

Justice Committee Meeting Minutes

The Justice Committee of the McLean County Board met on Monday, December 1, 2003 at 5:15 p.m. in Room 700 of the McLean County Law and Justice Center, 104 W. Front Street, Bloomington, Illinois.

Members Present: Chairman Renner, Members Nuckolls, Harding, O'Connor and Owens

Members Absent: Member Rackauskas

Staff Present: Mr. John Zeunik, County Administrator; Mr. Terry Lindberg, Assistant County Administrator; Ms. Lucretia Wherry, Administrator's Office

Department Heads/
Elected Officials

Present: Ms. Roxanne Castleman, Director, Court Services;
Ms. Billie Larkin, Director, Children's Advocacy Center;
Ms. Beth Kimmerling, Coroner; Ms. Kimberly Campbell, Assistant State's Attorney, State's Attorney Office; Mr. Bill Yoder, State's Attorney; Mr. Craig Nelson, Director, Information Services;
Ms. Joan Noaur, Director, Correctional Health Services; Ms. Sandy Parker, Circuit Clerk; Mr. Derrick Love, Chief Deputy Sheriff, Sheriff's Department; Sheriff Dave Owens; Mr. Bill Gamblin, Director, ETSB

Members of the
Public Present: Ms. Barbara Stuart, Alternative to Jail Committee, League of Women Voters; Mr. Jack Porter, Alternative to Jail Committee, League of Women Voters

Chairman Renner called the meeting to order at 5:17 p.m.

Chairman Renner presented the Minutes of the November 3, 2003 Committee Meeting for approval.

Motion by Owens/O'Connor to recommend approval of the November 3, 2003 Justice Committee Minutes. Motion carried.

Ms. Roxanne Castleman, Director, Court Services, presented the pre-trial release and electronic monitoring program information from Tazewell County. In the past 3 years, there have only been 2 pre-trial detainees that have physically removed their bracelets. One absconded out of state and the other left to visit his girlfriend, but returned the next day. Most violations are minor, such as someone walking out of the zone onto their front porch and returning to their home within a few minutes.

In October 2001, Court Services, the Public Defender's Office, the Sheriff's Department and the State's Attorney's Office teamed together to develop a screening instrument with the help of Tom Ellsworth, Chairman of the Criminal Justice Sciences Department at Illinois State University. The screening instrument is used to score individuals to determine the level of supervision needed. Once the screening instrument was developed, the team researched 6 months of McLean County cases and determined that while there was not a pretrial screening procedure in place, the judges were releasing defendants that clearly would have qualified according to the system developed by the team. Ms. Castleman advised the Committee that Mr. Yoder has not reviewed the information.

Mr. Owens stated that since Circuit judges are elected, if the public is not happy with the process of setting bonds and releasing defendants then the public can vote not to retain the judge.

Mr. Nuckolls asked how Tazewell County uses the GPS electronic monitoring system. Ms. Castleman replied that it is used for those individuals on work release.

Chairman Renner thanked Ms. Castleman for her report. The next step is to continue to search for funding which Ms. Amy Davis, Public Defender, is doing. The amount available for the pretrial screening electronic monitoring program can be reviewed once the Fee Study is completed in the Sheriff's Office.

Mr. Owens asked if funding were found for the pretrial screening electronic monitoring program, would the Finance Committee support the program by approving the full-time equivalent positions needed to run the program. Mr. Zeunik replied that since the positions would be added during the fiscal year, the Finance Committee and the County Board would have to approve an Amendment to the 2004 FTE Resolution.

Ms. Castleman presented the Monthly Statistical Reports for Court Services. Chairman Renner asked if Justice Committee members had any questions on the Monthly Statistical Reports. No questions were presented.

Ms. Amy Davis, Public Defender, was not present to discuss the Monthly Statistical Reports. Chairman Renner asked if Justice Committee members had any questions on the Monthly Statistical Reports. No questions were presented.

Ms. Billie Larkin, Children's Advocacy Center, presented the Monthly Statistical Report. The Children's Advocacy Center (CAC) is concerned that the number of children being served is declining despite the increase in population and transients. The Children's Advocacy Center is working with the Illinois Department of Children and Family Services (DCFS) to determine why cases are not being referred to the CAC in an increasing number. Chairman Renner suggested that the media could play a role in bringing this

Minutes of the Justice Committee Meeting

December 1, 2003

Page Three

problem to the forefront. Ms. Harding asked if the CAC could contact the media. Ms. Larkin explained that she would like to discuss the matter with the DCFS staff before alerting the media.

Mr. Bill Gamblin, 911 Administrator, informed the Committee of changes made by the Federal Communications Commission (FCC) that affect MetCom and ETSB adversely. New legislation allows individuals to change their cell phone providers without changing their cell phone number. During this process of porting, the information is not immediately available to the E911 system. As more people switch to wireless phones only, the E911 system cannot locate them. There is software being produced that will aid E911 in wireless phone tracking, which McLean is ready to use. However, the software will not be available in this area until the spring of 2004. The second issue is that surcharge fees are less for wireless phones than for landline phones. Therefore, there is the potential for less funding for E911. Legislators are being asked to review the surcharge for wireless phones.

Chairman Renner asked the Committee if there were any questions for Mr. Gamblin. Hearing none, Chairman Renner invited Ms. Beth Kimmerling, County Coroner, to present the Monthly Statistical Reports for the Coroner's Office. Ms. Kimmerling stated that, year to date; the Coroner's Office has seen an increase in deaths. Out of County Autopsy cases are double this year. The increase in Out of County Autopsies will result in an increase in the Coroner's Office revenue lines. Hearing no questions from the Committee, Chairman Renner thanked Ms. Kimmerling for her report.

Ms. Sandra Parker, Circuit Clerk, presented the Monthly Statistical Reports for November 2003. Ms. Parker stated that she plans to complete a comparative analysis of the 2003 the year-end statistics with the 2002 year end statistics. She was not able to do this with the six-month's report because of the explosion in the Law and Justice Center. The Committee did not have any questions regarding these reports at this time.

Ms. Kim Campbell, Assistant State's Attorney, presented the monthly reports for the State's Attorney's Office. Ms. Campbell advised the Committee that more felony cases have been filed in the last few months than predicted.

Ms. Joan Naour, Director, Correctional Health Services, presented a request to increase the compensation level for the second year of the contract of the agreement with OSF Healthcare System and Kenneth Inoue, M.D. for the provision of Physician Services at the McLean County Adult Detention Facility. The request is for a 2% increase. The agreement provides for Dr. Inoue to provide on site services 3 times a week and for on-call services through the OSF Physicians group. Mr. Owens asked if inmates need hospitalization if the inmate is sent to OSF. Ms. Naour replied that the inmates are sent to OSF St. Joseph Hospital. Mr. Owens asked when the last time competitive bids were taken. Ms. Naour explained that the last time competitive bids were taken was 5 years ago. The County did not receive much interest from the local medical community.

Minutes of the Justice Committee Meeting

December 1, 2003

Continuity of care is important, since it is a long training process to understand what can be done in the detention facility and what cannot be handled at the facility.

Motion by Nuckolls/O'Connor to recommend approval of the increase in the compensation level for the second year of the contract agreement with OSF Healthcare Systems and Inoue, M.D. for the provision of medical services at County Adult Detention Facility. Motion carried. Kenneth the McLean

Ms. Naour presented a request for approval of an increase in the compensation level for the second year of a contract agreement with Dennis Krug, DDS, for the provision of Dental Clinician Services at the McLean County Adult Detention Facility. This request is for a 2% increase as well. Dr. Krug does a great job seeing inmates in-house and he does not refer many inmates out for services. Mr. Owens asked when was the last time that this contract agreement was put out for competitive bids. Mr. Naour explained that it has been about three years. The Adult Detention Facility elected to stay with Dr. Krug for continuity of care. All the bids were close in fees.

Ms. Harding asked what dental services are offered. Ms. Naour explained that all inmates incarcerated more than three months have a dental assessment. Dr. Krug is also available for filling, abscesses and extractions.

Mr. Owens stated that he would support the request this year, but would like to see bids from other providers next time. Ms. O'Connor stated that she thought Dr. Krug's rate is very reasonable. Ms. Naour agreed that the Adult Detention Facility is happy with the services and rates. Dr. Krug services more inmates and refers fewer inmates for off site services than past providers have. Chairman Renner asked when the contract agreement with Dr. Krug would terminate. Mr. Zeunik replied that negotiations would begin in late summer. There is no competitive bid requirement for professional services under the current County Board policies. Staff could send out an invitation to submit proposals at the Committee's request. The Committee agreed that if another provider were to be selected, the fees would have to be the same or lower and that the provider would have to agree not to send inmates for off site services unless absolutely necessary.

Motion by Owens/O'Connor to recommend approval of an increase in the compensation level for the second year of a contract agreement with Dennis Krug, DDS, for the provision of Dental Clinician Services at the McLean County Adult Detention Facility. Motion carried.

Ms. Naour presented a request for approval for renewal of a contract with the McLean County Center for Human Services for the provision of Mental Health Services for the McLean County Detention Facility. The contract provides inmates with counseling
Minutes of the Justice Committee Meeting
December 1, 2003

Page Five

services, psychiatrist visits and crisis counseling.

Motion by O'Connor/Harding to recommend approval for renewal of a contract with the McLean County Center for Human Services for the provision of Mental Health Services for the McLean County Detention Facility. Motion carried.

Sheriff David Owens, McLean County Sheriff, presented a request for approval of the 2004 Intergovernmental Agreements for Jail Booking Services between McLean County and the City of Bloomington, the Town of Normal and Illinois State University. These intergovernmental agreements are used to more efficiently process individuals arrested in McLean County. The agreement charges an annual fee to the larger entities, which increases by 3% each year. Mr. Owens asked if the fee charged would change when the fee study is complete. Mr. Zeunik replied that the charge is separate and would not be included in the fee study.

Motion by Owens/Harding to recommend approval of the 2004 Intergovernmental Agreement for Jail Booking Services between McLean County and the City of Bloomington, the Town of Normal and Illinois State University.

Mr. Nuckolls voted present.

Motion carried.

Sheriff Owens presented a request for approval for a Typewriter Maintenance Agreement with Paxton's Inc. The Sheriff's Department has five typewriters that are still in use and needed by the Department. Paxton's proposal was the only bid received.

Motion by O'Connor/Nuckolls to recommend approval for a Typewriter Maintenance Agreement with Paxton's Inc. Motion carried.

Sheriff Owens presented a request for approval to award the Jail Kitchen Chemical Bids to Ecolab, Inc. Ecolab, Inc. was the only bidder and is the past supplier.

Motion by Owens/Nuckolls to recommend approval to award the Jail Kitchen Chemical Bids to Ecolab, Inc. Motion carried.

Sheriff Owens presented a request for approval of a contract with the Reverend Colleen Bennett for the provision of inmate chaplain services for the McLean County Jail.

Minutes of the Justice Committee Meeting
December 1, 2003

Page Six

Motion by Owens/O'Connor to recommend approval of a contract with Reverend Colleen Bennett for the provision of inmate chaplain services for the McLean County Jail. Motion carried.

Sheriff Owens presented a request for approval of a Letter of Understanding between the McLean County Board and the Regional Office of Education for McLean and DeWitt Counties for the provision of GED services in the adult detention facility. The GED program is the best service McLean County provides to the inmates.

Motion by O'Connor/Owens to recommend approval of a Letter of Understanding between the McLean County Board and the Regional Office of Education for McLean and DeWitt Counties. Motion carried.

Sheriff Owens presented a request for approval of a Maintenance Agreement with Identix for the Live-Scan Fingerprinting System in the Adult County Detention Facility. The Live-Scan machine was purchased with grant funding approximately one year ago. The Live-Scan Fingerprinting System is much more efficient than the old system of faxing the inked fingerprint care to the State.

Motion by Owens/Nuckolls to recommend approval of a Maintenance Agreement with Identix for the Live-Scan Fingerprinting System in the McLean County Detention Facility. Motion carried.

Sheriff Owens presented a recommendation for approval of the 2004 Vehicle Bids for the Sheriff's Department and the Coroner's Office. The recommendation comes in under the budgeted amount, even with one Sheriff's vehicle being assigned to the Department of Parks and Recreation for their use. Ms. O'Connor asked for the age of the vehicles being traded. Mr. Owens replied that the vehicles were purchased 2002, however, due to the mileage and idle time of the vehicles, they need to be traded in for safety and dependability. Despite the smaller size of the Chevy Impala's, the Sheriff's Department is happier with them than the Crown Victorias. The Impala's also have better gas mileage.

Mr. Owens asked if cars were bid through the state. Sheriff Owens replied that the vehicles would be purchased from the same dealer that was awarded the State bid. Mr. Owens asked if there is a warranty for the vehicles. Sheriff's Owens replied that the vehicles come with the standard manufacturer's warranty.

Motion by Owens/Harding to recommended approval of the 2004 Vehicle Bids for the Sheriff's Department and the Coroner's Office. Motion carried.

Minutes of the Justice Committee Meeting
December 1, 2003
Page Seven

Sheriff Owens presented the McLean County Detention Facility Population Report. There has been an increase in housing out of the County. However, during the holidays, the jail population always decreases.

Mr. Craig Nelson presented a request for approval of Work Order Number 13 for a professional services agreement with Northrop Grumman Space and Mission Systems, Inc. for Civil Case management and Work Order Number 14 for professional services agreement with Northrop Grumman Space and Mission Systems, Inc. for Consulting Services. Chairman Renner asked if members had any other questions. Members did not have any further questions.

Motion by Nuckolls/Owens to recommend approval for Work Order Number 13 for professional services agreement with Grumman Space and Mission Systems, Inc. for Civil management and Work Order Number 14 for services agreement with Northrop Grumman Space Systems, Inc. for Consulting Services. Motion carried.

Order
Northrop
Case
professional
and Mission

Chairman Renner presented the bills, as transmitted and recommended by the County Auditor, for review and approval by the Justice Committee.

Motion by Owens/O'Connor to recommend approval
of the bills, as presented by the County Auditor.
Motion carried.

The Committee agreed to move the next Committee Meeting on Monday, January 5th to
5:00 p.m.

There being nothing further to come before the Committee at this time,
Chairman Renner adjourned the meeting at 6:12 p.m.

Respectfully submitted,
Lucretia Wherry

Recording Secretary
E:\Ann\Minutes\Just_Dec.03.doc