

Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, October 2, 2007 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Renner; Members Nuckolls, Rackauskas, Butler and Cavallini

Members Absent: Member Harding

Staff Present: Mr. John Zeunik, County Administrator and Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials
Present:

Mr. Bill Yoder, State's Attorney; Ms. Judy Renner, Director, Children's Advocacy Center; Ms. Cindy Brand, Coordinator, Jury Commission; Sheriff Mike Emery; Ms. Beth Kimmerling, Coroner; Ms. Sandy Parker, Circuit Clerk; Mr. Will Scanlon, Trial Court Administrator-11th Circuit Court

Others Present: Ms. Kim Campbell, First Assistant State's Attorney; Ms. Laura Beavers, Case Manager, Children's Advocacy Center; Chief Deputy Sheriff Rusty Thomas; Mr. Greg Allen, McLean County Jail Superintendent; Ms. Michelle Anderson, Financial Reporting Specialist, County Auditor's Office; Rev. Tom Shea, Alternatives to Jail Committee

Chairman Renner called the meeting to order at 4:30 p.m.

Chairman Renner presented the September 4, 2007 Committee minutes to the Committee for approval.

Motion by Butler/Rackauskas to approve the Minutes of the September 4, 2007 Committee Meeting.
Motion carried.

Chairman Renner presented the Monthly Caseload Report for August 2007 as submitted by Ms. Amy Davis, Public Defender. He asked if there were any questions. There were none.

Mr. Bill Yoder, State's Attorney, presented his Monthly Caseload Report and Asset Forfeiture Fund Report. He indicated that the felony numbers continue to go up. Mr. Yoder stated that it is projected that there will be 113 more felony cases than last year, which has been a consistent trend. He noted that there has been an average of an increase of 50 felony cases per year, with this year slightly higher.

Chairman Renner asked if there were any comments or questions. Hearing none, he thanked Mr. Yoder.

Mr. Zeunik advised the Committee that Ms. Billie Larkin accepted a position as Executive Director of the Children's Advocacy Centers of Illinois. A search was conducted for a new Director of the CAC. He indicated that 36 applicants applied for the position from all over the country, with some outstanding candidates. Mr. Zeunik stated that interviews were conducted by himself, Ms. Larkin and Mr. Joe Gibson, representing the Child Protection Network Board. Following the interviews, it was determined that an internal candidate, Ms. Judy Renner, was the most qualified candidate. Mr. Zeunik formally introduced Ms. Judy Renner as the new Director of the Children's Advocacy Center.

Ms. Judy Renner, Director, Children's Advocacy Center, responded that she is very pleased to take this position.

Ms. Laura Beavers, Case Manager, Children's Advocacy Center, presented the Monthly Statistical Report for the Children's Advocacy Center (CAC) and the CASA Report. She reported that the CAC remains very busy. Ms. Beavers indicated that there was an increase in interviews in August, with 30 total monthly interviews.

Ms. Beavers reported that the CASA Program has served 174 children so far this year, which is an increase from last year. She indicated that they have attended 21 court hearings.

Chairman Renner asked if there were any additional questions or comments. Hearing none, he thanked Ms. Renner and Ms. Beavers.

Ms. Cindy Brand, Coordinator, Jury Commission presented her Quarterly Report. She stated that the Jury Commission has been very busy this year, particularly in the last few months. She stated that they have had seven more trials this year than last year and 37 more trials than two years ago. Ms. Brand indicated that the judges and attorneys project that this increase will continue as more cases are going to trial.

Ms. Brand advised that, in September, there were a record number of trials, with 17 trials over a three week period. She noted that there were 26 sets of jurors (26 sets of 32 people). Ms. Brand stated that at times there were 120-135 people in one room at one time.

Chairman Renner asked if there were any questions or comments. Hearing none, he thanked Ms. Brand.

Sheriff Mike Emery presented a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2007 Combined Annual Appropriation and Budget Ordinance, General Fund 0001, Sheriff's Department 0029. He explained that this Appropriation will be added back into the Out of County Prisoner Housing line item, as the budget is currently at 133%. This Appropriation will put funding back into that line to cover the expenditures.

Motion by Nuckolls/Rackauskas to approve an
Emergency Appropriation Ordinance Amending the
McLean County Fiscal Year 2007 Combined Annual
Appropriation and Budget Ordinance, General Fund
0001, Sheriff's Department 0029.
Motion carried.

Sheriff Emery reviewed the McLean County Adult Detention Facility Report for August 2007. He stated that they have been reducing the number of prisoners being housed out of County. Sheriff Emery noted that it is anticipated that the number will continue to reduce to zero.

Ms. Rackauskas asked what is causing this reduction. Sheriff Emery replied that different programs are reducing the jail population.

Chairman Renner asked if there were any additional comments or questions. Hearing none, he thanked Sheriff Emery.

Chairman Renner presented the Coroner's Monthly Report for August 2007 as submitted by Ms. Beth Kimmerling, Coroner. He asked if there were any questions or comments. There were none.

Ms. Sandy Parker, Circuit Clerk, presented her August 2007 Monthly Report. She indicated that a spreadsheet was included in her report that she will update and include with next month's report.

Chairman Renner asked if there were any comments or questions. There were none.

Chairman Renner presented the Court Services Monthly Reports as submitted by Ms. Roxanne Castleman, Director, Court Services. He asked if there were any additional questions or comments. There were none.

Chairman Renner asked that the Sheriff's Department budget review be considered first as Sheriff Emery has to leave early to attend another meeting.

Mr. John Zeunik, County Administrator, introduced the review of the Fiscal Year 2008 Recommended Budget for the following departments:

Sheriff's Department – 0001-0029 can be found on pages 98-104 of the Budget Book and pages 55-60 of the Summary in the Agenda packet. The FY'2008 Recommended Budget for this Department is \$7,913,052.00, which is a 9.27% increase over the FY'2007 Budget. Chairman Renner noted that this increase is due to a change in salaries. Mr. Zeunik indicated that the increase is attributable to the staffing increase, which is directly related to the renovation that is being completed at the Law and Justice Center. The renovation includes a conversion of the west side of the first floor of the Law and Justice Center to a work release/weekend facility, an expansion of the booking area, and the creation of an additional area in the linear jail upstairs for housing female prisoners. Mr. Zeunik stated that in 2008, as indicated in the Budget Message, there are two new positions, as follows:

- Add 1.00 FTE Correctional Officer. This Officer will perform multiple tasks and duties within the expanded Jail Booking area and assist in the new Work Release area that are under construction on the west side of the first floor. This position is requested to assist in receiving, processing, retaining and releasing all persons admitted to the Adult Detention Facility. This position will also assist in the intake and processing of Work Release and Weekend detainees.
- Add 1.00 FTE Correctional Sergeant. This new position will be used as a supervisor and coordinator for the special assigned Correctional Officers and their details. This position would supervise the Correctional Medical Officer, the Court Officer, the four members of the Transport Team, the Jail Training Officers and the Fire Inspectors. This position would also be responsible for supervision of the inmate property room.

Chairman Renner also noted that there is a decrease in Capital Outlay of 10.80%.

Mr. Zeunik reported that the FY'2008 Recommended Budget also includes the cost to annualize the following positions that were budgeted in FY'2007.

- Two Control Operators: 1.00 FTE in 2007 at \$29,583.00 to 2.00 FTE in 2008 at \$59,116.00.
- Five Correctional Officers: 1.25 FTE in 2007 at \$72,637.00 to 5.00 FTE in 2008 at \$161,415.00.

Mr. Zeunik indicated that most of the other operating line items in the 600's, 700's and 800's have not had significant increases. He explained to the new members of the Committee that they usually look at any line item that has increased by 3% or more, or if there is something unique that is occurring. Mr. Zeunik stated that Sheriff Emery has decided to seek accreditation for the Jail from the American Correctional Association. As a result, there is a new line item, as follows:

- 715.0003 Accreditations is a new line item account in the FY'2008 Recommended Budget. This is based on the Sheriff's decision to seek accreditation of the Adult Detention Facility from the American Correctional Association. The fee to apply for accreditation is \$10,000.00.

Mr. Zeunik introduced Sheriff Emery, Chief Deputy Rusty Thomas and Jail Superintendent, Mr. Greg Allen to answer any questions.

Ms. Rackauskas asked if the Emergency Appropriation that was approved earlier to pay for out of County housing for prisoners is reflected in this budget. Mr. Zeunik replied that there is a line item in the 2008 budget for Prisoner Housing Out of County, which is line item 766.0001. He noted that there is no projected increase in that line item over the FY'2007 Adopted Budget because the County will have the new work release/weekend facility available and the additional area in the Jail for female prisoners. Mr. Zeunik indicated that the need for Out of County Housing is often due to the number of individuals who report for work release or weekend housing.

Mr. Allen stated that out of County housing has been higher than normal this year. He indicated that usually the jail population is at its highest at the beginning of the year, but it has stayed high all of this year until this month.

Ms. Rackauskas asked if the trend continues to increase, will the budget be changed to reflect the trend. Chairman Renner replied that there has not been any consistency to the Jail population. Mr. Zeunik advised that if the increase in capacity continues, the expenditure will continue to grow for Out of County

Housing for inmates. Under the policy which the County Auditor established this year, the Sheriff would need to come back again to ask for a budget amendment. Previously, as long as the Sheriff did not exceed the total operating budget for the Department, the Sheriff would not need to ask for amendments for individual line items. He noted that the Sheriff has the largest budget in the General Fund with almost \$7.3 million. With the changes made by the Auditor, the control in the General Fund on expenses is at the line item. Therefore, if the line item exceeds the budget and there are not sufficient funds within the 700's to transfer money to cover the deficit, it requires a budget amendment.

Mr. Cavallini asked for an explanation on the accreditation process. Sheriff Emery replied that accreditation was originally instituted under Sheriff Steve Brienen and later discontinued under Sheriff Dave Owens. Sheriff Emery stated that the accreditation program provides policies and procedures that the County must meet. He stated that, as long as the County follows the accreditation program, the American Correctional Association will represent the County if any inmates claim their rights have been violated.

Mr. Cavallini asked how is the accreditation monitored. Sheriff Emery replied that a team comes to the site, meets with a team that the Sheriff's Office has established and the two teams work together to bring the Jail within the standards of the accreditation. He added that the Juvenile Detention Facility is accredited.

Mr. Zeunik advised that, within the Adult Jail, Correctional Health Care Services is dual accredited by the American Correctional Association and the National Commission on Correctional Health Care.

Mr. Cavallini asked if this accreditation fee is a yearly fee. Mr. Zeunik replied that it is a one-time fee and the accreditation is for three years.

Mr. Butler asked if the Sheriff's Department receives a lot of lawsuits. Sheriff Emery replied that there are a large number of lawsuits pending.

Chairman Renner asked if there were any additional questions or comments on the Sheriff's Department General Fund. He clarified that the Justice Committee moves tentative approval to the Board.

Motion by Nuckolls/Rackauskas to recommend tentative approval of the Sheriff's Department – 0001-0029 FY'2008 Recommended Budget as submitted.
Motion carried.

Sheriff's Department Court Security Fund – 0141-0029 can be found on pages 105-108 of the Budget Book and pages 61-63 of the Summary. Sheriff Emery reported that there is a dedicated Court Security fee which is collected by the Circuit Clerk and used by the Sheriff to provide security in the Courts. As a Special Revenue Fund, the Court Security Fund must be balanced within the Fund.

Chairman Renner asked for a clarification of the 100% decrease in Capital Outlay, the 22% salary increase and the 40.65% increase in Materials & Supplies. Mr. Zeunik referred to Page 108 of the FY'2008 Recommended Budget. Under Deputy Patrol Officer, there were 6 Officers in 2006. In 2007, an error was made showing only 5 Officers. A correction was made for 2008 showing the 6 Officers again. If the position had been correct in 2007, the increase in the salary expense would have been only 3.5% or 4.0% which is more typical.

Mr. Zeunik advised that this is a very difficult fund to budget salary expenses. He stated that under the collective bargaining agreement, the officers bid on whether or not they want to work the Court Security detail. The bid goes up between now and the end of the year for next year. When the budget is prepared, it is unknown which Officers will be assigned to Court Security detail. Mr. Zeunik noted that the budget goes up when the more senior Officers bid on this assignment, as their salaries are higher.

Motion by Nuckolls/Butler to recommend tentative approval of the Sheriff's Department Court Security Fund – 0141-0029 FY'2008 Recommended Budget as submitted.

Motion carried.

Sheriff's Department Multidisciplinary Domestic Violence Grant – 0160-0029 can be found on pages 109-111 of the Budget Book and pages 64-65 of the Summary. The Multidisciplinary Domestic Violence Grant Fund 0160 is a Special Revenue Fund, which was established to account for the receipt and expenditure of a State Grant from the Illinois Criminal Justice Information Authority. Mr. Zeunik explained that this grant is scheduled to expire on August 31, 2008. As a result, there is no dollar increase. He stated that the funds need to be adjusted around the personnel expense for the 0.67 FTE for a Deputy Sheriff, as well as overtime, holiday pay, IMRF and Social Security. Mr. Zeunik indicated that the Contract Services line item is services provided by Neville House and the line is adjusted based on the dollars that are projected to be available from the grant.

Mr. Zeunik stated that the grant rolled over from September 1st to August 31st of this year and has now rolled over one more time. He suspects that this may be the last year of the grant, unless another extension is received.

Mr. Cavallini asked what is the source of the Grant. Mr. Zeunik replied that the grant is federal money awarded to the Illinois Justice Information Authority which then provides the grant to the County.

Motion by Rackauskas/Butler to recommend tentative approval of the Sheriff's Department Multidisciplinary Domestic Violence Grant – 0160-0029 FY'2008 Recommended Budget as submitted.
Motion carried.

Merit Board – 0001-0008 can be found on pages 37-39 of the Budget Book and pages 66-67 of the Summary. Chairman Renner asked if there were any questions on the Merit Board Budget. There were none.

Motion by Nuckolls/Cavallini to recommend tentative approval of the Merit Board – 0001-0008 FY'2008 Recommended Budget as submitted.
Motion carried.

Circuit Court – 0001-0016 can be found on pages 58-61 of the FY'2008 Recommended Budget and pages 38-40 of the Summary found in the Justice Committee packet. Chairman Renner pointed out that there is a 3.78% increase in the budget over last year and a 17.14% increase in Capital Outlay.

Mr. Will Scanlon, Trial Court Administrator, 11th Circuit Court, stated that they are looking at increases in the 700 line items, noting the following:

- **706.0001 Contract Services:** This line item account increased from \$60,000.00 in the FY'2007 Adopted Budget to \$74,000.00 in the FY'2008 Recommended Budget. This reflects the increase approved by the Board for the contract Guardian ad Litem attorney.

Mr. Scanlon indicated that he had talked to the Committee in July to change the contractual rate which had been the same for the last seven years. He noted that this constitutes half of the increase for which they requested. The other half is split between other juvenile needs and jury trial expenses. Mr. Scanlon reported that there has been a significant increase in trials, which necessitates an increase in jurors.

Ms. Rackauskas asked how are the meals provided for the jurors. Mr. Scanlon responded that the jurors are taken to downtown restaurants or meals are catered in from various restaurants. Meals are limited to \$6.00-\$7.00.

Chairman Renner asked if there were any additional questions. Hearing none, he asked for a motion to recommend tentative approval.

Motion by Rackauskas/Nuckolls to recommend tentative approval of the Circuit Court – 0001-0016 FY'2008 Recommended Budget as submitted.
Motion carried.

Circuit Court IV-D Child Support Enforcement Program – 0156-0016 can be found on pages 62-63 of the FY'2008 Recommended Budget and pages 41-42 of the Summary. Mr. Scanlon stated that the IV-D Child Support Budget is a grant program funded by the Illinois Department of Family and Healthcare Services, formerly the Department of Public Aid, and is for a flat amount of \$33,400.00, which is the same amount it has been since 2000. He noted that this grant is a three-part grant program between the State's Attorneys Office, Circuit Clerk and the Circuit Court. Mr. Scanlon indicated that the Circuit Court's portion is for a Hearing Officer who is an attorney employed on a contractual basis to hear child support cases in support of the Child Support Program through the State's Attorneys Office, and a small amount for the phone line in that office.

Mr. Scanlon advised that this is the second year of a three-year grant that will expire June 2009.

Motion by Butler/Cavallini to recommend tentative approval of the Circuit Court IV-D Child Support Enforcement Program – 0156-0016 FY'2008 Recommended Budget as submitted.
Motion carried.

State's Attorneys Office – 0001-0020 can be found on pages 66-70 of the FY'2008 Recommended Budget and pages 43-46 of the Summary. Mr. Yoder introduced Ms. Kim Campbell, First Assistant State's Attorney.

Mr. Yoder reported that the overall budget has increased from \$2,453,423.00 in the FY'2007 Adopted Budget to \$2,527,043.00 in the FY'2008 Recommended Budget, which is a 3.00% increase. Mr. Yoder indicated that they have tried to be very conservative in their budget request this year.

Ms. Rackauskas asked why the Notary Bond budget decreased. Mr. Yoder replied that this is based on a calculation on how many Notaries are going to expire each year.

Motion by Rackauskas/Cavallini to recommend tentative approval of the State's Attorneys Office – 0001-0020 FY'2008 Recommended Budget as submitted.
Motion carried.

State's Attorneys Office Asset Forfeiture Fund – 0152-0020 can be found on pages 71-72 of the FY'2008 Recommended Budget and pages 47-49 of the Summary. Mr. Yoder reported that this fund was established to account for the receipt of funds derived from the seizure and sale of assets used in the distribution and sale of drugs. The State's Attorneys Asset Forfeiture Fund is a Special Revenue Fund that must be balanced within the Fund. Mr. Zeunik stated that this account has increased from \$8,125.00 in the FY'2007 Adopted Budget to \$9,685.00 in the FY'2008 Recommended Budget.

Mr. Yoder stated he did not budget for any income, and expenditures are very low. He indicated that they are trying to build the asset forfeiture fund to create some income. Mr. Yoder noted that there was a large deficit in the Asset Forfeiture Fund which was a result of commitments that had been made for income that was not forthcoming in years past.

Mr. Zeunik advised that revenue is budgeted, but the revenue is a very small amount of money. He noted that the \$9,685.00 revenue budget is a very conservative estimate, as last year the income was over \$15,000.00, and through the end of August of this year, the income was \$12,554.00. Mr. Zeunik stated that Mr. Yoder has chosen to base the revenue on the expenses to be incurred, namely expenses for the drug prosecutor to publish notice when they are going to seize assets, training expenses, vehicle maintenance and telephone expenses.

Motion by Nuckolls/Butler to recommend tentative approval of the State's Attorneys Office Asset Forfeiture Fund – 0152-0020 FY'2008 Recommended Budget as submitted.
Motion carried.

State's Attorneys IV-D Child Support Enforcement – 0156-0020 can be found on pages 73-76 of the FY'2008 Recommended Budget and pages 50-52 of the Summary. Mr. Yoder stated that this special revenue fund was established to account for the receipt of Illinois Department of Public Aid Funding and the expenditures for the IV-D Child Support Enforcement program in the State's Attorneys Office. He stated that this has been a flat source of revenue for a number of years and it has been and will continue to be at the same dollar amount as in the past.

Mr. Yoder stated that Ms. Sandy Thompson has taken over as the lead in that division. He indicated that he asked her to communicate with the State to try to get this revenue increased for future years.

Motion by Rackauskas/Cavallini to recommend tentative approval of the State's Attorneys IV-D Child Support Enforcement Program – 0156-0020 FY'20078 Recommended Budget as submitted.
Motion carried.

State's Attorneys Office – Multidisciplinary Domestic Violence Grant – 0160-0020 can be found on pages 77-79 of the FY'2008 Recommended Budget and pages 53-54 of the Summary. Mr. Yoder reported that the Multidisciplinary Domestic Violence Grant Fund 0160 is a Special Revenue Fund, which was established to account for the receipt and expenditure of a State Grant from the Illinois Criminal Justice Information Authority. This multidisciplinary grant was awarded to the State's Attorneys Office, Court Services, the Sheriff's Department and Community-based agencies to initiate a Multidisciplinary approach to domestic violence cases and issues within the community. In the FY'2008 Recommended Budget, the State's Attorneys Office is scheduled to receive \$67,811.00 of the total grant award. This funding will cover the salary and benefit expenses for 0.67 FTE Assistant States Attorney II and 0.67 FTE Administrative Support Supervisor II assigned full-time to domestic violence cases.

Mr. Yoder stated that he believes this has been a very successful program. He indicated that the domestic violence statistics, in terms of successful prosecutions, has increased significantly since this grant has been in place.

Mr. Yoder stated that we are in year four of a three-year grant that expires on August 31, 2008. He noted that he would like to see the State renew this grant for a fifth year.

Motion by Nuckolls/Rackauskas to recommend tentative approval of the State's Attorneys Office – Multidisciplinary Domestic Violence Grant – 0160-0020 FY'2008 Recommended Budget as submitted.
Motion carried.

Ms. Rackauskas asked for a status report on electronic monitoring, including when will money be set aside for the program. Mr. Zeunik indicated that Mr. Sharjeel (“Sarge”) Rizvi is the Pre-Trial Service Coordinator in Court Services, which is the Department in charge of the Pre-Trial Program. He stated that this program is now in operation. Mr. Zeunik advised that, after MAXIMUS did a fee study on fees collected by the Sheriff, the Justice Committee and the County Board recommended an increase in fees. One of the fees increased was the Bond Fee that individuals pay when they bond out of jail. The Justice Committee and the Board recommended that the incremental increase in that fee be segregated for possible use for Pre-Trial Services including electronic monitoring. Mr. Zeunik stated that these funds have been collecting over the past three years at a slower rate than was anticipated. Therefore, the personnel costs for the Pre-Trial Program have been absorbed by the County.

Ms. Rackauskas asked what line item contains this fee. Mr. Zeunik replied that it comes in under the Sheriff's General Fund Budget under “License, Permits, Fees, 410-0190 Amended Bond Fees.” This is the incremental increase being set aside. In 2006, the amount was \$11,328.00 and current year revenue through the end of August totaled \$5,252.00. Mr. Zeunik indicated that the bond revenue has decreased because returning inmates have learned that they can get out without paying the fee.

Chairman Renner indicated that the actual rental of the bracelets might be absorbed by the person and could be revenue neutral to the County.

Mr. Zeunik stated that the Pre-Trial Program is moving ahead without relying on the fee income as it is insufficient to cover the salary, benefit and other related expenses. He noted that the fee income can be used to acquire equipment as it is needed and then set up a program where individuals would pay a rental fee.

Ms. Rackauskas asked if the fee would be collected before the person could get the electronic bracelet. Mr. Zeunik replied that it would be a condition of their bond. Mr. Yoder stated that the collection issue would be a difficult process. He noted that it would be very difficult to collect a monthly fee and could cost the County additional money to hold hearings to try to get someone to pay the monthly fee.

Mr. Yoder advised that the Pre-Trial Screening Program is going to be a very good program. He noted that the goal of electronic monitoring is to keep people out of jail that should not be in jail. Mr. Yoder explained that this is also the goal of the Pre-Trial Screening Program. The pre-trial screening will determine the risk of someone and later will determine necessary supervision. Mr. Yoder suggested that there may be a role for electronic monitoring within the Pre-Trial Release Program. He pointed out that the Pre-Trial Program is still a young program and its growth will determine its necessary funding. Mr. Yoder commended the County Board for its support of this program.

Mr. Zeunik recommended that a special Justice Committee Meeting be scheduled to complete the Departmental budget reviews. After a brief discussion, the Committee decided to hold a special meeting on:

Tuesday, October 23rd at 4:30 p.m.

Mr. Zeunik stated that the Departments that cannot attend this meeting can have their budget review at the regular Justice Committee meeting on November 6th. Also, any reviews not completed on the 23rd will be postponed to the November 6th meeting. He noted that this is the last chance to review budgets.

Chairman Renner presented the September 30, 2007 Justice Committee bills for review and approval as transmitted by the County Auditor. The Justice Committee bills include a pending total of \$1,062.44 and a prepaid total of \$1,711,452.06 for a Fund Total of \$1,712,514.50.

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Motion by Butler/Cavallini to Recommend Approval of
the Justice Committee bills as of September 30, 2007,
as transmitted by the County Auditor.
Motion carried.

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Ms. Rackauskas announced that there is a meeting of the League of Women Voters to discuss prisons on Wednesday, October 3rd at 7:00 p.m., Bloomington Public Library.

Chairman Renner asked if there was any other business or communication for the Justice Committee. Hearing none, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Judith A. LaCasse
Recording Secretary