

## **Minutes of the Transportation Committee**

The Transportation Committee of the McLean County Board met on Tuesday, February 3, 2009 at 8:00 a.m. at the McLean County Highway Department, 102 S. Towanda Barnes Road, Bloomington, Illinois

Members Present: Chairman Hoselton, Members Caisley, Cavallini, Soeldner, McIntyre and Wollrab

Members Absent: None

Other Members Present: None

Staff Members Present: Mr. John Zeunik, County Administrator, Mr. Bill Wasson, Director of Administrative Services, Ms. Diana Hospelhorn, Recording Secretary

Department Heads Present: Mr. Eric Schmitt, County Engineer

Others Present: Mr. Jerry Stokes, Assistant County Engineer, Highway Department, Mr. Mark Leake, Maintenance Foreman, Highway Department, Ms. Michelle Anderson, Financial Reporting Specialist, County Auditor's Office, Ms. Jennifer Sicks, Transportation Planner, Regional Planning Commission

Chairman Hoselton called the meeting to order at 8:02 a.m.

Mr. Eric Schmitt, County Engineer, introduced the County Highway Department employees to the Committee.

Chairman Hoselton stated that the first item for action is approval of the minutes from the January 6, 2009 meeting.

Motion by McIntyre/Caisley to recommend approval of the minutes from the January 6, 2009 meeting of the Transportation Committee.  
Motion carried.

Chairman Hoselton asked the Committee to review the bills for December 31, 2008 and January 31, 2009. The prepaid total for December 31, 2008 is \$320,543.67 and the prepaid total for January 31, 2009 is 316,408.99.

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Motion by McIntyre/Caisley to recommend payment of the December 31, 2028 and January, 2009 bills, as submitted by the County Auditor.  
Motion carried.

Chairman Hoselton stated that the first item to be presented for action is the Resolution and Letting results from the January 27, 2009 Township 2009 Motor Fuel Tax (MFT) Maintenance Section. He asked Mr. Eric Schmitt to address the Committee.

Mr. Schmitt recommended that the Committee award the following materials and contract:

2009 MFT Maintenance Sections:

<u>Arrowsmith Road</u>	<u>Sec 09-03000-00-GM</u>	GR 15
The successful bidder on the above section was:		
Towanda Company		\$7,020.00
201 W Jackson St, PO Box 230, Towanda, IL 61776-0230		

Motion by Caisley/Cavallini to recommend approval of the Resolution and Letting results from the January 27, 2009 Township 2009 Motor Fuel Tax (MFT) Maintenance Section.  
Motion carried.

Chairman Hoselton stated that the next item to be presented for action is the Resolution and Letting results from the January 27, 2009 County Equipment Letting.

Mr. Schmitt informed the Committee that all bids were under budget, saving the department \$70,513.00. Mr. Schmitt noted that, with the economy being as it is, the bids were more competitive. He stated that, in an effort to save money, the department eliminated two pick-up trucks and a pull broom that were originally in the budget, a savings of an additional \$67,000.00, for a total of \$137,513.00 under budget. Mr. Schmitt explained that the department will not have possession of the vehicles until August, 2009. The contract stipulates that the department will make payment after the receipt of the property tax revenue in June, 2009.

Mr. Soeldner asked if the trucks being traded in were in use until the department took delivery of the new vehicles. Mr. Schmitt answered that the trade-ins are turned over to the dealer at the same time the department takes possession of the new vehicles.

Ms. Wollrab asked how the department advertises the bids. Mr. Schmitt responded that the bids are advertised in The Pantagraph. He stated that the department also contacts the area suppliers personally if they do not contact the department.

Mr. Cavallini voiced his concerns that by choosing to not purchase the two pick-up trucks and the pull broom, the County takes the risk of paying a higher price in the future.

Chairman Hoselton explained that the procedure the department is using to purchase new equipment falls in line with the recommendations of the County Administrator.

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He noted that currently McLean County is doing well. It is important to look ahead and assure that the County Highway Department stays economically strong. He assured the Committee that the department can function fine without the purchase of the two pick-up trucks and the pull broom this year.

Mr. Soeldner asked if the County receives funds from the Stimulus Program, will there be enough equipment to handle the extra projects. Mr. Schmitt noted that the Stimulus Program projects will be contract projects. He informed the Committee that he had attended a County Engineers meeting in Springfield. He stated that after the House version of the Stimulus Program passed, the preliminary formula, used to determine the allotment of the funds, results in McLean County only receiving approximately \$280,000.00.

Mr. Schmitt recommended that the Highway Department purchase from the lowest responsible bidder the following:

2 – 2009 International 7400 SFA 6x4 Tandem Cab and Chassis with additional Injector Coverage for \$91,500.00 from:  
Prairie-Archway International  
2116 N Main St  
Normal, IL 61761

1 – 2009 Henderson Mark-E 340 Stainless Steel Dump Body and Hoist with one (1) Transfer for \$30,715.00 from:  
Koenig Body & Equipment  
2428 W Farmington Rd  
Peoria, IL 61604

1 – 2009 Case 721 E 4-Wheel Drive Loader for \$71,750.00 from:  
Birkey's  
102 E Walnut  
Hudson, IL 61748

2 – 2009 Force America Central Hydraulic Systems with Pre-wet Control Option for \$22,976.00 from:  
Wissmiller & Evans Road Equipment  
102 S Jeffrey St – PO Box 87  
Cooksville, IL 61730

2 – 2009 Wissmiller Wiss Wing Plows for \$23,800.00 from:  
Wissmiller & Evans Road Equipment  
102 S Jeffrey St – PO Box 87  
Cooksville, IL 61730

2 – 2009 Woods BW1260 Half Batwing Mowers with Walking Tandem Axles for \$22,846.00  
from: Doyle Oil Co  
109 N Main St  
Ellsworth, IL 61767

Motion by Soeldner/Cavallini to recommend approval of Resolution and Letting results from the January 27, 2009 County Equipment Letting.  
Motion Carried.

Chairman Hoselton continued with the next item to be presented for action, the Resolution and Letting Results from the January 27, 2009 Surplus Equipment Sale.

Ms. Wollrab asked if the department had ever coordinated the sale with other County departments. Mr. Zeunik stated that the County schedules a County Auction every couple of years at the Fairview Campus. The sale usually involves surplus office furniture stored at the Juvenile Detention Center.

Mr. Schmitt recommended approval to award the following bids:

<u>2001 Dodge Ram Extended Cab</u> the successful bidder was:		
Estill Dwight White (Bill), 817 Bryan St, Normal, 61761		
	For the amount of	\$3,950.00
<u>Continental DoAll C-916 Bandsaw</u> the successful bidder was:		
Robert L. Rewerts, 6256 N 900 East Rd, Shirley, IL 61772		
	For the amount of	\$350.00
<u>Electric Paint Shaker</u> the successful bidder was:		
Jerome Phil Bossingham, 24111 E 400 North Rd, LeRoy, IL 61752		
	For the amount of	\$25.00

Motion by McIntyre/Wollrab to recommend approval of the Resolution and letting from the January 27, 2009 Surplus Equipment Sale.  
Motion carried.

Chairman Hoselton stated that the next item for action is the supplemental Motor Fuel Tax (MFT) Resolution – Sec 06-00168-01-TL – Towanda Barnes road and Oakland Avenue Intersection.

Mr. Schmitt reported that originally when the project was set up, the costs were to be divided:

- \$150,000.00 Highway Funds
- \$150,000.00 MFT Funds
- \$150,000.00 Highway Matching Funds

As the project continued, the funds were divided:

- \$350,000.00 MFT Funds
- \$56,000.00 Highway Matching Funds
- \$25,000.00 Highway Funds

Mr. Schmitt noted that this Resolution appropriates the funds from the Illinois Department of Transportation (IDOT). The original projected cost of \$450,000.00 was reduced to a final cost of \$429,000.00.

Motion by Cavallini/Caisley to recommend approval of the Supplemental MFT Resolution Sec 06-00168-01-TL – Towanda Barnes Road and Oakland Avenue Intersection.  
 Motion Carried.

Chairman Hoselton stated that the next item for action is an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2008 McLean County Highway Department Fund 0122 McLean County Highway Department 0055.

Mr. Schmitt noted that the Emergency Appropriation Ordinances are to cover overruns from fiscal year 2008 on the Danvers Carlock Road. The amendments for the McLean County Highway Department Fund 0122 are as follows:

	<u>Adopted</u>	<u>Add</u>	<u>Amended</u>
County Highway Department Unappropriated Fund Balance 0122-0055-0056-0400-0000	\$115,778.76	\$3,270.17	\$119,048.93
	<u>Adopted</u>	<u>Add</u>	<u>Amended</u>
County Highway Department Const. Roads/Bridges/Culverts 0122-0055-0056-0810-0001	\$211,278.76	\$3,270.17	\$214,548.93

Motion by Caisley/Cavallini to recommend approval of the Emergency Appropriation Ordinance Amending the Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance for the County Highway Fund 0122.  
 Motion carried.

Chairman Hoselton stated that the next item to be presented for action is an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance McLean County Highway Department Fund 0123 McLean County Highway Department 0055

The amendments for the McLean County Highway Department Fund 0123 are as follows:

	<u>Adopted</u>	<u>Add</u>	<u>Amended</u>
County Highway Department Unappropriated Fund Balance 0123-0055-0056-0400-0000	\$595,067.25	\$115,965.83	\$711,033.08

	<u>Adopted</u>	<u>Add</u>	<u>Amended</u>
County Highway Department Const. Roads/Bridges/Culverts 0123-0055-0056-0810-0001	\$747,544.25	\$115,965.83	\$863,510.08

Motion by Caisley/Cavallini to recommend approval of the Emergency Appropriation Ordinance Amending the Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance for the County Highway Fund 0123.  
Motion carried.

Chairman Hoselton informed the Committee that the last item to be presented for action is the permit for the Tri-Shark Triathlon at Comlara Park on June 6, 2009.

Mr. Schmitt reported that a McLean County Highway Department Special Event Road Closure Permit was issued to Tri-Shark Triathlon Club for a LeRoy Kiwanis fundraiser run. The Tri-Shark Triathlon race is moving to Comlara County Park due to the recent closing of Moraine View State Park. He noted that the event attracts an estimated 500-600 people and that the Sheriff's Department will provide traffic control. Two ambulances will be on site and communications will be provided by McLean County Emergency Management Agency. He stated that due to the possibility of wind farm construction this summer, the coordinators of the event have changed the routes to primarily in Woodford County. The event is usually completed by 12:00 p.m. Mr. Schmitt noted that, if the Moraine View State Park is reopened, he believes the Tri-Shark Triathlon race will continue with the plan to hold this year's event at Comlara County Park. However, if the park is reopened in the future, he believes that the Tri-Shark Triathlon would return to Moraine View State Park.

Mr. Wasson, Director of Administrative Services, stated that public access to the lake will still be provided through the White Oak launch area. Because Evergreen Lake has two ramp facilities, the park can have a special event at one location and still provide public access at another. There is a traffic control plan in place that allows campers to enter and exit the park facilities, during the time the event takes place.

Mr. Schmitt pointed out that the first time a permit is requested to close a road for a bike run or a race, the Department presents the request to the Committee. After that, the approval is handled by the Department.

Motion by Wollrab/Cavallini to approve the  
Tri-Shark Triathlon – Comlara Park – June 6, 2009.  
Motion carried.

Chairman Hoselton stated that the next items to be presented to the Committee were Items of Information.

Mr. Schmitt informed the Committee that the Lexington/LeRoy Road (CH 8) – Sec 0400044-08-WR construction project is complete. Final paperwork has been completed. The Federal project was from Dawson Lake Road to US Route 150.

Mr. Schmitt noted that the work on the Equipment Storage Building is complete and final payment has been made. He stated that the value of Change Order #3 was \$1,016.00 and is going to the Property Committee February 5, 2009. Change Order #3 is for the installation of an emergency shut off switch and two pressure gages on the outlet side of the two boilers in the mechanical room. The extra work was required by the State Fire Marshal. He reported that the total cost of the Equipment Storage Building was \$503,328.50 which was .61% over the bid of \$500,300.00. Mr. Schmitt stated that there is a schematic in the building showing the location of the shut off switches. The equipment is checked twice a week.

Mr. Schmitt stated that the emergency generator indicator light showing that the generator is turned on has been installed. The as built drawings have been received.

Chairman Hoselton asked if the emergency generator experienced any problems with the diesel fuel coagulation during the cold weather. Mr. Schmitt answered that there is a heater on the generator to avoid coagulation of the diesel fuel.

Mr. Schmitt updated the Committee on the East Side Highway Corridor Study. He stated that on January 9, 2009 the Project Study Group met and provided Clark-Dietz with the comments on the draft of the East Side Highway Corridor Report. Clark-Dietz is addressing the comments and will have a final report back to the Project Study Group by February 20, 2009. Mr. Schmitt noted that the Town of Normal and the City of Bloomington will refer the final East Side Highway Corridor Report to their respective Planning Commissions for a final public hearing and review. If the County wishes to schedule a public hearing, it would be through the Transportation Committee. He stated that the Committee would need to decide if a public hearing was going to be held.

Mr. Zeunik stated that, in County Government, we do not have a Planning Commission. The Transportation Committee is the venue for reviewing the East Side Highway Corridor



Report. He noted that the project was a County project. If there is going to be a public hearing, the hearing would probably be scheduled in the evening, in Room 400 of the Government Center. Mr. Zeunik explained that there is a formal process required for a public hearing and that this is a decision that the Committee needs to make.

Mr. Caisley stated that it may be best to wait and see the outcome of the City of Bloomington and the Town of Normal's public hearings before the Committee makes the decision on whether or not to hold a public hearing for the County.

Ms. Wollrab pointed out that, regardless of what the other entities do, it is her opinion that McLean County citizens should have the opportunity to voice their opinion.

Mr. Caisley asked Ms. Jennifer Sicks, Transportation Planner, Regional Planning Commission, if she had a recommendation concerning the Committee holding of a public hearing. She replied that there were very good turn outs at the public hearings held during the feasibility study as well as through out the course of this study. She did feel, if a public hearing was held, people would show and have things to say. She pointed out that if this process does go forward, there is still another phase of study.

Mr. Soeldner voiced that he would be in favor of the Committee holding a public hearing after the City of Bloomington and the Town of Normal's hearings.

Chairman Hoselton stated that it seems to be the opinion of the Committee to schedule a public hearing concerning the East Side Highway Corridor Report after receiving the final report from Clark-Dietz and seeing the outcome of the City of Bloomington and the Town of Normal's public hearings.

Mr. Schmitt continued with the memo concerning KAR Products. He reported to the Committee that KAR Products is located in Hanover Park (western suburb of Chicago). The County's local sales representative is located in Lexington. KAR Products handles vehicle and equipment parts.

Mr. Soeldner asked for an update on the salt supply. Mr. Schmitt reported that currently the department has 1,500 ton of salt stored and 1,500 ton of salt ordered. From the 9,000 ton of salt guaranteed for the year, the department has 3,750 ton of salt left. January weather combined with the process of mixing sand with the salt, helped to make the salt go further. He stated that currently he feels the department is in good shape; however, the remaining month's weather will be the determining factor.

Mr. Cavallini asked if there was any noticeable difference in the deicing process using the sand and salt mixture. Mr. Schmitt responded that it did take longer for the ice to melt, but the roads did have good wheel tracks. He stated that the department did experience, when the temperatures were below zero, the sand freezing in the back of the trucks. Mr. Schmitt

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noted that the department will continue to use the mixture of salt and sand. However, on very cold days, because of the sand freezing, the department will use more of a straight salt base. The sand does help to provide traction.

Mr. Caisley questioned the percentage of the Budget Performance Report. He asked why the percentage on employee medical insurance is at 25% of the year's budget in the first month of the year. Mr. Zeunik explained that on the first day of each quarter, the Auditor's Office sweeps a quarter of the appropriation for Employee Medical Insurance from all of the offices and departments. The amount taken out of the individual offices and departments (25%) goes into the Employee Benefit Fund to pay the premiums and other claims. At the beginning of the second quarter, the Auditor's Office will take another 25% for the second quarter and the process will be repeated.

Chairman Hoselton asked if there was anything further to come before the Committee. Hearing none, he adjourned the meeting at 9:02

Respectfully submitted,

Diana Hospelhorn  
Recording Secretary