seconded the approval for the Consent Agenda as printed. Motion carried.

5:33 p.m. Pilcher arrived

COMMITTEE REPORTS: Howe reported for the Scott Commission noting that the meeting was held on December 10, 2008 and included a discussion of the Eye Program. Since May 1, 2008, the beginning of the fiscal year, 1028 clients have been seen in the eye clinic which averages 147 appointments per month.

Howe noted that the Commission is working on the 2009/2010 Budget and plans to finalize it in March.

Howe explained that the Gary Johnson Dental Extraction Clinic held on November 8<sup>th</sup> was very successful with 133 clients being served.

5:35 p.m. Kerber arrived

**OLD BUSINESS:** Keller requested approval for the CONTINUING GRANT, Susan G. Komen, Friends for Life, in the amount of \$30,000, April 1, 2009 through March 31, 2010. Keller explained that the target population for outreach and health promotion efforts includes: Hispanic women, African American women, rural women and women over 50 years of age.

Emm/Turley moved and seconded the approval for the CONTINUING GRANT, Susan G. Komen, Friends for Life, in the amount of \$30,000, April 1, 2009 through March 31, 2010. Motion carried.

Keller requested approval for the CONTINUING GRANT, IDPH Vital Records Surcharge wherein IDPH pays the department its share from the Death Certificate Surcharge Fund. The department collects \$2.00 for first and second copies of death certificates as required by state law. The state of Illinois rebates \$.50 of that payment to help support the department's efforts under the electronic death certificate program for a total of \$5,309 for the current fiscal year.

Pilcher/Moss moved and seconded the approval for the CONTINUING GRANT, IDPH Vital Records Surcharge, in the amount of \$2.00 per copy. Motion carried.

Dr. Emm stated that her office had received a call from the public health department alerting them to increased incidences of syphilis and was interested in knowing more about it. Mayes responded that she would do some research and let the Board know of her findings.

Keller requested approval for the NEW GRANT, IDPH, Vaccine Storage Grant in the amount of \$700 to subsidize purchase of a commercial grade refrigerator to expand storage capacity for vaccines under the federal Vaccine for Children program. IDPH is shipping expanded lots of vaccine to local health departments providing childhood vaccinations under the program. This is a one-time grant from IDPH.

Mayes further explained that the commercial grade refrigerator will be able to hold larger quantities of vaccine. Moss inquired how much vaccine. Mayes further explained that it is three to four months of immunization vaccine given in the clinic.

Emm/Powell moved and seconded the approval for the NEW GRANT, IDPH, Vaccine Storage Grant in the amount of \$700. Motion carried.

**DIRECTOR'S REPORT:** Keller reported that at the February meeting he has asked, Tom Barr, director of Center for Human Services to come and explain changes in psychiatrist reimbursement and funding. Keller noted that Illinois Department of Human Services fee-for-services funding and federal Medicaid rules narrow the scope of coverage and that the CHS psychiatric program will undergo severe reductions absent local intervention.

Keller explained that at the February meeting he will request approval for the second \$5,000 MRC grant which provides for on-going training.

Keller updated the Board on the response for the director's search. There have been about 15 applications thus far. The Search Committee may hold a meeting after the February Board meeting to discuss and review the applications. The goal will be to narrow the field of applicants for further consideration.

**STAFF REPORTS:** Anderson reported for the Environmental Health division noting that the quarterly report was contained on pages 39 through 42 in the packet. Anderson explained that the food program is holding steady and the well and septic numbers are down. Anderson did state that there is a proposed subdivision which is the first since March of 2006 which is a positive. The division has seen an increase of one septic installer which is the first licensed female installer in the County.

Anderson explained that the division has seen an increase in the number of private individuals wanting water testing. The geothermal program numbers are up which Anderson speculated may be related to possible tax incentives and concerns related to fluctuating fuel prices.

Anderson stated that there are approximately 110 food establishments left to make sure no-smoking signs are posted. Anderson explained that there is a proposal to replace the recent closed World Market with an organic grocery store. Moss inquired if there are restaurants closing due to the economy. Anderson replied that they haven't seen that yet. Moss inquired about the restaurant that closed in Lexington. Anderson stated that it chose to close after the fire; however the division has received proposals withdrawn from both Red Lobster and Starbucks. Anderson noted that as of today, 40 establishments have not paid their 2009 food permit fees. Staff will be sending out 3<sup>rd</sup> notices if payment is received by January 21<sup>st</sup> and there will be a grace period before the establishments will have to close.

Howe reported for the Animal Control program noting that the quarterly report was contained on page 43 in the packet pointing out that there has been an increase of 8% in the number of dogs vaccinated for rabies year-to-date and a 3.5% increase in cats being vaccinated and overall there has been an increase of 61% in activity in animal bite investigations. Howe stated that Dr. Gary Pearl has filled the recent county veterinarian resignation of Dr. Brunswick.

Howe reported that the Administration Division report was on packet pages 45-54 and pointed out that it is anticipated that the Department will end 2008 adding revenue to all three tax funds with \$100,000 in Fund 112, \$45,000 in Fund 111, and \$6,000 in Fund 110. Howe stated that the major difference between FY07 and FY08 is collecting and posting of tax revenue for 2008. Tax bills were late last quarter due to the conversion to one bill but pay off evidenced with collection of 94.5% budgeted taxes collected by September 30, 2008.

Howe explained that staff vacancies for the first half of 08 kept overall personnel expenses close to 2007 levels. Supplies' spending is up minimally but contractual costs are down from 2007 basically because of the expenses for the power restoration project. Howe also mentioned that capital expense is down from 2007 level due to the replacement of two animal control trucks in 2007.

Mayes reported for the Personal Health Services division noting that the quarterly report was contained on pages 55 through 59 and stating that there has been plenty of activity. Staff has been interviewing for the both positions of coordinator and of public health nurse in the family case management program.

The dental clinic continues to be busy and the next available appointment for the children's dentist is March 17<sup>th</sup>, the dental hygienist is February 3<sup>rd</sup>, and the adult dentist is March 6<sup>th</sup>. Dr. Caruso, the children's dentist and the hygienist will be working extra hours on Thursdays.

Mayes explained that the increase in CD contacts was related to the bat activity.

BOARD ISSUES: None

ADJOURN: Moss moved and the Board of Health meeting was adjourned at 6:05 p.m.