

Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, December 4, 2012 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Caisley; Members Rankin, McIntyre, Wollrab; Schafer, and Soeldner

Members Absent: None

Other County Board
Members Present: None

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator and Ms. Judith LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials
Present:

Ms. Judy Brucker, Director, Children's Advocacy Center; Mr. Will Scanlon, Trial Court Administrator-11th Circuit Court, Ms. Kim Campbell, Public Defender; Sheriff Mike Emery, Ms. Joan Naour, Director, Correctional Health Services; Mr. Jason Chambers, State's Attorney; Ms. Beth Kimmerling, Coroner; Mr. Don Everhart, Circuit Clerk; Ms. Lori McCormick, Director, Court Services

Others Present: Ms. Cathy Waltz, Superintendent, Juvenile Detention Center

Chairman Caisley called the meeting to order at 4:30 p.m.

Chairman Caisley presented the minutes from the November 6, 2012 Committee meeting for approval.

Motion by McIntyre/Rankin to Approve the Minutes of
the November 6, 2012 Meeting.
Motion carried.

Ms. Judy Brucker, Director, Children's Advocacy Center, reviewed the Children's Advocacy Center (CAC) Monthly Statistical Report and the CASA Report. She noted that, as of the end of November, the CAC has seen 210 children regarding child abuse investigations, which is on par with this time last year. Ms. Brucker expects that the year will end on par or ahead of last year.

Ms. Brucker reported that, as of the end of October, the CASA volunteers were advocating for 107 children and had provided 8,242 volunteer hours in ten months, which is more than four full-time employees. She noted that, in November, the last CASA class was sworn in. There are now 51 active CASAs carrying cases and another 35 CASAs that are considered active but are in between cases.

Ms. Brucker indicated that ten County Departments are participating in the Blue Kids Trees. She stated that a huge sleigh of presents was delivered today.

Chairman Caisley asked if there were any questions or comments. Hearing none, he thanked Ms. Brucker.

Mr. Will Scanlon, Trial Court Administrator-11th Circuit Court, presented a request for approval of an Amendment to the Contract between the Eleventh Judicial Circuit Court, the County of McLean and the Children's Foundation. He noted that this is an annual renewal of the agreement that has been in place since 2009 with the Children's Home & Aid. Mr. Scanlon indicated that the Children's Home & Aid is on a July 1 to June 30th fiscal year.

Mr. Scanlon advised that this is paid for through a filing fee on all civil filings and generates just over \$30,000 annually. The fund balance is currently \$1,700 in excess of the \$30,000 that will be collected. Mr. Scanlon indicated that the Children's Home & Aid provides insurance and staffing, and the County provides the space.

Chairman Caisley noted that the cost appears to have gone down from previous years. Mr. Scanlon replied that the hours were reduced to reflect the usage.

Motion by Wollrab/Schafer to Recommend Approval of
an Amendment to the Contract between the Eleventh
Judicial Circuit Court, the County of McLean and the
Children's Foundation.
Motion carried.

Mr. Scanlon presented a request for approval of a contract for consulting services for the Criminal Justice Coordinating Council – Circuit Court. He indicated that the Stevenson Center has provided research and data analysis for the Criminal Justice Coordinating Council since 2010. Mr. Scanlon stated that this is the renewal of their contract. The Criminal Justice Coordinating Council is comprised of the State's Attorney, Public Defender, the McLean County Jail, the Sheriff's Department, the Juvenile Detention Center, Circuit Clerk, Circuit Court and a variety of police agencies and social service agencies that are dedicated to the

efficient operation of the Justice system and jail population management. Mr. Scanlon advised that this is a service that could not be duplicated.

Mr. Scanlon indicated that Sheriff Emery will provide information regarding the site assessment by the National Institute of Corrections who are assisting in this effort as well.

Mr. Scanlon stated that the expense was budgeted.

Mr. Soeldner asked if the Stevenson Center reaches the 30 hours per month as noted on the contract. Mr. Scanlon replied that they usually reach 22 to 24 hours per month.

Motion by Schafer/Soeldner to Recommend Approval
of the Contract for Consulting Services for the Criminal
Justice Coordinating Council.
Motion carried with Mr. Rankin abstaining.

Chairman Caisley asked if there were any additional questions or comments. Hearing none, he thanked Mr. Scanlon.

Ms. Kim Campbell, Public Defender, distributed her business card and the Public Defender's Office organizational chart to the Committee.

Ms. Campbell presented five requests for approval of contract renewals with Special Public Defenders. Chairman Caisley indicated that the first four requests can be acted upon together, namely contracts with Mr. Jeff Brown, Mr. Keith Davis, Mr. Alan Novick, and Mr. David Rumley

Ms. Campbell pointed out that some of the salary amounts are different, noting that David Rumley has a contract and a half. She added that Keith Davis has a different type of caseload; he handles sexually violent persons and post convictions. Ms. Campbell stated that John Wright retired and is being replaced by Jane Foster.

Motion by McIntyre/Rankin to Recommend Approval of a Contract between Jeff Brown, Special Public Defender, and the Public Defender's Office; to Recommend Approval of a Contract between Keith Davis, Special Public Defender, and the Public Defender's Office; to Recommend Approval of a Contract between Alan Novick, Special Public Defender, and the Public Defender's Office; to Recommend Approval of a Contract between David Rumley, Special Public Defender, and the Public Defender's Office.

Motion carried.

Ms. Campbell presented a request for approval of a new contract between M. Jane Foster, Special public Defender, and the Public Defender's Office.

There was a brief discussion on the types of cases the different attorneys handle.

Motion by McIntyre/Soeldner to Recommend Approval of a Contract between M. Jane Foster, Special Public Defender, and the Public Defender's Office.

Motion carried.

Ms. Campbell advised that there was nothing of note to point out on her Monthly Caseload Report.

Ms. Campbell invited Committee members to visit the Public Defender's Office at any time. There was a discussion on the possibility of going on a "field trip" to the various Justice Departments. Mr. Wasson cautioned that if the Committee all goes together it will be considered an "Open Meeting" and must respect the open meetings act restrictions of a Committee quorum.

Chairman Caisley asked if there were any additional questions or comments. Hearing none, he thanked Ms. Campbell.

Sheriff Mike Emery submitted requests for approval of an Intergovernmental Agreement between the County of McLean and the Illinois State University for Centralized Booking. He noted that he is also submitting the same request for the City of Bloomington and the Town of Normal. Sheriff Emery advised that there is a 3% increase for all three contracts.

Ms. Wollrab asked why there is such a difference in fees between Illinois State University and the City of Bloomington. Sheriff Emery replied that the cost is determined by the number of bookings.

Motion by McIntyre/Schafer to Recommend Approval of an Intergovernmental Agreement between the County of McLean and the Illinois State University for Centralized Booking.
Motion carried with Mr. Rankin abstaining.

Sheriff Mike Emery submitted a request for approval of an Intergovernmental Agreement between the County of McLean and the City of Bloomington for Centralized Booking.

Motion by Rankin/Schafer to Recommend Approval of an Intergovernmental Agreement between the County of McLean and the City of Bloomington for Centralized Booking.
Motion carried with Ms. Wollrab abstaining.

Sheriff Mike Emery submitted a request for approval of an Intergovernmental Agreement between the County of McLean and the Town of Normal for Centralized Booking.

Motion by Wollrab/Rankin to Recommend Approval of an Intergovernmental Agreement between the County of McLean and the Town of Normal for Centralized Booking.
Motion carried.

Sheriff Emery presented a request approval of the 2013 Maintenance Agreement between the County of McLean and Identix Inc./Livescan Machine for the McLean County Detention Facility Live-Scan Fingerprint Technology System. He indicated that this agreement is to provide maintenance on the Identix machine in the Jail which does the electronic finger-printing and digitally transmits the fingerprints to the State Police. Sheriff Emery stated that this Maintenance Agreement has been in place since 1994 and was originally purchased through grant funds from the State of Illinois. He stated that this machine is continually updated with new technology at no expense to the County. Sheriff Emery added that there was no increase in the fee for this maintenance agreement.

Motion by Schafer/Rankin to Recommend Approval of the 2013 Maintenance Agreement between the County of McLean and Identix Inc./Livescan Machine for the McLean County Detention Facility Live-Scan Fingerprint Technology System.
Motion carried.

Sheriff Emery presented a request for approval of a 2013 contract with Mr. Anthony Watson for inmate Chaplain Services. He indicated that Rev. Watson has been on contract with the Jail since 2007. Sheriff Emery stated that the salary has increased 3%, from \$12,411.24 to \$12,783.00. He stated that this fee is not general fund money, but money taken out of the Inmate Commissary Services Fund, which are funds received from items purchased by the inmates in the Jail Commissary.

Sheriff Emery advised that Rev. Watson's service benefits not only the Jail inmates, but the staff. He noted that Rev. Watson also supervises 73 volunteers within the Jail for different religious programs and manages all Chaplain Services.

Sheriff Emery pointed out that this position is supposed to be a part-time job, but often ends up being a 60 hour a week commitment. He indicated that it is important to the Jail to retain this contract with Mr. Watson.

Motion by McIntyre/Rankin to Recommend Approval of a 2013 Contract with Mr. Anthony Watson for Inmate Chaplain Services.
Motion carried.

Sheriff Emery submitted a request for approval of a 2013 contract between the County of McLean and Heartland Community College to provide GED Preparation Courses at the McLean County Detention Facility. Chairman Caisley proposed an amendment to reflect the correct date on the "Class Schedule" section of the contract from 2012 to 2013.

Sheriff Emery advised that the fee will remain the same as last year, namely \$9,308.00

Sheriff Emery reminded the Committee that the Sheriff's Department saved a significant amount of money when the GED program was switched four years ago from the Regional Office of Education to Heartland College.

Sheriff Emery added that another benefit to changing to Heartland College is that it affords inmates the opportunity to continue their education at Heartland College once they complete the GED Program in the Jail. He indicated that if an inmate completes the GED program while in Jail, Heartland College will provide some grant funding to that individual to attend Heartland College.

Mr. Rankin asked Mr. Emery if he would provide statistics on how many inmates go through and complete the GED Program in Jail. Ms. Wollrab asked for a report on the rate of recidivism between those inmates who complete the GED Program and those who do not. Sheriff Emery replied that he will provide these statistics in the future.

Mr. Soeldner asked how many inmates take advantage of this opportunity. Sheriff Emery replied that anywhere from 10 to 12 inmates take advantage of the program each term. He added that those inmates who obtain their GED and are still in Jail are provided the opportunity to join a Life Skills Training Class.

Sheriff Emery asked that the Committee recommend approval of this Contract.

Motion by Soeldner/McIntyre to Recommend Approval
of a 2013 Contract between the County of McLean and
Heartland Community College as amended to correct
the "Class Schedule" date from 2012 to 2013.
Motion carried.

Sheriff Emery reviewed the Jail Population Report. He noted that the Jail Population Report shows that the Jail continues to maintain a manageable population. Sheriff Emery advised that at the end of this month, the Jail will finish its first full year of not having to house out any inmates since 1995.

Sheriff Emery advised that the National Institute of Correction (NIC) is on-site this week to provide a technical assessment of the County Detention Facility as it relates to the housing of mental health inmates, as well as services and programs that are provided to them. He stated that there will be a Public Hearing on Friday, December 7th at 2:00 p.m. in the County Board Room where the Assessment Specialist will give an exit presentation. He noted that the Specialist is studying the County's operations and interviewing the County's justice leaders as the housing of these inmates is a whole system issue. Sheriff Emery stated that the reason for bringing this specialist in is to determine what is not working and how it needs to be changed for short-term or long-term goals.

Sheriff Emery indicated that he requested technical assistance from NIC on this mental health issue. He noted that state facilities are closing, which pushes the burden back onto the County Jail and the community. Sheriff Emery stated that he wanted to address this issue before it becomes a crisis. He advised that he would like to partner with the State to utilize some of their sources within our County Detention Facility. Sheriff Emery added that McLean County is the only county in the state taking this type of action at this time.

Mr. Soeldner asked if these inmates are mostly local people or individuals travelling from different parts of the state. Sheriff Emery replied that he may be able to access statistics that would provide this information.

After additional discussion regarding the mental health issue in the County Jail, Sheriff Emery invited the Committee members to attend the meeting on Friday, December 7th at 2:00 p.m. in the County Board room where they will be provided with additional information.

Chairman Caisley asked if there were any additional questions or comments. Hearing none, he thanked Sheriff Emery.

Ms. Joan Naour, Director, Correctional Health Services, presented a request for approval of the annual compensation to OSF Healthcare System, Kenneth Inoue, M.D., and Blair Valentine, M.D. for physician services at the McLean County Adult Detention Facility. She indicated that the current contract for the MCDF Physician for the McLean County Adult Detention Facility expires on December 31, 2012. She recommended that this contract be renewed for an additional two (2) year period of time with the rate of compensation negotiated on an annual basis.

Ms. Naour stated that representatives from OSF Healthcare System have agreed to decrease the rate of compensation for the 2013 contract year by 2% from \$55,809.52 to \$54,693.33, effective January 1, 2013. This figure is within the parameter of the approved Fiscal Year 2013 budget for the McLean County Adult Detention Facility Physician.

Motion by McIntyre/Rankin to Recommend Approval of the Annual Compensation to OSF Healthcare System, Kenneth Inoue, M.D., and Blair Valentine, M.D. for Physician Services at the McLean County Adult Detention Facility.
Motion carried.

Ms. Naour presented a request for approval of the renewal of a contract with Real Change Clinical Services (RCCS) for the provision of Mental Health Services at the McLean County Adult Detention Facility for contract years 2013 and 2014.

Ms. Naour stated that, since 2010, Chris Cashen, Licensed Clinical Professional Counselor, and Mark Benson, Licensed Clinical Professional Counselor, have provided up to 18 hours per week of counseling services for the inmate population. Ms. Naour stated that due to the number of inmates who require mental health services and the fact that the MCDF Psychiatrist is on site every other week, an increase in the number of counseling hours from 18 hours per week to 20 hours per week is being proposed. She added that they have budgeted for an increase in the compensation fee for counselors from \$60 per hour to \$62 per hour.

Ms. Naour expressed the same concerns as Sheriff Emery regarding the increase in the number of inmates with mental health issues.

Motion by Schafer/Wollrab to Recommend Approval
the renewal of a contract with Real Change Clinical
Services (RCCS) for the provision of Mental Health
Services at the McLean County Adult Detention
Facility.
Motion carried.

Ms. Naour presented a request for approval of the renewal of Agreement with Merle Pharmacy No. 1, Inc. for the provision of Pharmaceutical Services at the McLean County Adult Detention Facility. She advised that William Martin, RPh, under the auspices of Merle Pharmacy No. 1, Inc. has provided pharmaceutical services for the McLean County Adult Detention Facility since January of 2002. Ms. Naour indicated that the current Agreement for the provision of pharmaceutical services expires December 31, 2012, and she recommended renewal of the Agreement for an additional two year period.

Ms. Naour stated that, effective January 1, 2013, Mr. Martin has agreed to increase the discount for generic medications from Average Wholesale Price minus 44% to Average Wholesale Price minus 50%, and for over the counter (OTC) medications from Average Wholesale Price minus 30% to Average Wholesale Price minus 33%. She indicated that this additional increase in the discounts for medications should result in additional savings in 2013 and 2014. Ms. Naour advised that, since 2008, costs for pharmaceuticals have been reduced by 33.5%. This reduction has been accomplished through increased discounts and a decrease in the type of psychotropic medication ordered by the MCDF Psychiatrist.

Motion by Wollrab/Rankin to Recommend Approval of the Renewal of the Agreement with Merle Pharmacy No. 1, Inc. for the Provision of Pharmaceutical Services at the McLean County Adult Detention Facility.
Motion carried.

Mr. McIntyre commented that it is a good practice to use local services whenever possible.

Chairman Caisley asked if there were any additional questions or comments. Hearing none, he thanked Ms. Naour.

Mr. Jason Chambers, State's Attorney, presented a request for approval of a Resolution approving McLean County's continued participation with the State of Illinois Appellate Prosecutor's Office. He stated that this is an annual resolution. Mr. Chambers indicated that once the criminal cases are completed at the trial level, and defendants wish to appeal their cases, the Appellate Prosecutor's Office handles the appeals at the first appeal level and also if they continue to the Supreme Court. He noted that he has asked the Appellate Prosecutor's Office to see if they have any statistics on how many cases they may be handling for McLean County. Mr. Chambers added that he receives a notice every time they file an appeal, and, since October, there have been approximately 2 appeals every three weeks or one every other week, which would total 25 appeals a year. He believes that the service that the Appellate Prosecutor's Office provides saves the State's Attorney's Office money.

Chairman Caisley noted that the Appellate Prosecutor's Office also does civil work and Labor Relations Board work.

Motion by McIntyre/Rankin to Recommend Approval of a Resolution Approving McLean County's continued Participation with the State of Illinois Appellate Prosecutor's Office.
Motion carried.

Mr. Chambers reviewed his Monthly Caseload Report and Asset Forfeiture Fund Report.

Chairman Caisley asked if there were any questions or comments. Hearing none, he thanked Mr. Chambers.

Ms. Beth Kimmerling, Coroner, reviewed her monthly report. She informed the new members of the committee that the Monthly Report provides an idea of the number of deaths reported to the Office, the number of autopsies performed on McLean County residents as well as out-of-county residents, and what cases are still open in the office every month. Ms. Kimmerling added that the bottom portion of the report shows the predicted revenue stream for the year. She indicated that the trend for 2012 has been significantly ahead in out-of-county case load in providing forensic services to other areas of the state. Ms. Kimmerling stated that the County is 125 cases ahead of last year. She indicated that between 70 and 80 deaths are reported per month, and, in October, there were 90 deaths reported. Ms. Kimmerling added that there are usually seven to ten autopsies per month, and 15 autopsies were performed in October.

Ms. Kimmerling reported that the Coroner's Office just documented its 600th decedent for 2012. She indicated that the morgue has been in its location for about 22 years and it has never been close to that number. Ms. Kimmerling added that of the 600 decedents, about 500 exams were performed.

Ms. Kimmerling stated that she is working on a report that provides the number of hours worked by the employees in the Coroner's Office, including scene responses.

Mr. Soeldner asked what Ms. Kimmerling attributes to the increase in morgue fees, noting the difference between the budgeted and the actual. Ms. Kimmerling replied that it is due to the number of autopsies. She added that the reason there is such a significant increase in what was predicted is that a neighboring county opened its own morgue and it was anticipated that McLean County would experience a greater loss in business than it actually did.

Mr. Soeldner asked for an explanation on the payment to Facilities Management. Ms. Kimmerling replied that, out of the revenue stream, once a month a payment is made to Facilities Management for cleaning the facility.

Chairman Caisley asked if there were any additional questions or comments. Hearing none, he thanked Ms. Kimmerling.

Mr. Don Everhart, Circuit Clerk, presented a request for approval of copier maintenance renewals with Watts Copy Systems. He indicated that there are four copiers. The varying costs of the renewals are based on machine use.

Motion by McIntyre/Rankin to Recommend Approval of Copier Maintenance Renewals with Watts Copy Systems.
Motion carried.

Mr. Everhart reviewed his October 2012 Statistical Reports. He stated that there was nothing unusual to point out in the reports.

Chairman Caisley asked if there were any questions or comments. Hearing none, he thanked Mr. Everhart.

Ms. Lori McCormick, Director, Court Services, presented a request for approval of a contract between the County of McLean and OSF Healthcare Systems for healthcare at the Juvenile Detention Center. She indicated that this contract is a three year contract, with the first year being 2013. Ms. McCormick advised that the 2013 contract shows a 2% decrease compared to the 2012 contract amendment, as OSF was willing to agree to a 2% decrease due to the state of the economy. She noted that this decrease is consistent with the contract at the Adult Detention Center. Ms. McCormick added that both facilities use the same physicians.

Ms. McCormick indicated that OSF Healthcare Systems provided excellent services the past year in the form of medical services and she expressed confidence that this will hold true for the next three year period.

Motion by Wollrab/Rankin to Recommend Approval of a Contract between the County of McLean and OSF Healthcare Systems for Healthcare at the Juvenile Detention Center.
Motion carried.

Ms. McCormick presented a request for approval of a Contract with Cathy Vogel for Counseling Services with the McLean County Juvenile Detention Center.

Ms. McCormick stated that the contract is identical to last year's contract, with the exception of a 2% increase for services for 2013. The total services provided will not exceed \$30,364. Ms. McCormick noted that most years, they actually spend below that amount.

Ms. McCormick indicated that Ms. Vogel provided excellent services the past year in the form of crisis intervention and clinical consultation, which she believes will hold true in 2013.

Motion by Soeldner/Wollrab to Recommend Approval of a Contract with Cathy Vogel for Counseling Services with the McLean County Juvenile Detention Center.
Motion carried.

Ms. McCormick presented her Monthly reports.

Chairman Caisley asked what is the average number of juveniles in the Detention Center. Ms. McCormick replied that it is growing. The population had been 10-11 youth, but there have been times when it has been 16-17 youth at one time.

Ms. McCormick reported that there is a Recovery Court Graduation tomorrow night at 4:00 p.m. in the Jury Room with three individuals graduating.

There was a brief discussion about the potential of taking a field trip to visit the various Justice Departments.

Chairman Caisley asked if there were any questions or comments. Hearing none, he thanked Ms. McCormick.

There was a discussion on moving the Justice Committee meeting time from 4:30 p.m. to 4:00 p.m. No decision was made to change the time.

The January Justice Committee meeting was moved to Monday, December 31 at 8:00 a.m. since the regular meeting falls on January 1st.

Chairman Caisley presented the November 30, 2012 Justice Committee bills for review and approval as transmitted by the County Auditor. The Justice Committee bills include a Prepaid Total of \$576,621.47 and a Fund Total that is the same.

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Motion by McIntyre/Soeldner to Recommend Approval
of the Justice Committee Bills as of November 30,
2012, as transmitted by the County Auditor.
Motion carried.

Chairman Caisley asked if there was any other business or communication for the
Justice Committee. Hearing none, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Judith A. LaCasse
Recording Secretary