

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, May 14, 2013 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sorensen, Members McIntyre, Cavallini Segobiano, Hoselton, O'Connor, Caisley and Gordon

Members Absent: Member Owens

Other Board Members Present: None

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; and Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials Present: Mr. Mark Jontry, Director, Regional Office of Education; Mr. Jason Chambers, State's Attorney

Others Present: None

Chairman Sorensen called the meeting to order at 4:37 p.m.

Chairman Sorensen presented the minutes from the April 9, 2013 Executive Committee Meeting and the March 19, 2013 Stand-Up Meeting for approval.

Motion by Hoselton/Caisley to approve the Minutes of the April 9, 2013 Meeting and the March 19, 2013 Stand-up Meeting.
Motion carried.

Chairman Sorensen presented the reappointments, appointments and resignations.

Motion by Segobiano/O'Connor to Recommend Approval of the Reappointments, Appointments and Resignations as Recommended by the Chairman.
Motion carried.

Chairman Sorensen presented a request for approval of an Intergovernmental Agreement to Fund the DeWitt, Livingston, Logan and McLean Counties Educational Service Region. He noted that Mr. Mark Jontry, Director, Regional Office of Education (ROE), was available to answer any questions.

Chairman Sorensen explained that the County Board Chairmen of the four counties (McLean, DeWitt, Livingston, and Logan) met last week to develop a plan principled on the McLean-Livingston-DeWitt Counties Intergovernmental Agreement and adding Logan County.

Mr. Segobiano asked where the GED testing is done and if there are non-profit agencies that provide GED testing. Mr. Jontry replied that there is no other entity besides ROE that provides the testing. He noted that instruction can be obtained at other agencies such as Youthbuild, but the testing is currently still done at the ROE Office. Mr. Jontry advised that the big change in testing is that it will all be computer based, rather than a pencil-paper test, which will require a computer lab. He indicated that it will be necessary to apply to be an approved test site. Mr. Jontry stated that they are looking at potential grants to offset the cost associated with taking the test, which will increase from \$50.00 to \$130.00.

Mr. Segobiano indicated that he heard that this was all going to go through Heartland College. Mr. Jontry responded that Heartland is currently providing their classroom instruction and ROE is still doing the testing. He added that conversations may be held with Heartland relative to the testing. If they already have the infrastructure in place for the testing, it may be a potential testing site. Mr. Jontry noted that, by statute, ROE still has to be the record-keeper of all of the test scores.

Mr. Caisley asked how many people take the test every year. Mr. Jontry replied that last year 250 individuals took the test. He stated that he expects that number to decrease when the testing becomes electronic due to the cost.

Mr. Cavallini asked why the cost increased so significantly. Mr. Jontry replied that the Illinois Community College Board, which is the governing body in the State of Illinois, set that rate.

Chairman Sorensen advised that McLean County will save a little bit of money by the addition of a fourth county to the ROE. He noted that the state is putting pressure on these Regional Offices of Education to merge and grow to reach critical mass in terms of population and communities served. By adding Logan County, it will increase the ROE's population threshold. Chairman Sorensen indicated that Logan County was previously part of the Logan-Mason-Menard ROE. Logan is moving to the McLean County ROE; Menard is moving to Tazewell County and Mason is moving to Sangamon County.

Motion by McIntyre/Segobiano to Recommend Approval of
an Intergovernmental Agreement to Fund the DeWitt,
Livingston, Logan and McLean Counties Educational Service
Region.

Motion carried.

Ms. Sonny O'Connor, Vice Chairman, Finance Committee, presented four requests for SHOW BUS. He noted that these are items that are considered for approval annually. The four items were considered together.

The items are as follows:

1. Request Approval of IDOT FY'2014 Combined Application for Section 5311 and Downstate Operating Assistance Downstate Public Transportation Operating Assistance Grant – Building & Zoning.
2. Request Approval of the Purchase of Service Agreement between McLean County and SHOW BUS for the continuation of Rural Public Transportation Service in FY'2014 – Building & Zoning.
3. Request for approval of a Motor Vehicle Lease Agreement between McLean County and SHOW BUS. He indicated that the County, through the Federal Government, owns a number of buses that are leased to SHOW BUS, and two new vehicles need to be added to this lease – Building & Zoning.
4. Request for approval of IDOT CY'2013 Consolidated Vehicle Procurement Rolling Stock Capital Assistance Technical Studies Grant Application for the purchase of two vehicles – Building & Zoning.

Motion by O'Connor/Gordon to Recommend Approval of IDOT FY'2014 Combined Application for Section 5311 and Downstate Operating Assistance Downstate Public Transportation Operating Assistance Grant; to Recommend Approval of the Purchase of Service Agreement between McLean County and SHOW BUS for the continuation of Rural Public Transportation Service in FY'2014 – Building & Zoning; to Recommend Approval of a Motor Vehicle Lease Agreement between McLean County and SHOW BUS – Building and Zoning; and to Recommend Approval of an IDOT CY'2013 Consolidated Vehicle Procurement Rolling Stock Capital Assistance Technical Studies Grant Application for two vehicles – Building & Zoning.

Motion carried.

Ms. O'Connor presented two requests from the Health Department that can be acted upon together. The first is a request for approval of an Ordinance of the McLean County Board Amending the 2013 Combined Appropriation and Budget Ordinance for Fund 0106 – Family Case Management Fund – Health Department. The second is a request for approval of a Resolution Amending the Fiscal Year 2013 McLean County Full-time Equivalent Position Resolution associated with an Ordinance to Amend the Fiscal Year 2013 McLean County Combined Appropriation and Budget Ordinance for Fund 0106 – Family Case Management Fund – Health Department.

Motion by O'Connor/McIntyre to Recommend Approval of an Ordinance of the McLean County Board Amending the 2013 Combined Appropriation and Budget Ordinance for Fund 0106 – Family Case Management Fund – Health Department; and to Recommend Approval of a Resolution Amending the Fiscal Year 2013 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2013 McLean County Combined Appropriation and Budget Ordinance for Fund 0106 – Family Case Management Fund – Health Department..

Motion carried.

Ms. O'Connor presented a request for approval of Critical Personnel Hiring Requests – County Administrator's Office.

Motion by O'Connor/McIntyre to Recommend Approval of Critical Personnel Hiring Requests – County Administrator's Office.

Mr. Caisley expressed concern with hiring a Family Case Management Program Public Health Nurse without having more information about how many women and children it will serve. Mr. Wasson responded that this request is to fill a position that was currently in place but recently vacated. He stated that this position needs to be filled to fulfill the grant requirements. Ms. O'Connor added that if the grant goes away, this person knows that the job goes away.

Ms. Eisner left the meeting to go to the Administrator's Office to obtain additional information.

Chairman Sorensen asked Ms. O'Connor to withdraw her motion on this item until more information is available. Ms. O'Connor withdrew her motion.

Mr. Caisley asked if there is an infant mortality issue in McLean County. Ms. O'Connor replied that McLean County has one of the highest infant mortality rates in the State.

Ms. O'Connor presented a request for approval of the Resolution establishing the Budget Policy for Fiscal Year 2014 – County Administrator's Office.

Motion by O'Connor/Segobiano to Recommend Approval of the Resolution Establishing the Budget Policy for Fiscal Year 2014 – County Administrator's Office.

Motion carried.

Ms. O'Connor presented a request for approval of Schedule A – Calendar for Preparation of the Fiscal Year 2014 Budget, Five Year Capital Improvement Budget, and the Recommended Three Year Budget – County Administrator's Office.

Motion by O'Connor/Gordon to Recommend Approval of Schedule A – Calendar for Preparation of the Fiscal Year 2014 Budget, Five Year Capital Improvement Budget, and the Recommended Three Year Budget – County Administrator's Office.
Motion carried.

Chairman Sorensen advised that the Critical Personnel Hiring request will be considered later in the meeting.

Chairman Sorensen asked if there were any other questions or comments. Hearing none, he thanked Ms. O'Connor.

Mr. William Caisley, Chairman, Justice Committee, presented two requests that were considered together. The first is a request for approval of the renewal of an Intergovernmental Agreement between the Department of Healthcare and Family Services and the McLean County, Office of the Chief Judge, Agreement 2014-55-008-K, Title IV-D Child Support Enforcement Grant – Circuit Court. The second is a request for approval of the renewal of an Intergovernmental Agreement between the Department of Healthcare and Family Services and the State's Attorney's Office, Agreement 2014-55-013-KIE, Title IV-D Child Support Enforcement Grant – State's Attorney's Office.

Mr. Caisley noted that a third similar request from the Circuit Clerk's Office will be considered next month.

Motion by Caisley/Cavallini to Recommend Approval of the Renewal of an Intergovernmental Agreement between the Department of Healthcare and Family Services and the McLean County, Office of the Chief Judge, Agreement 2014-55-008-K, Title IV-D Child Support Enforcement Grant – Circuit Court; and to Recommend Approval of the Renewal of an Intergovernmental Agreement between the Department of Healthcare and Family Services and the State's Attorney's Office, Agreement 2014-55-013-KIE, Title IV-D Child Support Enforcement Grant – State's Attorney's Office.
Motion carried.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Caisley.

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Mr. George Gordon, Chairman, Land Use and Development Committee, advised that the Land Use and Development Committee brings no items for action to the Executive Committee.

Chairman Sorensen asked if there were any other questions or comments. Hearing none, he thanked Mr. Gordon.

Mr. Stan Hoselton, Chairman, Transportation Committee presented a request for approval of an Intergovernmental Cooperation Agreement with the City of Lexington.

Motion by Hoselton/Cavallini to Recommend Approval of an Intergovernmental Agreement with the City of Lexington.
Motion carried.

Mr. Hoselton presented a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance, McLean County Motor Fuel Tax Fund 0123, McLean County Highway Department 0055 – Truck Access Route Program (TARP) and Illinois Jobs Now! (IJN) Funds.

Motion by Hoselton/Caisley to Recommend Approval of an Emergency Appropriation Amending the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance, McLean County Motor Fuel Tax Fund 0123, McLean County Highway Department 0055 – Truck Access Route Program (TARP) and Illinois Jobs Now! (IJN) Funds.

Mr. Caisley asked if this improves the highway from Raab Road all the way to the elevator in Towanda. Mr. Hoselton replied that road is being resurfaced. Mr. Wasson added that the TARP Funds are used to bring the road up to 80,000 pound standard year-round. Mr. McIntyre stated that the road goes from Raab Road to County Highway 14.

Chairman Sorensen called for a vote on the motion.

Motion carried.

Chairman Sorensen asked if there were any additional questions or comments. Hearing none, he thanked Mr. Hoselton.

Mr. Paul Segobiano, Chairman, Property Committee, advised that the Property Committee brings no items for action to the Executive Committee.

Mr. Segobiano reported that the Property Committee toured the Fairview Building, Nursing Home, Juvenile Detention Center and EMA facilities. He thanked staff for their assistance.

Mr. Segobiano advised that the Property Committee discussed the parking situation in the parking lot on the corner of East and Front Streets. He indicated that the parking lot needs to be accessible to the public doing business in the Government Center Building and restrict its use by County and City employees in that building. Mr. Segobiano indicated that employees are using the parking lot and moving their cars every two hours. He pointed out that a yellow Camaro, License plate L521208, parks in the lot all of the time. Mr. Segobiano stated that this situation will come back to Committee with a resolution to how better serve the citizens of McLean County in regard to use of this lot.

Mr. Wasson indicated that there have been several conversations with the City who is charged with enforcement of the parking in that lot as part of the Government Center Agreement. He noted that the City is willing to consider changes to parking locations, signage and enforcement methods to address the problems.

Chairman Sorensen asked if there were any questions or comments. Hearing none, he thanked Mr. Segobiano.

Chairman Sorensen referred back to the Finance Committee's item 5.B.1)g), namely the Critical Personnel Hiring request.

Ms. Eisner advised that the memorandum received from Mr. Walt Howe, Health Department Administrator, indicates that the Public Health Nurse Case Manager typically handle case loads of 150 to 175 participants. She indicated that the Health Department divides their staff up across programs. Ms. Eisner pointed out that the Family Case Management Program had 1.8 FTE in the budget, which has been reduced to 1.07 FTE. The WIC program has been similarly reduced. Ms. Eisner reiterated that these are funds received through the State Department of Public Health and they have guidelines that must be met.

Motion by O'Connor/Hoselton to Recommend Approval of
Critical Personnel Hiring Requests – County Administrator's
Office.

Motion carried.

Mr. Wasson noted that the Committee just recommended approval of the Budget Policy for Fiscal Year 2014, which will go to the County Board for approval. He noted that he anticipates that it will, once again, be a challenging budget year for the County.

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Mr. Wasson stated that the Administrator's Office looks forward to working with Board and with all of the Departments in meeting those challenges.

Ms. O'Connor asked if Mr. Wendt successfully attended his Committee Meetings via remote access. Mr. Gordon replied that Mr. Wendt attended the Land Use meeting by remote access. Mr. Wasson noted that he did not attend Property Committee because it was held at a remote site, which would have made it logistically difficult. He indicated that Mr. Wendt expressed some difficulty hearing, but believes the difficulty may be because Mr. Wendt was using a cell phone and not his speaker phone feature.

Chairman Sorensen presented the April 30, 2013 bills as recommended and transmitted by the County Auditor for payment. The Fund Total is \$619,736.48 and the Prepaid Total is the same.

Motion by Segobiano/Cavallini to recommend Approval of the Executive Committee bills for April 30, 2013 as presented to the Committee by the County Auditor.
Motion carried.

There being no further business to come before the Committee, the Executive Committee meeting was adjourned at 5:07 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary