

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, December 14, 2004, at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sweeney, Members Sorensen, Berglund, Bass, Bostic, Hoselton, Renner and Segobiano

Members Absent: Member Gordon

Staff Present: Mr. John Zeunik, County Administrator, Mr. Terry Lindberg, Assistant County Administrator, Ms. Jude LaCasse, Assistant to the County Administrator

Other Members

Present: Members Owens, O'Connor, Moss, Harding, Dean

Department Heads/

Elected Officials

Present: Mr. Craig Nelson, Director, Information Services; Ms. Jackie Dozier, County Auditor

Others Present: Mr. Steve Wannemacher, Bloomington-Normal Airport Authority Board Member; Mr. Dave Anderson, Interim Director, Bloomington-Normal Airport Authority

Chairman Sweeney called the meeting to order at 4:30 p.m.

Chairman Sweeney presented the minutes from the November 9, 2004 Executive Committee meeting for approval.

Motion by Renner/Bostic to approve and place on file the minutes of the November 9, 2004 meeting.

Motion carried

Chairman Sweeney introduced Mr. Steve Wannemacher, Bloomington-Normal Airport Authority Board Member, who will make a presentation to the Executive Committee. Chairman Sweeney announced that, since this is an Executive Committee meeting, the protocol will be as follows: presentation by Mr. Wannemacher, questions by Executive Committee members and then open questions and comments to other members of the Board.

Mr. Wannemacher advised the Committee that he would give a 10-15 minute presentation to address concerns the Board voiced at their last meeting, after which he would be pleased to answer questions. He indicated that the competition for air service in downstate Illinois is a major issue that the Airport

Authority must deal with at all times. Mr. Wannemacher explained air service is a critical component of the transportation network that drives the economic engine of McLean County. He announced that the Airport Authority recently received an \$850,000 grant under the Small Communities Air Service Development Program, which requires the Airport Authority to raise an additional \$1,000,000 to "work on air service." Basically, this means the Airport Authority will subsidize a carrier to come in and provide a particular service to the passengers who use Bloomington-Normal Airport Authority. Mr. Wannemacher noted that Peoria and Champaign have used these types of subsidies to provide airline service to serve their airports. He further explained that the subsidy is used to "prime the pump." The theory is that it is a means of providing greater service to the community. Mr. Wannemacher reported that ridership is up 7% this year, noting that, after 9/11, air travel decreased significantly. He indicated that a considerable improvement is expected over last year.

Mr. Wannemacher addressed the contract with Peotone Airport, which, he explained, was an important element in developing air service for downstate, particularly Bloomington-Normal. He noted that the Peotone Airport has become an "inaugural airport," which means that it is a one runway airport built with the airlines' support. He explained that this is important as it may offer greater access to O'Hare Airport, which is a bottleneck. The theory is that Peotone will help relieve the traffic levels at O'Hare and, thereby, help feeder airports trying to get service into O'Hare Airport.

The Farnsworth Group has a contract to assist the Peotone group in the development of that airport. They were looking for airport expertise to assist with that contract. Mr. Wannemacher explained that the Airport Authority signed a contract with the Farnsworth group to provide, not to exceed, \$5,000 of consulting services in any given month on the development of the Peotone Airport. This consulting arrangement was important to the Airport Authority for two reasons, namely 1) Central Illinois Regional Airport would be tied in at the beginning of service to the Peotone Airport, and 2) the Airport Authority would be in routine communication with the airlines. He reported that, given the financial state of the airline industry and the competitive nature of air service development, getting in front of and having an audience with the people who control decisions on air service is very important. For the Airport Authority, having an avenue to do that, in connection with the Peotone project, would bring an advantage to the Airport in the future. He noted that there is a long lead-time in developing air service and it was felt this would give the Airport an opportunity to arrange air service.

Mr. Wannemacher reported that he reviewed the contract and noted that, in any given month, there was no more than 20 hours billed back to the Airport Authority. It was the decision of the Airport Authority to offer the expertise of the

former Executive Director to the Peotone project with the expectation of receiving some benefits for the Airport in return.

Mr. Wannemacher expressed his support of the project because of the potential for gain to the Airport and air service in Bloomington-Normal. He further noted that the Airport Authority development dollars need to be spent on air service to points that are yet to be served by downstate airports. He suggested that cooperation rather than destructive competition is the key to success and was one of the determining issues in their decision to cooperate on the Peotone project. Mr. Wannemacher indicated that, once Peotone was shifted to an inaugural airport, the Airport Authority members made the final decision that this cooperation would align with the interests of Central Illinois Regional Airport.

Mr. Wannemacher addressed some other concerns he felt the County Board expressed in their last meeting. One refers to communication and minutes. He indicated that the Airport Authority sends minutes to the County Administrator's Office. However, they do not send the entire Board agenda packet of information. Mr. Wannemacher suggested that a packet be sent to the Administrator's Office for review by the County Board members. He assured the Committee that there is nothing secret going on at the airport and that better communication would alleviate the Board's concerns. Mr. Wannemacher noted that "Executive Session" is routinely listed on every Airport Authority agenda in case anything came up that would necessitate an executive session, though it rarely is necessary. He noted the Airport Authority meets in Open Session the second Thursday of each month, which is regularly attended by several community members and the press.

Mr. Wannemacher reported on the Executive Director search, noting that an Advisory Committee was formed that consists of a number of people, including Mr. Zeunik, the two City managers and a representative of the local business community. He advised that it will be the end of February or early March before interviews take place. He indicated that they anticipate a large number of qualified candidates for the position.

Chairman Sweeney thanked Mr. Wannemacher for attending the meeting. He informed the Committee that Mr. Wannemacher was supplied with a tape of the County Board meeting, which gave him pertinent background on the concerns of the Board. Chairman Sweeney opened the meeting for questions by members of the Executive Committee.

Mr. Segobiano expressed concern that the minutes of the Airport Authority did not reflect the consulting work done by Mr. La Pier with the Peotone Airport, including the compensation package. He asked why this was not public knowledge.

Mr. Wannemacher replied that it was explained in their Board Briefing. He indicated that matters such as this are handled on the Consent Agenda. Mr. Wannemacher informed the Committee that the Airport Authority was paid for services rendered so no tax dollars were used.

Ms. Berglund asked what happens with the contract with Farnsworth, for the Peotone Airport, now that Mr. La Pier resigned. Mr. Wannemacher replied that the Farnsworth Group has agreed to drop the requirement for the Airport Authority to provide these services. Ms. Berglund indicated that the lack of communication caused many of the misunderstandings by members of the Board. Mr. Wannemacher replied that the Board can certainly disagree with the reasoning for the contract, but the communication should have been much better.

Mr. Renner reiterated the concern that since the Airport Authority is a public entity dealing with public funds, they had a public responsibility to get the information out to the public. He agreed that receiving the entire packet of meeting information would be helpful in alleviating some of the communication problems. Mr. Renner offered his concern that the Board and community need to be better informed.

Mr. Wannemacher discussed the possibility that the Airport Authority minutes might need to be revised in order to eliminate some of the communication problems. He further noted that there was no overt effort made to conceal the Peotone project.

Mr. Hoselton pointed out that in the six years he has been on the Board, he has only seen the Chair of the Airport Authority twice. He indicated that, following Mr. Wannemacher's presentation, he is optimistic about future communications. He further noted that he hoped the selection of the new Executive Director will be handled as positively and professionally as this meeting.

Mr. Wannemacher replied that a position description was discussed at their last meeting. It was determined that the new director should have a marketing focus. He noted that the newspaper reported that they had hired a second interim person. This was because there were two jobs being done by the Executive Director. A Deputy Director of Operations was hired on an interim basis, which will be also filled. Mr. Wannemacher indicated that marketing the airport to attract air service will be a major component of the responsibilities of the Executive Director.

Mr. Segobiano returned to the discussion of the consulting fee paid to Mr. La Pier. He further noted that Mr. Dick Hall was hired as a consultant by the

Airport Authority. Mr. Wannemacher replied that he was unaware of a consultant named Dick Hall and indicated that he would investigate and send a report. Mr. Segobiano noted that he had 25 questions, which he will not ask at this time. Mr. Wannemacher offered to respond to all 25 questions and he will share his answers with the Committee.

Mr. Owens referred to the issue of the sparse minutes of the Airport Authority. He noted that the County Board and Committee minutes are much more detailed. Mr. Owens noted that he felt more details in the minutes would have kept everyone more informed.

Mr. Wannemacher replied that he will check into the matter of the minutes and will report back to the Committee on their decision to change or not change the Airport Authority Board minutes.

Ms. O'Connor indicated that there are a lot of rumors going around regarding the contract of the former Executive Director. She asked if the contract for the new Executive Director could be available for the Board to see. Mr. Wannemacher indicated that salaries are paid on a competitive basis. After a brief discussion, he decided the contract should and could be public information.

Ms. Bostic suggested that the Airport Authority publish their minutes on their website for easy access. Mr. Wannemacher said he would explore that possibility and agreed it would be a good idea.

Mr. Sorensen thanked Mr. Wannemacher and said that his presentation was very helpful. He agreed that communication appears to be the biggest issue in many of the misunderstandings. He noted, however, that he has been receiving phone calls and letters from his constituents about Airport issues. He noted that his concern is the perception of limited access for communication purposes by the public with the Commissioners. Mr. Sorensen suggested that some regular mechanism for public access to Commissioners would be helpful. Mr. Wannemacher replied that they have regular monthly meetings that are open to the public and he is willing to talk with the public at any time. He asked if there would an opportunity for the Airport Authority to provide a regular report to the Board. Mr. Wannemacher recognized that there is a communication problem, which the Airport Authority needs to address.

Chairman Sweeney reported that in 2001 the Airport Authority asked if they could come to the Board meeting to give a presentation. Two members attended the meeting. Chairman Sweeney noted that In 2002, they asked again, but it was just after 9/11 and he discouraged their attendance. In 2003, they again asked

Mr. Sweeney and, since they were discussing the payments due to the County for the Towanda Barnes Road, he again discouraged their attendance and report. He offered this background information so that the committee would be aware of the efforts made by the Airport Authority to report to the Board.

Mr. Bass commented that Members of the County Board have been educated more today, from Mr. Wannemacher's report, than any time he can remember. He acknowledged that there is a communication problem, which Mr. Wannemacher is aware of and willing to address.

Mr. Moss commented that he believes the County Officials and Members of the Board have a responsibility to know more than the average citizen in the County. He noted that he appreciates Mr. Wannemacher's positive response to the communication problem.

Chairman Sweeney asked if there is any other discussion. He thanked Mr. Wannemacher for his presentation and responses to the Board members' questions.

Chairman Sweeney presented two reappointments, three appointments and three resignations for which the Committee's advice and consent is sought.

Motion by Berglund/Hoselton to recommend approval of the reappointments, appointments and resignations as recommended by the Chairman.
Motion carried.

Mr. Craig Nelson, Director, Information Services, presented a request for approval to lease digital copiers from Watts Copy Service. He noted that bids went out for digital copiers and they received several responses on purchase price, three-year lease price and five-year lease pricing on the copiers. Mr. Nelson recommended that Watts Copy Service be awarded the bid for the lease-purchase of digital copiers for County offices.

Motion by Hoselton/Sorensen to Recommend Approval to award the bid for the lease-purchase of digital copiers from Watts Copy Service.
Motion carried.

Mr. Zeunik presented a request for approval for State Farm Casualty Company Public Official Bond for the County Collector's Office. He explained that the County Treasurer is responsible for receiving and distributing Property Tax dollars to 191 tax districts in McLean County.

Motion by Bostic/Bass to recommend approval of the State Farm Casualty Company Public Official Bond for the County Collector's office.
Motion carried.

(Member Sorensen abstained from voting on this issue.)

Chairman Sweeney presented a request for approval of an Ordinance establishing County Board meeting dates for Calendar Year 2005.

Motion by Bass/Berglund to recommend approval of an Ordinance Establishing County Board Meeting Dates for Calendar Year 2005.
Motion carried.

Chairman Sweeney presented a request for approval of an Ordinance establishing a holiday schedule for County employees for the year 2005.

Motion by Hoselton/Renner to recommend approval of an Ordinance Establishing a Holiday Schedule for County Employees for the Year 2005.
Motion carried.

Mr. Zeunik presented a request for approval of a recommendation concerning Executive Session Minutes. He reported that the Administrator's Office and the Civil Division of the State's Attorneys Office review the Closed Session Minutes and present a recommendation to the Committee as to which minutes should remain closed and which can be opened. Mr. Zeunik reported that he and Mr. Ruud completed the review and have submitted their recommendation on minutes through November 2004.

Motion by Renner/Sorensen to recommend approval of the Recommendation Concerning the Executive Session Minutes.
Motion carried.

Chairman Sweeney distributed information regarding Metro Counties of Illinois Association, which was discussed at the December 6 Board Reorganization meeting. Chairman Sweeney indicated that he wants the Executive Committee to review the materials, including the By-Laws, of this Association. He explained that Metro Counties Association deals with proposed legislation introduced in the General Assembly. Metro Counties is a lobbying group that lobbies on behalf of counties. They currently have 11 counties which they represent. Chairman

Sweeney reported that if McLean County gets involved, Peoria County will likely join as well. The Association has quarterly meetings for three to four hours in Springfield or in the suburbs. To be a voting member, the annual cost is \$4,700. Chairman Sweeney also explained that each County gets just one vote, so Cook County's vote would count no more than McLean County. The only people who can vote are the County Administrator or the County Board Chairman. Chairman Sweeney asked the Committee to read the materials so that it can be included as an "action item" on the January Executive Committee agenda.

Ms. Berglund asked if the County will continue to retain Bill Anderson if it joins Metro Counties. Chairman Sweeney replied that is one of the subjects he would like the Executive Committee to deal with next month. He suggested that, if we join Metro Counties, Mr. Anderson should be retained for at least a year. The purpose of joining Metro Counties would be to address the legislative efforts in Springfield. Ms. Berglund indicated that she felt Mr. Anderson should be retained.

Mr. Segobiano asked that if the County joins Metro Counties, that the membership be reviewed on an annual basis. Chairman Sweeney replied that he would suggest that he and Mr. Zeunik attend a couple meetings and report back to the Executive Committee and let them know if it is a viable organization.

Mr. Renner, Chairman, Justice Committee presented eight items for action and seventeen items to be presented to the Board. The first is a request for approval of a contract with Livingston County for Lease of Space in the McLean County Juvenile Detention Center.

Motion by Renner/Hoselton to recommend approval of a Contract with Livingston County for Lease of Space in the McLean County Juvenile Detention Center.
Motion carried.

Mr. Renner presented the next three items for action, namely three requests for approval of Intergovernmental Agreements between the County of McLean and the City of Bloomington, the Town of Normal and Illinois State University for Centralized Booking Services in the Sheriff's Department.

Motion by Renner/Bass to recommend approval of Intergovernmental Agreements between the County of McLean and the City of Bloomington, the Town of Normal and Illinois State University for centralized booking services in the Sheriff's Department.
Motion carried.

Mr. Renner presented a request for approval of a Letter of Understanding between the McLean County Board and the Regional Office of Education for McLean, DeWitt and Livingston Counties for a McLean County Jail Education Program in the Sheriff's Department. Mr. Renner explained that this is the GED Program, which is an annual item.

Motion by Renner/Bass to recommend approval of Letter of Understanding between McLean County Board and the Regional Office of Education for McLean, DeWitt and Livingston Counties for McLean County Jail Education Program.
Motion carried.

Mr. Renner presented a request for Approval of Illinois Emergency Management Agency (IEMA) Hazardous Materials Emergency Preparedness (HMEP) Planning Grant Program for FY'2005 Grant Agreement, October 1, 2004 through September 30, 2005 for the ESDA Department 0047.

Motion by Renner/Berglund to recommend approval of Illinois Emergency Management Agency (IEMA) Hazardous Materials Emergency Preparedness (HMEP) Planning Grant Program for FY'2005 Grant Agreement, October 1, 2004 through September 30, 2005, for the ESDA Department.
Motion carried.

Chairman Renner presented a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2004 Combined Annual Appropriation and Budget Ordinance General Fund 0001, ESDA Department 0047.

Motion by Renner/Bostic to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance General Fund 0001 – ESDA Department 0047.
Motion carried.

Mr. Renner presented the final item for action, which he noted had considerable discussion at the Justice Committee meeting. The item is a request for approval of a Resolution Recommending that 75% of the anticipated Additional Revenues to be received from the Approved Host Fee Agreement be designated to fund Alternatives to Jail Incarceration Programs, including an Electronic Monitoring Program.

Motion by Renner/Segobiano to recommend approval of a Resolution Recommending that 75% of the Anticipated Additional Revenues to be Received from the Approved Host Fee Agreement be Designated to Fund Alternatives to Jail Incarceration Programs including an Electronic Monitoring Program.

Chairman Sweeney asked for a roll call vote.

Member Sorensen	"No"
Member Bass	"No"
Member Berglund	"No"
Member Bostic	"No"
Member Segobiano	"Yes"
Member Renner	"Yes"
Member Hoselton	"No"

Chairman Sweeney announced that the motion failed by a vote of 5-2.

Mr. Renner reported that there are seventeen items to be presented to the Board. He noted that most of them are annual items.

Chairman Sweeney asked if there were any questions for Mr. Renner.

Mr. Owens asked what would be an appropriate number for the Justice Committee to ask the Executive Committee regarding the Resolution request for 75% of the Host Fee Agreement. Chairman Sweeney indicated he felt the Justice Committee needs to meet with the Finance Committee to discuss the budgeting situation.

Chairman Sweeney asked if there were any further questions. There were none.

Mr. Segobiano, Vice Chairman, Land Use and Development Committee reported that the Land use and Development Committee had no action items at this time.

Chairman Sweeney asked if there were any questions for Mr. Segobiano. Hearing none, he thanked him.

Ms. Bostic, Chairman, Property Committee presented one item for action, namely a request for approval of a Watercraft Lease Agreement with Illinois State University for COMLARA Park.

Motion by Bostic/Hoselton to recommend approval of a Watercraft Lease Agreement with Illinois State University.
Motion carried.

Ms. Bostic indicated that there are two items to be presented to the Board.

Chairman Sweeney asked if there were any questions for Ms. Bostic. Hearing none, he thanked her.

Mr. Duffy Bass, Chairman, Transportation Committee reported that the Transportation Committee had not items for action.

Chairman Sweeney asked if there were any questions for Mr. Bass. Hearing none, he thanked him.

Mr. Matt Sorensen, Chairman, Finance Committee reported that the Finance Committee had six items for action. He noted that items a), b), c), and d) could be acted upon together. Together, they are accepting various grant monies in the Health Department to expand an existing program. Consistent with Board policy, if the funds go away, the positions go away.

Motion by Sorensen/Berglund to recommend approval of the following:

Request of an Ordinance of the McLean County Board Amending the 2004 Combined Appropriation and Budget Ordinance for Fund 0107, Health Department.

Request of an Ordinance of the McLean County Board Amending the 2005 Combined Appropriation and Budget Ordinance for Fund 0107, Health Department.

Request of an Ordinance of the McLean County Board Amending the 2004 Combined Appropriation and Budget Ordinance for Fund 0112, Health Department

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Request of an Ordinance of the McLean County Board Amending the 2005 Combined Appropriation and Budget Ordinance for Fund 0112, Health Department.
Motions carried.

Mr. Sorensen presented a request for approval for the County Clerk to enter into an Agreement with the State of Illinois Treasurer's Office for the E-PAY System, which is to accept fee payments and requests through the Internet for the services of the office.

Motion by Sorensen/Renner to recommend approval for the County Clerk to enter into an Agreement with the State of Illinois Treasurer's Office E-PAY System.
Motion carried.

Mr. Sorensen presented the final action item, namely a request for approval of a recommendation for outside Audit Services for Fiscal Years 2004, 2005 and 2006 with Clifton Gunderson.

Motion by Sorensen/Renner to Recommend Approval to retain Clifton Gunderson for Outside Audit Services for FY'2004-2006.
Motion carried.

Mr. Sorensen reported that the Finance Committee has eight items to be presented to the Board.

Chairman Sweeney asked if there were any questions for Mr. Sorensen. Hearing none, he thanked him.

Mr. Zeunik reported to the Committee that, after the Board Members are sworn in and after the December meeting, a workshop/orientation session is scheduled for County Board Members. He asked the Executive Committee to think about an appropriate time to hold the workshop.

Chairman Sweeney asked if there were any questions for Mr. Zeunik. Hearing none, he thanked him.

Chairman Sweeney presented the November 30, 2004 bills as recommended and transmitted by the County Auditor for payment. The fund total for the month is \$334,024.75.

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Motion by Bostic/Berglund to approve the Executive Committee bills for November 30, 2004 as presented to the Committee by the County Auditor.
Motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 5:43 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary