



**Property Committee Agenda**  
**Fairview Building, Front Entrance Lobby**  
**905 N. Main St.**  
**Thursday, May 2, 2013**  
**4:45 p.m.**

1. Roll Call
2. Chairman's Approval of Minutes – None
3. Appearance by Members of the Public and County Employees
4. Departmental Matters:
  - A. Mike Steffa, Director, Parks and Recreation Department
    - 1) Items to be Presented for Action:
      - a) Request Approval of a Tractor/Loader Lease with Martin Brothers Implement Company 1-2
    - 2) Items to be Presented for Information:
      - a) General Report 3
      - b) Other
4. Other Business and Communications
5. Recommend Payment of Bills and Transfers, if any, to County Board
6. Tour the Fairview Complex
7. Adjournment



DEPARTMENT OF PARKS AND RECREATION  
(309)726-2022 FAX (309)726-2025 www.mcleancountyil.gov  
13001 Recreation Area Dr. Hudson, IL 61748-7594

TO: Honorable Chairman and Members, Property Committee

FROM: Michael J. Steffa, Director of Parks and Recreation

DATE: 04/25/2013

RE: Tractor/Loader Lease

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The Department of Parks and Recreation recently solicited lease proposals from tractor dealers for a 2 year lease, minimum 400 hours per year, and an 85 PTO HP mechanical front wheel drive tractor with a minimum 3800 lbs. lift capacity loader for one unit. The most recent quotations received for loader lease are as follows:

Annual Lease Cost

Martin Bros. Implement Co.	\$4,950.00 & \$10.00 for ea. hr. over 400
Central Illinois Ag	\$5,000.00 & \$10.00 for ea. hr. over 400
Cross Implement Inc.	Declined to submit proposal
Birkey's Farm Store	Declined to submit proposal
Stoller International, Inc.	Declined to submit proposal
Midwest Equipment	Declined to submit proposal
Nord Power Equipment	Declined to submit proposal

All tractors included in proposals met specifications.

I would like to recommend the approval of a 2 year lease agreement with **Martin Brothers Implement Company** in Lexington, Illinois for a single tractor/end loader at \$4,950.00 annually for a 2 year lease period. This unit has a quick release loader attachment system which allows for multiple-use.

In the 2 year lease agreement, the vendor is required to replace the unit with a new unit at the end of the first year of lease. The two year agreement will guarantee budget stability for the next 2 years and reward the vendor for providing a competitive proposal.

# RENTAL AGREEMENT

Name <i>McLean County Dept of Parks &amp; Rec.</i>	DATE <i>4/25/13</i>	RENTAL TERM <i>1 July 2013</i>	BEGINS ON <i>30 June 2013</i>	ENDS ON <i>30 June 2013</i>	
Street or RFD <i>13001 Recreation Area Dr.</i>	BRANCH/REGION	ACCOUNT NO.			
City, State <i>Hudson, IL.</i>	LESSOR NAME AND ADDRESS				
ZIP Code <i>61748</i>					
Telephone Number <i>309-434-6713</i>					
Contact <i>Mike Steffa</i>					
Rental Rate <i>\$950/yr up to 400 hrs</i>	Service Charge <i>\$10/hr. over 400 hrs.</i>	TOTAL RENTAL RATE = \$			
Minimum RENTAL PERIOD Guaranteed by Lessee	Minimum RENTAL AMOUNT Guaranteed by Lessee	Rentals are payable in advance of use of equipment: Weekly Rental - one week's rent in advance Hourly and Daily Rental - entire amount in advance Monthly Rental - one month's rent in advance			
EQUIPMENT WILL BE USED AT: (County) (City) (State)		Lessee will not remove the Equipment from this locality without written permission from Lessor			
Document Reference No.	Qty.	Model	Size & Description of Equipment (Give Product Identification/Serial No.)	Hour Meter Reading	Present Value
	<i>1</i>	<i>JTB5100E</i>	<i>Utility tractor operation</i>		<i>47783.50</i>
	<i>1</i>	<i>JTB60</i>	<i>Loader.</i>		<i>8532.61</i>
					<i>56316.11</i>
					TOTAL VALUE PRESENT

## RENTAL AGREEMENT

The above-named Lessor hereby leases to the above-named Lessee the equipment listed herein ("Equipment") for the term and with the rental payments set out above. Rental payments shall be made to Lessor at his address shown above. Lessee will pay the cost of transporting the Equipment from Lessor's place of business and returning it thereto. Such transportation shall take place during the term hereof.

It is contemplated that the Equipment will be operated for not more than \_\_\_\_\_ hours in any one day; \_\_\_\_\_ hours in any one week; \_\_\_\_\_ hours in any one month, and Lessee agrees that he will pay additional rental prorated at the applicable daily, weekly or monthly rate for each hour the Equipment is used in excess of such time. The additional rent for excess hours shall be paid at the time the Equipment is returned or, if the Equipment is leased for more than thirty days, on the first day of the month following such use. If there is an hour meter furnished, Lessee agrees to keep it connected to the Equipment and in good working condition at all times and it is to be used as the conclusive basis of the number of hours of operation. If Lessee fails to return the Equipment promptly at the end of the term, additional rental shall be payable for each day prorated at one and one-half times the normal rental.

Lessee shall indemnify Lessor against all loss or damage to the Equipment while it is out of Lessor's possession, and the amount of any such loss or damage shall be based on the value shown above. Damage to the Equipment, other than a total loss, shall not abate or excuse the making of prescribed rental payments.

Lessee agrees to use and care for the Equipment in a careful and prudent manner, to pay all operation and maintenance expenses while the Equipment is out of the possession of Lessor, and to make, at his expense, any and all repairs. The Equipment shall be returned to Lessor in as good condition as received, reasonable wear and tear excepted. If, upon its return to Lessor, the Equipment is not in such good condition, Lessor may repair it and Lessee will pay the cost of any such repairs at Lessor's regular shop rates.

Lessee assumes all risk and liability for and shall hold Lessor and its assigns harmless from all damages for injuries or death to persons and property arising out of the use, possession or transportation of the Equipment. Lessee, at his own expense will carry public liability insurance with minimum liability limits in the amount of \$100,000 per person and \$300,000 per occurrence for bodily injury, including death, and in the minimum amount of \$50,000 per occurrence for property damage. Neither Lessor, its assigns, the wholesale distributor, nor the Manufacturer shall be liable for any incidental or consequential damages which may result from any failure or use of the Equipment.

Upon expiration of the term of this Rental Agreement or at any time during such term, Lessee may elect to purchase the Equipment for the "Total Present Value" shown above, and may apply to such purchase price \_\_\_\_\_ % of all rentals theretofore paid. Such election shall be evidenced by execution of a purchase order form supplied by Lessor, together with payment of the remainder of the purchase price in cash or settlement for the Equipment in some other manner agreed to by the parties.

THIS RENTAL AGREEMENT IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET OUT ON THE REVERSE SIDE HEREOF WHICH ARE HEREBY MADE A PART HEREOF.

LESSEE (Customer) <i>Michael J. Steffa</i> <i>For McLean County Parks Dept</i>	<i>4/25/13</i>	LESSOR (Dealer) <i>Martin Bros. Lexington, IL.</i> BY <i>Ken Jones</i>
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**TO: Honorable Chairman and Members, Property Committee**

**FROM: Michael J. Steffa, Director of Parks and Recreation**

**DATE: 04/25/13**

**RE: General Report**

**Parks Usage – YTD as of 04/25/13**

**Camping Nights**

	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
	245	580	524	762	557	450	480	438	496	448

**Watercraft Registration**

Annual	612	992	644	675	517	447	713	671	466	332
Daily	16	83	56	55	38	32	58	119	36	44

**Additional Departmental Activities:**

1. FIRST DAY OF CAMPING RESERVATIONS (April 6<sup>th</sup>).
2. Boat Rental, Marina, & Bait Shop Opened For Season (April 1<sup>st</sup>).
3. Hosted the IHSA Sectional Bass Fishing Tournament (April 22<sup>nd</sup>) – 12 Schools represented with two teams per school and two team members per boat: 48 Members Total. Congratulations to the top three high schools to advance to the State High School Bass Fishing Tournament. 1<sup>st</sup> Place – Morton High School 1, 2<sup>nd</sup> Place – Washington High School, and 3<sup>rd</sup> Place – Metamora High School.
4. Three (3) Scientific Research Permits Issued – Two to the ISU Biology Dept. and one to the U of I Biology Dept.
5. Assisted with Fish Netting Survey w/IDNR – Fish Populations Very Healthy (Muskie & Saugeye).
6. Presented two (2) Park Programs to local schools: Lexington Grade School (6<sup>th</sup> Grade) and Hudson Grade School (5<sup>th</sup> Grade)
7. Participate in the McLean County Soil & Water Conservation District’s Conservation Day at the Interstate Center Expo Building – 600 Third Grade Students from surrounding schools (April 25<sup>th</sup>).