



Property Committee Agenda
Room 400, Government Center
Thursday, January 3, 2013
4:45 p.m.

1. Roll Call
2. Chairman's Approval of Minutes – December 6, 2012
3. Departmental Matters:
 - A. Mr. Mike Steffa, Director, Parks and Recreation
 - 1) Items to be Presented for Action:
 - a) Request Approval to Apply for an Illinois Prairie Community Foundation Grant for Non-Native Species Removal and Native Restoration 1-4
 - 2) Items to be Presented for Information:
 - a) General Report 5
 - b) Other
 - B. Jack Moody, Director, Facilities Management
 - 1) Items to be Presented for Information:
 - a) General Report
 - b) Other
4. Other Business and Communications
 - A. Tour the Law and Justice Center Building, as time permits
5. Recommend Payment of Bills and Transfers, if any, to County Board
6. Adjournment



DEPARTMENT OF PARKS AND RECREATION
(309)726-2022 FAX (309)726-2025 www.mcleancountyil.gov
13001 Recreation Area Dr. Hudson, IL 61748-7594

TO: Honorable Chairman and Members, Property Committee

FROM: Michael J. Steffa, Director of Parks and Recreation

DATE: December 26, 2012

RE: Illinois Prairie Community Foundation Grant/Non-Native Species Removal & Native Restoration Project

Over the last ten years COMLARA Park has seen an explosion in the amount of non-native species growing within the park boundaries. The two species that are most prevalent are Autumn Olive and Japanese Honeysuckle. The Park's Department has seen entire areas taken over by these invasive species. What were once prairies, grasslands, and reforested areas, are now solid stands of Autumn Olive and Japanese Honeysuckle. Our goal is to rid these areas of the non-native species and plant native species of trees and grasses.

The Park's Department began an eradication program last year in some fields that were not so heavily rooted. With the help of some local Boy Scout groups these areas were planted with white oak and burr oak acorns. There are some areas that are so thick that we do not have the equipment to remove these invasives. There is a machine called a GeoBoy (With a Fecon Head) that can mulch these trees/bushes to the ground. Unfortunately, the cost of hiring someone to do this work is somewhat expensive.

Therefore, the Park's Department is requesting permission to apply for a grant from the Illinois Prairie Community Foundation in the amount of \$5,000.00. This grant is a 100% grant with no matching monies from the County required. If the Park's Department is successful in obtaining this grant, the monies received will go towards removal of the non-native species, spraying the areas will round-up, soil preparation, and planting of native tree seedlings and native prairie grass seeds. To reduce the amount of personnel hours required to plant tree seedlings, the Park Director will actively recruit local scouting groups and conservation clubs to accomplish this part of the project.

McLEAN COUNTY - GRANT INFORMATION FORM

General Grant Information

Requesting Agency or Department: <i>PARKS & RECREATION</i>		This request is for: <input checked="" type="checkbox"/> A New Grant <input type="checkbox"/> Renewal/Extension of Existing Grant	
Granting Agency: <i>ILLINOIS PRAIRIE COMMUNITY FOUNDATION</i>		Grant Type: <input type="checkbox"/> Federal, CFDA #: <input type="checkbox"/> State <input checked="" type="checkbox"/> Other	Grant Date: Start: <i>July 1, 2013</i> End: <i>Oct. 1, 2013</i>
Grant Title: <i>NON-NATIVE SPECIES REMOVAL & NATIVE RESTORATION PROJECT</i>		Grant Funding Method: <input checked="" type="checkbox"/> Reimbursement, Receiving Cash Advance <input type="checkbox"/> <input type="checkbox"/> Pre-Funded Expected Initial Receipt Date:	
Grant Amount: \$ <i>5,000.00</i>		Source of Matching Funds (if applicable): <i>NA</i>	
Match Amount (if applicable): Required Match: \$ <i>0</i> Overmatch: \$		Will it be likely to obtain this grant again next FY? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Grant Total Amount: \$ <i>5,000.00</i>		Equipment Pass Through? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Monetary Pass Through? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Grant Costs Information

Will personnel be supported with this grant: <input type="checkbox"/> Yes (complete personnel portion below) <input checked="" type="checkbox"/> No		A new hire will be responsible for financial reporting: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																									
<table border="1"> <thead> <tr> <th colspan="2">Grant Expense Chart</th> </tr> <tr> <th>Personnel Expenses</th> <th>Costs</th> </tr> </thead> <tbody> <tr> <td>Number of Employees:</td> <td></td> </tr> <tr> <td>Personnel Cost</td> <td>\$</td> </tr> <tr> <td>Fringe Benefit Cost</td> <td>\$</td> </tr> <tr> <td>Total Personnel Cost</td> <td>\$</td> </tr> <tr> <td colspan="2">Additional Expenses</td> </tr> <tr> <td>Subcontractors</td> <td>\$</td> </tr> <tr> <td>Equipment</td> <td>\$</td> </tr> <tr> <td>Other</td> <td>\$</td> </tr> <tr> <td>Total Additional Expenses</td> <td>\$</td> </tr> <tr> <td>GRANT TOTAL</td> <td>\$</td> </tr> </tbody> </table> <p><i>Grant Total must match "Grant Total Amount" from General Grant Information</i></p>		Grant Expense Chart		Personnel Expenses	Costs	Number of Employees:		Personnel Cost	\$	Fringe Benefit Cost	\$	Total Personnel Cost	\$	Additional Expenses		Subcontractors	\$	Equipment	\$	Other	\$	Total Additional Expenses	\$	GRANT TOTAL	\$	Description of equipment to be purchased: <i>NA</i> Description of subcontracting costs: <i>\$4,000.00 FOR NON-NATIVE SPECIES REMOVAL</i> Other requirements or obligations: <i>PARK WILL SPRAY HERBICIDE & REPLANT Tree seedlings & Prairie Grasses</i>	
Grant Expense Chart																											
Personnel Expenses	Costs																										
Number of Employees:																											
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Equipment	\$																										
Other	\$																										
Total Additional Expenses	\$																										
GRANT TOTAL	\$																										

Responsible Personnel for Grant Reporting and Oversight: *MICHAEL J. STEFFA*

Michael J. Steffa
Department Head Signature

12/26/12
Date

SAME
Grant Administrator/Coordinator Signature (if different)

Date

OVERSIGHT COMMITTEE APPROVAL	
Chairman	Date

Illinois Prairie Community Foundation

Grant Application Cover Sheet

Please submit by email to info@ilprairiecf.org or mail to Illinois Prairie Community Foundation, 2401 E. Washington, Suite 300B, Bloomington, IL 61704.

Print or type only.

We are applying for (choose one):

Illinois Prairie General Grant (for programs that focus on human services, education, health and wellness, environment, work force development, and/or land use).

Mirza Arts and Culture Grant (for programs that focus on visual and performing arts and/or arts training, education, and appreciation).

Name of Program: *NON-NATIVE SPECIES REMOVAL AND NATIVE RESTORATION PROJECT*

Name of Organization: *MCLEAN COUNTY DEPARTMENT OF PARKS & RECREATION*

Amount Requested: \$ *5,000.⁰⁰*

Total Program Cost: \$ *5,000.⁰⁰*

Expected Start Date: *JULY 1, 2013*

Expected End Date: *OCT. 1, 2013*

Program Area (for Illinois Prairie General Grants only – check as many as apply)

Children

Human Services

Youth

Education

Families

Health and Wellness

Work Force Development

Environment

Land Use

Address of Organization: *13001 RECREATION AREA DR. HUDSON, IL 61748*

Contact Person: *Michael J. Steffa* Title: *Director of Parks
McLean County
Department of Parks & Rec.*

Phone Number(s): (309) 434-6773

Email: michael.steffa@
mcleancountyil.gov

Twenty-five word summary of grant proposal:

The Park's Department would like to remove non-native species (Autumn Olive & Japanese Honeysuckle) and restore these areas with native trees and prairie grasses.

Date Organization Established: 1975

Number of Full-Time Employees: 4

FOR OFFICE USE ONLY:

Date Received:



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McLean County

TO: Honorable Chairman and Members, Property Committee

FROM: Michael J. Steffa, Director of Parks and Recreation

DATE: December 26, 2012

RE: End of Year General Report – YTD Recreational Usage

	2012	2011	2010	2009	2008	2007	2006	2005	2004
<u>Campground Nights</u>	9136	9429	10594	9757	9682	10316	9300	8583	8742
<u>Shelter Reservations</u>	144	145	150	131	123	108	99	110	99
<u>Annual Boat Reg.</u>	1797	1618	1518	1355	1202	1518	1490	1190	1039
<u>Boat Rental</u>									
½ hour Paddleboat	438	438	699	648	615	605	556	541	600
Hourly Canoe	708	720	473	491	397	440	439	379	419
Rowboat	223	234	246	235	226	264	223	257	238
Daily Canoe	103	72	141	109	45	84	98	65	114
Rowboat	264	269	286	241	199	185	200	168	163
<u>Equine Registrations</u>									
Daily	14	5	9	13	1	7	45	74	9
Family	2	1	0	1	1	1	0	1	1
Individual-annual	8	4	6	8	8	4	8	5	2
<u>Beach Usage</u>	9408	9173	8367	6908	8093	7350	8599	8676	6710

Additional Park Activities

1. **October 1 – November 11:** Deer Management Program (Archery) – 14 Deer Harvested
2. **November 10:** GPS/Geocaching Class – 25 Participants
3. **November 16 – 18 & November 29 – December 2:** Deer Management Program (Firearm)
28 Deer Harvested
4. **December 8:** The Deer Run, Run 8K Trail Race – 135 Participants