

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, January 10, 2006, at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Vice Chairman Sorensen, Members Gordon, Bass, Bostic, Berglund, Hoselton and Segobiano

Members Absent: Chairman Sweeney and Member Renner

Staff Present: Mr. John Zeunik, County Administrator, Mr. Terry Lindberg, Assistant County Administrator, Ms. Jude LaCasse, Assistant to the County Administrator

Other Members
Present: Member Nuckolls

Department Heads/
Elected Officials
Present: Mr. Craig Nelson, Director, Information Services

Others Present: Ms. Connie Clifford, Chief Deputy Assessment Officer

Vice Chairman Sorensen called the meeting to order at 4:30 p.m.

Vice Chairman Sorensen presented the minutes from the December 13, 2005 Executive Committee Meeting for approval. Hearing no corrections to those minutes, Vice Chairman Sorensen advised that the minutes would stand approved as presented.

Vice Chairman Sorensen announced that there are ten reappointments, no appointments and no resignations.

Motion by Hoselton/Berglund to Recommend
Approval of the Reappointments as recommended by
the Chairman.
Motion carried.

Mr. Craig Nelson, Director, Information Services, presented four items for action to the Executive Committee. The first is a request for approval to enter into an Agreement with the Dietrich Lockard Group (DLG) to perform a survey, analyze and diagram the County's wiring infrastructure. He explained that this Agreement is to help the County plan for the evaluation of a new phone system.

Ms. Bostic asked if this would include wireless computer communications as well. Mr. Nelson replied that, at this point, there is a possibility that the County will host its own phone service rather than contracting with Verizon. He stated that that it could include wireless services within the County campus only.

Motion by Bass/Gordon to Recommend Approval to enter into an Agreement with the Dietrich Lockard Group (DLG) to Perform a Survey, Analyze and Diagram the County's Wiring Infrastructure.
Motion carried.

Mr. Nelson presented a request to enter into an agreement with the Dietrich Lockard Group (DLG) to solicit quotes for a Wireless Data Solution. He stated that a wireless project has been budgeted for data services within the County. Mr. Nelson indicated that Dietrich Lockard will make sure that any wireless solution that the County implements will not be made obsolete by the implementation of a new phone system.

Motion by Bostic/Berglund to enter into an Agreement with the Dietrich Lockard Group (DLG) to solicit quotes for a Wireless Data Solution.

Mr. Hoselton asked if the wireless system will be protected from outside users being able to connect to the County's wireless network. Mr. Nelson replied that the wireless system will be secured and available to County users.

Motion carried.

Mr. Nelson presented a request for approval to enter into an Agreement with Docview LLC to supply a Scanner for the Sheriff's Records Department. He advised that Docview will supply the County with a scanner free of charge. At the end of the day, the Records area in the Sheriff's Department will scan all of the traffic accident reports for that day and these will be uploaded onto the Internet making the accident reports available for insurance companies or citizens through the Internet. Mr. Nelson noted that there is a 30 day pull-out option if the County is not satisfied with the program.

Mr. Segobiano asked for assurance that this scanning procedure will be limited to automobile accident reports. Mr. Nelson assured him that it will only be used for automobile accidents.

Motion by Bostic/Berglund to Recommend Approval to enter into an Agreement with Docview LLC to Supply a Scanner for the Sheriff's Records Department.
Motion carried.

Mr. Nelson presented a request for approval to enter into a Beta-Testing Agreement with Devnet Inc. to test their CAMA (Computer Aided Mass Appraisal) System and Approval of the Confidentiality/Non-Disclosure Agreement. He stated that Devnet has agreed to provide this System for three years at no cost to the County, after which they will charge less than what is currently being paid for CAMA services. This would allow the CAMA to be completely integrated with the Property Tax Administration System that is currently in place. Mr. Nelson introduced Ms. Connie Clifford from the Supervisor of Assessments Office, noting that she and Mr. Bob Kahman, Supervisor of Assessments, reviewed the Agreement from the business process side, while Information Services reviewed it from the IT side.

Motion by Berglund/Gordon to Recommend Approval to enter into a Beta-Testing Agreement with Devnet Inc. to test their CAMA (Computer Aided Mass Appraisal) System and Approval of the accompanying Confidentiality/Non-Disclosure Agreement.

Mr. Gordon asked if the confidentiality aspects are all in order. Mr. Nelson replied that he had Mr. Eric Ruud, First Assistant State's Attorney, review the Agreement and he approved of the Confidentiality Agreement.

Motion carried.

Ms. Diane Bostic, Chairman, Property Committee reported that the Property Committee brings two items for action to the Executive Committee. The first is a request for approval of a Contract with the Public Building Commission for the Renovation of Third Floor Government Center Building – County Administrator's Office.

Motion by Bostic/Berglund to recommend approval of a Contract with the Public Building Commission for the Renovation of the Third Floor of the Government Center Building.
Motion carried.

Ms. Bostic presented a request for approval of an Ordinance amending the McLean County Fiscal Year 2006 Combined Annual Appropriation and Budget Ordinance (for Renovation of Third Floor Government Center), General Fund 0001, Facilities Management Department 0041, Government Center Program 0115.

Motion by Bostic/Berglund to recommend approval of an Ordinance Amending the McLean County Fiscal Year 2006 Combined Annual Appropriation and Budget Ordinance (for Renovation of the Third Floor of the Government Center), General Fund 0001, Facilities Management Department 0041, Government Center Program 0115.

Mr. Hoselton asked for clarification of the Government Center Third Floor Project Cost Sheet on pages 22-23 of the Packet. Ms. Bostic explained that the items listed include the renovation of the third floor. She stated that National City rented the third floor space and, in February, 2005 they decided not to renew their contract, thereby making it necessary to renovate the third floor. Ms. Bostic reported that the other items on the list include various updates and corrections to the building that have come up since moving in. The contractors will do these clean-up items in conjunction with the third floor renovation.

Mr. Hoselton asked what is the total cost of the renovations. Ms. Bostic responded that the total cost of renovation is \$1,613,708.00. The County's half of that amount is \$407,177.00. Mr. Hoselton stated that he thought the total cost of the renovation was \$1,628,708.00. Mr. Zeunik explained the difference between the \$1,628,708.00 and \$1,613,708.00 figures has to do with the legal fees and advertising cost. He explained that this project is a Public Building Commission (PBC) project per the Contract which was previously approved. As such, the PBC incurs certain legal expenses as well as publication requirements prior to opening bids for construction. The difference between the \$1,628,708.00 and \$1,613,708.00 is legal fees and advertising costs to the PBC.

Mr. Zeunik advised that the Project will be shared 50/50 between the City of Bloomington and the County. The agreement in the Contract specifies that, upon execution of the Contract, the City and County agree to pay 50% of the projected cost and, once bids are opened and reviewed and a contract is awarded, the City and County will pay the remaining 50% of the estimate or whatever the number is based on the actual bid. That figure will be either higher or lower, depending upon the actual bid.

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Mr. Segobiano expressed concern that this cost was not part of the original renovation plans. Mr. Zeunik explained that the reason it was not included in the original construction budget is because the Lease Agreement with National City provided an option to extend beyond the term of the current lease which expired October 31, 2005. At that time, it was not known whether National City would exercise that option. In February, 2005 the PBC, County and City learned that National City would not exercise the option in the lease and they moved out of the building in October, 2005.

Mr. Hoselton asked that the words "Try to" be stricken from the first line on page 23 of the Agenda Packet in the sentence "Try to increase perimeter..." and change the sentence to "Increase perimeter..." Vice Chairman Sorensen advised that this section is part of the Contract that was previously approved. Vice Chairman Sorensen suggested that a motion to reconsider the previous motion was in order.

Motion by Hoselton/Bass to reconsider the previous action recommending approval of a Contract with the Public Building Commission for the renovation of the Third Floor of the Government Center Building.
Motion carried.

Mr. Hoselton recommended that the Contract be amended to strike the words "Try to..." and change the sentence to read "Increase perimeter..."

Motion by Hoselton/Gordon to recommend approval of the Contract with the Public Building Commission for the Renovation of the Third Floor of the Government Center Building, as amended.
Motion carried.

Vice Chairman Sorensen asked for a vote on Item B.1)b).

Motion carried.

Vice Chairman Sorensen asked if there were any further questions or comments. Hearing none, he thanked Ms. Bostic.

Mr. Duffy Bass, Chairman, Transportation Committee reported that item C.1)a) was tabled, at the Transportation Committee Meeting at 8:00 a.m. this morning. The request was for approval of an Intergovernmental Agreement between the City of Bloomington, the Town of Normal, and the County of McLean regarding the East Side Highway Corridor. He explained that the Committee decided to table the item and send it back to the Committee for reconsideration at the next regularly scheduled meeting in February. Mr. Bass stated that he asked Mr. Zeunik to set up a meeting between the Transportation Committee and the Land Use and Development Committee.

Mr. Bass presented a request for approval of an Emergency Appropriation Ordinance amending the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance for County Highway Fund 0120 – Highway Department. He stated that this is a \$130,000.00 request to undertake right of way purchases on County Highway 29.

Motion by Bass/Hoselton to recommend approval of an Emergency Appropriation Ordinance Amending the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance for County Highway Fund 0120 for the Highway Department.

Mr. Hoselton stated that the area under consideration is ½ mile long and 50 foot wide and would cost \$40,000.00 per acre. He advised that the Transportation Committee had some concern with the cost, but explained that the reason they approved the recommendation is that Illinois Power is moving their poles to the west side, which would increase the cost in the future to move the utility poles to \$100,000.00 per pole. He indicated that this solution seemed the best under the circumstances.

Motion carried.

Vice Chairman Sorensen asked if there were any questions. Hearing none, he thanked Mr. Bass.

Ms. Sue Berglund, Vice Chairman, Finance Committee stated that the Finance Committee brings one item for action, namely a request for approval of an Ordinance of the McLean County Board Amending the 2005 Combined Appropriation and Budget Ordinance for Grant Fund 0105, Asthma Grant and Wellness Incentives – Health Department.

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Motion by Berglund/Bostic to Recommend Approval of an Ordinance of the McLean County Board Amending the 2005 Combined Appropriation and Budget Ordinance for Grant Fund 0105, Asthma Grant and Wellness Incentives for the Health Department.
Motion carried.

Ms. Berglund advised that there are eight items to be presented to the Board.

Vice Chairman Sorensen asked if there were any questions for Ms. Berglund. Hearing none, he thanked her.

Mr. Bob Nuckolls, Vice Chairman, Justice Committee presented six items for action, noting that he will present the first two as a single action. The first is a request for approval of Interagency Agreement #205207 between the Illinois Criminal Justice Information Authority and the Children's Advocacy Center for the Implementation of the Child Advocacy Center Services Program – Children's Advocacy Center. The second item is a request for approval of Interagency Agreement #205049 between the Illinois Criminal Justice Information Authority and the Children's Advocacy Center for the Implementation of the Child Advocacy Center Services Program – Children's Advocacy Center.

Motion by Nuckolls/Bass to Recommend Approval of Interagency Agreement #205207 between the Illinois Criminal Justice Information Authority and the Children's Advocacy Center for the Implementation of the Child Advocacy Center Services Program for the Children's Advocacy Center and to Recommend Approval of Interagency Agreement #205049 between the Illinois Criminal Justice Information Authority and the Children's Advocacy Center for the Implementation of the Child Advocacy Center Services Program for the Children's Advocacy Center.
Motion carried.

Mr. Nuckolls presented a request for approval of a Transfer Ordinance Amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance, State's Attorneys Office.

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Motion by Nuckolls/Gordon to Recommend Approval of a Transfer Ordinance Amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance for the State's Attorneys Office.
Motion carried.

Mr. Nuckolls presented a request for approval to accept a grant from the Illinois Criminal Justice Information Authority to fund a Domestic Violence Multi-Disciplinary Team Program, Grant #602170 – State's Attorneys Office.

Motion by Nuckolls/Berglund to Recommend Approval to Accept a Grant from the Illinois Criminal Justice Information Authority to Fund a Domestic Violence Multi- Disciplinary Team Program, Grant #602170 for the State's Attorneys Office.
Motion carried.

Mr. Nuckolls presented a request for approval to accept a grant from the Illinois Criminal Justice Information Authority to Fund a Domestic Violence Multi-Disciplinary Team Program, Grant #602174 – Court Services.

Motion by Nuckolls/Berglund to Recommend Approval to Accept a Grant from the Illinois Criminal Justice Information Authority to fund a Domestic Violence Multi- Disciplinary Team Program, Grant #602174 for Court Services.
Motion carried.

Mr. Nuckolls presented a request for approval to accept a grant from the Illinois Criminal Justice Information Authority to fund a Domestic Violence Multi-Disciplinary Team Program, Grant #602171 – Sheriff's Department.

Motion by Nuckolls/Berglund to Recommend Approval to Accept a Grant from the Illinois Criminal Justice Information Authority to fund a Domestic Violence Multi- Disciplinary Team Program, Grant #602171 for the Sheriff's Department.
Motion carried.

Vice Chairman Sorensen asked if there were any questions or comments for Mr. Nuckolls. Hearing none, he thanked him.

Mr. George Gordon, Chairman, Land Use and Development Committee reported that the Land Use and Development Committee brings no items for action to the Executive Committee. He advised the Committee that there was a proposal before the Land Use and Development Committee that would have, if passed, recommended an amendment to the Comprehensive Plan of the County. Mr. Gordon stated that this was part of the East Side Highway Corridor issue. He noted that the Motion was made, seconded and approved to postpone consideration of the East Side Corridor until the first regular meeting of the Land Use and Development Committee meeting that would follow an Intergovernmental meeting between the County, the City of Bloomington and the Town of Normal. Mr. Gordon indicated that Mr. Zeunik was asked to set up the joint meeting. Mr. Zeunik advised that he has upcoming meetings with both Mr. Hamilton and Mr. Peterson to discuss this proposed meeting.

Vice Chairman Sorensen asked if there were any questions. Hearing none, he thanked Mr. Gordon.

Mr. John Zeunik, County Administrator asked the Committee to consider potential changes in the Agenda preparation. He reviewed the new Grant Information Form, as developed in the Auditor's Office, which supplies a one-page summary of the grant. Mr. Zeunik stated that this standard form is intended to be used by every County office or department that is receiving or renewing a grant. Mr. Zeunik asked the Executive Committee to take note of the boilerplate and repetitive information included in the several grant renewals that were included in the Packet and to consider eliminating the repetitive information from the Packet.

Mr. Segobiano suggested that a complete copy of the material be available in the Administrator's Office for Board members to review. He asked Mr. Zeunik to prepare a proposal for review at the next meeting. Ms. Bostic recommended that the complete copy also be available via the Internet.

Vice Chairman Sorensen stated that he does not believe this is an action item for the Executive Committee or the Board, but rather approval of each oversight committee.

Following a Committee discussion, it was determined that Mr. Zeunik would discuss this with each of the oversight committees.

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Vice Chairman Sorensen asked if there was any further discussion. Hearing none, Vice Chairman Sorensen presented the December 31, 2005 bills as recommended and transmitted by the County Auditor for payment. The fund total for the month is \$270,251.65 with the prepaid total the same.

Motion by Berglund/Bostic to recommend approval of the Executive Committee bills for December 31, 2005 as presented to the Committee by the County Auditor.
Motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 5:08 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary