

McLean County Criminal Justice Coordinating Council
Executive Committee Meeting Minutes
March 15, 2011

Present: Judge Elizabeth Robb, Judge Robert Freitag, Sheriff Mike Emery, William Yoder, Jane Foster, Kim Campbell, William Scanlon, Dr. Ed Wells, Dr. Frank Beck and Max Saladino

ISU Stevenson Center Data Reports

Dr. Ed Wells (ISU Stevenson Center) distributed and explained his preliminary report on case processing intervals in Felony cases from 2007-2009. There was a lengthy discussion regarding the data as presented. Dr. Wells was asked to clarify some of the information, and provide a data set of cases which appear to have an unusual amount of jury trial settings to William Scanlon for further research.

Dr. Beck (ISU Stevenson Center) provided a table outline jail population and average length of stay. He submitted a report on the changing size and composition of the jail population.

Both will provide written summaries for the April 7, 2011 CJCC meeting, as neither will be able to be present due to previous commitments.

Graduate Assistant for CJCC

Judge Robb spoke to Terry Lindberg, County Administrator, regarding funding for the CJCC administrative staff. At the March 1 Justice Committee meeting, the funding for a part-time position was approved. The Executive Committee is to review a draft job description and job duties by March 31, with the position to be considered by the CJCC at the April 7 meeting.

Felony (CF) Case Processing Guidelines

Jane Foster (Assistant State's Attorney) circulated a draft of the guidelines for felony cases. There was a discussion regarding the application to various circumstances and the committee emphasized it is a recommendation only at this point. The Felony and Misdemeanor guidelines will be reviewed at the April 6 Criminal Division meeting.

Other

Judge Robb and Judge Freitag presented the McLean County Pre-Trial Services report. This report will be circulated to the full CJCC, and Sarg Rizvi will make a short presentation at the April 7 meeting.

The following matters were set for the May Executive Committee meeting:

- Proposal to amend CJCC bylaws
- Process for hiring / supervision of CJCC administrative staff
- Committee structure and reporting
- ISU Data Analysis

Schedule of meetings:

Full CJCC Meetings

April 7
July 7
October 6

Executive Committee Meetings (7:45 am unless noted)

May 10
June 14
August 9
September 13
November 8
December 13