

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, October 10, 2006, at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sweeney, Members Sorensen, Segobiano, Gordon, Bass, Renner, Hoselton and Bostic

Members Absent: None

Staff Present: Mr. John Zeunik, County Administrator, Mr. Terry Lindberg, Assistant County Administrator, Ms. Jude LaCasse, Assistant to the County Administrator

Other Members Present: Members Owens and Cavallini

Department Heads/
Elected Officials Present: Mr. Craig Nelson, Director, Information Services;
Ms. Jackie Dozier, County Auditor

Others Present: Mr. Daniel T. Koon; Mr. John Butler and Mr. Richard Buchanan, Candidates seeking Appointment to Board District #7

Chairman Sweeney called the meeting to order at 4:30 p.m.

Chairman Sweeney presented the minutes from the September 12, 2006 Executive Committee Meeting and the minutes from the August 22, 2006 Stand-up Committee Meeting for approval.

Motion by Bass/Renner to approve and place on file the minutes of the September 12, 2006 Committee Meeting and the August 22, 2006 Stand-up Meeting.
Motion carried.

Chairman Sweeney announced that there is one Reappointment, one Appointment and one Resignation.

Motion by Renner/Gordon to Recommend Approval of the Reappointment, Appointment and Resignation as recommended by the Chairman.
Motion carried.

Chairman Sweeney introduced the three candidates who are seeking appointment to the vacant seat in Board District #7 and indicated that each candidate is allowed five minutes to address the Committee.

Mr. Daniel T. Koon thanked the Committee for the opportunity to speak before them to express his desire to serve on the McLean County Board. He indicated that this is his first opportunity to seek an appointment to public office. Mr. Koon advised that despite his lack of experience, he looks forward to the opportunity to be involved in decision making on future County Board issues. He briefly discussed his community involvement and his extensive work and travel throughout neighboring counties, noting that this has encouraged his desire and interest to be involved in McLean County. Mr. Koon added that his intentions are to become an integral part of the County and he is seeking this opportunity to gain experience for the next two years, as well as into the future. He recognized that he has an initial lack of experience related to public office, but he feels this can be overcome by his youth, energy and sense of urgency to learn and seek results through his actions. Mr. Koon indicated that the County is faced with many important decisions, including the East Side Bypass Study, continued expansion of the Wind Farm projects and the pending Smoking Ban Ordinance. He stated that he looks forward to the opportunity of being involved in the decision-making process regarding these issues and future issues that affect McLean County. Mr. Koon asked the Committee for their support.

Mr. John Butler acknowledged the Committee and guests in the room, introduced himself and thanked the Committee for the opportunity to speak today. He informed the Committee that he and his wife moved to Bloomington in 1997, but noted that he met his wife in Bloomington 33 years ago. Mr. Butler stated that he has lived in Central Illinois for many years in various cities, including Streator and Danville. He noted that his son is an attorney in Chicago with a wife and two children, and his daughter, who is married and expecting a child, lives in Colorado. Mr. Butler stated that this Board position is an unexpected opportunity for him, as he has always been interested in politics. He indicated that he is looking forward to learning how the Board works and the responsibilities the Board handles.

Mr. Butler referred to his resume, noting that he has had a variety of experiences in Illinois. He pointed out that he owned several grain elevators at one time, then returned to the University of Illinois to receive enough credits to acquire his CPA. Mr. Butler stated that he then worked in a private enterprise for seven years and then went into the field of financial advising. He advised that he looks forward to this position on the Board and intends to be faithful in fulfilling the responsibilities of a Board member, and to be fair and deliberate in his judgments. Mr. Butler stated that it would be an honor to serve in this position.

Mr. Richard Buchanan introduced himself and noted that he lives within County Board District #7. He advised the Committee that the contents of his resume will provide relevant information for deliberation and consideration of his candidacy for this appointment. He requested the vote of Chairman Sweeney and support of the Executive Committee. Mr. Buchanan assured the County Board and staff that he will work very hard and will be faithful in attendance to meetings and other activities where his presence is needed. He reported that, if he were appointed to the Board position, he would be a quick study and he would work hard at being an effective listener. In fact, he noted that he would like to listen more and speak less, hoping the combination would speed his ability to be a functional member of the McLean County Board. Mr. Buchanan thanked the Committee.

Chairman Sweeney thanked the three candidates for their brief presentations.

Chairman Sweeney presented a request for approval of a Resolution in Recognition of Ms. P.A. "Sue" Berglund.

Motion by Hoselton/Renner to recommend approval of a Resolution in Recognition of Ms. P.A. "Sue" Berglund.
Motion carried.

Mr. Tari Renner, Chairman, Justice Committee, reported that the Justice Committee brings several items for action to the Executive Committee. The first three are annual requests that can be acted upon together. The request is for approval of Intergovernmental Agreements between McLean County and the City of Bloomington, the Town of Normal and Illinois State University for Centralized Booking Services.

Motion by Renner/Bostic to recommend approval of Intergovernmental Agreements between McLean County and the City of Bloomington, the Town of Normal and Illinois State University for Centralized Booking Services – Sheriff's Department.
Motion carried.

Mr. Renner presented a request for approval of a Letter of Understanding between McLean County Board and the Regional Office of Education for McLean, DeWitt and Livingston Counties for McLean County Jail Education Program. He explained that this is a successful GED program within the jail.

Motion by Renner/Gordon to recommend approval of a Letter of Understanding between McLean County Board and the Regional Office of Education for McLean, DeWitt and Livingston Counties for McLean County Jail Education Program for the Sheriff's Department.
Motion carried.

Mr. Renner presented a request for approval of an Intergovernmental Agreement between the McLean County Sheriff's Department and the Law and Justice Commission, MTU #8. He explained that this Agreement is a requirement of the Illinois Law and Enforcement Training Standards Board. Mr. Renner advised that all member agencies must have the Agreement in order to receive state matching funds.

Motion by Renner/Bostic to Recommend Approval of an Intergovernmental Agreement by and between the McLean County Sheriff's Department and the Law and Justice Commission, MTU #8 – Sheriff's Department.
Motion carried.

Mr. Renner presented the following two requests for approval. The first is Approval of Agreement #602371 "McLean County Domestic Violence Multi-Disciplinary Team Program" between the McLean County Sheriff's Department and the Illinois Criminal Justice Information Authority. The second is approval of Agreement #603170 "McLean County Domestic Violence Multi-Disciplinary Team Program" between the McLean County State's Attorneys Office and the Illinois Criminal Justice Information Authority.

Motion by Renner/Bostic to Recommend Approval of Agreement #602371 "McLean County Domestic Violence Multi-Disciplinary Team Program" between the McLean County Sheriff's Department and the Illinois Criminal Justice Information and to Recommend Approval of Agreement #603170 "McLean County Domestic Violence Multi-Disciplinary Team Program" between the McLean County State's Attorneys Office and the Illinois Criminal Justice Information Authority.
Motion carried.

Mr. Renner presented a request for approval of a Resolution approving McLean County's continued participation with the State of Illinois Appellate Prosecutor's Office.

Motion by Renner/Gordon to Recommend Approval of a Resolution Approving McLean County's Continued Participation with the State of Illinois Appellate Prosecutor's Office for the State's Attorneys Office.
Motion carried.

Mr. Renner presented a request for approval of an Interagency Agreement between McLean County and Chestnut Health System, Inc.

Motion by Renner/Bostic to Recommend Approval of an Interagency Agreement between McLean County and Chestnut Health System, Inc. for Court Services.

Mr. Hoselton requested a review of this new request. Mr. Zeunik explained that this Agreement is for the new McLean County Drug Court. It is the first contract with a local treatment provider for referral by Drug Court for outpatient and residential in-patient treatment. Mr. Zeunik stated that the proposed Agreement has a reduced cost from September 1, 2006 through December 31, 2006 because Drug Court will have no more than six clients during that time. After January 1, 2007, the cost increases as there may be as many as 40 individuals served at that time.

Mr. Hoselton asked if the increase is based upon the number of individuals being serviced or if the increase is automatically increased to 40 individuals even though there may not be that many in the program. Mr. Zeunik stated that it is a monthly cost to the County. He indicated that the fee is based on the number of Chestnut professional staff that must be available to service the number of clients in the Drug Court Program. Mr. Zeunik advised that there is no charge for residential, as this is covered under a separate program that will not be billed back to the County. He stated that the increase in fee is related to the number of staff needed at Chestnut Health System to serve the clients.

Mr. Segobiano asked where the funds are coming from to pay this monthly fee. Mr. Zeunik replied that from September 1 to December 31, 2006, the fees will come out of the Contract Services Line Item in the Adult Probation Services Fee Fund, which is Fund #146. There are sufficient dollars available in that line item to cover the expense. Mr. Zeunik indicated that, beginning in January, the fees will be provided through a Line Item in the Health Department's budget, which

covers services such as these. This has been reviewed and approved by the Board of Health and Mr. Keller. Mr. Zeunik noted that there is still a possibility that the first year's expenses will be funded through an earmarked federal grant appropriation. The House of Representatives passed an appropriation of \$250,000.00 for McLean County Drug Court. This has cleared the Appropriation process in the House and cleared the House. However, because the Senate was busy with other items before they adjourned for the Election recess, they did not get to the Appropriation Bill. Mr. Zeunik stated that he understands that Senator Durbin and Senator Obama have supported the earmarked funds for McLean County in the appropriate Senate Appropriation Bill. He indicated there is still a possibility that McLean County will be awarded a federal grant, perhaps as early as next year, to pick up the expenses for the first year implementation phase of Drug Court.

Mr. Segobiano asked where the Health Department is getting the money to fund the Chestnut Health System fees beginning in January. Mr. Zeunik replied that it is coming out of a Contract Services Line Item in Health Department Fund 112.

Chairman Sweeney called for a vote on the motion.

Motion carried.

Mr. Renner presented a request for approval of Agreement #604174 "McLean County Domestic Violence Multi-Disciplinary Team Program" between Court Services and the Illinois Criminal Justice Information Authority for Court Services.

Motion by Renner/Gordon to Recommend Approval of Agreement #604174 "McLean County Domestic Violence Multi-Disciplinary Team Program" between Court Services and the Illinois Criminal Justice Information Authority.
Motion carried.

Chairman Sweeney asked if there were any further questions or comments. Hearing none, he thanked Mr. Renner.

Mr. George Gordon, Chairman, Land Use and Development Committee reported that the Land Use and Development Committee brings no items for action to the Executive Committee.

Chairman Sweeney asked if there were any questions or comments. Hearing none, he thanked Mr. Gordon.

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Ms. Diane Bostic, Chairman, Property Committee, reported that the Property Committee brings no items for action to the Executive Committee.

Chairman Sweeney asked if there were any questions. Hearing none, he thanked Ms. Bostic.

Mr. Duffy Bass, Chairman, Transportation Committee, reported that the Transportation Committee brings no items for action to the Executive Committee.

Chairman Sweeney asked if there were any questions. Hearing none, he thanked Mr. Bass.

Mr. Matt Sorensen, Chairman, Finance Committee, reported that the Finance Committee brings no items for action to the Executive Committee.

Chairman Sweeney asked if there were any questions or comments. Hearing none, he thanked Mr. Sorensen.

Mr. John Zeunik, County Administrator, introduced the review of the Fiscal Year 2007 Recommended Budget for the following departments that are under the oversight of the Executive Committee:

Information Services Department 0001-0043 can be found on pages 150-154 of the FY'2007 Recommended Budget and pages 138-141 of the Summary in the Executive Committee Packet. Mr. Zeunik reported that there is very little change in Revenue and the overall Operating Budget in FY'2007 is down 2.32% over the FY'2006 Adopted Budget. The budget includes a recommendation to add a new position of Geographic Information Technician. This position would be part of Information Services and would report to the GIS Coordinator who is also budgeted in Information Services. Mr. Zeunik reported that, as the GIS system becomes more robust and offers County Offices and Departments more tools to use, there is a need for more support, particularly as it relates to the Assessor's Office. He pointed out that the cadastral layer of the GIS is critical to the County's Property Tax system, as well as to the Illinois Department of Revenue Bulletin #810.

Mr. Zeunik reviewed the summary of the major changes in terms of line items which have increased. In many cases, the line items are budgeted at the same level as last year or have gone down. He pointed out that the biggest decrease is in the Contract Services Line Item account #706.0001. Last year, that line item was funded at \$681,500.00, and included the flyover for the update of the GIS system.

Mr. Zeunik pointed out that the summary provides information of specific capital expenses that are anticipated to be incurred in 2007. He indicated that Mr. Craig Nelson, Director of Information Services, is available for any questions.

Chairman Sweeney asked if there were any questions or comments for Mr. Zeunik or Mr. Nelson. Hearing none, he asked for a motion to accept.

Motion by Renner/Bostic to recommend tentative approval of the Information Services Department 0001-0043 FY'2007 Recommended Budget as submitted.

Motion carried.

County Administrator's Office 0001-0002 can be found on pages 8-10 of the FY'2007 Recommended Budget and pages 142-144 of the Summary. Mr. Zeunik reported that the total expenses are \$461,053.00, which represents a 4.76% increase over FY'2006.

Mr. Zeunik stated that there is no change in the staffing level in the FY'2007 Recommended Budget. He indicated that under the category Materials and Supplies, the copy and microfilm expense has increased. Other highlights include:

- Under Contractual Services, the advertising line has been reduced;
- Slight increase in Dues and Membership

Mr. Zeunik explained that the Insurance Appraisal is not an appraisal that you would typically see if you were going to buy a building or sell a building, rather it is used for insurance purposes. He advised that this fee has not been increased in over ten years. This is the first proposed fee increase that the County has received, and it is a modest increase. He expects that, when the renovations to the Law and Justice Center are completed and all of the offices have moved into their respective spaces, an actual physical insurance appraisal will be done for all County facilities.

Mr. Segobiano asked if a list of projected expenses for Schooling & Conferences for all County offices could be made available. Mr. Zeunik replied that he can provide that list to the Committee.

Chairman Sweeney asked if there were any questions for Mr. Zeunik. Hearing none, he asked for a motion to accept.

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Motion by Gordon/Bostic to recommend tentative approval of the County Administrator's Office FY'2007 Recommended Budget as submitted.
Motion carried.

Chairman Sweeney presented the September 30, 2006 bills as recommended and transmitted by the County Auditor for payment. The Prepaid Total is \$378,477.11 and the fund total is the same.

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Motion by Bass/Renner to recommend approval of the Executive Committee bills for September 30, 2006 as presented to the Committee by the County Auditor.
Motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 5:02 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary