

Minutes of the Transportation Committee

The Transportation Committee of the McLean County Board met on Tuesday, November 6, 2012 at 8:00 a.m. in Room 404, Government Center, 115 East Washington Street, Bloomington, Illinois.

Members Present: Chairman Hoselton, Members Black, Caisley, Soeldner, Cavallini and McKibbin

Members Absent: None

Other Members Present: None

Staff Members Present: Mr. Bill Wasson, County Administrator, Ms. Hannah Eisner, Assistant County Administrator, Ms. Diana Hospelhorn, Recording Secretary

Department Heads Present: Mr. Eric Schmitt, County Engineer

Others Present: Mr. Jerry Stokes, Assistant County Engineer,

Chairman Hoselton called the meeting to order at 8:05 a.m. He stated that the first Item for Action is approval of the minutes from the October 2, 2012 Transportation Committee Meeting.

Motion by Caisley/Soeldner to recommend approval of the minutes from the October 2, 2012 meeting of the Transportation Committee.
Motion carried.

Chairman Hoselton asked the Committee to review the bills for October 31, 2012. The prepaid total is \$590,179.39.

Mr. Soeldner asked if payment to Clark Dietz was nearing completion. Mr. Schmitt, County Engineer, responded that 1/3 of the total has been paid to Clark Dietz and we are half way through the East Side Highway project. He added that the County pays Clark Dietz monthly and is reimbursed from the State.

Mr. Caisley asked what the County purchased from Woodford County. Mr. Schmitt stated that the County purchased three barrels of whit striping paint. The County does all of its own road striping and wanted to complete all painting projects before winter.

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Motion by Soeldner/Cavallini to recommend payment of the October 31, 2012 bills as submitted by the County Auditor.
Motion carried.

Chairman Hoselton stated that the first Action Item is the Resolution and Bid Tab for the October 30, 2012 Equipment Letting for the purchase of one (1) Backhoe. He added that John Deere received a bid request; however an official bid was not received.

Mr. Soeldner commented that the County is going from a John Deere to a Caterpillar backhoe. Mr. Schmitt, County Engineer, responded that a second Caterpillar backhoe would also save the Department on parts inventory.

Mr. Schmitt recommended approval of the following purchase:

1-2013 Caterpillar 430F IT Backhoe Loader	\$45,319.00
and trade in of one (1) 2007 JD 410 J Backhoe	
Altorfer, Inc., 1 Capitol Dr, East Peoria, IL 61611	

Motion by Cavallini/Black to recommend approval of the Resolution and Bid Tab of the October 30, 2012 Equipment Letting for the purchase of one (1) Backhoe.
Motion carried.

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Chairman Hoselton presented the 2013 County MFT (Motor Fuel Tax) Maintenance Resolution.

Mr. Schmitt stated that the County Maintenance Resolution is to appropriate \$1,730,866.20 from the Motor Fuel Tax allotment for maintenance on County Highways. He advised that this annual County Maintenance Resolution is done early so that bids can be received and presented in the December, 2012 County Board cycle. Materials can then be purchased January 2013 if needed. This resolution includes maintenance on County Highways including:

- Oil and chip work
- Chip work done on bleeding roads
- Shoulder work
- Cold patch
- Hot mix
- Signs and posts
- Crack filler
- Salt
- Pavement markings
- Paint striping
- Heating for one garage

Motion by Caisley/McKibbin to recommend
the 2013 County MFT (Motor Fuel Tax)
Maintenance Resolution.
Motion Carried.

Chairman Hoselton stated that the next item for action is the Stop Sign Resolution for P.J. Keller Highway - County Highway 8.

Mr. Schmitt advised that the proposed stop sign location is near the new commercial faculties at the intersection of Douglas Street and P.J. Keller Highway, CH 8 in Lexington. The dead end street previously had minimal traffic. The traffic volume on the P.J. Keller Highway is considerably greater than the traffic volume on Douglas Street.

Mr. Schmitt reported that there have been incidents indicating the need for a stop sign. The stop sign has been installed. The proposed resolution will make the stop sign enforceable.

Mr. Caisley asked if the County has consulted with Lexington officials on installing the stop sign. Mr. Schmitt responded that the Department did talk to the city of Lexington. It is the County's responsibility to maintain stop signs along County Highways that approach County Highways. The State maintains all stop signs that approach State routes. He

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noted that State statute gives the County the authority to approve and install needed stop signs.

Mr. Caisley suggested that when altering the flow of traffic on County Highways within the corporate limits of a municipality that the County communicates with the municipality.

Motion by Soeldner/Cavallini to recommend approval of the Resolution by the McLean County Board to Install a Stop Sign at the intersection of Douglas Street and P.J. Keller Highway, CH 8 in Lexington.
Motion carried.

Chairman Hoselton presented the 2013-2015 Timber Pile Bridge Inspections Engineering Agreement with Hampton, Lenzini, & Renwick, Inc (HLR).

Mr. Schmitt advised that this is the biannual bridge inspection for the County's six timber pile bridges. He added that the agreement also includes the special feature inspection done every three months on the posted timber pile bridge in Dry Grove Township. The bridge will be replaced next year.

Chairman Hoselton noted that the hourly rates included in the agreement are standard rates that will be good for three years.

Mr. Cavallini asked what is involved in a typical timber pile inspection. Mr. Schmitt responded that piles are sound tested with a hammer for hollowness. Random drilling is done for testing how solid the pile are.

Motion by Cavallini/Black to recommend approval of the 2013-2015 Timber Pile Bridge Inspections Engineering Agreement with Hampton, Lenzini, & Renwick, Inc (HLR).
Motion carried.

Chairman Hoselton continued with the FY2013 Budget and 5 Year Plan Review.

Mr. Schmitt advised that by bidding the back hoe in 2013 the County decreased the budget by \$26,181. He recommended:

401.0001 General Property Taxes: be reduced by \$26,181 to \$2,555,767 for FY 2013.

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Motion by McKibbin/Cavallini to reduce

0120-0401-0001 by \$26,181 for
FY2013 Recommended Budget.
Motion carried.

Mr. Schmitt recommended

Line item 0850.0001, CAPITALIZED ASSETS: be reduced by \$26,181 to \$305,819 for FY2013.

Motion by Black/Soeldner to recommend
Amending 0120-0850-0001 by a reduction of
\$26,181 to \$305,810.
Motion carried.

Chairman Hoselton asked Mr. Schmitt for a report on the progress of the new storage building.

Mr. Schmitt reported that quotes were taken and Effingham Animal Health Care came in with the lowest bid of \$20,700. The blocks are in and the hot mix work will be done this week. The Building will be delivered on November 26, 2012. It will take an estimated 5-6 days to erect.

Mr. Stokes updated the Committee on the Washington Street project in Downs. He stated that the consultants are working on the geometry and profile of the road. A video conference was held and the Department was able to see options for the geometry of the drop off lanes of the school. The Department will meet with the school to discuss the proposed options. Parking issues are being discussed with the local Catholic Church.

Mr. Schmitt added that to avoid students crossing the parking lane, Mr. Stokes suggested that the few parking spaces be accessible only from the drop off lane.

Chairman Hoselton advised that the next items to be presented to the Committee are Items of Information beginning with Project Summaries:

- Meadows Rd - CH 23 - Resurfacing - Section 11-00005-02-WR
- Meadows Rd - CH 23 - Roselands Bridge - Sec 11-00005-01-BR
- Funk Farm Rd - CH 24 - Resurfacing - Sec 11-00049-06-RS

Mr. Schmitt reported that the widening and intersections of the Meadows Road - County Highway 23 resurfacing project are complete. The binder is complete and the surface is half completed. The project should be completed by the end of the week. This project will provide 80,000 lbs access to the ISU Farm for the Composting Facility.

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Mr. Schmitt stated that the Roselands Bridge - Meadows Road CH 23 is completed. Final paper work is complete.

Mr. Schmitt noted that the Funk Farm Road Resurfacing project is completed. Final paper work is complete.

Chairman Hoselton stated that the Property Committee is addressing the County Cemetery which is located west of the old County facility on south US 51. The property has been abandoned. The Cemetery is located in the middle of property privately owned by the Shirk family. There are 360 grave sites from before 1930.

Chairman Hoselton believes the County should periodically maintain the Cemetery. The Cemetery is not accessible. The property owner will allow the County to enter on the west side of his property. Mr. Wasson, County Administrator, added that Chairman Hoselton is referring to a possible easement for access to the property in the future. In the mean time, Mr. Jack Moody, Director of Facilities Management has been certified as a Cemetery Rehabilitation Technician. Mr. Moody will be authorized to do rehabilitation work in the cemetery without violating State and Federal laws.

Mr. Wasson stated that the County's intentions are to do clean up and continue to work with the surrounding property owner. The ultimate goal is to gain an easement, without cost to the County, which would allow the County and the public future access to the Cemetery. Discussions continue.

Mr. Black asked why the County is increasing maintenance of the Cemetery. Chairman Hoselton responded that he believes it is the County's responsibility. Mr. Black is not opposed to maintaining the Cemetery. He pointed out that in a time when budget cuts are a priority, he would think that this type of expenditure would be first to be cut.

Chairman Hoselton believes that there are a lot of people willing to volunteer their time to clean up the Cemetery.

Mr. Wasson stated that the Property Committee has directed staff to continue to work on the possibility of an annual cleanup and moving forward to the possibility of having an access to the Cemetery.

Mr. Caisley stated that the Cemetery clean up is a low priority item. He does not see the need to spend money on a Cemetery that has been resting in peace for many years. Chairman Hoselton responded that if the County cannot afford maintenance on the Cemetery, he is sure the money can be raised to cover the costs.

Mr. Caisley suggested the County convey the Cemetery to Mr. Shirk and let him do the maintenance.

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Mr. Black responded that the Property Committee has had a similar conversation.

Mr. Caisley noted that the graves have been cataloged and there are records documenting

who is buried there. He believes it is the County's only responsibility to maintain those records.

Mr. Wasson recommended that, in the future if we find the land owner is interested in conveying access to the Cemetery location, the Transportation Committee can convene a joint meeting with the Property Committee relative to any future project. Currently staff has direction from the Property Committee to do a limited clean up of the area during the time that crops are out of the field.

Mr. Schmitt referred the Committee to the handout listing the Highway Department's equipment list.

Chairman Hoselton asked if there were any further questions or comments to come before the Committee. Hearing none, he adjourned the meeting at 8:45 a.m.

The Transportation Committee will meet next on Tuesday, December 4, 2012 at the McLean County Highway Department Office Conference Room.

Respectfully submitted,

Diana Hospelhorn
Recording Secretary