Proceedings of the County Board of McLean County, Illinois

April 15, 2014

Subject to approval at May 20, 2014 County Board Meeting

McLean County

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April 15, 2014

Chairman Sorensen read the full Notice of a Public Hearing regarding the Intent of the County Board of the County of McLean, Illinois to Approve an Operating Assistance Application for SHOW BUS. No speakers requested to be heard.

The McLean County Board met on Tuesday, April 15, 2014 at 9:00 a.m. in Room 400 of Government Center, 115 East Washington Street, Bloomington, Illinois, with Chairman Matt Sorensen presiding.

Chairman Sorensen read the full Notice of a Public Hearing regarding the Intent of the County Board of the County of McLean, Illinois to Approve an Operating Assistance Application for SHOW BUS. No speakers requested to be heard.

The following Members answered to roll call:

Members Paul Segobiano, James Soeldner, George Wendt , Laurie Wollrab, Julie Brandt, Richard Buchanan, William Caisley, Don Cavallini, Chuck Erickson, George Gordon, Victoria Harris, John McIntyre, Sondra O'Connor, Ben Owens, Sally Pyne, Erik Rankin, Carlo Robustelli, Susan Schafer, and Matt Sorensen.

No Members were absent

Consent Agenda:

Chairman Sorensen requested the removal of the reappointment of Downs Fire Protection District Charles West from the Consent Agenda. The Amended Consent Agenda is as follows:

Consent Agenda:

A. Approval of the Proceedings of the County Board, March 18, 2014

B. County Highway Department – Eric Schmitt, County Engineer
   1) Request Approval of a Resolution & Bid Tab for the March 19, 2014 Letting for a County 2014 Non-MFT (Motor Fuel Tax) Construction Section and 2014 MFT Maintenance Section
   2) Request Approval of Resolution & Bid Tab for the March 25, 2014 Letting for one (1) County 2014 MFT Construction Section, two (2) Township RD MFT Maintenance Sections, and two (2) County Non-MFT Construction Sections
   3) Request Approval of Bridge Construction Petition – Anchor RD – Str #057-3105
      a) Sec – 2014 Anchor Rip Rap
   4) Request Approval of Bridge Construction Petition – Bloomington RD – Str #057-3411
      a) Sec – 13-05126-01-BR – Sheet Piling
   5) Request Approval of Meadows RD (CH 23) – Sec 12-00005-04-RS
      a) Resolution for Improvement – Highway
   6) Request Approval of Towanda Barnes Rd. (CH 29) – Sec 13-00165-01-RS
      a) Supplemental Resolution for Improvement – MFT
   7) Request Approval of County Engineer
      a) Resolution for Reappointment
      b) Supplemental Resolution Appropriating MFT Funds
   8) Request Approval of Construction Petition – West RD
      a) Sec 2014 West RD Non-MFT Jt Culv #1
      b) Sec 2014 West RD Non-MFT Jt. Culv. #2
      c) Sec 2014 West RD Non-MFT Jt. Culv. #3
      d) Sec 2014 West RD Non-MFT Jt. Culv. #4

C. Building and Zoning – Phil Dick, Director
   1) Zoning Cases:
      None

   2) Subdivision Cases:
      a) Request Approval of a Waiver of Preliminary Plan Requirements and a One-lot Final Subdivision Plat For the Rock Creek Farm Subdivision, File No. S-14-02

D. Transfer Ordinances

E. Other Resolutions, Contracts, Leases, Agreements, Motions

F. Chairman's Appointments with the Advice and Consent of the County Board:

1) REAPPOINTMENTS:

BELLFLOWER FIRE PROTECTION DISTRICT
Mr. Mark Paullin
36330 East 300 North Rd.
Bellflower, IL 61724
(Three-year term to expire on April 30, 2017)

BLOOMINGTON-NORMAL WATER RECLAMATION DISTRICT
Mr. H. Donald Merritt Jr.
1 Spruce Ct.
Bloomington, IL 61704-2782
(Three-year term to expire on First Monday in May 2017)

BLOOMINGTON TOWNSHIP PUBLIC WATER DISTRICT
Mr. Jeff Wilcox
13766 Oak Hill Road
Bloomington, IL 61705
(Five-year term to expire on the first Monday in May, 2019)

CLEARVIEW SANITARY DISTRICT
Mr. Nathan Frailey, Sr.
3022 Robert Street
Bloomington, IL 61704
(Three-year term to expire on First Monday in May 2017)

CHENOA FIRE PROTECTION DISTRICT
Mr. Richard Piercy
503 Spruce Street
Chenoa, IL 61726
(Three-year term to expire on April 30, 2017)

DANVERS FIRE PROTECTION DISTRICT
Mr. Greg Yoder
8292 East 1650 North
Danvers, IL 61732
(Three-year term to expire on April 30, 2017)

ELLSWORTH FIRE PROTECTION DISTRICT
Mr. Ron McKeon
26584 N 1300 East
Ellsworth, IL 61737
(Three-year term to expire on April 30, 2017)

GRIDLEY TOWNSHIP FIRE PROTECTION DISTRICT
Ms. Ann M. Duncan
110 W. First
Gridley, IL 61744
(Three-year term to expire on April 30, 2017)

GRIDLEY TOWNSHIP FIRE PROTECTION DISTRICT
Mr. Herbert L. Flesher
101 Highview
Gridley, IL 61744
(Three-year term to expire on April 30, 2017)

HUDSON FIRE PROTECTION DISTRICT
Mr. Michael T. Burton
18502 Hazel Ct.
Hudson, IL 61748
(Three-year term to expire on April 30, 2017)

LEXINGTON FIRE PROTECTION DISTRICT
Mr. Brian Kinsella
20892 E. 2250 North Rd.
Towanda, IL 61776
(Three-year term to expire on April 30, 2017)

MT. HOPE-FUNKS GROVE FIRE PROTECTION DISTRICT
Mr. J. Michael Strubhar
4340 East 600 North Road
McLean, IL 61754
(Three-year term to expire on April 30, 2017)

RANDOLPH TOWNSHIP FIRE PROTECTION DISTRICT
Mr. Michael M. Law
506 Trotter Dr.
Heyworth, IL 61745
(Three-year term to expire on April 30, 2017)

TOWANDA FIRE PROTECTION DISTRICT
Mr. Phil Richard
20341 E. 1900 N. Rd.
Towanda, IL 61776
(Three-year term to expire on April 30, 2017)

2) APPOINTMENTS:
NONE

3) RESIGNATIONS
NONE

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 24, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer ESS

March 19, 2014 Oil and Chip Letting for the County and Road Districts

Recommended Action:

The Highway Department recommends approval of the low bids for all of the oil and chip projects.

Background:

The Oil and Chip work on the County Roads will be used for the maintenance of oil and chip roadways throughout the County and some pavement preservation of hot-mix asphalt County Highways.

The Oil and Chip work for the Road Districts is maintenance of their roads. The majority of their roads are oil and chip. This work comprises the majority of the Motor Fuel Tax work that the road districts perform every year.

(Clerk

RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY
FOR AWARD OF COUNTY AND ROAD DISTRICT MOTOR FUEL TAX PROJECTS

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on April 1, 2014, for a letting held on March 19, 2014 for one (1) McLean County & Twenty-eight (28) Road District 2014 MFT Maintenance Sections, and,

WHEREAS, the Transportation Committee duly approved the bids on April 1, 2014 at their regular meeting, now, therefore,

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following materials and contracts:

2014 MFT MAINTENANCE SECTIONS:

Steffens 3-D Construction, Inc, 2503 CR 1250 North, El Paso, IL 61738, was the successful bidder on the following Sections:

McLean County	Sec 14-00000-00-GM	GR 2	@ $460,659.10
Various Twp RD – South of 1400 North Rd	Sec 14-XX000-00-GM	GR 1	@ $908,390.54
Various Twp RD – North of 1400 North Rd	Sec 14-XX000-00-GM	GR 2	@ $862,670.00

Approved by the County Board on April 15, 2014.

Matt Sorensen 4-15-2014
Matt Sorensen, Chairman (date)

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Kathy Michael, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on April 15, 2014.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 15th day of April A.D., 2014.

[SEAL]

Kathy Michael
Kathy Michael, McLean County Clerk

McLEAN COUNTY HIGHWAY DEPARTMENT
May 1, 2013

McLean County
14-00000-00-GM GR-2

ITEM	DELIVERY	UNIT	QUANTITY	ENGINEERS ESTIMATE UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Rowe Construction UNIT PRICE	Rowe Construction TOTAL	Stark UNIT PRICE	Stark TOTAL	Benlach Bid Check UNIT PRICE	Benlach Bid Check TOTAL	Steffens Bid Check UNIT PRICE	Steffens Bid Check TOTAL
Bit Mat'l CRS-2	On Road	Gal	133,000.00	$2.40	$319,200.00	$0.00	$0.00	$0.00	$0.00	$2.28	$303,240.00	$2.15	$285,950.00
Bit Mat'l HFP	On Road	Gal	26,500.00	$2.90	$76,850.00	$0.00	$0.00	$0.00	$0.00	$2.73	$72,345.00	$2.58	$68,370.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	4,700.00	$28.00	$131,600.00	$0.00	$0.00	$0.00	$0.00	$23.00	$108,100.00	$19.87	$93,389.00
Seal Ct Agg Slag	Load & Spread	SqYd	129,501.00	$0.20	$25,900.20	$0.00	$0.00	$0.00	$0.00	$0.16	$20,720.16	$0.10	$12,950.10
					$553,550.20		$0.00		$0.00		$504,405.16		$460,659.10
							-100.00%		-100.00%		-8.88%		-16.78%

Various RD Sec 14-XX000-00-GM - GR 1 (Seal Coat Comb)
South of IL State Rte 9

Allin RD
14-01000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	ENGINEERS ESTIMATE UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Rowe Construction Bid Check UNIT PRICE	Rowe Construction Bid Check TOTAL	Stark No Bid UNIT PRICE	Stark No Bid TOTAL	Benlach Bid Check UNIT PRICE	Benlach Bid Check TOTAL	Steffens Bid Check UNIT PRICE	Steffens Bid Check TOTAL
Bit Mat'l PG-46/28	On Road	Gal	20,300.00	$3.10	$62,930.00	$3.11	$63,133.00	$0.00	$0.00	$2.74	$55,622.00	$2.64	$53,592.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	775.00	$28.00	$21,700.00	$32.88	$25,482.00	$0.00	$0.00	$20.15	$15,616.25	$17.80	$13,795.00
					$84,630.00		$88,615.00		$0.00		$71,238.25		$67,387.00

Arrowsmith RD
14-03000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-52/28	Furn & Spread	Gal	23,000.00	$3.10	$71,300.00	$3.07	$70,610.00	$0.00	$0.00	$2.74	$63,020.00	$2.65	$60,950.00
Cover Ct Agg CA-14	Furn & Spread	Ton	925.00	$32.00	$29,600.00	$38.48	$35,594.00	$0.00	$0.00	$35.00	$32,375.00	$24.75	$22,893.75
(Gravel Only)					$100,900.00		$106,204.00		$0.00		$95,395.00		$83,843.75

Bellflower RD
14-04000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	25,000.00	$2.60	$65,000.00	$2.66	$66,500.00	$0.00	$0.00	$2.26	$56,500.00	$2.15	$53,750.00
Seal Ct Agg	Load&Spread	SqYd	55,772.00	$0.20	$11,154.40	$0.24	$13,385.28	$0.00	$0.00	$0.21	$11,712.12	$0.10	$5,298.34
					$76,154.40		$79,885.28		$0.00		$68,212.12		$59,048.34

Bloomington RD
14-05000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l HFP	On Road	Gal	8,100.00	$2.85	$23,085.00	$3.68	$29,808.00	$0.00	$0.00	$2.74	$22,194.00	$2.85	$23,085.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	320.00	$29.00	$9,280.00	$39.65	$12,688.00	$0.00	$0.00	$24.00	$7,680.00	$22.80	$7,296.00
					$32,365.00		$42,496.00		$0.00		$29,874.00		$30,381.00

Cheney's Grove RD
14-06000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-52/28	On Road	Gal	25,000.00	$3.10	$77,500.00	$3.14	$78,500.00	$0.00	$0.00	$2.74	$68,500.00	$2.65	$66,250.00
Seal Ct Agg CA-15/16	Load & Spread	SqYd	73,610.00	$0.13	$9,569.30	$0.22	$16,194.20	$0.00	$0.00	$0.15	$11,041.50	$0.10	$6,992.95
					$87,069.30		$94,694.20		$0.00		$79,541.50		$73,242.95

Dale RD
14-11000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	20,000.00	$2.40	$48,000.00	$2.65	$53,000.00	$0.00	$0.00	$2.26	$45,200.00	$2.15	$43,000.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	700.00	$28.00	$19,600.00	$32.83	$22,981.00	$0.00	$0.00	$23.00	$16,100.00	$17.00	$11,900.00
					$67,600.00		$75,981.00		$0.00		$61,300.00		$54,900.00

Dawson RD
14-13000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	15,000.00	$2.40	$36,000.00	$2.58	$38,700.00	$0.00	$0.00	$2.26	$33,900.00	$2.15	$32,250.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	500.00	$28.00	$14,000.00	$36.67	$18,335.00	$0.00	$0.00	$33.00	$16,500.00	$25.50	$12,750.00
(Crushed Limestone Only)					$50,000.00		$57,035.00		$0.00		$50,400.00		$45,000.00

Downs RD
14-14000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	10,000.00	$3.10	$31,000.00	$3.19	$31,900.00	$0.00	$0.00	$2.74	$27,400.00	$2.78	$27,800.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	400.00	$30.00	$12,000.00	$34.30	$13,720.00	$0.00	$0.00	$29.00	$11,600.00	$24.00	$9,600.00
					$43,000.00		$45,620.00		$0.00		$39,000.00		$37,400.00

Empire RD
14-16000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	36,000.00	$3.10	$111,600.00	$3.02	$108,720.00	$0.00	$0.00	$2.74	$98,640.00	$2.64	$95,040.00
Seal Ct Agg CA-14	Furn & Spread	Ton	1,200.00	$30.00	$36,000.00	$38.07	$43,284.00	$0.00	$0.00	$28.00	$33,600.00	$25.50	$30,600.00
					$147,600.00		$152,004.00		$0.00		$132,240.00		$125,640.00

McLEAN COUNTY HIGHWAY DEPARTMENT
May 1, 2013

Funk's Grove RD													
14-17000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	16,000.00	$3.10	$49,600.00	$3.14	$50,240.00	$0.00	$0.00	$2.74	$43,840.00	$2.65	$42,400.00
Seal Ct Agg CA-14	Furn & Spread	Ton	600.00	$32.00	$19,200.00	$35.63	$21,378.00	$0.00	$0.00	$27.00	$16,200.00	$22.00	$13,200.00
					$68,800.00		$71,618.00		$0.00		$60,040.00		$55,600.00
Mount Hope RD													
14-24000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	12,300.00	$3.10	$38,130.00	$3.26	$40,098.00	$0.00	$0.00	$2.74	$33,702.00	$2.65	$32,595.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	475.00	$28.00	$13,300.00	$28.16	$13,376.00	$0.00	$0.00	$23.00	$10,925.00	$19.50	$9,262.50
					$51,430.00		$53,474.00		$0.00		$44,627.00		$41,857.50
Old Town RD													
14-26000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	34,500.00	$3.10	$106,950.00	$3.15	$108,675.00	$0.00	$0.00	$2.74	$94,530.00	$2.65	$91,425.00
Seal Ct Agg CA-14	Furn & Spread	Ton	1,400.00	$30.00	$42,000.00	$37.45	$52,430.00	$0.00	$0.00	$27.00	$37,800.00	$22.95	$32,130.00
Bit Mat'l CRS-2	On Road	Gal	4,100.00	$2.50	$10,250.00	$3.41	$13,981.00	$0.00	$0.00	$2.90	$11,890.00	$2.45	$10,045.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	150.00	$29.00	$4,350.00	$47.49	$7,123.50	$0.00	$0.00	$44.00	$6,600.00	$19.50	$2,925.00
					$163,550.00		$182,209.50		$0.00		$150,820.00		$136,525.00
Randolph RD													
14-27000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	15,500.00	$3.10	$48,050.00	$3.25	$50,375.00	$0.00	$0.00	$2.74	$42,470.00	$2.68	$41,540.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	600.00	$28.00	$16,800.00	$29.71	$17,826.00	$0.00	$0.00	$22.00	$13,200.00	$19.00	$11,400.00
					$64,850.00		$68,201.00		$0.00		$55,670.00		$52,940.00
West RD													
14-29000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l HFP	On Road	Gal	13,000.00	$2.80	$36,400.00	$3.10	$40,300.00	$0.00	$0.00	$2.65	$34,450.00	$2.55	$33,150.00
Seal Ct Agg CA-14	Furn & Spread	Ton	450.00	$32.00	$14,400.00	$37.10	$16,695.00	$0.00	$0.00	$33.00	$14,850.00	$25.50	$11,475.00
					$50,800.00		$56,995.00		$0.00		$49,300.00		$44,625.00
					14-XX00-00-GM-GR 1 TOTAL		**Rowe Total**		**Stark Total**		**Benlach Total**		**Steffens Total**
					$1,088,748.70		$1,175,031.98		$0.00		$987,657.87		$908,390.54
							7.92%		-100.00%		-9.29%		-16.57%

Various RD Sec 14-XX000-00-GM - GR 2 (Seal Coat Comb)
North of IL State Rte 9

Anchor RD					ENGINEERS ESTIMATE	*Rowe Construction* No Bid		*Stark* No Bid		*Benlach* Bid Check		*Steffens* Bid Checks	
14-02000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-52/28	On Road	Gal	20,000.00	$3.10	$62,000.00	$0.00	$0.00	$0.00	$0.00	$2.74	$54,800.00	$2.64	$52,800.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	700.00	$28.00	$19,600.00	$0.00	$0.00	$0.00	$0.00	$30.00	$21,000.00	$22.35	$15,645.00
(Crushed Limestone Only)					$81,600.00		$0.00		$0.00		$75,800.00		$68,445.00
Blue Mound Rd													
14-07000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	27,500.00	$3.10	$85,250.00	$0.00	$0.00	$0.00	$0.00	$2.74	$75,350.00	$2.64	$72,600.00
Cover Ct Agg CA-14	Furn & Spread	Ton	1,100.00	$32.00	$35,200.00	$0.00	$0.00	$0.00	$0.00	$36.00	$39,600.00	$24.00	$26,400.00
(Gravel Only)					$120,450.00		$0.00		$0.00		$114,950.00		$99,000.00
Chenoa RD													
14-09000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	10,000.00	$3.10	$31,000.00	$0.00	$0.00	$0.00	$0.00	$2.74	$27,400.00	$2.64	$26,400.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	350.00	$28.00	$9,800.00	$0.00	$0.00	$0.00	$0.00	$25.50	$8,925.00	$20.00	$7,000.00
(Crushed Limestone Only)					$40,800.00		$0.00		$0.00		$36,325.00		$33,400.00
Cropsey RD													
14-10000-00-GM-GR 2													
ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	13,500.00	$2.40	$32,400.00	$0.00	$0.00	$0.00	$0.00	$2.26	$30,510.00	$2.17	$29,295.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	440.00	$28.00	$12,320.00	$0.00	$0.00	$0.00	$0.00	$24.25	$10,670.00	$20.00	$8,800.00
(Crushed Limestone Only)					$44,720.00		$0.00		$0.00		$41,180.00		$38,095.00

McLEAN COUNTY HIGHWAY DEPARTMENT
May 1, 2013

Danvers RD
14-12000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	16,000.00	$3.10	$49,600.00	$0.00	$0.00	$0.00	$0.00	$2.74	$43,840.00	$2.64	$42,240.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	600.00	$35.00	$21,000.00	$0.00	$0.00	$0.00	$0.00	$41.00	$24,600.00	$25.00	$15,000.00
(Fractured Gravel Only)					$70,600.00		$0.00		$0.00		$68,440.00		$57,240.00

Dry Grove RD
14-15000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	31,000.00	$2.50	$77,500.00	$0.00	$0.00	$0.00	$0.00	$2.40	$74,400.00	$2.43	$75,330.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	1,020.00	$30.00	$30,600.00	$0.00	$0.00	$0.00	$0.00	$40.00	$40,800.00	$28.00	$28,560.00
(Crushed Limestone Only)					$108,100.00		$0.00		$0.00		$115,200.00		$103,890.00

Gridley RD
14-18000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	35,000.00	$2.40	$84,000.00	$0.00	$0.00	$0.00	$0.00	$2.26	$79,100.00	$2.15	$75,250.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	1,150.00	$28.00	$32,200.00	$0.00	$0.00	$0.00	$0.00	$27.00	$31,050.00	$22.00	$25,300.00
(Crushed Limestone Only)					$116,200.00		$0.00		$0.00		$110,150.00		$100,550.00

Hudson RD
14-19000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	20,000.00	$2.40	$48,000.00	$0.00	$0.00	$0.00	$0.00	$2.26	$45,200.00	$2.15	$43,000.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	700.00	$28.00	$19,600.00	$0.00	$0.00	$0.00	$0.00	$32.00	$22,400.00	$22.00	$15,400.00
(Crushed Limestone Only)					$67,600.00		$0.00		$0.00		$67,600.00		$58,400.00

Lawndale RD
14-20000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-46/28	On Road	Gal	10,000.00	$3.10	$31,000.00	$0.00	$0.00	$0.00	$0.00	$2.74	$27,400.00	$2.64	$26,400.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	400.00	$28.00	$11,200.00	$0.00	$0.00	$0.00	$0.00	$26.00	$10,400.00	$22.00	$8,800.00
(Crushed Limestone Only)					$42,200.00		$0.00		$0.00		$37,800.00		$35,200.00

Lexington RD
14-21000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	7,000.00	$2.55	$17,850.00	$0.00	$0.00	$0.00	$0.00	$2.30	$16,100.00	$2.24	$15,680.00
Bit Mat'l PG 46-28	On Road	Gal	6,100.00	$3.25	$19,825.00	$0.00	$0.00	$0.00	$0.00	$2.80	$17,080.00	$2.80	$17,080.00
Cover Ct Agg CA-14	Furn & Spread	Ton	525.00	$30.00	$15,750.00	$0.00	$0.00	$0.00	$0.00	$40.00	$21,000.00	$26.00	$13,650.00
(Gravel Only)					$53,425.00		$0.00		$0.00		$54,180.00		$46,410.00

Martin RD
14-22000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l HFP	On Road	Gal	15,000.00	$2.80	$42,000.00	$0.00	$0.00	$0.00	$0.00	$2.65	$39,750.00	$2.58	$38,700.00
Cover Ct Agg CA-14 (Gravel Only)	Furn & Spread	Ton	350.00	$32.00	$11,200.00	$0.00	$0.00	$0.00	$0.00	$38.00	$13,300.00	$26.00	$9,100.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	150.00	$29.00	$4,350.00	$0.00	$0.00	$0.00	$0.00	$28.00	$4,200.00	$22.00	$3,300.00
(Crushed Limestone Only)					$57,550.00		$0.00		$0.00		$57,250.00		$51,100.00

Money Creek RD
14-23000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l CRS-2	On Road	Gal	10,000.00	$2.50	$25,000.00	$0.00	$0.00	$0.00	$0.00	$2.55	$25,500.00	$2.50	$25,000.00
Seal Ct Agg CA-15/16	Furn & Spread	Ton	350.00	$29.00	$10,150.00	$0.00	$0.00	$0.00	$0.00	$38.00	$13,300.00	$24.90	$8,715.00
					$35,150.00		$0.00		$0.00		$38,800.00		$33,715.00

Towanda RD
14-28000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l PG-52/28	On Road	Gal	8,500.00	$3.10	$26,350.00	$0.00	$0.00	$0.00	$0.00	$2.74	$23,290.00	$2.75	$23,375.00
Cover Ct Agg CA-14	Furn & Spread	Ton	350.00	$30.00	$10,500.00	$0.00	$0.00	$0.00	$0.00	$36.00	$12,600.00	$25.50	$8,925.00
(Gravel Only)					$36,850.00		$0.00		$0.00		$35,890.00		$32,300.00

Yates RD
14-31000-00-GM-GR 2

ITEM	DELIVERY	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bit Mat'l HFP	On Road	Gal	31,500.00	$2.80	$88,200.00	$0.00	$0.00	$0.00	$0.00	$2.65	$83,475.00	$2.55	$80,325.00
Seal Ct Agg CA-14	Furn & Spread	Ton	1,025.00	$29.00	$29,725.00	$0.00	$0.00	$0.00	$0.00	$29.00	$29,725.00	$24.00	$24,600.00
(Crushed Limestone Only)					$117,925.00		$0.00		$0.00		$113,200.00		$104,925.00

14-XX00-00-GM-GR 2 TOTAL	Rowe Total	Stark Total	Beniach Total	Steffens Total
$993,170.00	$0.00	$0.00	$966,765.00	$862,670.00
	-100.00%	-100.00%	-2.66%	-13.14%

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 25, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer ESS

March 25, 2014 Letting for the County and Road District Projects

Recommended Action:

The Highway Department recommends approval of the low bids for all of the projects on the March 25, 2014 Letting.

Background:

Section 13-00165-01-RS is the resurfacing of Towanda-Barnes Road from US 150 to Ireland Grove Road and the bid is 3.60% over the estimate. We recommend its approval because this project is needed to maintain the roadway long term and will employ procedures that will extend its life 3 to 5 years over conventional paving procedures.

Downs Road District Section 14-14000-00-GM Group 13 is a rock spread on the road contract that was bid 1.00% under the estimate. We recommend its approval.

Downs Road District Section 14-14000-00-GM Group 14 & 15 is a CA-15/16 and CA-6/10 stockpile project that was 3.64% under the estimate. We recommend its approval.

Martin Road District Section 14-22000-00-GM Group 14 & 15 is a CA-15/16 and CA-6/10 stockpile project that was 6.60% under the estimate. We recommend its approval.

Non-MFT Section 11-00135-09-DR is a material bid for the aluminum box culvert that will be installed on County Highway 12 this year. This project was bid 7.84% under the estimate and we recommend its approval.

Non-MFT Section 11-00135-11-BR is the extension of the concrete box culvert on County Highway 12 and the bid was 6.83% under the estimate. We recommend its approval.

RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY FOR AWARD OF COUNTY AND ROAD DISTRICT MOTOR FUEL TAX PROJECTS AND COUNTY NON-MFT PROJECTS

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on April 1, 2014, for a letting held on March 25, 2014 for one (1) McLean County 2014 MFT Construction Section, three (3) Road District 2014 MFT Maintenance Sections, and two (2) McLean County 2014 Non-MFT Construction Sections, and,

WHEREAS, the Transportation Committee duly approved the bids on April 1, 2014 at their regular meeting, now, therefore,

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following materials and contracts:

2014 MFT CONSTRUCTION SECTION:

McLean County.....Sec 13-00165-01-RS.....Towanda Barnes Rd (CH 29)
The successful bidder on the above section was:
Rowe Construction, a Div of United Contractors Midwest, Inc
1523 N Cottage Ave, PO Box 609, Bloomington, IL 61702-0609 .....$1,687,959.45

2014 MFT MAINTENANCE SECTIONS:

Downs RD .....Sec 14-14000-00-GM.....GR 13
The successful bidder on the above section was:
Rowe Construction, a Div of United Contractors Midwest, Inc
1523 N Cottage Ave – PO Box 609, Bloomington, IL 61702-0609 .....$75,735.00

Downs RD .....Sec 14-14000-00-GM.....GR 14 & GR 15
The successful bidder on the above section was:
Donald Hansen, 742 E 750 North Rd, Melvin, IL 60936.....$15,465.00

Martin RD.....Sec 14-22000-00-GM.....GR 14 & GR 15
The successful bidder on the above section was:
Donald Hansen, 742 E 750 North Rd, Melvin, IL 60936.....$8,966.00

2014 Non-MFT CONSTRUCTION SECTIONS:

McLean County.....Sec 11-00135-09-DR – Aluminum Box Culv (CH 12)
The successful bidder on the above section was:
Metal Culverts, Inc.....$66,352.38
711 Heisinger Rd – PO Box 330, Jefferson City, MO 65102-0330

McLean County.....Sec 11-00135-11-BR – Whitwood Culv (CH 12)
The successful bidder on the above section was:
Illinois Civil Contractors, Inc $82,051.97
420 Pinecrest Dr, E Peoria, IL 61611

Approved by the County Board on April 15, 2014.

Matt Sorensen 4/15/2014

Matt Sorensen, Chairman (date)

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Kathy Michael, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on April 15, 2014.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 15th day of April A.D., 2014.

[SEAL]

Kathy Michael

Kathy Michael, McLean County Clerk

McLEAN COUNTY HIGHWAY DEPARTMENT
March 25, 2014

McLean County
13-00165-01-RS - Towanda Barnes Rd (CH29)

ITEM	UNIT	QUANTITY	UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Rowe Construction Bid Bond UNIT PRICE	Rowe Construction Bid Bond TOTAL	HJ Eppel UNIT PRICE	HJ Eppel TOTAL
Bit Mat'l (Prm Ct)	Gal	9,650.00	$3.00	$28,950.00	$2.96	$28,564.00	$0.00	$0.00
Agg (Prm Ct)	Ton	483.00	$25.00	$12,075.00	$0.01	$4.83	$0.00	$0.00
Level Bind Mach Meth N70	Ton	3,200.00	$88.00	$281,600.00	$95.81	$306,592.00	$0.00	$0.00
Temp Ramp	Sq Yd	196.00	$35.00	$6,860.00	$37.70	$7,389.20	$0.00	$0.00
HMA Surf Cse Mix "D" N70	Ton	8,500.00	$98.00	$833,000.00	$110.65	$940,525.00	$0.00	$0.00
Incidental HMA Surf	Ton	350.00	$175.00	$61,250.00	$176.16	$61,656.00	$0.00	$0.00
PCC SW 4"	Sq Ft	642.00	$10.00	$6,420.00	$12.03	$7,723.26	$0.00	$0.00
Det Warnings	Sq Ft	200.00	$45.00	$9,000.00	$42.54	$8,508.00	$0.00	$0.00
HMA Surf Rem 1½"	Sq Yd	4,395.00	$2.25	$9,888.75	$3.47	$15,250.65	$0.00	$0.00
HMA Surf Rem 2"	Sq Yd	93,750.00	$2.25	$210,937.50	$1.80	$168,750.00	$0.00	$0.00
SW Rem	Sq Ft	642.00	$5.00	$3,210.00	$6.78	$4,352.76	$0.00	$0.00
Agg Shld Ty B	Ton	2,600.00	$32.00	$83,200.00	$27.78	$72,228.00	$0.00	$0.00
Short Term Pvmt Mark	Ft	10,560.00	$1.50	$15,840.00	$2.19	$23,126.40	$0.00	$0.00
Thermoplastic Pvmt Mark - Letters and Symbols	Sq Ft	1,150.00	$6.00	$6,900.00	$4.40	$5,060.00	$0.00	$0.00
Thermoplastic Pvmt Mark - 4"	Ft	200.00	$2.00	$400.00	$0.69	$138.00	$0.00	$0.00
Thermoplastic Pvmt Mark - Line 12"	Ft	1,200.00	$4.00	$4,800.00	$2.06	$2,472.00	$0.00	$0.00
Thermoplastic Pvmt Mark - 24"	Ft	265.00	$8.00	$2,120.00	$4.13	$1,094.45	$0.00	$0.00
Paint Pvmt Mark - Line 4"	Ft	67,500.00	$0.15	$10,125.00	$0.12	$8,100.00	$0.00	$0.00
Paint Pvmt Mark - Line 8"	Ft	1,450.00	$0.85	$1,232.50	$0.25	$362.50	$0.00	$0.00
Raised Ref Pvmt Mark	Ea	1,050.00	$30.00	$31,500.00	$22.00	$23,100.00	$0.00	$0.00
RR Ins	L Sum	1.00	$10,000.00	$10,000.00	$2,962.40	$2,962.40	$0.00	$0.00
				$1,629,308.75		$1,687,959.45		$0.00
						3.60%		-100.00%

Downs RD
14-14-000-00-GM GR-13

ITEM	UNIT	QUANTITY	UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Rowe UNIT PRICE	Rowe TOTAL	Carrie Scharf UNIT PRICE	Carrie Scharf TOTAL	Donald Hansen UNIT PRICE	Donald Hansen TOTAL
CA-6/10 (On Road)	Ton	4,500.00	$17.00	$76,500.00	$16.83	$75,735.00	$0.00	$0.00	$0.00	$0.00
				$76,500.00		$75,735.00		$0.00		$0.00
						-1.00%		-100.00%		-100.00%

Limestone Transit Inc UNIT PRICE	TOTAL
$0.00	$0.00
	$0.00
	-100.00%

Downs RD
14-14000-00-GM-GR 14-15

ITEM	UNIT	QUANTITY	UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Rowe Bid Check UNIT PRICE	Rowe Bid Check TOTAL	Carrie Scharf BID CHECK UNIT PRICE	Carrie Scharf BID CHECK TOTAL	Donald Hansen BID CHECK UNIT PRICE	Donald Hansen BID CHECK TOTAL
Seal Ct Agg CA-15/16 (Crushed Limestone Only) (Stockpile)	Ton	300.00	$19.00	$5,700.00	NO BID	#VALUE!	$19.45	$5,835.00	$20.55	$6,165.00
Seal Ct Agg CA-15/16 (Gravel Only) (Stockpile)	Ton	300.00	$17.00	$5,100.00	$12.87	$3,861.00	$14.95	$4,485.00	$12.30	$3,690.00
Agg Surface Course Type B CA-6/10 (Stockpile) (Crushed Limestone Only)	Ton	300.00	$17.50	$5,250.00	NO BID	#VALUE!	$17.25	$5,175.00	$18.70	$5,610.00
				$16,050.00		#VALUE!		$15,495.00		$15,465.00
						#VALUE!		-3.46%		-3.64%

Limestone Transit UNIT PRICE	TOTAL
$0.00	$0.00
$0.00	$0.00
$0.00	$0.00
	$0.00
	-100.00%

McLEAN COUNTY HIGHWAY DEPARTMENT
March 25, 2014

Martin RD
14-14000-00-GM-GR 14-15

ITEM	UNIT	QUANTITY	UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Donald Hansen BID CHECK UNIT PRICE	Donald Hansen BID CHECK TOTAL	Reynolds Express BID CHECK UNIT PRICE	Reynolds Express BID CHECK TOTAL	Limestone Transit BID CHECK UNIT PRICE	Limestone Transit BID CHECK TOTAL
Seal Ct Agg CA-15/16 (Stockpile) (Crushed Limeston Only)	Ton	400.00	$16.00	$6,400.00	$15.56	$6,224.00	$15.60	$6,240.00	$15.97	$6,388.00
Agg Surface Course Type B CA-6/10 (Stockpile) (Crushed Limestone Only)	Ton	200.00	$16.00	$3,200.00	$13.71	$2,742.00	$13.75	$2,750.00	$13.37	$2,674.00
				$9,600.00		$8,966.00		$8,990.00		$9,062.00
						-6.60%		-6.35%		-5.60%

McLean County 2014 Non-MFT
11-00135-09-DR - Hudson Stuckey Rd (CH12)

ITEM	UNIT	QUANTITY	UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Stark UNIT PRICE	Stark TOTAL	Metal Culverts BID CHECK UNIT PRICE	Metal Culverts BID CHECK TOTAL	Contech BID CHECK UNIT PRICE	Contech BID CHECK TOTAL
Aluminum Box Culvert 16'-10" x 8'-3"	Each	1.00	$72,000.00	$72,000.00	$0.00	$0.00	$66,352.38	$66,352.38	$69,894.45	$69,894.45
				$72,000.00		$0.00		$66,352.38		$69,894.45
						-100.00%		-7.84%		-2.92%

McLean County 2014 Non-MFT
11-00135-11-BR - Whitwood Culv (CH12)

ITEM	UNIT	QUANTITY	UNIT PRICE	ENGINEERS ESTIMATE TOTAL	Stark BID BOND UNIT PRICE	Stark BID BOND TOTAL	HJ Eppel BID BOND UNIT PRICE	HJ Eppel BID BOND TOTAL	Otto Baum BID BOND UNIT PRICE	Otto Baum BID BOND TOTAL
Rem & Disposal Unused Mat'l	Cu Yd	13.00	$45.00	$585.00	$80.00	$1,040.00	$34.00	$442.00	$37.00	$481.00
Geotech Fab for Grnd Stb	Sq Yd	26.00	$25.00	$650.00	$6.00	$156.00	$10.00	$260.00	$34.00	$884.00
Agg Shld Ty B	Ton	293.00	$50.00	$14,650.00	$36.00	$10,548.00	$45.00	$13,185.00	$50.00	$14,650.00
Conc Rem	Cu Yd	5.20	$400.00	$2,080.00	$800.00	$4,160.00	$715.00	$3,718.00	$1,000.00	$5,200.00
Rebars Epoxy Ct	Lbs	6,140.00	$1.50	$9,210.00	$1.50	$9,210.00	$1.80	$11,052.00	$1.50	$9,210.00
Expansion Bolts ¾	Ea	66.00	$40.00	$2,640.00	$18.00	$1,188.00	$33.00	$2,178.00	$23.00	$1,518.00
Conc Box Culv	Cu Yd	23.40	$1,200.00	$28,080.00	$1,560.00	$36,504.00	$1,275.00	$29,835.00	$1,890.00	$44,226.00
LSG over Culv 25' Span	Ft	350.00	$40.00	$14,000.00	$22.00	$7,700.00	$22.00	$7,700.00	$24.00	$8,400.00
Term Mark - DA	Ea	4.00	$35.00	$140.00	$25.00	$100.00	$35.00	$140.00	$40.00	$160.00
Traf Bar Term Ty 1	Ea	4.00	$1,250.00	$5,000.00	$1,275.00	$5,100.00	$1,339.00	$5,356.00	$1,475.00	$5,900.00
Porous Gran Emb Spl	Ton	48.00	$35.00	$1,680.00	$40.00	$1,920.00	$36.50	$1,752.00	$60.00	$2,880.00
Porous Gran Bk Spl	Ton	18.00	$45.00	$810.00	$53.50	$963.00	$35.50	$639.00	$108.00	$1,944.00
Stone Riprap Cl A4 Spl	Ton	100.00	$80.00	$8,000.00	$74.99	$7,499.00	$60.00	$6,000.00	$55.00	$5,500.00
Porous Gran Mat'l Spl	Ton	9.00	$60.00	$540.00	$60.00	$540.00	$40.00	$360.00	$90.00	$810.00
				$88,065.00		$86,628.00		$82,617.00		$101,763.00
						-1.63%		-6.19%		15.55%

IL Civil Contractors BID BOND UNIT PRICE	IL Civil Contractors BID BOND TOTAL
$58.43	$759.59
$8.28	$215.28
$31.40	$9,200.20
$1,028.16	$5,346.43
$1.87	$11,481.80
$13.39	$883.74
$1,160.21	$27,148.91
$23.62	$8,267.00
$38.54	$154.16
$1,431.60	$5,726.40
$47.00	$2,256.00
$59.29	$1,067.22
$88.94	$8,894.00
$72.36	$651.24
	$82,051.97
	-6.83%

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 22, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer ESW

2014 Anchor Road District Rip Rap Bridge Repair

Recommended Action:

The Highway Department recommends approval of the Petition for the Joint Bridge Repair of Structure 057-3105 in Anchor Road District.

Background:

During our routine bridge inspection of this bridge in February, we saw that the scour (erosion) of both abutments had gotten worse. We will place rip rap on both abutment slopes. We will use RR4, RR5, and geotechnical fabric. We will push the rip rap under the bridge using a backhoe and our salt/rip rap pusher. This project will take about 3 days to complete.

Anchor Road District is taxing above 0.125% in their Road and Bridge Fund and this project costs more than 0.02% of the EAV of the road district. The estimated cost of the project is $15,500, and the County's share will be $7,750.

Co Clerk

BRIDGE CONSTRUCTION PETITION

Sec. 2014 Anchor Rip Rap

TO: McLean County Board
Care of McLean County Clerk
115 E Washington St – Room 102
Bloomington, Illinois 61702

2014 Anchor Rip Rap, located on 4000E Road @ approx. 1950N.

Ladies and Gentlemen:

Anchor Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, repair a drainage structure located in the NE ¼ of the SE ¼ of Section 3, T24N, R6E of the 3rd P.M., Anchor Road District.

That of the funds appropriated at the November 2013 meeting of the McLean County Board $7,750.00 be used as the County's share of the cost of this structure.

Anchor Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

Anchor Road District further states that the County Engineer has made a survey of the water shed and has determined that the site of the repair to the drainage structure shall be as mentioned above and has estimated that the cost of the repair to the drainage structure shall be $15,500.00 and the present structure is in need of repair.

Anchor Road District further certifies that the cost of the repair structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

Rodney Lad
Highway Commissioner
Anchor Road District

Approved: [signature]
County Engineer, McLean County, IL

Date: 3/24/2014

Matt Sorensen
Mr. Matt Sorensen, Board Chairman

Date: April 15, 2014

ATTEST

Kathy Michael
Kathy Michael, McLean County Clerk

Anchor Township

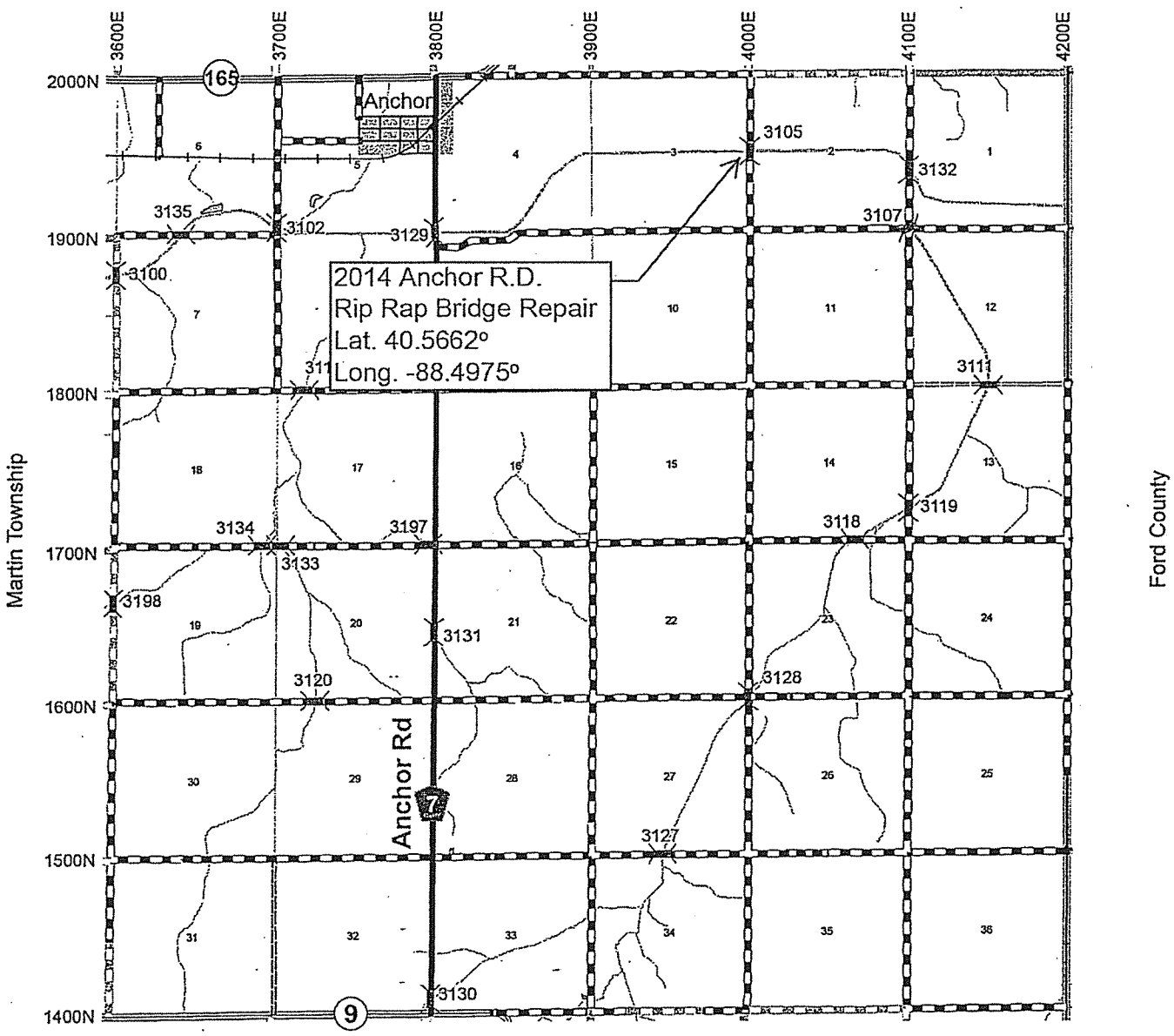
T24N R6E

N

0 0.25 0.5 1 1.5 2 Miles

1 inch equals 1 mile

Cropsey Township



Cheneys Grove Township

Legend

- Sections
- Bridges
- RailRoad
- Stream

County Highways:
- Hotmix
- Oil & Chip

Anchor Township:
- Hotmix
- Oil & Chip
- Gravel
- Dirt

Surrounding Townships:
- Hotmix
- Oil & Chip
- Gravel
- Dirt

Other Roads:
- IDOT
- Village of Anchor
- Neighbor County

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 24, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer ESV

2014 Bloomington Road District Sheet Piling Project, Sec. 13-05126-01-BR

Recommended Action:

The Highway Department recommends approval of the Petition for the Joint Bridge Repair of Structure 057-3411 in Bloomington Road District.

Background:

There has been significant settling at east end of the bridge caused by the continued deterioration of the timber plank abutments. The repair of this bridge will consist of the driving of sheet piling along the back side of the abutment and creating new wingwalls on the east side of the structure. A concrete cap will be poured on top of the sheet piling to tie it to the existing structure. This project will take about 10 days to complete.

Bloomington Road District is taxing above 0.125% in their Road and Bridge Fund and this project costs more than 0.02% of the EAV of the road district. The estimated cost of the project is $130,000, and the County's share will be $65,000.

BRIDGE CONSTRUCTION PETITION

Sec. 13-05126-01-BR
Bloomington R.D. Sheet Piling

TO: McLean County Board
Care of McLean County Clerk
115 E Washington St – Room 102
Bloomington, Illinois 61702

Section 13-05126-01-BR, Bloomington Road District Sheet Piling, located on 910N Road @ approx. 1583E.

Ladies and Gentlemen:

Bloomington Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, repair a drainage structure located in the SE ¼ of the SE ¼ of Section 27, T23N, R2E of the 3rd P.M., Bloomington Road District.

That of the funds appropriated at the November 2013 meeting of the McLean County Board $65,000.00 be used as the County's share of the cost of this structure.

Bloomington Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

Bloomington Road District further states that the County Engineer has made a survey of the water shed and has determined that the site of the repair to the drainage structure shall be as mentioned above and has estimated that the cost of the repair to the drainage structure shall be $130,000.00 and the present structure is in need of repair.

Bloomington Road District further certifies that the cost of the repair structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

Rody Bowen
Highway Commissioner
Bloomington Road District

Approved: [signature]
County Engineer, McLean County, IL

Date: 3/24/2014

ATTEST

Matt Sorensen
Mr. Matt Sorensen, Board Chairman

Date: April 15, 2014

Kathy Michael
Kathy Michael, McLean County Clerk

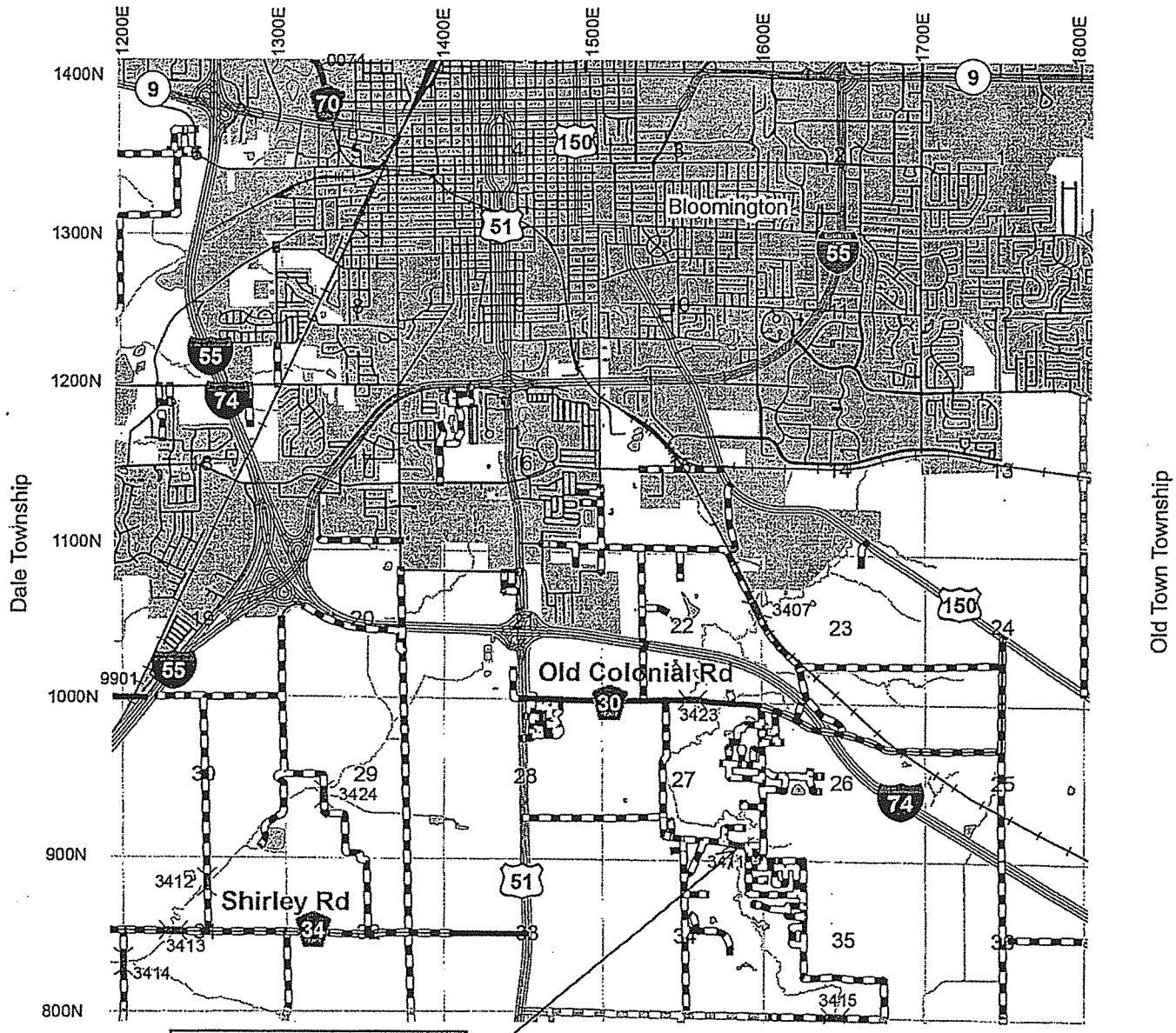
Bloomington Township

T23N R2E

0 0.25 0.5 1 1.5 2 Miles

1 inch equals 1 mile

Normal Township



2014 Bloomington R.D.
Sec. 13-05126-01-BR
Lat. 40.4162°
Long. -88.9641°

Legend

- Sections
- Bridges
- RailRoad
- Stream

County Highways:
- Hotmix
- Oil & Chip

Bloomington Township:
- Hotmix
- Concrete
- Oil & Chip
- Gravel
- Dirt

Surrounding Townships:
- Hotmix
- Oil & Chip
- Gravel
- Dirt

Other Roads:
- IDOT
- City of Bloomington, Private Road
- Neighbor County

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 25, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer ESS

Section 12-00005-04-RS, Meadows Road Highway Fund Resolution

Recommended Action:

The Highway Department recommends approval of the Meadows Road Highway Fund Resolution to appropriate the funding for the surface on the Meadows Road from County Highway 8 to the south side of Interstate 55 Overpass.

Background:

This project will complete the upgrade of County Highway 23 for the ISU Farm Composting Facility that was started in 2012. This project includes the HMA surface course, aggregate shoulders, and concrete curb and gutter.

Cost:

The total cost of the project, including preliminary engineering, construction, and construction engineering is estimated at $300,000.

Illinois Department of Transportation

Resolution for Improvement by County Under the Illinois Highway Code

Meadows Road(12-00005-04-RS)–Highway

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) 23, beginning at a point near the Southwest Corner of the North ½, of the Northeast ¼ of Section 7, T25N, R4E, of the 3rd P.M. (Intersection of County Highway 8 and County Highway 23) and extending along said route(s) in a(n) Northerly direction to a point near the Southwest Corner of the Northeast ¼ of Section 6, T25N, R4E, of the 3rd P.M. (South of Interstate 55 Overpass), a distance of approximately 4,417 feet (0.84 miles); and,

BE IT FURTHER RESOLVED, that the type of improvement shall be hot-mix asphalt surface course, aggregate shoulders, concrete curb and gutter, and other miscellaneous related items.
(Describe in general terms)

and shall be designated as Section 12-00005-04-RS and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract ; and
(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Three Hundred Thousand dollars, ($300,000.00) from the County Highway levy for the construction and engineering of this improvement.

Matt Sorensen, Chairman – McLean County Board

Approved

Date

Department of Transportation

Regional Engineer

I, Kathy Michael County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County, at its regular meeting held at Bloomington, IL on April 15, 2014
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington in said County, this 15th day of April A.D. 2014

(SEAL) Kathy Michael County Clerk

Printed 3/25/2014

BLR 09110 (Rev. 11/06)

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 25, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer

Section 13-00165-01-RS, Towanda-Barnes Road Supplemental MFT Resolution

Recommended Action:

The Highway Department recommends approval of the Towanda-Barnes Road Supplement Motor Fuel Tax Resolution to appropriate the funding for the resurfacing of Towanda-Barnes Road from US 150 to Ireland Grove Road.

Background:

This resurfacing project is needed to repair the deteriorating surface of the roadway. The additional costs for the project are a result of modifications to the specifications. These modifications are in-place to gain extra life out of the pavement and therefore reduce the life cycle cost by extending the life of the pavement between resurfacing.

Illinois Department of Transportation

Resolution for Improvement by County Under the Illinois Highway Code
SUPPLEMENTAL

County Highway 29 (13-00165-01-RS) – MFT

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) 29, beginning at a point near the Northwest corner of the Southwest ¼ of the Northwest ¼ of the Southwest ¼ of Section 29, T23N, R3E, of the 3rd P.M. (just south of Briar Drive) and extending along said route in a Northerly direction to a point near the Northwest corner of Section 17, T23N, R3E, of the 3rd P.M. (Ireland Grove Road (1200)), a distance of approximately 13,780 feet (2.61 miles); and,

BE IT FURTHER RESOLVED, that the type of improvement shall be the resurfacing of the roadway with the use of hot-mix asphalt surface removal, hot-mix asphalt leveling binder and surface course, aggregate shoulders, and other miscellaneous related items.
(Describe in general terms)

and shall be designated as Section 13-00165-01-RS and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract ; and
(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of One Hundred and Seventy-Five Thousand dollars, ($175,000.00) from the County's allotment of Motor Fuel Tax Funds for the construction and engineering of this improvement and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Matt Sorensen, Chairman – McLean County Board

Approved

Date

Department of Transportation

Regional Engineer

I, Kathy Michael County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County, at its regular meeting held at Bloomington, IL on April 15, 2014
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington in said County, this 15th day of April A.D. 2014

(SEAL) Kathy Michael County Clerk

Printed 3/25/2014

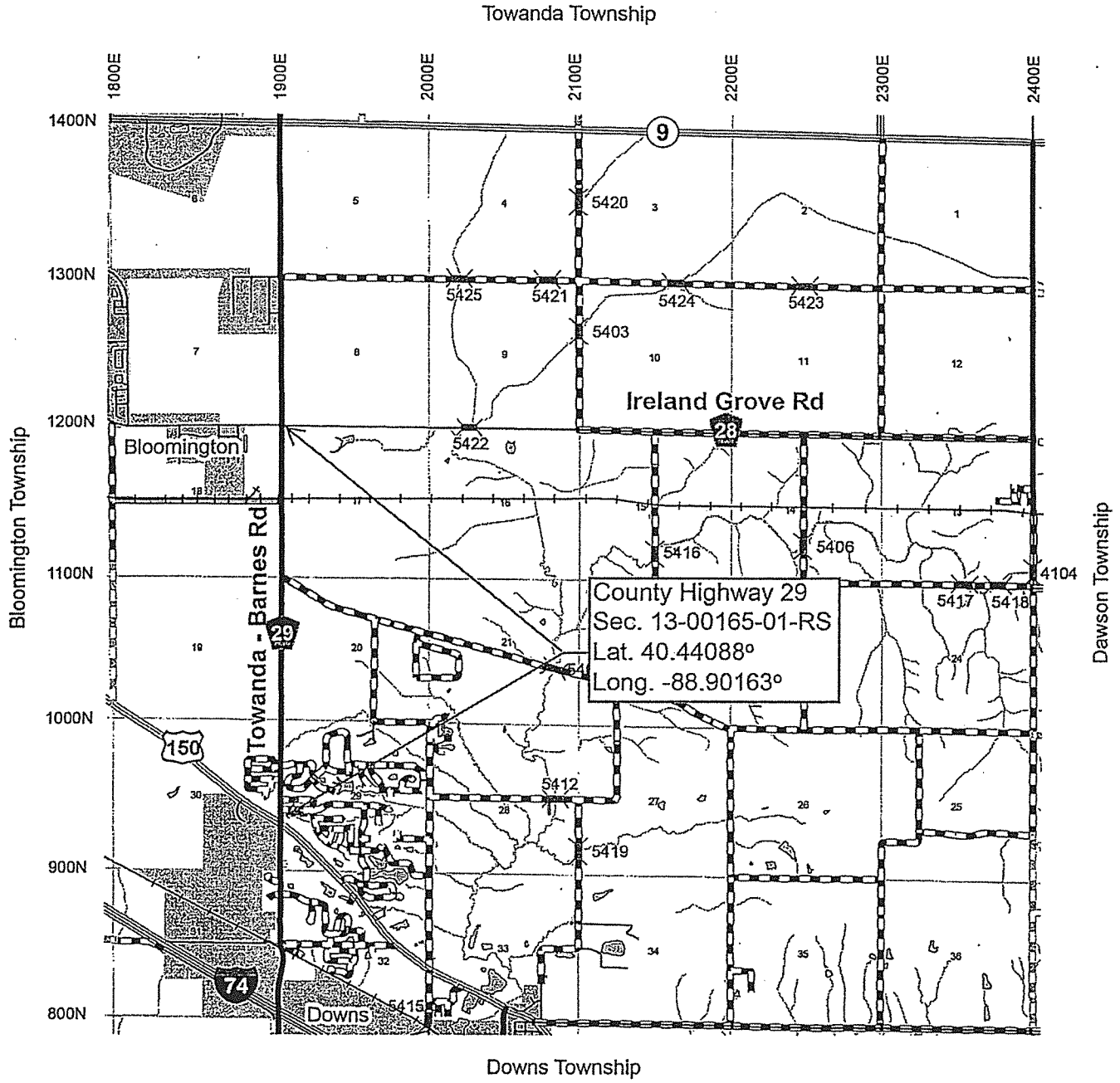
BLR 09110 (Rev. 11/06)

Old Town Township

T23N R3E

0 0.25 0.5 1 1.5 2 Miles

1 inch equals 1 mile



Legend

- Sections
- Bridges
- RailRoad
- Stream

County Highways:
- Hotmix
- Oil & Chip

Old Town Township:
- Hotmix
- Oil & Chip
- Gravel
- Dirt

Surrounding Townships:
- Hotmix
- Oil & Chip
- Gravel
- Dirt

Other Roads:
- IDOT
- Village of Downs, City of Bloomington or Private Road
- Neighbor County

McLean County

OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX 888-5111
115 E. Washington St., Room 401 P.O. Box 2400 Bloomington, IL 61702-2400

TO: Honorable Chairman and Members of the McLean County Transportation Committee

FROM: Bill Wasson, McLean County Administrator

DATE: March 24, 2014

RE: Reappointment of County Engineer and Vehicle Allowance

Recommended Action:
Chairman Sorensen recommends reappointment of Eric S. Schmitt to a six year term as County Engineer and the approval of $540/month car allowance to be added to his salary in lieu of provided vehicle, which will be rotated into fleet, allowing for eventual reduction by one vehicle.

Background:
The County Engineer position is an appointed position by Illinois Statute. The term of the County Engineer is 6 years. The term for Eric S Schmitt expires on June 28, 2014. The Illinois Department of Transportation has given consent for the reappointment of the incumbent County Engineer. This was received by email, but we are waiting on formal consent. The reappointment of the County Engineer can take place 100 days before the expiration of the term.

The vehicle allowance will let the Highway Department reduce its vehicle fleet by one and save the cost of fuel for that vehicle. The following comparative counties have vehicle allowances for the County Engineer at the following rates:

Peoria -	$400/month
Tazewell -	$650/month
Champaign -	$913/month

Co Clerk

Illinois Department of Transportation

Resolution Reappointing County Engineer

WHEREAS, a vacancy will exist on 6/28/2014 in the office of County Engineer in McLean County, Illinois due to the expiration of the six-year term of the incumbent County Engineer Eric S. Schmitt, and

WHEREAS, the McLean County Board by resolution dated 3/18/2014 requested the consent of the Department of Transportation to reappoint Eric S. Schmitt, and

WHEREAS, the Department of Transportation, has on March 25, 2014 given its consent to the reappointment of Eric S. Schmitt:

NOW, THEREFORE, BE IT RESOLVED, by the McLean County Board that Eric S. Schmitt is hereby appointed County Engineer for McLean County for a term of six years effective 6/28/2014, and

BE IT FURTHER RESOLVED, by the McLean County Board that the salary of the County Engineer be fixed at a base annual salary rate of $106,068.37 for the period of June 28, 2014 through December 31, 2014, and that the annual salary rate for the subsequent five years will be subject to merit performance review on an annual basis; and that the County Engineer will be entitled to receive any cost-of-living salary adjustments when and if approved by the McLean County Board for all non-collective bargaining unit employees.

BE IT FURTHER RESOLVED, that the clerk is hereby directed to transmit two (2) certified originals of this resolution to the Department of Transportation, through its Regional Engineer's office at Paris, Illinois.

APPROVED: Matt Sorensen

Matt Sorensen, McLean County Board Chairman

STATE OF ILLINOIS)
) SS
COUNTY OF McLean)

I, Kathy Michael, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the McLean County Board at its regular meeting held at Bloomington, IL on 4/15/2014.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the County at my office in Bloomington in said County this 15th day of April, 2014.

(SEAL)

Kathy Michael

County Clerk

Printed 3/31/2014

BLR 02121 (Rev. 05/28/09)

SUPPLEMENTAL RESOLUTION APPROPRIATING MOTOR FUEL TAX FUNDS

WHEREAS, the County Board of McLean County by resolution dated June 17, 2008, with the consent of the Department of Transportation, appointed Eric S. Schmitt, County Engineer for McLean County for a term of six years effective June 28, 2008, and

WHEREAS, the County Board of McLean County hereby fixes the vehicle allowance of the County Engineer at $540/month for January 1, 2014 through December 31, 2014.

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that there be appropriated the additional sum of Four Thousand Three Hundred Twenty Dollars and 00/100 ($4,320.00) from the County's allotment of Motor Fuel Tax Funds for the purpose of paying the vehicle allowance of the County Engineer of McLean County from May 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Department of Transportation, Springfield, Illinois, through its District Engineer's Office at Paris, Illinois.

Approved by the County Board on April 15, 2014.

Matt Sorensen, Chairman
McLean County Board

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Kathy Michael, County Clerk in and for said County, in the State aforesaid and keeper of records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on April 15, 2014.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 15th day of April , A.D. 2014.

[SEAL]

County Clerk

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 25, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer ESS

2014 West Road District Joint Culverts #1, #2, #3, and #4

Recommended Action:

The Highway Department recommends approval of the Petitions for Joint Culvert Replacements #1, #2, #3, and #4 in West Road District.

Background:

Mike Miller, West Road District Road Commissioner, contacted us about the replacement of four culverts this year. We inspected the culverts with Mr. Miller and agree with the replacements. Each culvert should take about one day to complete. The existing, proposed, and estimated costs for the culverts are as follows:

#1	Existing:	15" Concrete Sectional Pipe and 30" Arch Corrugated Metal Pipe
	Proposed:	Twin – 24" Precoated Arch Corrugated Metal Pipes
	Est. Cost:	$5,300.00
#2	Existing:	Twin – 15" Conc. Sect. Pipe and a 24" Arch Corrugated Metal Pipe
	Proposed:	Twin – 30" Precoated Arch Corrugated Metal Pipes
	Est. Cost:	$6,300.00
#3	Existing:	18" Concrete Sectional Pipe
	Proposed:	Twin – 24" Precoated Arch Corrugated Metal Pipes
	Est. Cost:	$5,300.00
#4	Existing:	36" Arch Corrugated Metal Pipe
	Proposed:	Twin – 36" Precoated Arch Corrugated Metal Pipes
	Est. Cost:	$8,000.00

West Road District is taxing above 0.125% in their Road and Bridge Fund and this project costs more than 0.02% of the EAV of the road district. The combined estimated cost of the projects is $24,900, and the County's share will be $12,450. West Road Districts EAV is $14,777,475 and that requires a cost of $2,955.50 to qualify for joint participation.

BRIDGE CONSTRUCTION PETITION

Sec. 2014 West RD Non-MFT Joint Culvert #1

TO: McLean County Board
Care of McLean County Clerk
115 E Washington St – Room 102
Bloomington, Illinois 61702

2014 West RD Non-MFT Joint Culvert #1 Drainage Structure, located ~1,890' west of 3400E Road on 700N Road.

Ladies and Gentlemen:

West Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure located on the North line of the NE ¼ of Section 10, T22N, R5E of the 3rd P.M., West Road District.

That of the funds appropriated at the November 2013 meeting of the McLean County Board $2,650.00 be used as the County's share of the cost of this structure.

West Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

West Road District further states that the County Engineer has made a survey of the water shed and has determined that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be $5,300.00 and the present structure is inadequate.

West Road District further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

Michael Miller
Highway Commissioner
West Road District

Approved: [signature]
County Engineer, McLean County, IL

Date: March 25, 2014

Matt Sorensen
Mr. Matt Sorensen, Board Chairman

Date: 4-15-2014

ATTEST

Kathy Michael
Kathy Michael, McLean County Clerk

West Township

T21N T22N R5E

0 0.2 0.4 0.8 1.2 1.6 Miles

1 inch equals 1 mile

N

Arrowsmith Township

3000E 3100E 3200E 3300E 3400E 3500E 3600E

800N 700N 600N 500N 400N 300N 200N 100N 000N

06 05 04 03 02 01

5732

5723

2014 West R.D.
Joint Culvert #1
Lat. 40.3837°
Long. -88.6192°

07 08 09 10 3

5726 5706

5725 5733

5727 3330

18 17 16 15 14 13

Rd

Rock Rd

40

5712

19 20 21 22 23 24

5728

30 29 28 27 26 25

5731

Riddlepit Rd

Sabina Rd

15

31 32 33 34 35 36 3325

5799

136

5715

150

06 05 04 03 02 01

5729

Farmer City Rd

11

5718

54

07 08 09 10 11 12

Empire Township

Bellflower Township

Dewitt County

020-3105

Legend

Townships

Sections

Bridges

County Highways Surface Type

Hotmix

Oil & Chip

Streets Maintained By

West Township--Oil & Chip

West Township--Gravel

West Township--Dirt

IDOT

Village of Heyworth

Surrounding Township

BRIDGE CONSTRUCTION PETITION

Sec. 2014 West RD Non-MFT Joint Culvert #2

TO: McLean County Board
Care of McLean County Clerk
115 E Washington St – Room 102
Bloomington, Illinois 61702

2014 West RD Non-MFT Joint Culvert #2 Drainage Structure, located ~1,115' west of 3400E Road on 700N Road.

Ladies and Gentlemen:

West Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure located on the North line of the NE ¼ of Section 10, T22N, R5E of the 3rd P.M., West Road District.

That of the funds appropriated at the November 2013 meeting of the McLean County Board $3,150.00 be used as the County's share of the cost of this structure.

West Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

West Road District further states that the County Engineer has made a survey of the water shed and has determined that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be $6,300.00 and the present structure is inadequate.

West Road District further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

Michael Miller
Highway Commissioner
West Road District

Approved: [signature]
County Engineer, McLean County, IL

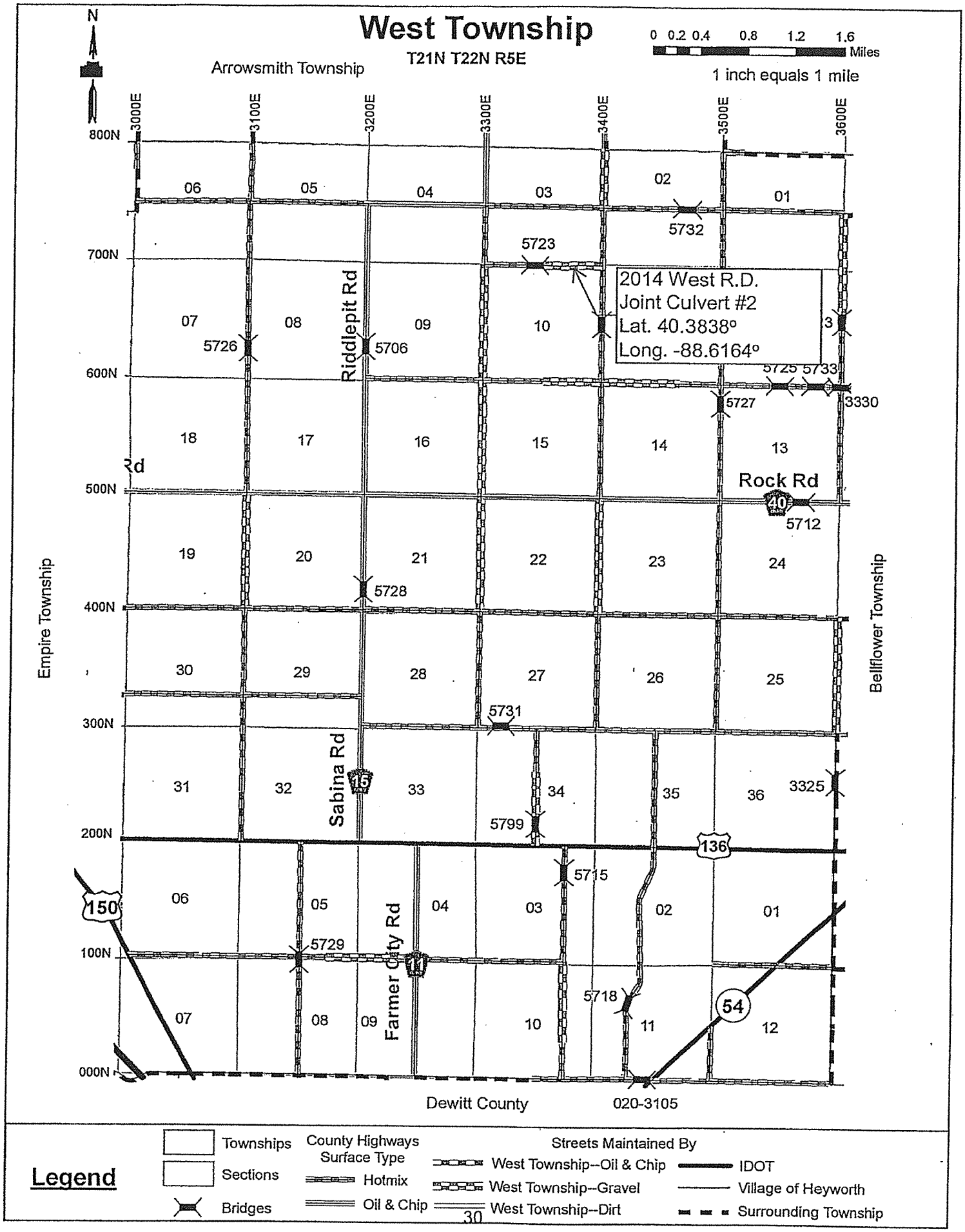
Date: March 25, 2014

Matt Sorensen
Mr. Matt Sorensen, Board Chairman

Date: 4-15-2014

ATTEST

Kathy Michael
Kathy Michael, McLean County Clerk


West Township
T21N T22N R5E
N
0 0.2 0.4 0.8 1.2 1.6 Miles
1 inch equals 1 mile
Arrowsmith Township
3000E
3100E
3200E
3300E
3400E
3500E
3600E
800N
700N
600N
500N
400N
300N
200N
100N
000N
06 05 04 03 02 01
5732
5723
2014 West R.D.
Joint Culvert #2
Lat. 40.3838°
Long. -88.6164°
07 08 09 10
5726
Riddlepit Rd
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5725 5733
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3330
18 17 16 15 14 13
Rd
Rock Rd
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5712
19 20 21 22 23 24
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Empire Township
Bellflower Township
30 29 28 27 26 25
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31 32 33 34 35 36
Sabina Rd
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5799
136
5715
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06 05 04 03 02 01
5729
Farmer City Rd
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5718
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07 08 09 10 11 12
Dewitt County
020-3105
Legend
Townships
Sections
Bridges
County Highways Surface Type
Hotmix
Oil & Chip
Streets Maintained By
West Township--Oil & Chip
West Township--Gravel
West Township--Dirt
IDOT
Village of Heyworth
Surrounding Township

BRIDGE CONSTRUCTION PETITION

Sec. 2014 West RD Non-MFT Joint Culvert #3

TO: McLean County Board
Care of McLean County Clerk
115 E Washington St – Room 102
Bloomington, Illinois 61702

2014 West RD Non-MFT Joint Culvert #3 Drainage Structure, located ~16' west of 3400E Road on 700N Road.

Ladies and Gentlemen:

West Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure located on the North line of the NE ¼ of Section 10, T22N, R5E of the 3rd P.M., West Road District.

That of the funds appropriated at the November 2013 meeting of the McLean County Board $2,650.00 be used as the County's share of the cost of this structure.

West Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

West Road District further states that the County Engineer has made a survey of the water shed and has determined that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be $5,300.00 and the present structure is inadequate.

West Road District further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

Michael Miller
Highway Commissioner
West Road District

Approved: [signature]
County Engineer, McLean County, IL

Date: March 25, 2014

ATTEST

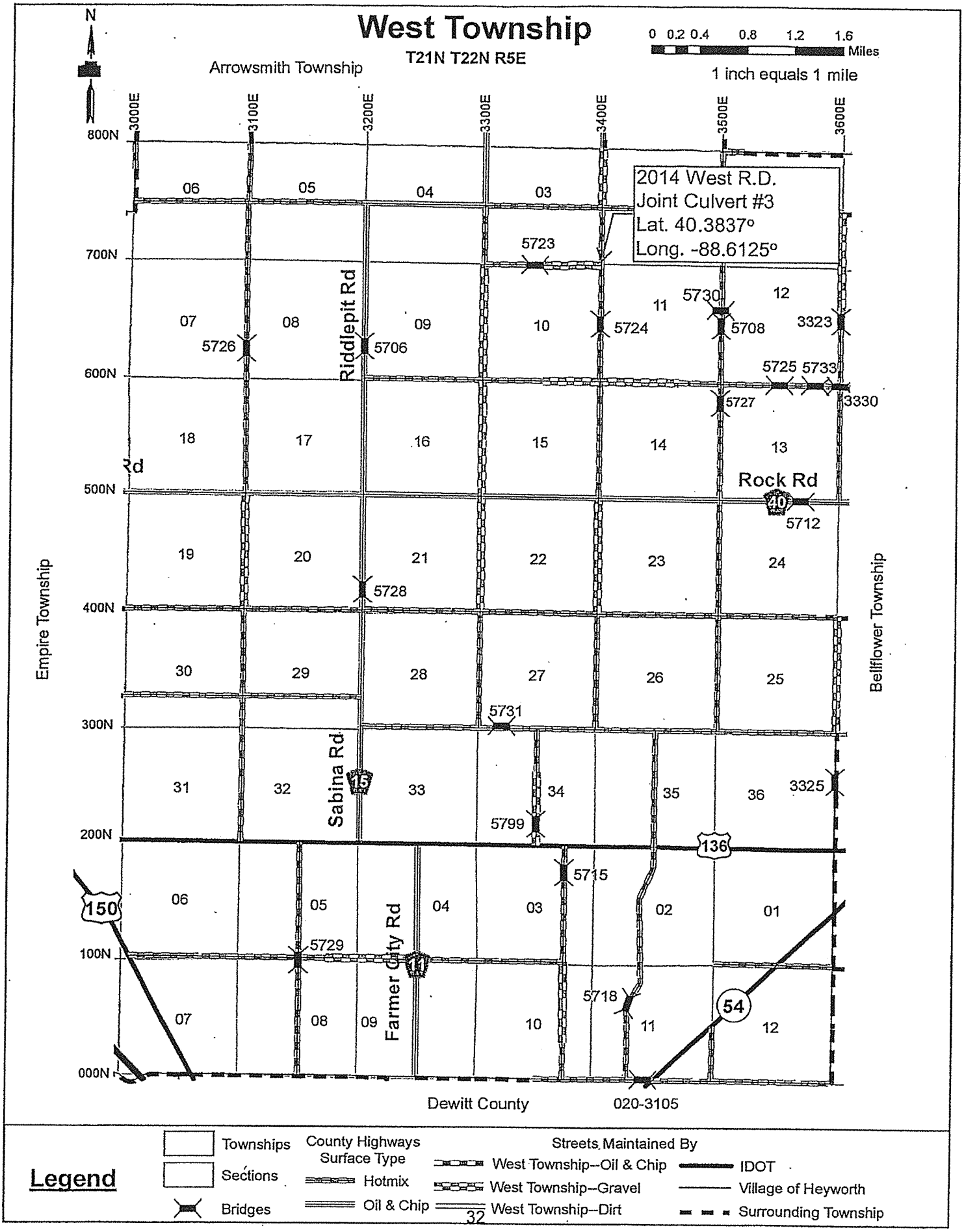
Matt Sorensen
Mr. Matt Sorensen, Board Chairman

Date: 4-15-2014

Kathy Michael
Kathy Michael, McLean County Clerk

West Township

T21N T22N R5E



BRIDGE CONSTRUCTION PETITION

Sec. 2014 West RD Non-MFT Joint Culvert #4

TO: McLean County Board
Care of McLean County Clerk
115 E Washington St – Room 102
Bloomington, Illinois 61702

2014 West RD Non-MFT Joint Culvert #4 Drainage Structure, located ~1,440' west of 3400E Road on 400N Road.

Ladies and Gentlemen:

West Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure located on the North line of the NE ¼ of Section 27, T22N, R5E of the 3rd P.M., West Road District.

That of the funds appropriated at the November 2013 meeting of the McLean County Board $4,000.00 be used as the County's share of the cost of this structure.

West Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

West Road District further states that the County Engineer has made a survey of the water shed and has determined that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be $8,000.00 and the present structure is inadequate.

West Road District further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

Michael Miller
Highway Commissioner
West Road District

Approved: E J Schl
County Engineer, McLean County, IL

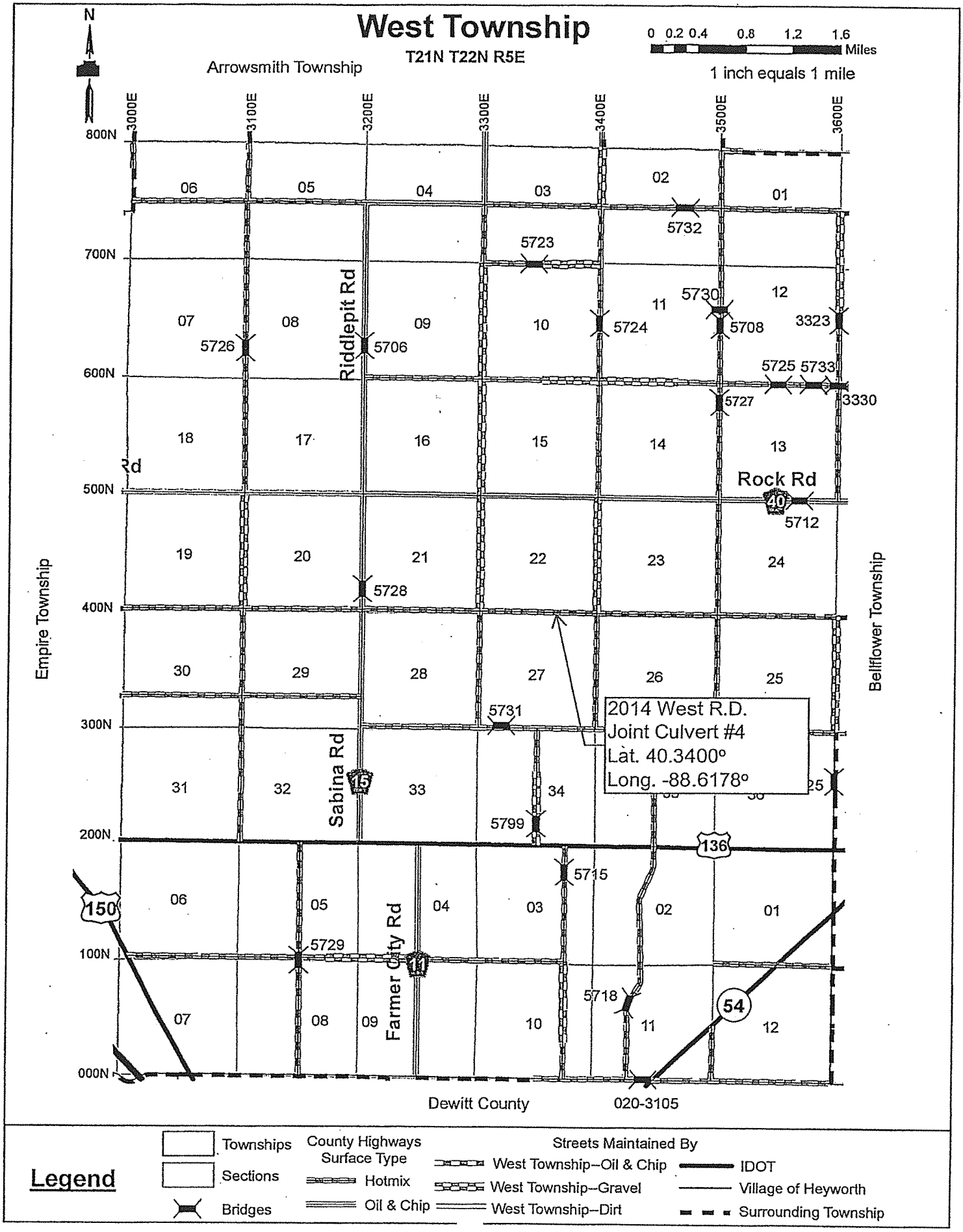
Date: March 25, 2014

Matt Sorensen
Mr. Matt Sorensen, Board Chairman

Date: 4-15-2014

ATTEST

Kathy Michael
Kathy Michael, McLean County Clerk


West Township
T21N T22N R5E
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0 0.2 0.4 0.8 1.2 1.6 Miles
1 inch equals 1 mile
Arrowsmith Township
3000E
3100E
3200E
3300E
3400E
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800N
700N
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500N
400N
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100N
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Riddlepit Rd
Rock Rd
Sabina Rd
Farmer City Rd
Empire Township
Bellflower Township
Dewitt County
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2014 West R.D.
Joint Culvert #4
Lat. 40.3400°
Long. -88.6178°
Legend
Townships
Sections
Bridges
County Highways Surface Type
Hotmix
Oil & Chip
Streets Maintained By
West Township--Oil & Chip
West Township--Gravel
West Township--Dirt
IDOT
Village of Heyworth
Surrounding Township

Collect

ORDINANCE OF APPROVAL
OF FINAL PLAT
Rock Creek Farm Subdivision, File S-14-02

WHEREAS, Aaron and Angela Anliker have requested a waiver from preliminary plan requirements, have filed an application for approval of a final plat for the Rock Creek Farm Subdivision, file number S-14-02, and have executed all agreements and documents required by the land subdivision regulations of McLean County; and

WHEREAS, said property is located in Danvers Township at 21014 N 25 East Road, Danvers, IL; and

WHEREAS, Aaron and Angela Anliker subdivided a lot from their property on which they plan to build a home; and

WHEREAS, staff recommends that a preliminary plan is unnecessary for the proposed subdivision; and

WHEREAS, the Land Use and Development Committee of the McLean County Board has reviewed said waiver and final plat and finds that they meet the said subdivision regulations; and

WHEREAS, the Land Use and Development Committee is recommending that the County Board of McLean County, Illinois approve said waiver and final plat for the said subdivision; now, therefore,

BE IT ORDAINED that the said waiver and final plat for the aforesaid Rock Creek Farm Subdivision be and hereby are approved.

Adopted by the County Board of McLean County, Illinois this 15th day of April, 2014

ATTEST:

Kathy Michael

Kathy Michael, County Clerk
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

McLean County Department of Building and Zoning

SUBDIVISION STAFF REPORT
LAND USE AND DEVELOPMENT COMMITTEE

CASE NUMBER S-14-02

1. **REFERENCE:**

   a. Meeting date: April 3, 2014
   b. Subdividers' names: Aaron Anliker and Angela Anliker
   c. Subdivision name: Rock Creek Farm Subdivision

2. **LOCATION AND, LAND USE AND REQUEST:**

   a. Property location: 21014 N 25 East Road, Danvers, IL 61732

   b. Township: Danvers Township.

   c. Parcel number: 05-31-100-009.

   d. Existing zoning: Agriculture District.

   e. Applicants requests: A waiver of preliminary plan requirements and approval of a one lot final subdivision plat for the Rock Creek Farm Subdivision.

   f. Existing land use: The property is pasture.

3. **DIMENSIONS & REVIEW:**

   a. Size of Parcel: Lot 1 is 2.84 acres in area.

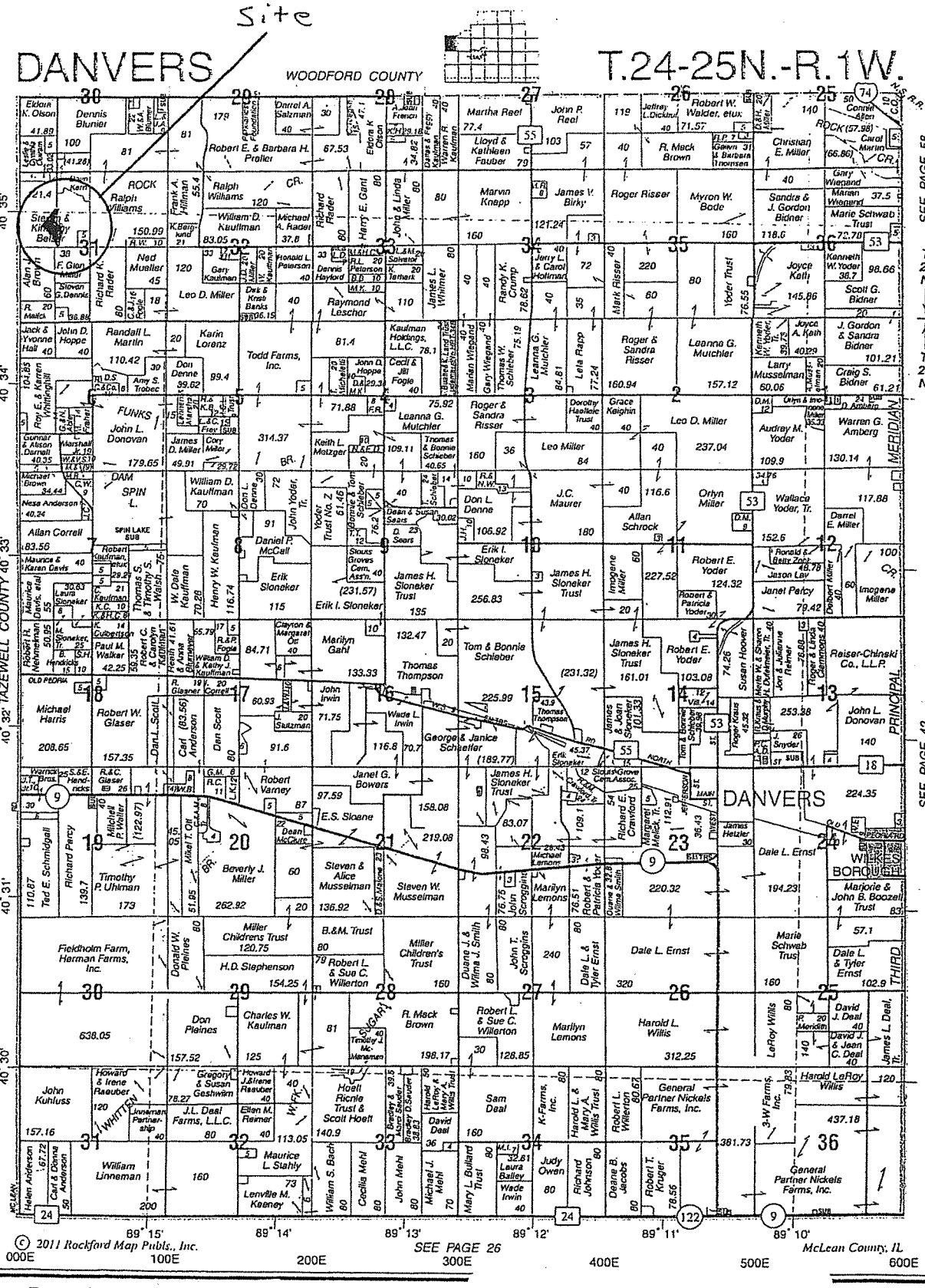
   b. County Health Department: Recommends approval of the final plat for the Rock Creek Farm Subdivision.

   c. County Highway Department: Recommends approval of the request for a waiver of a preliminary plan and approval of the final plat of the Rock Creek Farm Subdivision. The Danvers Township Road Commissioner will issue a plat access certificate for the subdivision.

Staff recommends that a waiver of the preliminary plan, and the Rock Creek Farm Subdivision final plat should be approved.

Respectfully submitted,

Philip Dick, AICP, Director



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Rock Creek Farm Subdivision
Case S-14-02

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF MARK PAULLIN
AS A TRUSTEE OF THE
BELLFLOWER FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Mark Paullin as a Trustee of the Bellflower Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Mark Paullin as a Trustee of the Bellflower Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Mark Paullin and Darrell Hartweg, Attorney for the District, as well as the County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

c:\amm\apt\fd_Paullin.res

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF H. DONALD MERRITT JR. AS A TRUSTEE OF THE BLOOMINGTON-NORMAL WATER RECLAMATION DISTRICT

WHEREAS, due to the expiration of term on May 5, 2014 of H. Donald Merritt, Jr. as a Trustee of the Bloomington-Normal Water Reclamation District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Section 3 of the Sanitary District Act of 1917 (70 ILCS, 2405/3) has the responsibility to fill a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of H. Donald Merritt Jr. as a Trustee of the Bloomington-Normal Water Reclamation District for a three year term scheduled to expire on the first Monday in May, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to H. Donald Merritt Jr. and Elizabeth Magli, Attorney for the District, as well as the County Auditor, County Clerk and County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\bnwrd_merritt.res

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF JEFF WILCOX AS A MEMBER OF THE BLOOMINGTON TOWNSHIP PUBLIC WATER DISTRICT

WHEREAS, due to the expiration of term of Jeff Wilcox as a member of the Bloomington Township Public Water District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 35 ILCS 205/8 has the responsibility to fill the expiration of a five-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT FURTHER RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Jeff Wilcox as a member of the Bloomington Township Public Water District for a five year term to expire on the first Monday in May, 2019 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Jeff Wilcox and Mr. Dan Deneen, Attorney for the District, as well as the County Auditor, County Clerk and County Administrator's Office.

Adopted by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION OF REAPPOINTMENT OF NATHAN FRAILEY, SR.
AS A TRUSTEE OF THE CLEARVIEW SANITARY DISTRICT

WHEREAS, due to the expiration of term of Nathan Frailey, Sr. as Trustee of the Clearview Sanitary District, it is advisable to consider an appointment or reappointment to this position; and

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 90, 2805/3, has the responsibility to fill the three-year term by appointment, or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED, that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Nathan Frailey, Sr. as a Trustee of the Clearview Sanitary District for a three-year term scheduled to expire on the first Monday in May, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED, that the County Clerk forward a certified copy of this Resolution of Reppointment to Nathan Frailey, Sr., McGrath Law Offices, Attorney of the Clearview Sanitary District; the County Clerk, the County Auditor and the County Administrator's Office.

ADOPTED by the County Board of McLean, County, Illinois this 15th day of April, 2014.

APPROVED:

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael, County Clerk
Board of the County of McLean, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF RICHARD PIERCY
AS A TRUSTEE OF THE
CHENOA FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Richard Piercy as a Trustee of the Chenoa Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Richard Piercy as a Trustee of the Chenoa Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Richard Piercy and Al Freehill, Attorney for the District, as well as the County Clerk, County Auditor and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_pierc.res

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF GREG YODER
AS A TRUSTEE OF THE
DANVERS COMMUNITY FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Greg Yoder as a Trustee of the Danvers Community Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Greg Yoder as a Trustee of the Danvers Community Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Greg Yoder and Mark McGrath, Attorney for the District, as well as the County Clerk, County Auditor and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_yoder.res

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF RON McKEON
AS A TRUSTEE OF THE
ELLSWORTH FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Ron McKeon as a Trustee of the Ellsworth Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Ron McKeon as a Trustee of the Ellsworth Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Ron McKeon and Hunt Henderson, Attorney for the District, as well as the County Clerk, County Auditor and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_McKeon.res

Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF ANN M. DUNCAN
AS A TRUSTEE OF THE
GRIDLEY FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Ann M. Duncan as a Trustee of the Gridley Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Ann M. Duncan as a Trustee of the Gridley Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Ann M. Duncan, Benjamin Roth, Attorney for the District, the County Auditor, The County Clerk and the County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_Duncan.res

Co Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF HERBERT L. FLESHER
AS A TRUSTEE OF THE
GRIDLEY FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Herbert L. Flesher as a trustee of the Gridley Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Herbert L. Flesher as a Trustee of the Gridley Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of Reappointment to Herbert L. Flesher, Benjamin Roth, Attorney for the District, the County Auditor, The County Clerk and the County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_Flesher.res

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF MICHAEL T. BURTON
AS A TRUSTEE OF THE
HUDSON FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term of Michael T. Burton as a Trustee of the Hudson Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Michael T. Burton as a Trustee of the Hudson Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Mr. Michael T. Burton and Jeff Brown, Attorney for the District, as well as the County Clerk, County Auditor and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_Burton.res

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF BRIAN KINSELLA
AS A TRUSTEE OF THE
LEXINGTON FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term of Brian Kinsella as a Trustee of the Lexington Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Brian Kinsella as a Trustee of the Lexington Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Brian Kinsella and Jim Sinclair, Attorney for the District, as well as the County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_Kinsella.res

CO CLERK

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF J. MICHAEL STRUBHAR
AS A TRUSTEE OF THE
MT. HOPE-FUNKS GROVE FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of J. Michael Strubhar as a Trustee of the Mt. Hope-Funks Grove Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of J. Michael Strubhar as a Trustee of the Mt. Hope-Funks Grove Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to J. Michael Strubhar and Ralph Turner, Attorney for the District, as well as the County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd_Strubhar.res

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF MICHAEL M. LAW
AS A TRUSTEE OF THE
RANDOLPH FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Michael M. Law as a Trustee of the Randolph Fire Protection District, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Michael M. Law as a Trustee of the Randolph Fire Protection for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Michael M. Law, Mark McGrath, Attorney for the District, the County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

e:\ann\apt\fd.Law.res

CoClerk

STATE OF ILLINOIS)
) SS
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF PHIL RICHARD
AS A TRUSTEE OF THE
TOWANDA FIRE PROTECTION DISTRICT

WHEREAS, due to the expiration of term on April 30, 2014 of Phil Richard as a Trustee of the Towanda Fire Protection District, it is advisable to consider a reappointment or appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes 705/4, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Phil Richard as Trustee of the Towanda Fire Protection District for a term of three years to expire on April 30, 2017 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Phil Richard and James Sinclair, Attorney for the District, as well as the County Auditor, County Clerk and County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 15th day of April, 2014.

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County
Board of the County of McLean, Illinois

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Members Segobiano/Owens moved the County Board approve the Consent Agenda as Amended. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

COLLEK

Resolution of Thanks to Agencies Assisting the County with the March 31, 2014 County Highway Department Fire - because of the recent fire at the Highway Department, that office couldn't be in attendance for this Resolution and copies were distributed.

RESOLUTION OF APPRECIATION
OF THE McLEAN COUNTY BOARD
TO AGENCIES ASSISTING THE COUNTY WITH THE
MARCH 31, 2014 COUNTY HIGHWAY DEPARTMENT FIRE

WHEREAS, the McLean County Highway Department experienced a fire on March 31, 2014 in the North Garage Welding Shop; and,

WHEREAS, the Bloomington Fire Department, Bloomington Township Fire Department, Cooksville Fire Department, Downs Fire Department, Lexington Fire Department, Normal Fire Department, and Towanda Fire Department responded to the fire and/or provided support to responding fire departments; and,

WHEREAS; the MABAS 41 Team and Emergency Management Agency (EMA) provided needed resources and organizational management; and,

WHEREAS, the Bloomington Police, and the Sheriff's Department provided traffic control to the area surrounding the fire to keep traffic running smoothly; and,

WHEREAS, the Red Cross and LaGondola Spaghetti House Restaurant provided refreshments to the responders; and now, therefore,

BE IT RESOLVED that the County Board of McLean County and the citizens of McLean County extend a grateful thank you to the Bloomington Fire Department, Bloomington Township Fire Department, Cooksville Fire Department, Downs Fire Department, Lexington Fire Department, Normal Fire Department, Towanda Fire Department, the MABAS 41 Team, Emergency Management Agency (EMA), Bloomington Police Traffic Control, the Sheriff's Department Traffic Control, the Red Cross, and LaGondola Spaghetti House Restaurant.

ADOPTED by the McLean County Board this 15th day of April, 2014.

ATTEST:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

APPROVED:

Matt Sorensen, Chairman
McLean County Board

E:Ann.Resolutions-Ordinances.Firemen

Co Clerk

RESOLUTION OF CONGRATULATIONS

WHEREAS, the McLean County Board wishes to recognize the outstanding performance by the student athletes and the coaches of the Central Catholic High School Varsity Boys Basketball team during the 2013-2014 basketball season; and,

WHEREAS, the Central Catholic High School Varsity Boys Basketball team finished the 2013-2014 season with an overall season record of 27 wins and 6 losses, and with a school record for wins in a season; and,

WHEREAS, the Central Catholic High School Varsity Boys basketball team advanced through the IHSA Class 2A Boys basketball tournament and won the State championship; and,

WHEREAS, it is appropriate and fitting for the McLean County Board to recognize and congratulate Head Basketball Coach Jason Welch; Assistant Coaches George LaFaivre, Aaron Ellison, Bryan Dulling, and Jesse Hawkins; Managers Eric Gilpin and Chase Stevens; and Team Members Austin Holman, Jake Reinhart, Mitch LaTulip, Michael Billington, Elliot Hoerdemann, Kellin Rollins, Nick Norton, Parker Goodlick, John Rave, Jake Baughman, Jacob Gilmore, Braxton Coffman, and John Hester; now, therefore,

BE IT RESOLVED by the members of the McLean County Board that the student athletes and coaching staff of the Central Catholic High School Varsity Boys Basketball team are to be congratulated on winning the IHSA Class 2A State Championship.

APPROVED by the McLean County Board this 15th day of April, 2014.

ATTEST:
Kathy Michael

Kathy Michael, Clerk of the McLean County Board
McLean County, Illinois

APPROVED:
Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

The 2013/2014 Varsity basketball team from CCHS(Central Catholic High School) and their head coach, Jason Welch and assistant coaches were recognized with a Resolution of Congratulations from the McLean County Board and presented by Member Paul Segobiano, for winning the 2A Illinois State Tournament Championship.

CoClerk

RESOLUTION OF CONGRATULATIONS

WHEREAS, the McLean County Board wishes to recognize the outstanding performance by the student athletes and the coaches of the Heyworth High School Varsity Boys Basketball Team during the 2013-2014 basketball season; and,

WHEREAS, the Heyworth High School Varsity Boys Basketball Team finished the 2013-2014 season with an overall season record of 26 wins and 8 losses; and,

WHEREAS, the Heyworth High School Varsity Boys basketball Team finished as State Runner-up in the Illinois Class 1A High School Boys Basketball Championship; and,

WHEREAS, it is appropriate and fitting for the McLean County Board to recognize and congratulate Head Basketball Coach Tom Eller ; Assistant Coaches Joe Brennan, and Sam Biver; and Team Members Wesley Anderson, Hayden Boyd, Jacob Day, Logan Johnson, Dallas Lee, Kaleb Marr, Jacob Omahana, Bobby Rewerts, Colten Reeves, Kyle Schultz, Ryan Tomlin, Adam Wickenhauser and Justin Witten; now, therefore,

BE IT RESOLVED by the members of the McLean County Board that the student athletes and coaching staff of the Heyworth High School Varsity Boys Basketball Team are to be congratulated on finishing as State Runner-up in the State Class 1A Basketball Championship.

APPROVED by the McLean County Board this 15th day of April, 2014.

ATTEST: Kathy Michael

Kathy Michael, Clerk of the McLean County Board
McLean County, Illinois

APPROVED: Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

The 2013/2014 Varsity basketball team from Heyworth High School and their head coach Tom Eller and assistant coaches were then recognized with a Resolution of Congratulations in their honor from the McLean County Board. Member James Soeldner presented the Resolution for their second-place finish in the Class 1A State Tournament Championship.

EXECUTIVE COMMITTEE:
Member McIntyre, Vice Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2013
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 20, 2012, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2013 Fiscal Year beginning January 1, 2013 and ending December 31, 2013; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County General Fund 0001, County Board Department 0001, and,

WHEREAS, the Executive Committee at its regular meeting on April 8, 2014, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the following appropriation:

	ADOPTED	ADD (SUBTRACT)	AMENDED
County Board/"SHOWBUS" 0001-0001-0001 0777.0006	$100,000	$1,702,144	$1,802,144
County Board/Compact-Children's Foundation 0001-0001-0001 0777.0012	-0-	$132,278	$132,278

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, and County Board Chairman.

ADOPTED by the McLean County Board the 15th day of April 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County Board
McLean County, Illinois

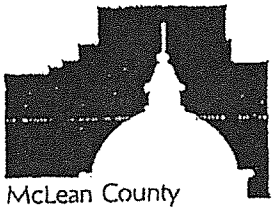
APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

Members McIntyre/Segobiano moved the County Board approve a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance (Annual Adjustments) - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member McIntyre, Vice Chairman, presented the following:



OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX 888-5111
115 E. Washington St., Room 401 P.O. Box 2400 Bloomington, IL 61702-2400

TO: The Honorable Chairman and Members of the Property Committee

FROM: Bill Wasson, County Administrator
Sheriff Mike Emery
Jack Moody, Director, Facilities Management

DATE: March 27, 2014

RE: Space Needs Assessment for the Adult Detention Facility

Pursuant to the direction received from the County Board Chairman and Property Committee, the Sheriff's Office, in cooperation with the County Administrator and the Director of Facilities Management, solicited proposals from qualified firms to complete a Space Needs Assessment study of the McLean County Adult Detention Facility. For your information, the last County Facility Space Study was for the Law & Justice and was completed in 2000,resulting in the subsequent joint purchase of the Government Center and redistribution of office space within the Law & Justice Center. In 1986 a Space Study was completed by the architectural firm of Hilfinger, Asbury, and Abels. As a result of this Space Study, the McLean County approved the additions to the Law and Justice Center. In 1990-1991, McLean County constructed a 108 bed direct supervision Adult Detention Facility and added three floors of administrative and court related office space to the Law and Justice Center (294,200 total square feet). The unfinished shell space, which was included in the 1991 addition for future administrative office space expansion, has been finished.

Eight firms submitted written proposals in response to the County's Request for Proposals (RFP) which was previously reviewed and authorized by the Property Committee. The proposals were reviewed by the Property Committee Chairman, the Sheriff, the Superintendent of the Adult Detention Facility, the County Administrator, the Director of Facilities Management, the Chief Deputy Sheriff and the Assistant County Administrator. On the basis of the information contained in the written proposal and the County's requirements, four firms were invited to meet with the Property Committee Chairman, the Sheriff, Superintendent of the Adult Detention Facility, County Administrator, the Director of Facilities Management, the Chief Deputy Sheriff and the Assistant County Administrator. Each firm was asked to prepare and forward to the

County a Scope of Services, including the deliverables to be received by the County, and a sealed envelope containing the fee to be charged to complete the Comprehensive Space Study.

The Property Committee Chairman, Sheriff, Superintendent of the Adult Detention Facility, County Administrator, the Director of Facilities Management, the Chief Deputy Sheriff and the Assistant County Administrator ranked the firms based on the Scope of Services, the deliverables to be received, and the relevant experience of the firm in completing this type of Comprehensive Space Study. After evaluating the Proposals and the Scope of Services based solely on merit, the fee proposal submitted by each firm was opened.

For your information and review, the following matrix summarizes how the firms were ranked (using a scale of highest number being the best score):

	TREANOR	Dewberry	KIMME & Associates	Shive-Hattery
(1) Understanding of the Project	176	192	184	185
(2) Experience & Qualifications of Team	156	196	184	176
(3) Proposed Project Management	147	175	174	172
(3) Related Project Experience	104	130	118	110
(4) Communication Skills	154	186	187	170
TOTAL:	737	879	847	813

For your information and review, the following table summarizes the fee proposal submitted by each firm for all three packages specified in the RFP:

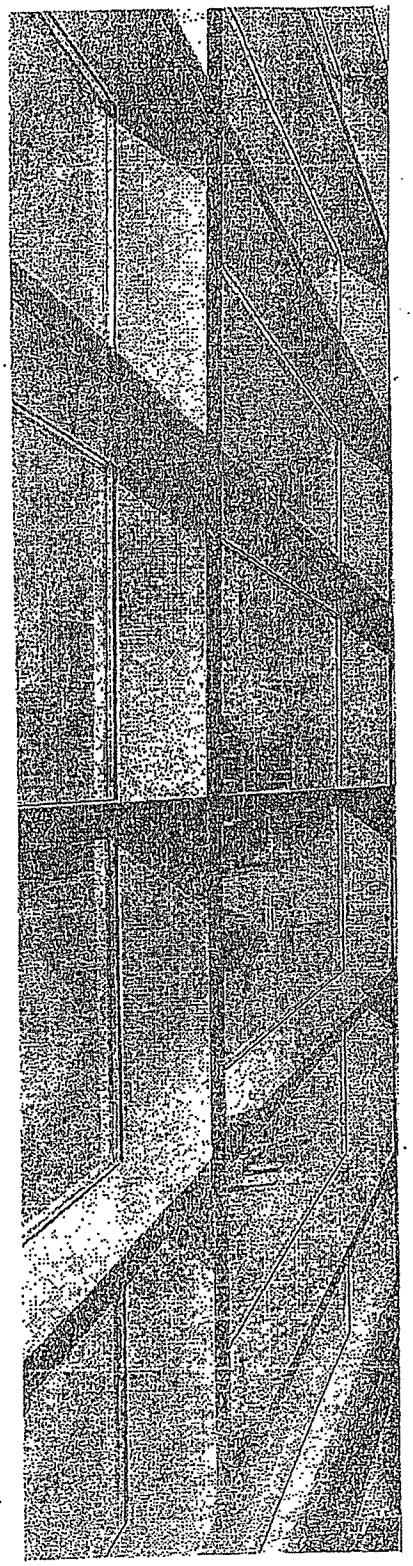
- Shive-Hattery, Inc.	$ 85,756.00
- Dewberry	$ 88,950.00
- Treanor	$ 97,095.00
- KIMME and Associates, Inc.	$146,878.00

On the basis of the ranking of each firm and the review of the fee proposal submitted by each firm, the Sheriff, County Administrator, and Director of Facilities Management respectfully recommend that the Property Committee concur and recommend to the Executive Committee of the County Board the appropriation of funds and award of a contract to Dewberry, Inc., for a Comprehensive Space Needs Assessment for the McLean County Adult Detention Facility.

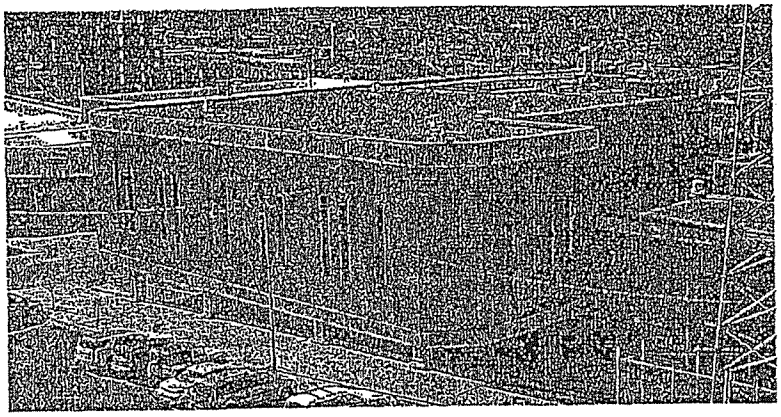
For your information and review, a copy of the proposal received from Dewberry, has been included.

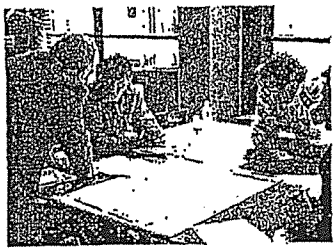
Should you have any questions about this recommendation, please call either Sheriff Mike Emery at (309) 888-5034 or Bill Wasson, County Administrator, at (309) 888-5110.

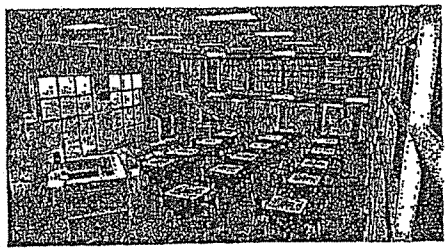
Thank you.



ARCHITECTS ENGINEERS CONSULTANTS







Jail Planning Proposal

McLean County, Illinois

February 28, 2014

SUBMITTED BY:
Dewberry, with Mark Goldman & Associates
401 SW Water St. #701
Peoria, IL 61602

Contact:
Jim Matarelli, AIA
309.282.8166
jmatarelli@dewberry.com

Dewberry

Mark Goldman & Associates, Inc.
JUSTICE FACILITY PLANNERS

Dewberry

Dewberry Architects Inc.
401 SW Water Street, Suite 701
Peoria, IL 61602-1530
309.282.8000
309.282.8001 fax
www.dewberry.com

February 28, 2014

McLean County Administrator's Office
Attn: Jail Project Planning Committee
Government Center Room 401
115 E. Washington St.
Bloomington, IL 61701

Re: Jail Planning Proposal

Dear Members of the Jail Project Planning Committee:

The Dewberry team -- consisting of Dewberry with Mark Goldman & Associates -- enthusiastically submits our jail planning qualifications to McLean County in response to the Jail Planning Request for Proposals. The Dewberry team has the right combination of jail and mental health planning and design expertise, personnel, commitment and capacity to successfully take on the challenges and opportunities of this most important project.

We have detailed in this proposal our team's understanding of the project, our approach to thoroughly undertaking each task, and our national and Illinois experience with studying and planning appropriate facilities for alleged and convicted offenders, including the mentally ill.

Our approach focuses on building consensus amongst all stakeholders and users early on and throughout the project. We understand that community involvement and buy-in is a vital key to the success of expanding and renovating the Detention Center and to making a Joint Use Community Crisis Stabilization Facility a reality. We will meet or exceed the County's objectives by working closely with the Jail Project Planning Committee, the Criminal Justice Coordinating Council, Sheriff's Office and Jail administrators and staff, Mental Health providers, the County Board, and the public.

Our team is the RIGHT FIT for the following reasons:

- We are ready to "hit the ground running". Goldman was the lead facilities planner for last year's Technical Assistance Report for McLean County entitled Jail Mental Health Design and Programming "Options & Opportunities," and Dewberry's office is within an hour's drive away. At the start and throughout the project, we will be able to quickly address issues and participate in impromptu and scheduled meetings.
- We understand that the McLean County Detention Facility is approaching 40 years old – an age when county jails are often replaced. We are aware that some areas and building systems are outdated and/or undersized for today's needs – such as in your county's case Booking, Medical, Mental Health, and Female housing. We thrive on developing staff and cost-effective ways to renovate and expand that remedy such challenges.
- We understand that providing a wide range of appropriate placement and treatment options for the mentally ill – both in the Detention Center and in the Joint Use Crisis Stabilization Center in the community – is one of the county's top needs. We are fully equipped to be engaged in this scope.

- Dewberry and Goldman each have 30+ years of highly relevant experience planning county jail projects in Illinois and throughout the United States, and our understanding of jails is deepened by Goldman "hands on" experience working in a county jail prior to that.
- Our team understands national trends in corrections. Not only do we understand them, we are helping to develop them around the world. At the same time, we recognize that each project is unique and local leaders must make decisions based on their county's needs, opportunities, and constraints. Our job is to provide objective analyses of options to equip leaders with tools to make information-based decisions that are optimal for both the near-term and the long-term.
- We deliver innovative and cost effective projects and approaches that will reflect the goals and objectives of McLean County. We understand that it is especially critical to control long-term costs – staffing, maintenance, utilities/energy, and other operational costs.

OTHER TEAM ATTRIBUTES

- Known for our functional planning and design philosophy: We believe that "form follows function" and operational functionality is the key component to our jail planning, master planning, and design.
- Staff-efficient Direct and Indirect supervision planning & design expertise – Our team members have decades of experience in planning and designing direct supervision housing units as well as in applying the principles of direct supervision to smaller housing units for special populations when pure direct supervision would be too costly to operate.
- Should McLean County decide to keep the same team for design, we have a full array of architects and engineers with extensive justice facility experience, including detention and security electronics who have worked together for over 20 years.
- National Recognition by the American Institute of Architects (AIA) Academy on Architecture for Justice (AAJ), American Jail Association (AJA), and the American Correctional Association (ACA) annually for over the last 30 years. The Department of Justice's National Institute of Corrections (NIC) and Bureau of Justice Assistance (BJA) have engaged Mark Goldman & Associates in justice planning projects from Alaska to South Carolina for over 15 years, and NIC hired Goldman to write the "Jail Design Review Handbook."

Our team pledges to provide McLean County with unmatched knowledge, resources, commitment, diligence, and energy that will meet the county's needs for many decades. On behalf of Dewberry and Mark Goldman & Associates, thank you for consideration of this proposal. We are excited about the prospects of working with and for McLean County.

Sincerely,

Jim Matarelli, AIA
Principal
Dewberry
309.282.8166
jmatarelli@dewberry.com

Mark H. Goldman, MS, M. Arch.
Principal
Mark Goldman & Associates

Dewberry

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Tab 1 Introduction

Tab 2 Scope of Services

Tab 3 Exceptions, Communication

Tab 4 Project Schedule

Tab 5 Qualifications
- Introduction
- Team / Resumes
- Expertise - Jail Planning and Needs Assessment Studies
- Expertise - Mental Health / Medical Facilities Studies
- Unique Attributes
- Pending Litigation
- References
- Example of Needs Assessment

Tab 6 Project Work Plan

Tab 7 Appendix A: Mark Goldman & Associates Services and Testimonials

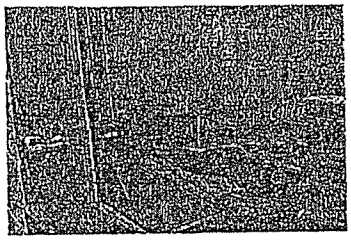
Budget Proposal - Under separate cover

Introduction / Overview

Project Understanding

From our prior experience in McLean County, elsewhere in Illinois, and throughout the country, Dewberry and our partner Mark Goldman & Associates understand the following:

- Much of the McLean County Detention Facility is approaching 40 years old – an age when county jails are often replaced. However, McLean's jail is a "keeper" due to its location as part of the Law and Justice Center, because of its exemplary operations, and due to its well designed 24 year old addition – with direct supervision housing units that are as state-of-the-art as in many brand new jails.
- Similar to most other counties, the number and percentages of mentally ill inmates has been rising drastically. The problem is exacerbated by the fact that there are too few non-custody and post-release options for the mentally ill, and consequently many mentally ill inmates are frequent recidivists.
- Some mentally ill inmates are now held in Booking, which creates significant on-going problems not only for the mentally ill and their staff, but also for intake and inmate processing and release.
- Other populations, including females, are also increasing far beyond the capacity of their accommodations.
- More space – and appropriate space – is not only needed for the mentally ill, females, and other populations, but for Booking, for Health Services, and other support functions.
- Fortuitously, the County Board, Sheriff, the Jail Administrators, the Health Department and its Mental Health Division, and private providers are all "on the same page," realizing that major changes are needed including increasing the capacity of the jail, improving the design of portions of the 1974 building, providing appropriate housing units for the mentally ill, and providing other options and placements for the mentally ill – both those in and those outside of the justice system.
- Although there is strong support, it is vital for renovation and construction costs and on-going operational costs for the jail and the Community Crisis Stabilization Center to be reasonable and affordable.

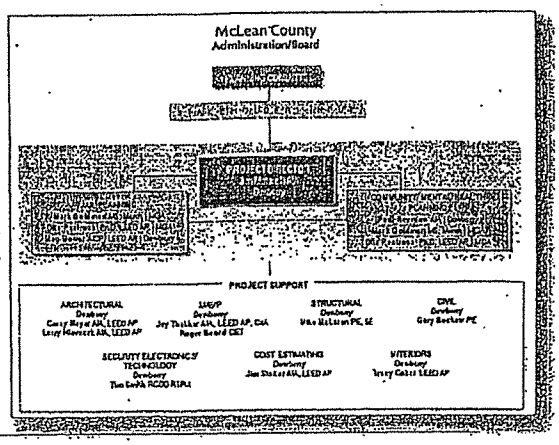


The Optimum Team for McLean County

Dewberry, a preeminent Peoria-based justice planning and design firm with 40 Illinois county and state justice projects over 40 years, is teaming with Mark Goldman & Associates, Inc. (MGA), a nationally recognized firm working exclusively in the field of criminal justice and correctional mental health facility planning, programming, operational and design analysis to offer McLean County the knowledge, skills and experience needed to conduct an unparalleled needs assessment study and pre- architectural consulting services that address your jail and community mental health needs.

Our team has been organized to optimize the benefit to the County for its three-part Needs Assessment and provide individual expertise and direction less than an hour from Bloomington. In-depth and broad jail planning, design and mental health experience, both secure and community based, are represented on our team. Dewberry is ranked 7th nationally by Engineering News-Record in their annual firm rankings for Correctional Facilities with most of Dewberry's team having devoted their entire careers to justice planning and architecture. Mental health facilities are also a specialty with over ten facilities including re-entry and community-based projects in several states.

Our partner, Mark Goldman & Associates, has over 30 years' experience in planning detention and correctional facilities, alternatives to incarceration, law enforcement centers, and justice system offices throughout the U.S., including for five Illinois counties. MGA recently provided the California Prison Receivership with an analysis of research findings on supportive environments for mentally and physically ill inmates, and more importantly, Goldman was the lead facilities planner for last year's Technical Assistance Report for McLean County entitled *Jail Mental Health Design and Programming "Options & Opportunities."* The National Institute of Corrections considers Goldman an expert in planning and design for mentally ill inmates. Goldman understands the challenges and issues McLean County is facing with its mentally ill both in the jail and in the community.



The Dewberry Team can ensure that we produce the very best Jail Needs Assessment for McLean County, and we are ready to begin! Please refer to Tab 5 for details on our team's qualifications including individual resumes, project experience and references.

Approach to the Scope of Services

Our Team's approach to the McLean County project is rooted in our core values as planners and designers:

- We will work closely and collaboratively with McLean County's Jail Project Planning Committee, including the County Administrator, Assistant County Administrator, Sheriff, Chief Deputy Sheriff, Facilities Management Director, Jail Superintendent; and with the Criminal Justice Coordinating Council as well as other County and City stakeholders.

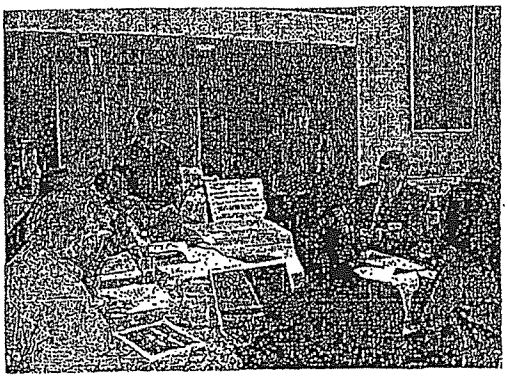
- We will build from the Criminal Justice Coordinating Council's and Jail Project Planning Committee's existing collections of data. We fully understand that because significant amounts of data have already been collected, we will not need to spend as much time on this task as is normally the case.

- We will first objectively analyze the data, digest it, and discuss it with the Planning Committee and Coordinating Council before we begin formulating recommendations.

RESPONSIBILITY MATRIX	Dewberry	MGA
PACKAGE 1		
1 Identify data requirements	○	●
2 Study population data	○	●
3 Study population demographics	○	●
4 Forecast capacity requirements		●
PACKAGE 2		
1 Identify options - renovation, expansion, new	●	○
2 Determine functional components in facility	●	○
3 Identify scenarios re: circulation and access	●	○
4 Develop space program with equipment, security and access requirements	○	●
5 Develop adjacency diagrams	●	○
6 Develop site evaluation criteria, potential sites	●	○
7 Forecast sheriff's office correctional space support operations parallel to bed forecast	○	●
8 Project operational/construction costs with population forecasts	●	
9 Develop staffing comparison plans for 3 options / operational costs		●
10 Provide report of findings/recommendations at pre-architectural program phase	●	○
PACKAGE 3		
1 Community crisis stabilization projected and future spaces needs		●
2 Identify potential areas of consolidation in a joint-use facility	●	○
3 Evaluate 3 site locations from Package 2 for suitability for joint-use facility	●	○
4 Project facility renovation/construction costs associated with joint-use facility	●	
5 Provide report of findings/recommendations	●	○

● Primary involvement
○ Input

- We will issue brief, user-friendly reports through the course of the project, as well as a comprehensive final report at the end. We will prepare all reports and graphics so they are readily understood by a wide audience, and so that the public can understand the rationale behind the recommendations and their relations to historical trends, county demographics, and changes in offenders and the mentally ill and in their behaviors over the years.



- We will Listen, Listen, Listen — carefully to McLean County's administrators, staff, and other stakeholders.

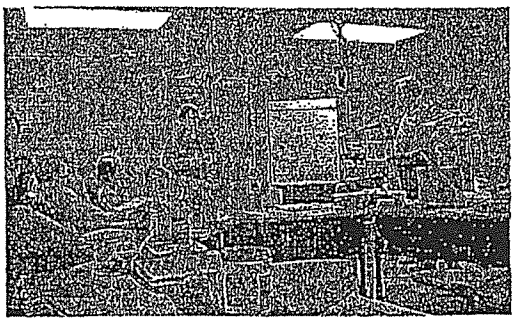
- We believe in No Surprises – and will involve your representatives every step of the way.

- We will utilize a diverse team of experienced justice system planners and designers with a wide array of complimentary areas of expertise including population

profiling and projections, community-based alternatives for the mentally ill, justice and mental health facility planning and programming, correctional facility operations, staffing and operational costs, building and site evaluations, team-building, citizen involvement, cost estimating, and oral and written presentations.

- We believe your Needs Assessment should address two basic questions, and we pledge to work with you in developing a coordinated response within that framework:

  "What should be done and why?".....
  "What can be done and how?"



- We will work for YOU, McLean County, and are committed to delivering the best analyses and recommendations to meet your needs and your objectives.

- We will commit our most experienced and knowledgeable criminal justice planners and architects and engineers to the McLean County project. Our lead planners and architect each have over 30 years of highly relevant experience.

1. Project Vision / Goals

The key to developing pragmatic, viable alternatives for an expanded and renovated facility is to fully understand the facility's operational goals and requirements, translate them into options that will determine the configuration, complement them with appropriate technology, and test them out. In other words, to create conceptual alternatives that meet the security, staffing, infrastructure or building needs within the constraints of available funding.

During this task, the Dewberry Team will work with the County's Jail Project Planning Committee to confirm the space program, alternatives, options and priorities. We anticipate this task will be undertaken in close collaboration with the Owner and their representatives in support of the master planning and space programming efforts on the project.

Initially, the design team will begin to understand what the County's goals are for the project. Having no preconceived notions about the ultimate solution, the team will explore different ways to better define operations and space requirements that will meet immediate need, yet allow for future growth. For example, in a jail project, we would verify and confirm:

- Booking /Intake/ Classification requirements
- Number, type and frequency of bookings and releases
- Staffing levels
- Daily operational routines
- Secure circulations
- Inmate movement
- Facility Security Assumptions (impact of direct supervision, role of technology, etc.)
- Applicable geometric concept configurations
- Requirements of ACA standards for local detention facilities.

- Operational and Functional Concepts
- Inter- and Intra-Component Relationships
- Circulation and Security Zones
- Number and Types of Spaces by Department
- Net and Gross Square Footage Requirements
- Preliminary Construction and Total Project Costs

We encourage the use of team site visits during this phase to generate greater understanding of operational goals.

2. Site / Master Planning Verification

While the space program is being developed, the project team will begin the site master planning review process. This will involve a test-fit of the space program to determine if it will accommodate the intended use, and will be master planned. Site issues that will be analyzed include:

- Zoning Requirements and Site Plan Review Process
- Building Adjacencies
- Pedestrian and Vehicular Access
- Environmental Concerns
- "Best Use" Analysis
- Staffing Impact
- Traffic Patterns
- Site Utilities / Drainage
- Future Expansion Potential
- Construction Phasing
- Perimeter Security

Using objective criteria developed in conjunction with the County and their representatives, each project element will be analyzed and prioritized. The results of this analysis will be documented and presented to the County for use in the final selection of the addition site and master planning process.

3. Options Analysis

Concurrent with master planning, the Dewberry Team will begin to develop conceptual options that will meet the needs identified in the space program. These conceptual designs will include:

- Circulation studies, as required
- Preliminary site plan studies, as required
- Block floor plans and massing studies, if needed.

These additional concepts will be used to demonstrate the operational ramifications of various design decisions to County staff so they are able to make educated assessments when needed.

The concepts will be presented and discussed with the County's project representatives to explore various alternatives and priorities for meeting these needs; identify potential configuration options; and provide preliminary project budgets with advantages and disadvantages. Suggestions and alternatives will be weighed for suitability and incorporated into a comprehensive, prioritized implementation plan.

The Dewberry Team approach focuses on building consensus early on amongst all stakeholders and users while promoting a collaborative team environment to identify validate and verify the program and identify and analyze needs, determine operational and building-related requirements, and create, evaluate, and compare operational, design, and site options. This highly interactive approach is geared toward providing the best, most responsive needs assessment and master plan design concept.

Our primary purpose will be to assess and analyze data on the current correctional center population in order to determine future facility capacity requirements, to study the existing and proposed operations of the expanded and renovated facility; to develop the space program to determine current and future space needs; to estimate initial costs and on-going operational costs; to determine the optimum siting for the addition(s); to determine the scope of renovation and new construction; to create and assess various design options; and to create a final concept that includes a preliminary project budget, priorities and master plan.

How will the Dewberry Team accomplish these objectives and scope of work for all three packages? The remainder of this portion of our proposal explains how.

Package One: Jail Needs Assessment

The fact that McLean County's Criminal Justice Coordinating Council has already collected so much data provides a huge head-start in terms of schedule and budget by reducing the amount of time required to be "on-site" collecting data from the various sources needed.

Furthermore, we are extremely fortunate in that our team member Mark Goldman was a co-author and lead facilities planner in the very recent Technical Assistance Report entitled *Jail Mental Health Design and Programming "Options & Opportunities"* which provided preliminary recommendations to McLean County officials for addressing the physical limitations of the McLean County Detention Center that impaired provision of adequate and constitutional care of its growing mentally ill inmate population, as well as provided recommendations for improving access to care in the local community.

Mark's knowledge of, and familiarity with, the McLean County Detention Center, its staff, and many of its issues, assets, and limitations, coupled with his work on similar projects for other counties offers our Team a strong leg up in moving quickly and efficiently into this exciting project.

The following tasks will be covered in Package One.

Task 1. The Consultant will work with the Jail Project Planning Committee to identify any data requirements. The consultant will analyze and assess data collected by the Criminal Justice Coordinating Council. It is expected that this will reduce the on-site time and travel required.

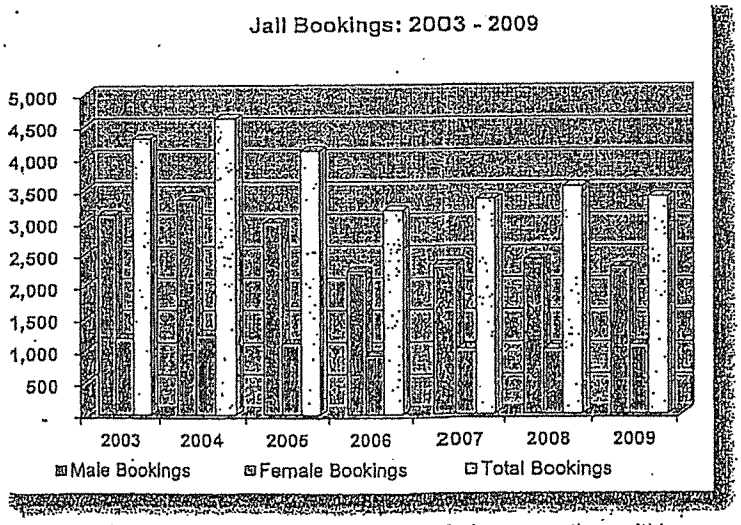
As soon as our Team is awarded the project and we are provided with the data already collected by the Criminal Justice Coordinating Council, we will notify the Jail Project Planning Committee of additional data, if any, that would be needed or useful. We are hoping that the significant amounts of data already collected will be complete

[1] Ray, Kenneth A., M.Ed. & Goldman, Mark, M.S., M. Arch., Technical Resource Consultants, Technical Assistance Report, McLean County Sheriff's Detention Facility, Jail Mental Health Design and Programming "Options & Opportunities", United States Department of Justice National Institute of Corrections, Washington, D.C., July 23-26, 2013, NIC Technical Assistance Request No. 13J1069.

and we can begin analysis immediately. Since each county collects data differently, however, if there are any gaps we will provide an itemized list to the Planning Committee with clear instructions and individualized data collection forms geared for each justice and health department based on what we learned/confirmed during our initial assessment.

The data to be analyzed will ideally be from the Sheriff's Office, Courts, Adult Court Services (including Probation and Pretrial Services), State's Attorney, Public Defender, Health Department, City Police Departments (most importantly Bloomington and Normal, but also the smaller cities: Colfax, Lexington, Le Roy, Chenoa, and Gridley) and related offices relative to population demographics, arrests, and detention numbers, and will (ideally) cover the past ten years. Current and historical data will include:

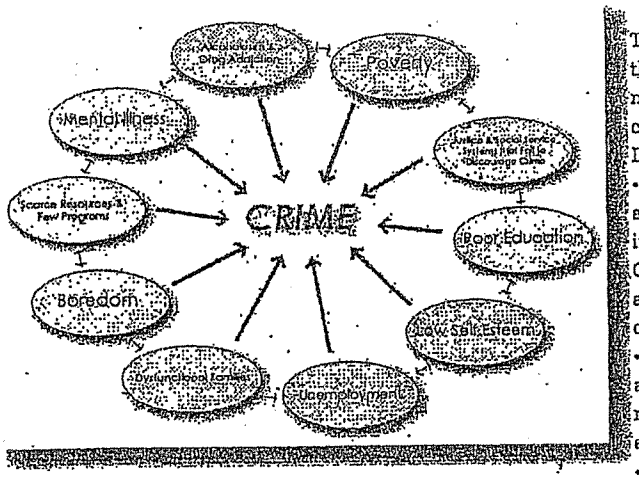
- Arrests by offense category (crimes against people, crimes against property, criminal traffic offenses, other) by the Sheriff's Office and all other law enforcement agencies within McLean County;
- Jail Bookings by gender and offense category;
- Criminal court cases for misdemeanors, felonies, and criminal traffic offenses;
- Growth and changes in McLean County's general population;
- Average daily populations and peak populations of inmates by gender and classification category; Pre-trial/ sentenced to the Jail / sentenced to state prison (and waiting transfer);
- Average daily populations and peak populations of inmates with significant mental health issues, by gender and classification category;
- Average daily populations by sentence category: Pre-trial / sentenced to the Jail / sentenced to state prison (and waiting transfer);
- Length of stay (LOS) in the McLean County Detention Center (by category to the extent available);
- Criminal history (extent, types of offenses);
- Sentence length (for sentenced inmates);
- Residence (within McLean County, other);
- Age;
- Medical condition / Mental health condition;
- Race (if desired by the County); and
- Behavior while incarcerated (if data is available).



Task 2. The Consultant should examine the various factors contributing to the current connectional center population. The study should examine county population growth trends, crime trends, changes in laws, practices within the criminal justice system and other factors that have or will affect the number of pretrial defendants and sentences offenders who are detained in the county jail and the lengths of their stays.

In addition to gathering and analyzing the historical data noted above, a detailed understanding of the community's current and future offender populations is central to determining future bed needs and classification categories; it is vital to know as much as possible about the nature and magnitude of crime in the County, and the current means to limiting crime and addressing alleged and convicted offenders. A multi-faceted analysis is therefore warranted before we can begin to conceptualize the components of a renovated or expanded facility, or to determine the number of pretrial defendants and sentenced offenders who will be detained in the country jail and their lengths of stays, or indeed, which programs and processes should or could be included or located elsewhere in the interest of cost-efficiency, effectiveness, and safety.

There are always a number of interrelated factors that contribute to crime in a community; the diagram below illustrates many of them:



Therefore, in addition to analyzing trends in the criminal justice system, other factors that must be considered in forecasting future facility capacity requirements for the McLean County Detention Center will include:

- Census projections for McLean County as a whole. In order to understand future changes in the general population, we will analyze US Census Data on McLean County demographics and population growth, and project this data out for the next 30 years;
- Demographic data for McLean County as a whole – age, gender (and if desired) racial makeup, income levels, education levels, employment/non-employment levels;
- Recent and anticipated state legislative changes;
- Local justice system policies that may impact jail admissions, detain/placement/release decisions, release mechanisms, and length of stay;
- Current and planned future resources and programs aimed at deterring crime, diverting those who do not warrant incarceration, and rehabilitating offenders; and
- Changes in the use of non-custody alternatives to incarceration for pre-trial and sentenced offenders. See more on this in Task 5.

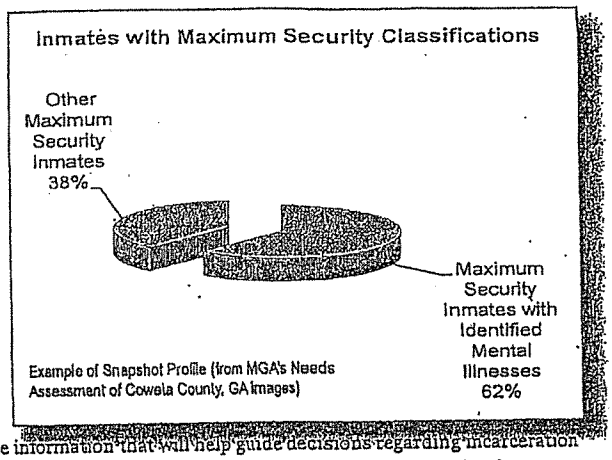
Task 3. The Consultant should perform a study of the Inmate population, including demographics by race, ethnicity, gender, medical conditions and disabilities, in order to describe the jail population and provide information useful for developing design specifications about the types and number of bed spaces that will be needed to accommodate inmates in the County Jail.

After analysis of the data described in Task I, after review of classification information and profiles of McLean County's offender population that were done in past years, and after interviews with McLean County justice system professionals regarding trends in the adult justice system and populations (e.g., more females, more mentally ill inmates), the Dewberry Team will develop "profiles" of the jail population over time (with particulars depending upon available data), as well as a "snapshot" of current individuals in the jail, and will discuss these with the Planning Committee We will

organize and arrange all data collected in spreadsheet files, cross-tabulate data, and produce graphic representations of the offender profiles information to present to and discuss with the Planning Committee and other stakeholders.

The following characteristics (to the extent that data is available) will be analyzed and graphically illustrated:

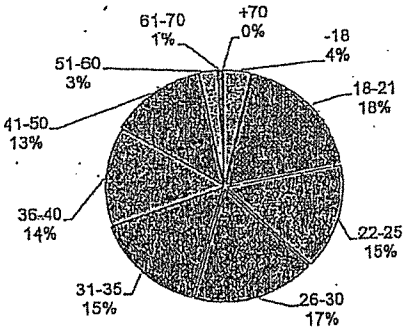
- Age;
- Pre-Trial or sentenced;
- Gender;
- Type of offense;
- Length of Stay (LOS);
- Criminal history;
- Substance abuse issues;
- Behavior while incarcerated;
- Mental health issues (by category and severity);
- Medical condition;
- Employment status; and
- Place of residence.



Example of Snapshot Profile (from MGA's Needs Assessment of Cowela County, GA Images)

Once the bed need projections are completed, we will apply the current offender profile and project the profile into the future bed needs, by classification category, and by time period. The profile and projections will also provide information that will help guide decisions regarding incarceration needed for the next five, ten, fifteen and twenty years. In addition, these projections and profiles will drive operational requirements, staffing, as well as the design of the renovated and/or expanded facility.

Further, the profile and projections will help determine specific programs and services required to address various sets of offender needs, and they will be a major factor in determining space requirements for detention and alternative programs.



Inmate Age Distribution
Winnebago County, Illinois Jail Needs Assessment Study

Examples of how information on the characteristics of alleged and convicted offenders will help direct planning efforts regarding the types and capacities of housing units as well as appropriate out-of-custody and in-custody treatment programs are as follows:

- The profile and projections will help determine how many mental health beds for each security level and gender are needed, and what this means regarding the numbers and capacities of mental health housing units;
- If a large percentage of the detainees have not completed high school, more classrooms and quiet study rooms in or near housing units may be warranted;
- If many of the detainees have alcohol issues, a treatment unit within the facility along with intensive post-release programs should be considered; and
- If the profile shows that many detainees are jailed for domestic violence, the County may wish to consider enhancing their anger management and communication skills programs.

In summary, the profile will have a direct impact on staffing plans, operations, programs, design, and initial and ongoing costs of the renovated and/or expanded Detention Center.

Task 4. The Consultant will forecast facility capacity requirements in five-year increments for a minium of twenty (20) years. The consultant should also identify a reasonable margin of error in the forecast and explain the rationale behind it. The forecast will be broken out to show the space allocation requirements for each type of area that accommodates inmates, such as intake, medical unit(s), housing areas (maximum, medium, and minimum housing for males and females). If major changes are imminent, such as new laws or addition of new industries, they should be acknowledged for their potential impact on the forecast. The description of the forecast should be written so that members of the public can understand its relation to historical trends, growth of the county and changes in crime, and the recommended strategy for designing the facility to accommodate future expansion needs.

Based on data identified in Task 1, analyses of this data, and input from justice system professionals and leaders, the Dewberry team will develop future projections of inmates by category and time period in five-year increments over a span of twenty years.

Inmate categories that will be projected will include:

	Male	Female
Segregation	X	X
Protective Custody	X	X
Maximum Security	X	X
Medium Security	X	X
Inmate Workers	X	X
Work Releases	X	X
Other Minimum Security	X	X
Mentally ill inmates who should be housed separately from the general population by security level	X	X
Geriatric and medically needy (but not warranting placement in an infirmary)	X	X
Other categories, as determined in consultation with the Planning Committee	X	X

The previous tasks will lead to projections of Average Daily Population (ADP) by inmate category and by time period. Since the average is exceeded half of the time, and in order to accommodate each inmate within housing units geared for his or her particular classification, the number of beds should be 120 percent of the ADP. For example, if the projected ADP for a particular time period for a particular population is 50, then 60 beds would be needed for that time period.

ADP, however, is impacted by many variables, among them future changes in the County's criminal justice system, changes in county and federal laws, and changes in the general population. Thus, in order to provide a reasonable margin of error in the forecast of bed numbers, a second set of ADP projections will be developed based on modeling the future addressing these factors; these will be the adjusted ADP projections. The next illustration is an example of a jurisdiction that had a jail that was well designed and well located, and determined by planners, architects, engineers, and jail operators to be worthwhile to renovate and expand (DeKalb County, Illinois).

Projected Average Daily Population and Additional Bed Needs for the Coweta County Jail

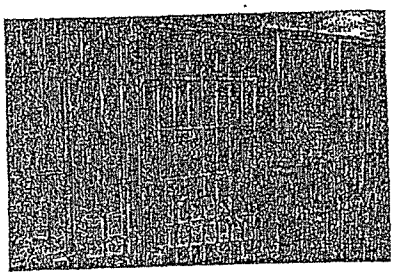
Year	Average Daily Population	Total Bed Needs	(minus) Existing Beds	Additional Beds Needed
2010 (current)	361	433	300	133
2011	373	448	300	148
2016	440	528	300	228
2021	520	624	300	324
2026	613	736	300	436

Next, the base and adjusted ADP projections will be sub-divided by gender and classification categories. The percentages for each will be derived from the profiles and adjusted by expected changes. For example, if 14 percent of inmates during recent time periods were females, and 47 percent of the female inmates would be classified as medium security based on the analyses of the inmates profile and McLean County's decisions regarding the future classification system, then 6.6 percent (.14 x .47) of the ADP would be medium security females. If the percentage of female inmates appears to be increasing (or decreasing), then these numbers would be adjusted by the anticipated future percentages. The result will be estimated average daily population projections by gender and classification category for each future five-year time period.

Recommendations by beds by type for each five-year time period over the next twenty years will be developed by:

- Objectively analyzing data from the profile and projections, and the projected impact of justice system changes and enhanced alternatives to incarceration;
- Interviewing justice system leaders, and discussing related issues with the Jail Project Planning Committee and the Criminal Justice Coordinating Council;
- Experience and "lessons learned" from working with many other counties;
- Formulating draft recommendations of beds by type/category and time period;
- Considering staffing implications based on number of beds on-line by time period and population category; (having worked in detention and correctional facilities, our Team will promote staffing efficiencies, while projecting sufficient staff for safety, security, and the delivery of services and required and desired programs);
- Presenting the recommendations to the Planning Committee, the Criminal Justice Coordinating Council, and if desired, the County Board; and
- Fine-tuning the recommendations, and incorporating them into our Final Report.

To determine how many beds need to be added to the Jail for each time period and projection scenario, decisions will need to be made on the optimum capacity and best use of existing housing units that are deemed suitable for current use (vs. renovated for other purposes); then the agreed upon existing capacity will be subtracted from total bed needs. This decision will be informed by the facility evaluation to be performed in Package Two.



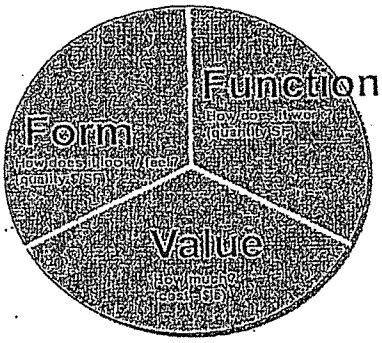
The forecasts will be in the form of a bed needs report, illustrated with graphics, showing bed needs by inmate category, projection scenario, and time period. The projections will include:

- The mix and capacities of housing units (the proportion of beds by security classification, and by gender, for example);
- Recommendations on which populations should be in single cells vs. two person cells vs. (possibly) multiple occupancy cells and dormitories;
- The types of inmate programs needed to meet standards, improve behaviors, help reduce recidivism, and control long term costs;
- An analysis of which populations might be candidates for an expansion of non-custody alternatives without posing risks to public safety.

Package Two: Jail Facility Development Consulting Services

Task 1 - The Consultant should assist the County in assembling a list of options to meet the County's facility needs. These will include up to three alternatives for renovation/expansion or new construction.

The Dewberry Team will analyze in detail the existing building configuration including existing functional elements and general facility assessment including: square foot, codes, systems, building structure, and access requirements. Concurrently, the impact of the surrounding site context will be evaluated. Parking, traffic flow, utilities, site size, availability, and orientation will be considered, including image and formal requirements of each justice element. The short and long term "best use" of each element in the facility complex will be analyzed.



Once these considerations are prioritized, options will be developed for renovation, expansion and new (linked) construction. Value, function and form (aesthetics) will be balanced as we evaluate each option to see which best responds to the needs of McLean County. This balance reflects the mission of the project and the best short and long-term solution. Eventually the selected option will evolve into a phased master plan responding to the 20-year projected need.

Task 2 - The Consultant will work with the project team to determine the functional components which may be included in the facility.

Although we are analyzing primarily the jail component, it's important to address all elements in the complex to determine which need to stay short and long term and the critical functional relationships to courts and jail. This could affect the ultimate location of Coroner and other component. As each jail element is analyzed, it is evaluated functionally including circulation and movement patterns now and into the future. The order of magnitude space projects will be developed for all jail components reflecting the 20-year capacity and growth master phasing plan.

Once this master plan is determined, the Phase I priority needs will be developed in more detail, knowing the general concept and plan for the future.

Task 3 - The Consultant will work with the project team to formulate and documents scenarios for major activities in the jail and supporting offices. These scenarios will help determine circulation patterns and access requirements.

A significant by-product of developing options and analyzing functional components in Tasks 1 and 2 above, is identifying scenarios regarding the operational components of the jail; i.e. understanding the operational issues . . .

- Inmate movement to Court, Programs and Medical
- Intake/Holding/Processing/Release
- Food service access and distribution
- Decentralization of Programs/Services/Exercise to housing units
- Medical/Mental Health/Intake relationship
- Female/Medical/Mental Health relationship
- Commissary/phone system concept
- Laundry concept
- Maintenance concept in secure areas
- Housing unit size/configuration
- Direct supervision
- Emergency egress concept
- Electronic security interface concept

Discussion and interaction regarding these operational scenarios will inform and influence the option discussion, advantages, disadvantages, and final recommendations, starting with Workshop #2 and culminating in Workshop #3.

Task 4 - The Consultant will work with the project team to develop a list of rooms and spaces required in the facility. The consultant will describe each space in detail, identifying functional, equipment, security and access requirements in addition to square footage requirements.

To develop the facility (or architectural) program for the renovation and expansion of the McLean County Detention Center, the Dewberry Team will help establish and work with a Facility Programming Committee consisting of Detention Center administrators and staff, Medical and Mental Health representatives, private providers, the Facilities Management Director, and any other parties determined by the Jail Project Planning Committee.

Through a series of "charrettes" (work sessions in which everyone is engaged) for each functional component, we will define the operational and space requirements for every jail component. Examples of jail components include Jail Administration, Intake/Booking/Transfer/Release, Protective Custody Housing, Female Mental Health Housing, and Mental Health Administration. Separately for each component we will develop the space list by building from the mission and objectives and discussing, identifying, and detailing the functional component's planned operations, including:

- Functions;
- Activities;
- Users by number and category (may include the public, staff, volunteers, program participants, in-patients, out-patients, inmates);
- Hours of operations;
- Communications requirements; and
- Safety and security requirements.

Next, with the Facility Programming Committee and staff who work in each component (e.g., Booking staff when working on Intake) we will develop Space Lists for each component (for example, a separate space list for Booking/Intake/Transfer/Release). The Space Lists will include:

- Names of spaces;
- Number of Occupants of each space;
- Numbers of each space;
- Size of each space (based on number of occupants, furnishings, functions); and
- Resulting amount of space needed for the component.

An example of a Space List follows.

Example of a Portion of a Space List & Estimate
for a Housing Unit for 24 Mentally Ill Inmates

(note: this is based on lots of assumptions that will be discussed with the Planning Committee and Detention Center personnel. Types/names, capacities, numbers, and sizes of spaces will change)

Name of Space	Number of Occupants Space	Number of these Spaces	Square Feet Each	Total
Security Vestibule	up to 3	1	40	40
Dayroom	up to 24	1	840	840
Staff Station for Security & MH Staff, within Dayroom	up to 24	1		40
Interview Room	up to 3	1	80	80
Group Room	up to 13	1	260	260
Handicapped Accessible Cell		1	100	100
Single Occupancy Cells		11	80	880
Two Person Cells	2	6	80	480
Time Out/Isolation Room		1	80	80
Handicapped Accessible Shower		1	70	70
Showers		2	50	100
Staff Toilet		1	40	40
Janitors Closet		1	35	35
Storage Closet	NA	1	35	35
Sub-Total for this Area		29		3,000
Grossing Factor (for walls, plumbing chases, etc.)				1.6
Gross Square Feet for this Area				4,800

Next, with input from the Facility Programming Committee and from staff who work in each component (e.g., the Food Services Manager when we are working on possible renovations and/or an expansion of the Kitchen) we will detail the characteristics of each space on Room Data Sheets.

The following page provides the form we plan on using for Room Data Sheets for each space that is added or renovated. This example displays the types of information we will be specifying.

Example of Room Data Sheet for the
Expansion of the McLean County Detention Center

Name of Department/Component _____

Room Data Sheet for _____ Space Number: _____

Major Furniture & Equipment *(list, including built-ins)*				
Enclosure *(check as appropriate)*		Fully enclosed		Open
		Partially enclosed		
Walls *(check as appropriate)*		Secure: concrete or CMU		Ceramic tile, epoxy or similar
		Non-secure, such as sheetrock		Partitions
Doors *(check as appropriate)*		Secure		Non-secure
		No door (open)		
Visibility *(check)*		Vision panel in door		Glazing in interior walls
Windows *(check)*		Must have a window		Window desirable but not essential
Floors *(check)*		Resilient tile		Carpet
		Ceramic or quarry tile		Wood or wood laminate
		Polished concrete		
Security & Communications *(check)*		See into space from adjacent space		Linked computer
		Intercom		Camera monitoring
		Telephone		Duress alarm
		Lock controlled remotely		Card key access
Plumbing *(check)*		Stainless steel		Floor mounted
		Vitreous china		Remote shut off
Lighting *(check)*		Overhead		Emergency
		Task		Night light
HVAC *(check)*		Heating		Cooling
		Special Exhaust		
Other *(fill in additional important information)*				

Once the facility program for the expanded Detention is drafted, it will be reviewed by the Facility Programming Committee, Jail Planning Committee, and other stakeholders. We will address all comments in a revised and finalized program document. This document will also include each component's desired spatial relationships (adjacency diagrams), which are described in the next section.

Task 5 - The Consultant will work with the project team to develop adjacency diagrams, which illustrate relationships between the spaces previously identified.

With the Facility Programming Committee and staff (and/or service providers) who work in each component (e.g., Health Service providers when working on Medical areas), we will develop adjacency diagrams. The adjacencies will be based on how the layout can best maximize the following:

- Optimal flow of activities;
- Staff's visibility of inmates;
- Staff's manageability of inmates;
- Effective delivery of services; and
- Staff efficiency and effectiveness.

These diagrams will be to scale and relate to the existing building and/or site elements. They will not be generic but specific to the McLean County situation. They will be used to develop three-dimensional massing relationships which will be reflected in the options analysis and recommended master plan.

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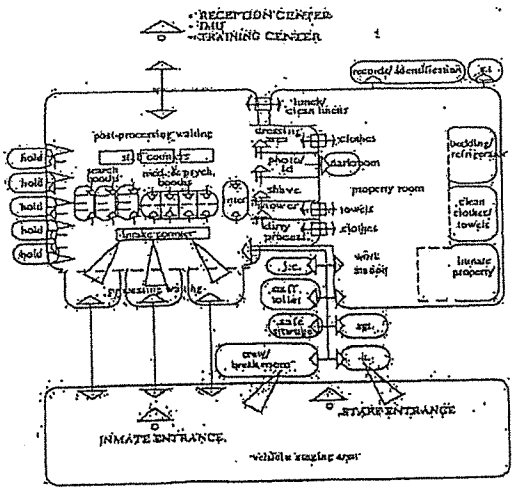
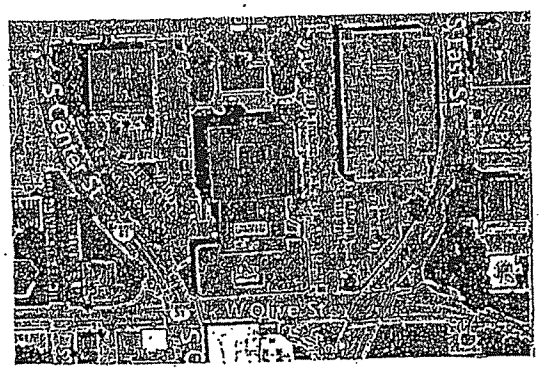


The diagram to the right is an example of an Adjacency Diagram that MGA developed for an Intake Center for a State Department of Corrections

Task 6 - The Consultant will work with the project team to develop site evaluation criteria. The consultant will work with the project team to identify potential sites to be considered.

The Dewberry Team understands that the County is committed to the justice center site for the jail and the court elements; however, as the County looks to 2035 and beyond, it may be necessary to expand the existing site, closing or bridging streets to meet the long term needs of the jail. In this process, as the space needs are finalized, infrastructure, utilities, initial and long term costs, physical size, configuration, location, function and availability are just a few of the many criteria that influence the final site location.

For the purpose of this cost proposal, we assume three potential sites will be evaluated for inclusion into the final recommended master site plan.



Task 7 - The Consultant should develop a forecast of Sheriff's Office correctional space areas designed for various support operations. This forecast should identify the space needs in the same incremental time frames as those used in the jail forecast. Also, the rationale underlying the forecast should be described.

See our response to Package Two, task 4. The Dewberry Team will address all functional components with the Detention Center the same way. Functional components will include:

1. Administration (including Security Administration)
2. Master/Central Control
3. Staff Support (Training, Breaks, Lockers, etc.)
4. Public Lobby & Visiting (which may include Video Visiting)
5. Medical/Physical Health Services (which may include Infirmary)
6. Mental Health Services
7. Food Services & Commissary
8. Laundry
9. Maintenance (Building Maintenance and could include Vehicular Maintenance)
10. Warehouse/Storage
11. Recreation
12. Inmate Programs
13. Maximum Security Housing
14. Medium Security Housing
15. Inmate Worker Housing
16. Work Release Housing (and processing – to minimize contraband)
17. Mental Health Housing
18. Segregation Housing
19. Protective Custody Housing

Once on board, with the Jail Project Planning Committee we will tweak these names for the functional components to be consistent with designations and wording used in the McLean County Detention Center.

Task 8 - The Consultant will provide projected operational and facility renovation/construction costs associated with the inmate population forecasts.

Dewberry's concern for meeting a project's budgetary requirements is reflected in the cost control procedures and support systems which are established and employed as a standard management and design practice throughout the course of a project.

The Project Team will identify project component costs with increasing detail as the project progresses from the needs and facility assessment phase through the development of conceptual designs. Costs will be constantly monitored in relation to the quantities and qualities within the developing design, and thus permit all members of the project team to remain current regarding the impact of individual design decisions on the overall project cost to determine the feasibility and viability of various alternatives. Continual updating of the projected cost estimate is vital to facilitate decisions regarding project scope, materials and configuration which will keep the project within established budgets.

The Dewberry team's cost estimator, Jim Stalter, will provide budget estimates for each option to be analyzed, including an overview of building systems upgrades as appropriate, based on renovations, additions and new construction. Dewberry's full service architectural and engineering capability is available to address any issue that could arise during the process effecting site or existing building cost issues. Our experience and extensive cost inventory on detention facility renovation projects allows us to provide effective architectural conceptual estimates in the pre-architectural design process.

Task 9 - Once on board, with the Jail Project Planning Committee we will tweak these names for the functional components to be consistent with designations and wording used in the McLean County Detention Center. The consultant will develop a staffing plan for the alternative renovation/expansion and construction options developed in the pre-architectural program.

Wisely, McLean County appears to be aware that over 80 percent of a jail's life-cycle costs are for staff salaries and benefits. Hence, it is extremely important to analyze the differences in staffing among the different renovation/expansion and construction options.

Working with Detention Center administrators we will develop a staffing plan by staff position and shift and modify it for each building option. From our prior experience, we anticipate that reasons for fewer or more staff may include:

- Whether certain services are centralized or decentralized (e.g., whether or not there are Exam rooms convenient to all housing units);
- The numbers of certain types of spaces (e.g., having one Master/Central Control vs. two);
- Capacities of housing units (e.g. a direct supervision housing unit with 64 is more staff-efficient than one with 48, but there are other trade-offs to consider too, and large housing units are often inappropriate for certain populations);
- How inmates are moved from their housing units to court;
- Visibility from fixed staff stations (e.g., whether staff can see into two dayrooms or four);
- The extent of and types of electronics, cameras, key-card systems, and other technologies;
- Types of visiting (e.g., Video Visiting can be more staff-efficient).

Other factors that will impact numbers of each staff position will be explored with the Jail Project Planning Committee and Detention Center administrators and staff.

After consensus is reached on differences in staffing for each option, we will apply the costs of salaries and benefits for each position. This information will be presented to the Jail Project Planning Committee and other decision-makers; and it will help them make information-based objective decisions on which option or options to implement.

Task 10 - The Consultant will provide a report, in one bound and one electronic format, to the McLean County Administrator documenting the decisions and underlying rationale made during the pre-architectural program phase.

The Dewberry team will document the process, the decisions and the final recommendations in a bound report organized with an executive summary, sections on forecasting, space program, options recommended option including, budget cost and schedule.

Package Three: Space Needs Assessment for Joint Use Community Crisis Stabilization Facility

Task 1. The Consultant will provide a detailed report on the projected and future space needs for a Community Crisis Stabilization program.

The following approach will be taken to determining space needs for the Community Crisis Stabilization program:

- The County Needs Assessment's project manager and representatives from the Jail Planning Committee and McLean County Health Department will create a committee to be actively involved with the Dewberry Team in planning the Joint Use Community Crisis Stabilization Facility. This Joint Use Community Crisis Stabilization Facility Committee will have similar functions and responsibilities as the Jail Planning Committee. Members of this Committee will include representatives from the County Administrator, Sheriff, Facilities Management, County Board, the County Health Department, and perhaps private providers.

- With the Joint Use Community Crisis Stabilization Facility Committee, we will confirm and define the targeted population categories who will be housed in the Joint Use Community Crisis Stabilization facility. We will start with our current understanding, and modify it after discussions with the Planning Committee, representative of the County Health Department and other mental health providers within McLean County, and the Criminal Justice Coordinating Committee.

The targeted populations may include the following:

	Mentally ill residents of McLean County & possibly of other neighboring counties (for payment) deemed suitable for placement to a staff secure stabilization & treatment facility rather than in a physically secure environment			
	In staff secure beds		As out-patients (some initially, others after residency)	
	Males	Females	Males	Females
Pre-trial alleged offenders who have been in jail	X	X	X	X
Sentenced offenders who have been in jail as a step down transition	X	X	X	X
Pre-trial alleged offenders diverted at arrest or at booking (without any jail time)	X	X	X	X
Offenders sentenced directly to the Community Crisis facility as one of the conditions of their sentences	X	X	X	X
People outside of the Justice System who need need stabilization and treatment	X	X	X	X

- Review data on mentally ill offenders from our work on Package One as well as additional data provided by the Mental Health Division of the McLean County Health Department and private agencies providing mental health services in McLean County.

- Collect and analyze data on the mentally ill who have been outside of the justice system who may be candidates for the Joint Use Community Crisis Stabilization program. Seek such data from the Mental Health Division and from other mental health providers.

- From our work on the Package One Projections, Profile, and Alternatives, and from discussions with mental health professionals and the Community Crisis Stabilization Facility Committee, and from the additional data analyses we will:

  - Project the number of mentally ill stabilization and transition beds that will be needed by time period (5, 10, 15, and 20 years);
  - Subdivide these bed need projections by agreed upon groupings including male/female, and other possible ones such as less severe/more severe;
  - Project the average and peak numbers of mentally ill out-patients (not requiring beds but needing to use group rooms, counseling rooms, and so forth) for each 5-year time period.

- Next, with the Community Crisis Stabilization Facility Committee we will develop a Mission Statement, Operational Objectives, and Design Objectives for the Joint Use Community Crisis Stabilization Facility. The Mission Statement will help drive the operational direction of the Facility, and its design requirements.

- The next step will be to work with the Committee on developing Operational Scenarios for both in-patients and for out-patients.

- Once the populations of in-patients and out-patients are defined and projected, and the Mission and Objectives and Operational Scenarios are developed, then the Dewberry Team will formulate the initial Space List. The following chart is an example of a space list for a portion of the out-patient areas of a Joint Use Community Crisis Stabilization Facility similar to what will be developed for McLean County.

Name of Space	Maximum Number of Occupants in Space	Number of these Spaces	Square Feet Each	Total
Vestibule (weather)	5	1	40	40
Lobby / Check-In	24	1	350	350
Receptionist/Records Clerk	2	1	150	150
Records	2	1	200	200
Public Restrooms	3	2	120	240
Drug/Alcohol Testing	2	1	60	60
Clinicians' Offices	3	4	110	440
Group Counseling Rooms	16	2	350	700
Small Counseling Rooms	4	2	100	200
Sub-Total for this Area	3	14		2,350
Grossing Factor (for walls, corridors, etc.)				43
Gross Square Feet for this Area				3,055

Task 2. The Consultant should identify potential areas of consolidation in a joint-use facility for the McLean County Sheriff's Jail and Crisis Stabilization program.

With the Joint Use Community Crisis Stabilization Facility Committee, the Dewberry Team will explore and formulate recommendations on various ways to consolidate and economize while providing effective services to both in-patients and out-patients, some of whom will be in the Justice System, others who will be uninvolved in the Justice System. Initial thoughts on consolidation include the following:

- With the Jail, the Community Crisis Stabilization Facility could share certain staff, especially expensive specialists, such as a Psychiatrist.

- To help control operational costs, the Jail could provide certain services for the Community Crisis Stabilization Facility:

  - Food Services (by preparing meals in the jail);
  - Laundry;
  - Building Maintenance and Janitorial Services (perhaps by maintenance staff coupled with supervised Inmate Workers or offenders sentenced to Community Service).

- McLean County may wish to consider the Community Crisis Stabilization Facility also accommodating other McLean County mental-health offices that are currently in other buildings in order to economize on both space and staff.

- The County also may wish to consider having the Facility accommodate existing substance abuse programs, especially since the percentage of the mentally ill who are addicted to alcohol and/or other drugs is quite high. This could help further foster the cost-effective delivery of services, and help individuals more holistically.

- Types of Spaces for consideration for sharing may include the Public Lobby, Records, Interview Rooms, Group Counseling Rooms, Staff Training Room, Dining/Kitchen, Laundry, Storage, and a Break Room. Spaces would need to be laid out to keep certain populations separate from each other, and to help ensure that the in-patient portions of the building are truly "staff secure."

- Similarly, categories of staff that could serve both in-patients and out-patients and those within and outside the Justice System include a Director, Records Clerk, Psychiatrist, Security Officers, Psychologists/Counselors, Nurses, a Cook, and a Janitor.

- To further cost efficiencies, McLean County may wish to accommodate mentally ill individuals from other counties, perhaps on a bed or space-available basis, with the other counties paying per diem fees.

Task 3. The Consultant will evaluate up to three alternative site locations within Package Two for their suitability to provide a joint-use facility.

With the Joint Use Community Crisis Stabilization Facility Committee, we will develop Site Criteria for the Joint Use Facility. Criteria may involve some of the following factors, among others:

- Amount of space needed – from the Space List, developed in Task 1 of Package Three;
- Proximity to the Jail;
- Proximity to public transportation;
- Proximity to health services;
- Room for possible future expansion;
- Available parking or space for parking;
- Comparatively low initial costs including:

- Site or site and building acquisition;
- Renovation (if an existing building); and
- Site development (if more site work is needed, parking added, etc.).

- Image – compatibility with Mission and Objectives (e.g., there may be advantages for this building to not look institutional);

- Conducive to fostering safety and security;

- Acceptance by the public and particularly by neighbors (minimize likelihood of "Not in My Backyard" [NIMBY] syndrome); and

- Considered an environmentally friendly solution.

- Once the site criteria are established, we will help the Committee assign weights to each criterion so that the most important criteria count the most. This will help ensure objectivity. The next diagram is an example of the scoring for three sites using a specified set of weighed criteria.

Example of a Site Evaluation & Weighing System

Criteria	Most Points Possible	Possible Sites: A	B	C
Adequate Space	23	15	23	18
Proximity to the Jail	6	8	4	2
Proximity to Transportation	7	4	7	5
Proximity to Health Services	6	6	6	4
Expandability	8	4	9	9
Parking Availability	9	5	9	9
Comparatively Low Cost	22	14	20	12
Image / Aesthetics	8	5	6	8
Safe & Secure	13	8	14	10
Public Acceptability	10	8	8	5
Environmentally Friendly	8	6	8	7
Total Points Possible	123	88	114	86
Percentage of Maximum	100%	72%	93%	70%
Comparative Ranking		2nd	1st	3rd

Task 4. The consultant will provide projected facility renovation/construction costs associated with the provision for as joint use facility.

Dewberry's concern for meeting a project's budgetary requirements is reflected in the cost control procedures and support systems which are established and employed as a standard management and design practice throughout the course of a project.

The Project Team will identify project component costs with increasing detail as the project progresses from the needs and facility assessment phase through the development of conceptual designs. Costs will be constantly monitored in relation to the quantities and qualities within the developing design, and thus permit all members of the project team to remain current regarding the impact of individual design decisions on the overall project cost to determine the feasibility and viability of various alternatives. Continual updating of the projected cost estimate is vital to facilitate decisions regarding project scope, materials and configuration which will keep the project within established budgets.

The Dewberry team's cost estimator, Jim Stalter, will provide budget estimates for each option to be analyzed, including an overview of building systems upgrades as appropriate, based on renovations, additions and new construction. Dewberry's full service architectural and engineering capability is available to address any issue that could arise during the process effecting site or existing building cost issues. Our experience and extensive cost inventory on detention facility renovation projects allows us to provide effective architectural conceptual estimates in the pre-architectural design process.

Task 5. The consultant will provide a report, in one bound and one electronic format, to the McLean County Administrator documenting the decisions made during the pre-architectural program phase.

The Dewberry Team will provide not only a complete final report, both bound and on a CD or flash drive, but we will also provide interim reports for review and discussion as the project progresses. That way there will be no surprises at the end.

Our reports are clearly written and enhanced with abundant graphics. We are known for writing and producing user-friendly reports that are geared to a wide range of readers; we minimize the use of terms that are known to only a few specialized disciplines. Furthermore, our reports are well organized so that information can be found quickly.

Exceptions

The Dewberry Team is fully capable of interfacing and working with, and assisting McLean's County's Jail Project Planning Committee, the Criminal Justice Coordinating Council, the County Board and other designated representatives, staff and private service providers, especially related to the Detention Center and Mental Health.

Package Three requires a potential interface with several mental health care providers. While we have experience and expertise in providing this interface, we feel it is in the best interest of the project that a County health care professional provide a point of contact for the County with the Dewberry Team and the Jail Project Planning Committee. The Dewberry Team will bring its mental health experience to the discussion to inform and collaborate with all of the County's mental health providers to offer an in-depth assessment of the situation and consensually-based plan for future development.

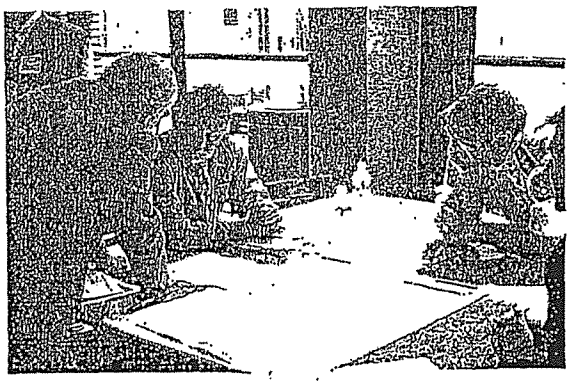
Because of the many stakeholders, sources of information, and decision-makers, coupled with the quantity of tasks, we suggest that McLean County appoint a Project Coordinator/Manager who we will work closely with in arranging meetings, tracking tasks and schedules, and in preventing, minimizing and resolving issues.

Communications

The Dewberry Team approach for providing pre-architectural jail planning services, as previously described, centers around the values of teamwork and communication. The projects' success is directly related to the quality of the interface between the Jail Project Planning Committee and the Dewberry Team led by Jim Matarelli and supported by Mark Goldman and Paul Reardon. Jim Matarelli, will facilitate the three interactive workshops with the County team, which will be used to advance the three packages simultaneously.

Each workshop would be 2 or 3 days and will consist of:

- General large group sessions with County leaders/ decision-makers
- Small group sessions with stakeholders
- Report back session to County leaders/decision-makers
- If desired by the County, a Public Meeting in which we present information, obtain input, and respond to questions



Workshop #1*

- Large group discussion of mission, goals and priorities
- Identify available data and assumptions
- Site/facility tours
- Small group discussions with classification, security, intake, specialized housing, facilities, kitchen, mental health, etc.
- Directives, options to be analyzed
- Data/assumption confirmation

Workshop #2*

- Confirm forecasts/projections
- Review inmate demographics
- Preliminary space program
- Review facility assessment and functional concepts
- Discuss preliminary concepts/scenarios/option direction
- Discuss site selection parameters/preliminary sites
- Large group overview and report back
- Small group presentation/discussion
- Public Meeting (if desired by the County)

Workshop #3*

- Confirm inmate space program and demographics
- Present and analyze specific options/scenarios
- Large group overview and report back
- Small group presentation analysis/discussion input
- Option revisions developed
- Option consensus/directives/recommendations
- Draft report review
- Public Meeting (if desired by the County)

**All three workshops will also address the Joint Use Community Crisis Stabilization Facility*

Final Report Organization

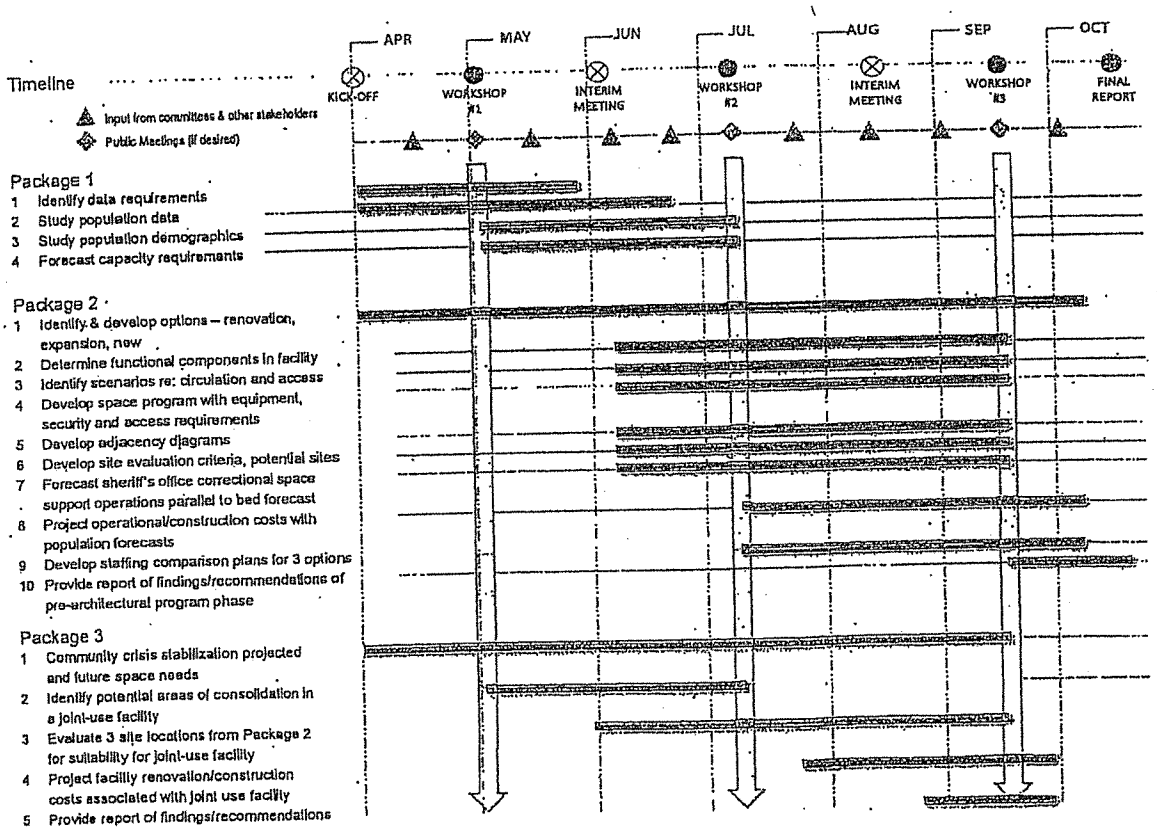
A. Executive Summary (includes Summary of all Recommendations and the Master Plan)
B. Background, Mission, Assumptions/Criteria
C. The Detention Center
   1. Population Profile
   2. Population & Bed Needs Projections (by time period)
   3. Alternatives to Incarceration
   4. Components to be in the Expanded and Renovated Jail
   5. Activity Scenarios
   6. Space Requirements for Housing, Support, Administration, and Program Areas (Overall, detailed room data sheets will be in a separate document, Appendix A, due to the expected magnitude of these)
   7. Adjacency Requirements
   8. Renovation, Expansion, and New Construction Options
   9. Comparative Staffing Plans for Building/Renovation Options
   10. Site Criteria
   11. Estimated Operational & Renovation/Construction Costs
D. Joint Use Community Crisis Stabilization Facility
   1. Space Requirements
   2. Consolidation Opportunities
   3. Sites: Criteria & Site Options
   4. Estimated Renovation/Construction Costs

Appendix B: Detailed Room Data Sheets for the McLean County Detention Center

Project Schedule

The schedule below outlines the workflow for the three packages, and shows the inter-relationships and overlap of developing the information, discussing the implications of the findings, comparing the options and decision making, through three interactive workshops. Although the three packages are somewhat in order of progression over time, the schedule demonstrates considerable overlap which we believe to be a positive influence on the final result; i.e. the recommendations within each package are interconnected with the other packages.

The schedule is flexible and dependent upon considerable interaction with the Jail Project Planning Committee. We believe 4 - 6 months is a realistic time frame to meet the County's needs, with two-week review periods after each workshop.



Qualifications

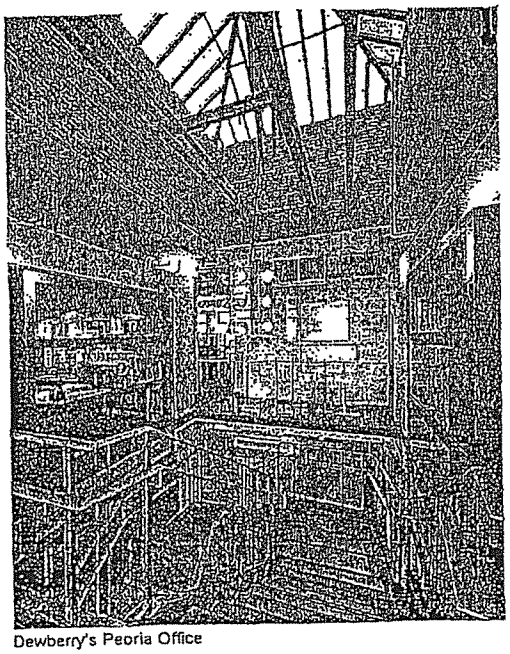
Dewberry Architects Inc.

Dewberry Architects Inc. (Dewberry) is a privately-owned corporation with 200 total staff in seven locations. Founded in 1956, Dewberry provides architectural, engineering, and planning services with current projects at various stages of development totaling more than $600 million. Ranked among the top 10 corrections A/E firms in the United States according to *Engineering News Record* magazine, the firm provides services in planning, architecture, engineering, and management and consulting services to a wide variety of public and private-sector clients.

Justice Architecture Practice

Dewberry has been successfully providing criminal justice expertise to federal, state and local government nationally, for over 40 years. Dewberry's abilities are continually recognized for excellence by the American Correctional Association and the American Institute of Architects.

Many of Dewberry's senior architects and planners have devoted their entire career to the design of justice facilities. They have personally participated in the evolution of the linear, indirect supervised jail into the new generation podular, direct supervision facility. They understand how the built environment can improve operations, staffing levels, and the overall security of the correctional officers, inmates, and the community at large.



Dewberry's Peoria Office

Dewberry's experience across the U.S. ranges from 24 - 3,500-bed county, state and federal correctional facilities. This experience provides perspective for any renovation or new correctional project, prototype, reception center, or specialized institution. The housing design, facility configuration, institution co-location, perimeter security and operational analysis are just a few of the major areas which Dewberry impacts projects with its expertise, innovative planning approach, and security technology experience.

Mark Goldman & Associates, Inc.

For over 30 years the team of professionals at Mark Goldman & Associates (MGA) has been extensively and exclusively involved in the field of juvenile and adult justice facility planning and programming, and operational, building, and design analysis.

With two of the firm's principals having advanced degrees in Environment and Behavior, they are particularly interested in helping jurisdictions and project teams with how detention and correctional facilities and noncustody facilities can be planned and designed to support the needs and foster the rehabilitation of all inmates, but particularly those who are mentally ill, including sex offenders, and physically ill. Findings from Evidence-based research and "what works" are applied to improve facilities for not only inmates but for staff and visitors.

MGA provides justice planning services directly to states, counties, Native American tribes, the Department of Justice's National Institute of Corrections and the Bureau of Justice Assistance, as well as private sector planning and design teams. MGA has served over 100 jurisdictions, helping to resolve problems related to inefficient justice processes; insufficient, inadequate, and inappropriate spaces, ever-expanding costs, and unsatisfactory results.

For jurisdictions throughout the country, MGA has conducted juvenile, jail and justice system needs assessments; developed inmate population profiles and projections; analyzed and enhanced alternatives to

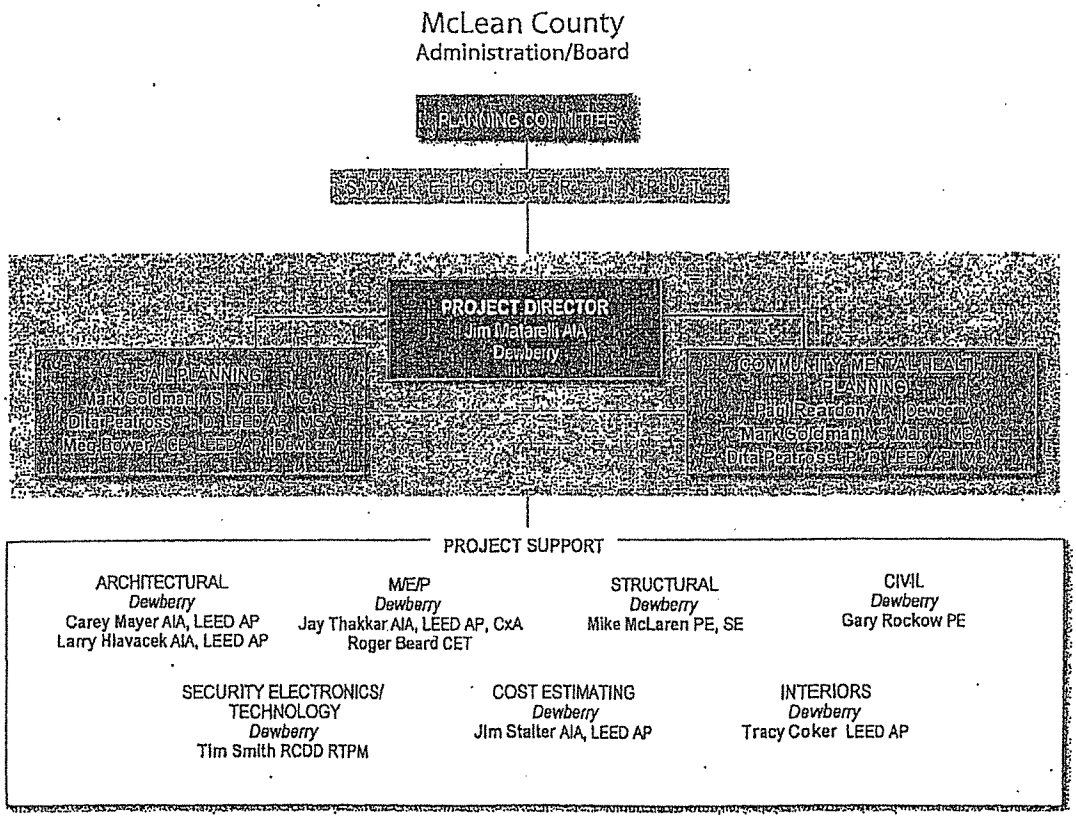
incarceration for the mentally ill and all other populations; projected staffing levels; assisted with site selection; developed master plans; analyzed building, renovation, and non-construction options; developed operational programs; projected space needs and developed architectural programs; conducted design reviews through all phases of design; and helped obtain public support and funding.

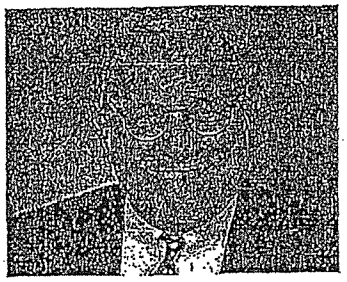
Mark Goldman & Associates is fully committed and equipped to:

- help jurisdictions meet their justice-related missions, objectives and needs within the constraints of budgetary, staffing, and space limitations;
- analyze the security, safety, and treatment-related needs of alleged and convicted offenders, and then develop appropriate and cost-effective non-custody and in-custody placement options that protect the public from those who pose a risk, and provide offenders with tools that enable them to make positive changes;
- improve juvenile and adult correctional and detention programs, operations, and facilities for the well being of the public, staff, and alleged and convicted offenders;
- assist law enforcement agencies, courts, probation departments, district attorney offices, public defender offices, juvenile and adult detention and correctional facilities, and non-custody alternatives in their efforts to become more effective, efficient, and responsive to the public;
- help provide appropriate spaces for law enforcement, courts, and all other justice system functions;
- apply "what works" and evidence-based programs and design elements from extensive research and experience; and
- help control initial costs and on-going operational costs by studying and comparing building and non-building options.

Team

A planning study of this scope demands a multi-disciplinary team of professionals who can offer the highly specialized analytical and forecasting services required by the different components of the study, but who can also facilitate the broader planning process, tempering the national perspective with a true understanding of the greater local context and overall County goals. The Dewberry Team offers just this balance, with a carefully selected mix of national and local expertise. We understand that this is primarily a pre-architectural planning study, however Dewberry can provide in-house support services to address any architectural or engineering issue that may surface.





James M. Matarelli, AIA

Project Director

Jim has extensive experience as is a principal, lead designer and project manager on diverse projects specializing in large institutional and government projects. Jim has been involved with over 70 criminal justice projects ranging from police stations serving small populations to courthouses to maximum security federal penitentiaries, with relevant experience in master planning, secure mental health and re-entry community correction projects. He has broad experience in correctional design for state, federal and local clients and his projects have received numerous design awards.

DEWBERRY | PRIMARY CONTACT

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309.282.8000 main

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jmatarelli@dewberry.com

EDUCATION:

Bachelor of Architecture / 1969 / University of Illinois

REGISTRATIONS:

Registered Architect, Illinois

YEARS OF EXPERIENCE:

Dewberry: Since 1969

Prior: None

AFFILIATIONS:

American Institute of Architects Committee on Justice Awards / jury

American Jail Association

American Correctional Association

PARC Housing Board

FHL Board

PRESENTATIONS:

Speaker, "Taking Aim at the Revolving Door: Successful Prisoner Reentry" AIA Academy of Architecture for Justice Conference, 2009

Speaker, "Conceptual Planning and Design – California Re-Entry Facilities", Int'l. Community Corrections Association Conference, 2007

Panel, "Correctional Mental Health Design Issues", ACA Conference, August 2001

RELEVANT EXPERIENCE:

Master Plans

- Pinellas County Jail Master Plan, Clearwater, FL
- Sutter County Jail Master Plan, Yuba City, CA
- New Orleans Justice Facilities Master Plan, New Orleans, LA
- Montgomery County Correctional Facility Study, Crawfordsville, IN
- Marshall County Detention and Sheriff's Department Study, Plymouth, IN
- Delaware County (OH) Sheriff Admin Building, Jail Renovation and Master Plan
- Federal Bureau of Prisons Sustainable Prison Master Plan

Secure Mental Health

- Illinois Department of Human Services, Treatment and Detention Facility, Joliet, IL - study and conceptual design
- Center for Forensic Psychiatry, Michigan Department of Community Health, Ypsilanti, MI
- Oklahoma Forensic Center, Vinita, OK
- New Castle Special Needs Correctional Facility, Indiana Dept. of Correction, New Castle, IN

Re-Entry/Community Corrections

- State of Nebraska Correctional Substance Abuse Treatment Facility Study
- California Secure Re-Entry Facilities Study, California Department of Corrections and Rehabilitation
- South Bend Juvenile Correctional Facility, South Bend, IN

County Jails

- Lancaster County Adult Detention Center, Lincoln, NE
- Black Hawk County Jail Study and Design, Waterloo, IA
- Buchanan County Jail Study and Design, Independence, IA
- DeKalb County Jail Expansion, Sycamore, IL
- Tazewell County (IL) Justice Center Needs Assessment and Implementation
- City of Danville/Vermillion County Jail Addition, Danville, IL
- Hennepin County Public Safety Building / Jail, Minneapolis, MN
- Rock Island County Jail and Courts, Rock Island, IL

Mark Goldman M.S., M.Arch.

Jail Planner

MARK GOLDMAN & ASSOCIATES
Atlanta, GA | 404.373.8440
mark@markgoldman.org

EDUCATION:
Master of Architecture (focus: Environment & Behavior) Georgia Institute of Technology
BS Architecture, Georgia Institute of Technology
Master of Science (Urban Life, Human Resources & Criminal Justice) Georgia State University
BA Sociology, Clemson University

YEARS OF EXPERIENCE:
MGA: Since 1999
Prior: 28 years

AFFILIATIONS:
American Jail Association
American Correctional Association - formerly on Design Committee
Consultant, National Institute of Corrections and Bureau of Justice Assistance

PRESENTATIONS:
Presenter, Moderator, Organizer at ACA Workshops on Evidence Based Design, Design & Construction Options, and Corrections Planning
Presenter: AIA Academy of Architectural for Justice on Evidence Based Design

Mark Goldman has dedicated over 30 years to planning justice facilities for counties, states, Indian Tribes, and the federal government. His areas of expertise include adult and juvenile detention and correctional facilities, alternatives to incarceration, law enforcement centers, courts, justice system offices, and applying research on Environment and Behavior to making facilities supportive of rehabilitation, staff effectiveness, safety, security, health and well-being.

Goldman's education in sociology, corrections, architecture, and planning combined with his "hands on" work experience has given him the knowledge and skills to study and plan for justice facilities. He has worked in many facets of the justice system, serving as a counselor, a grant writer, a resource coordinator, a parole evaluator, an intake officer, and as a staff-supervisor.

Following his work in detention and correctional facilities and after furthering his education, Goldman served as Director of Planning and Programming for a construction/program management firm. Later, as Director of Criminal Justice Facilities Planning and Programming for a large architecture and engineering firm, he planned dozens of justice facilities, including law enforcement, detention, and correctional facilities from coast to coast.

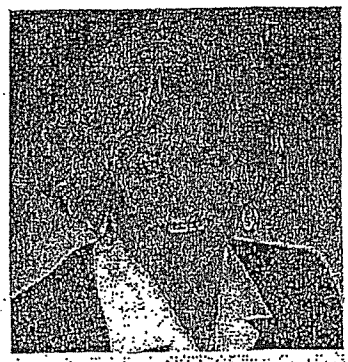
In 1999, Goldman founded Mark Goldman & Associates (MGA) whose primary services include building, program, and site evaluations; needs assessments, workload/caseload projections; staff and space need projections; inmate population profiles and projections; assessment and expansion of alternatives to incarceration for all inmates including the mentally ill; facility options analysis and development including renovation, expansion, and new construction; initial and operational cost estimates; assistance in reducing initial and operational costs; master planning; operational and architectural programming; design reviews and critiques; applying Environment and Behavior research to design; consensus-building and decision making facilitation; and assistance with selection of architects and other consultants.

In total, Mark Goldman has planned over $3 billion worth of justice facilities; containing more than 40 million square feet of space for over 100 jurisdictions across the US and abroad. In addition, he has saved jurisdictions hundreds of millions of dollars by developing non-building alternatives including drug courts and day reporting centers as well as re-entry programs, and by reducing space needs and operational costs.

PUBLICATIONS

Evidence Based Design, Correctional News, March 2009 (co-authored with Dita Peatross).

New Jail Facility Sourcebook, National Institute of Corrections, 2009 (with Josh LeFrancois).



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EDUCATION:
Ph.D. Architecture, (focus: Control in Restrictive Environments) Georgia Institute of Technology
MS Interior Design, Indiana University
MA Constructive Design, Florida State University
BA Art History/Fine Arts, University of North Carolina

REGISTRATION:
LEED Accredited Professional

YEARS OF EXPERIENCE:
MGA: Since 2011
Prior: 30 years

PUBLICATIONS:
Evidence Based Design, Correctional News, March 2009 (co-authored with Mark Goldman)
Planning for a Captive Audience: Approaches and Problems in Programming Correctional Facilities, book chapter in Professional Practice in Facility Programming, Van Nostrand Reinhold (co-authored with Mark Goldman).
The Spatial Dimensions of Control in Restricted Settings, International Symposium on Space Syntax, London

Dita Peatross Ph.D., LEED AP

Jail Planner

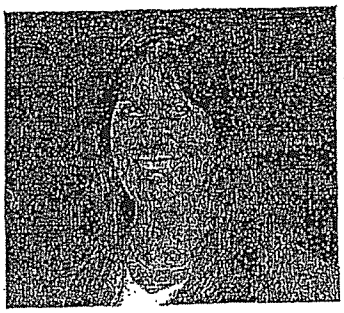
Dr. Dita Peatross has over twenty years of master planning and facilities planning for Juvenile and Adult Detention and Correctional Facilities and Courts, Schools and Universities, Aviation Complexes, Sports/Public Assembly Venues, and Science/Technology Centers. This includes extensive experience as Owner's Representative for capital project planning and construction at the institutional level, and tenures at several A/E and construction management firms with a focus on institutional, educational, and justice system projects. Her past responsibilities have included facilities management, facilities planning, and construction program management. She has overseen more than $800 million in planning and construction projects as Owner Representative and/or Project Manager and is highly cognizant of the long term maintenance issues of facility Owners and the potential cost savings of planning wisely, and inclusively, in the pre-construction planning phase. Dita emphasizes collaboration and communication among team members as the foundation for project success.

Peatross has planned and programmed numerous correctional facilities from minimum to maximum security, and for special populations, including the mentally ill and physically ill. As a LEED Accredited Professional, Dita also leads our firm's initiative to employ green building initiatives and best practices to improve building performance in energy savings, water efficiency, CO_2 emissions reduction, improved indoor environmental quality, and the overall stewardship of diminishing resources.

Dr. Peatross has taught at Indiana University and the University of Florida and has extensive research and practice-based experience on the effect of the environment on human behavior and on issues of control in restricted settings. She applies research and knowledge on Environment and Behavior and Best Practices to all projects.

RELEVANT EXPERIENCE

- Coweta County, GA Jail and Sheriff's Offices - Master Plan/Preliminary Program
- California Prison Receivership – Analysis of research findings on supportive environments as part of the planning and design of seven facilities to accommodate 10,000 mentally ill and physically ill inmates
- Puerto Rico Facilities (28) Rehab Program - Space standards/Reconstruction plan
- Guerrero, PR Correctional Campus – Operational/Architectural Program
- West Virginia Regional Jail and Correctional Facility - Master Plan/ Facility Plans
- State Prison of Southern Michigan – Decentralization/ Reorganization Plan
- US Virgin Islands Correctional System - Needs Assessment/Master Plan
- San Bernardino, CA County Justice Center - Needs Assessment/Master Plan
- Alameda County, CA Juvenile Justice System - Needs Assessment/Master Plan, Operational/Architectural Programming



Meg Bower, AICP, LEED AP

Jail Planner

DEWBERRY
Fairfax, VA | 410.645.1404
mbower@dewberry.com

EDUCATION:
MPA, Public Administration, Syracuse University, 1996
BA, Linguistics, Michigan State University, 1991

REGISTRATIONS:
American Institute of Certified Planners
LEED Accredited Professional

YEARS OF EXPERIENCE:
Dewberry: Since 2006
Prior: 15

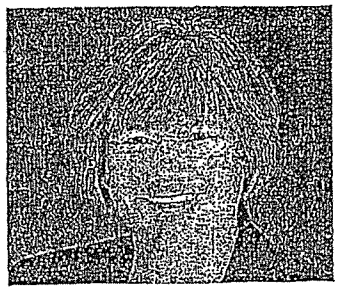
AFFILIATIONS:
American Correctional Association
American Planning Association
Phi Beta Kappa

Ms. Bower has more than 17 years of experience managing and conducting planning studies, with a focus on criminal justice and other civic buildings. Her expertise includes long-term space needs assessments and forecasts, architectural space programming for new and renovated facilities, space shortfall analysis, and development of long-term strategic scenarios for space and capital resource utilization. Ms. Bower's real value lies in her ability to combine a solid analysis of space needs with careful decision making, to produce a realistic and fiscally sound direction for utilization of public buildings. She is experienced at single building needs assessments and strategic plans as well as with campus or system-wide master planning, where multiple facilities and/or sites are involved.

RELEVANT EXPERIENCE:

- State of Nebraska Correctional Substance Abuse Treatment Facility Study
- Nebraska Department of Correctional Services - Capital Facilities Master Plan
- State of Iowa, Evaluation of Treatment Programs, Prison and Community Based
- Butler County (OH) Community Corrections Plan *
- Salt Lake County (UT) Jail Medical Needs Assessment and Space Plan*
- State of Iowa, Special Needs Inmates Space Study
- Baltimore Youth Detention Center - 2012 Design, Baltimore, MD
- San Bernardino County (CA) Court System Master Plan and Consolidation Study*
- Fresno County (CA) Justice Facility Needs Assessment and Master Plan*
- Alameda County (CA) Juvenile Justice Complex Space Program*
- Wake County, (NC) Criminal Justice Facilities Needs Assessment And Master Plan (Courts, Detention, And Law Enforcement)*
- Volunteers of America Conceptual Planning and Architectural Space Program for Re-entry Facility
- Franklin County (PA) Correctional Facility Needs Assessment and Long-Term Jail Space Plan*
- Franklin County (PA) Day Reporting Center Feasibility Study and Program Development*
- State of Nebraska Prison Facility Master Plan*
- New Orleans Justice Facilities Master Plan, New Orleans, LA
- State of Illinois Strategic Capital Planning Master Planning Study
- State of Maryland Correctional System Master Plan *
- State of New Jersey Civil Commitment Sex Offender Facility *
- Prison System Facility Evaluation and Development Options, Lima, Peru*

experience gained while associated with another firm.



DEWBERRY
Peoria, IL | 309.282.8168

EDUCATION:
BS Architecture, University of Illinois

REGISTRATIONS:
Licensed Architect in CA, IL
LEED Accredited Professional

YEARS OF EXPERIENCE:
Dewberry: Since 1997
Prior: 3

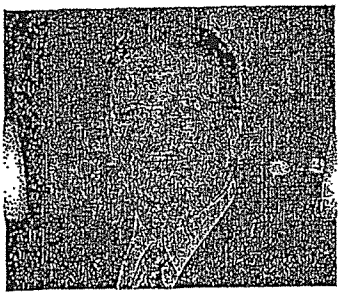
Carey Mayer, AIA, LEED AP

Corrections Architect

Ms. Mayer is a licensed architect with an educational background in architecture, civil engineering and construction management. Her previous experience prior to joining Dewberry was with the Capital Programs Unit of the Illinois Department of Corrections preparing program statements for correctional facilities, the FY 98 Capital Bond Budget Request and project scopes, generated project status reports, and developed a CADD library of correctional center components.

RELEVANT EXPERIENCE:

- Peoria County Work Camp Study, Hanna City, IL
- Knox County Law Enforcement Center, Galesburg, IL
- Stateville Correctional Center X-House Housing Unit, Crest Hill, IL
- Tazewell County Justice Center Needs Assessment and Implementation, Pekin, IL
- Rock Island County Jail and Courts Addition, Rock Island, IL
- Illinois Department of Corrections State Juvenile Master Plan
- Illinois Department of Corrections, Maximum Security Adult Facility Program Statement*
- Stephenson County Jail, Freeport, IL
- CDCR DeWitt Nelson Conversion Center, Stockton, CA - Re-purposing of existing housing units for medical and inmate-worker housing, medical clinic and a new Enhanced Outpatient (EOP) facility.
- State of Michigan Center for Forensic Psychiatry, Ypsilanti, MI



DEWBERRY
Elgin, IL | 847.841.0614

EDUCATION:
MArch, University of Illinois
BS Architecture, University of Illinois

REGISTRATIONS:
Licensed Architect, IL
Licensed Structural Engineer, IL

YEARS OF EXPERIENCE:
Dewberry: Since 2005
Prior: 13

Larry Hlavacek, AIA, SE

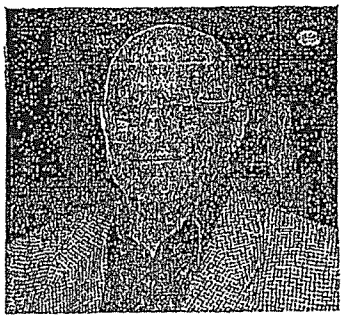
Architect

Mr. Hlavacek brings over 16 years of experience to the service of public facilities. An award winning architect, Mr. Hlavacek's prime objective is to administer a design process that is tailored to deliver unique public projects with consistently high quality results. He additionally specializes in public safety and law enforcement projects.

RELEVANT EXPERIENCE:

- McLean County Law and Justice Center Addition, Bloomington, IL* - includes new elevator and secure entrance lobby.
- McLean County E911 Building, Bloomington, IL*
- Bloomington Police Station and Parking Garage, Bloomington, IL*
- City of DeKalb Municipal Building Study, DeKalb, IL - Facility Assessment and Space Needs Analysis.
- Village of Downers Grove Municipal Facilities Study, Downers Grove, IL - Space needs and planning study of all municipal campus buildings.
- City of Hanover Park Police/Village Hall Study and Implementation, Hanover Park, IL

*experience gained while associated with another firm



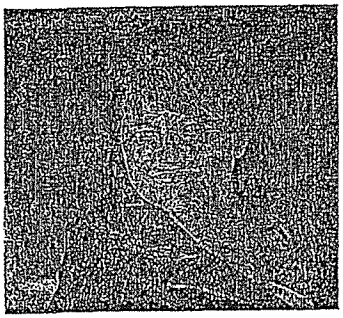
DEWBERRY
Elgin, IL | 847.841.0620
EDUCATION
March, Georgia Institute of Technology
BS, Architecture, University of Illinois
REGISTRATIONS:
RA-IL
YEARS OF EXPERIENCE:
Dewberry: Since 1989
Prior: 8

Paul Reardon, AIA

Community Mental Health Planner

RELEVANT EXPERIENCE:

- Center for Forensic Psychiatry, Michigan Department of Community Health, Ypsilanti, MI - A new 270-bed facility to house diagnostic and treatment services for the State of Michigan.
- Elgin Mental Health Center Master Plan, Elgin, IL
- Elgin Forensic Treatment Facility, Elgin, IL - 200-bed facility with four separate residential living units designated as "medium security", 162,000 SF
- Illinois Department of Human Services, Treatment and Detention Facility, Joliet, IL - study and conceptual design
- Geriatric Psychiatry Unit, Proctor Hospital, Peoria, IL - Patient unit remodeling to accommodate elderly patients with short term mental instability.
- Edward Hospital Mental Health Facility Study, Lemont, IL - study of existing facility to determine suitability for re-use as a mental health facility.
- Illini Hospital Restorative Care Center, Silvis, IL - Addition and remodel to a 67-bed skilled nursing facility to relocate a Medicare unit to new construction and develop a 53-bed sheltered care facility.
- DeWitt County Nursing Home Study, Clinton, IL - study to determine options for renovation or expansion of existing facility.



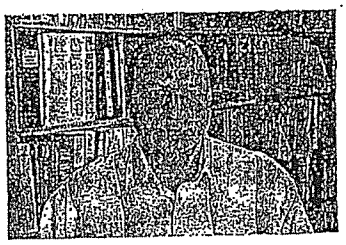
DEWBERRY
Peoria IL | 309.282.8139
EDUCATION
Bachelor of Design/School of Architecture, University of Florida
REGISTRATIONS:
Licensed Interior Designer: IL
LEED Accredited Professional
YEARS OF EXPERIENCE:
Dewberry: Since 1988
Prior: 3

Tracy Coker, LEED AP

Interior Designer

RELEVANT EXPERIENCE:

- Calaveras County Adult Detention Center and Sheriff's Administration, Calaveras, CA
- Gilbert Public Safety Building, Gilbert, Arizona
- Warren County Adult Detention Facility, Warrenton, Missouri
- Joseph R. Moss Justice Center Of York County, York, South Carolina
- Sangamon County Justice Center, Springfield, Illinois
- Lake County Jail, Crown Point, Indiana
- Federal Correctional Institution, Pekin, Illinois
- Federal Correctional Institution, Greenville, Illinois
- Metropolitan Government of Nashville And Davidson County Courthouse Renovations and Additions, Nashville, Tennessee
- E. Barrett Prettyman U.S. Courthouse, District Of Columbia Circuit, Furniture Acquisition Plan, Washington, DC
- U.S. Courthouse, Rockford, Illinois



DEWBERRY
Peoria IL | 309.282.8128
EDUCATION
BS, Mechanical Engineering, Chicago Technical College
REGISTRATIONS:
Professional Engineer: IL + 7 states
LEED Accredited Professional
Certified Commissioning Agent
Certified Energy Manager
YEARS OF EXPERIENCE:
Dewberry: Since 2011
Prior: 35

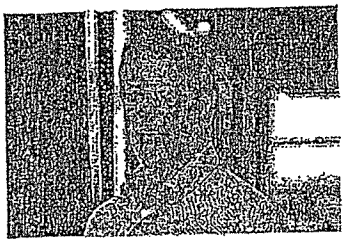
Jay Thakkar, PE, LEED AP, CxA, CET

Mechanical Engineer

RELEVANT EXPERIENCE:

- DeKalb County Jail Expansion, DeKalb, IL
- DeKalb Municipal Complex Study, DeKalb, IL
- East Los Angeles Sheriff's Station, Los Angeles, CA
- Village of Hanover Park Police Headquarters, Hanover Park, IL
- Livingston County Law & Justice Center, Pontiac, IL
- State of Pennsylvania, SCI Phoenix Correctional Facilities, Graterford, PA
- Tazewell County Justice Center Facility Assessment, Pekin, IL
- GSA Emmett J. Bean Federal Building Upgrade, Indianapolis, IN
- U.S. Courthouse, Rockford, IL
- Village of Oak Park Municipal Building, Oak Park, IL*
- Normal Community Jr. High School, Normal, IL*

**experience gained while associated with another firm*



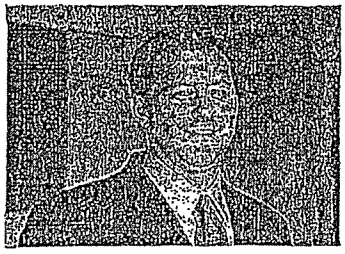
DEWBERRY
Peoria IL | 309.282.8188
EDUCATION
Associates in Applied Science/Architectural Construction Technology, Illinois Central College
REGISTRATIONS:
Certified Engineering Technician
LEED Accredited Professional
YEARS OF EXPERIENCE:
Dewberry: Since 2005 & 1985-1999
Prior: 10

Roger Beard, CET, LEED AP

Electrical Designer

RELEVANT EXPERIENCE:

- Buchanan County Jail, Independence, IA
- DeKalb County Jail Expansion, DeKalb, IL
- Village of Downers Grove Municipal Facilities Study, Downers Grove, IL - Space needs and planning study of all municipal campus buildings.
- Bloomington Public Library Addition/Renovation
- Hennepin County Public Safety Facility, Minneapolis, MN
- Jefferson County Jail, Louisville, KY
- Lancaster County Adult Detention Facility, Lincoln, NE
- Livingston County Law & Justice Center, Pontiac, IL
- Rock Island County Jail Addition, Rock Island, IL
- Stateville Correctional Center X-House Unit, Crest Hill, IL
- Kendall County Jail, Yorkville, IL
- Joseph R. Moss Justice Center, Rock Hill, SC



DEWBERRY
Peoria IL | 309.282.8212

EDUCATION:
BS Civil Engineering, Bradley University

ATC 20 Post-Earthquake Safety Evaluation of Buildings

ATC 45 Safety Evaluation of Buildings after Wind Storm and Floods

REGISTRATIONS:
Professional Engineer: IL + 16 states
Structural Engineer: IL

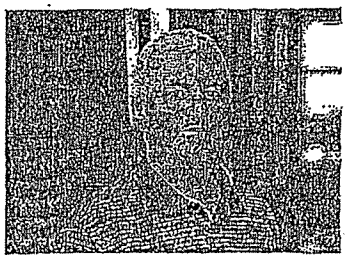
YEARS OF EXPERIENCE:
Dewberry: Since 1997
Prior: 31

Mike McLaren, PE, SE

Lead Structural Engineer

RELEVANT EXPERIENCE:

- Tazewell County Justice Center Needs Assessment and Implementation, Pekin, IL
- Rock Island County Justice Center, Rock Island, IL
- Moline Police Headquarters, Moline, IL
- BRAC Joint Regional Correctional Facility, Chesapeake, VA
- Buchanan County Jail, Independent, IA
- Oklahoma Forensic Center, Vinita, OK
- South Bend Juvenile Correctional Facility, South Bend, IN
- Indianapolis Juvenile Correctional Facility, Indianapolis, IN
- Cass County Justice Center, Harrisonville, MO
- Baltimore Youth Detention Center, Baltimore, MD
- Center for Forensic Psychiatry, State of Michigan
- Stateville Correctional Center X-House Addition, Crest Hill, IL
- SCI Phoenix Correctional Center, Graterford, PA



DEWBERRY
Peoria IL | 309.282.8190

EDUCATION
BS Civil Engineering, University of Illinois

REGISTRATIONS:
Professional Engineer: IL

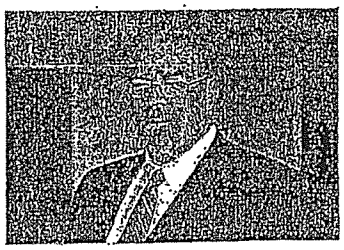
YEARS OF EXPERIENCE:
Dewberry: Since 1992
Prior: 10

Gary Rockow, PE

Lead Civil Engineer

RELEVANT EXPERIENCE:

- Tazewell County Justice Center Needs Assessment and Implementation, Pekin, IL
- Illinois Department of Human Services, Treatment and Detention Facility, Joliet, IL - study and conceptual design
- Dwight Correctional Center Medical Unit, Dwight, IL
- South Bend Juvenile Correctional Facility, South Bend, IN
- Illinois Youth Center Boot Camp, Murphysboro, IL
- Livingston County Law and Justice Center, Pontiac, IL
- Moline Police Headquarters, Moline, IL
- Rock Island County Jail Addition, Rock Island, IL
- City of Aurora Fire Station 8 and Customer Service Call Center, Aurora, IL
- Niles Police Station, Village of Niles, IL



DEWBERRY
Peoria IL | 309.282.8200

EDUCATION
Technicians Diploma, DeVry Institute

REGISTRATIONS:
Registered Communications Distribution Designer
Registered Telecommunications Project Manager

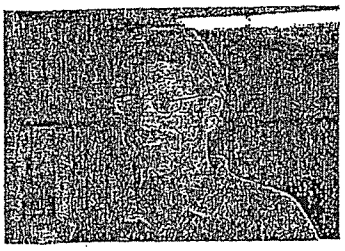
YEARS OF EXPERIENCE
Dewberry: Since 1998
Prior: 14

Tim Smith, RCDD, RTPM

Lead Security and Technology Specialist

RELEVANT EXPERIENCE:

- Knox County Law Enforcement Center, Galesburg, IL
- Tazewell County Justice Center Needs Assessment and Implementation, Pekin, IL
- Vermilion County Jail Addition, Danville, IL
- Will County Adult Detention Center, Joliet, IL
- Sangamon County Jail & Criminal Courts Complex, Springfield, IL
- Rock Island County Justice Center, Rock Island, IL
- Stateville Reception and Classification Center, Crest Hill, IL
- Stateville Correctional Center X-House Housing Unit, Joliet, IL
- Calaveras County (CA) Adult Detention Center and Sheriff's Administration
- Dona Ana County (NM) Detention Center Medical and Mental Health Facility
- St. Tammany Parish Jail Security Renovation, Covington, LA
- Buchanan County Jail, Independent, IA
- Rappahannock Regional Jail Addition, Stafford, VA
- Richland County Jail, Mansfield, OH
- Hennepin County Public Safety Building / Jail, Minneapolis, MN



DEWBERRY
Peoria IL | 309.282.8203

EDUCATION:
BS Architecture, University of Illinois

REGISTRATIONS:
Registered Architect, IL
LEED Accredited Professional

YEARS OF EXPERIENCE:
Dewberry: Since 2000
Prior: 23

Jim Stalter, AIA, LEED AP

Cost Estimator

RELEVANT EXPERIENCE:

- Knox County Law Enforcement Center, Galesburg, IL
- Lancaster County Adult Detention Center, Lincoln, NE
- Livingston County Law & Justice Center, Pontiac, IL
- Calaveras County (CA) Adult Detention and Sheriff's Administration Facility
- Decatur Police Depaitment Study, Decatur, IL
- DeKalb Municipal Campus Study, DeKalb, IL
- FCI Sustainable Prototype, Federal Bureau of Prisons
- BRAC Joint Regional Correctional Facility,
- Illinois Department of Corrections, Adult Capital Facilities Master Plan
- New Orleans Justice Facilities Master Plan
- Peoria County Jail Roof Replacement, Peoria, IL
- Stateville Correctional Center X-House Unit, Crest Hill, IL

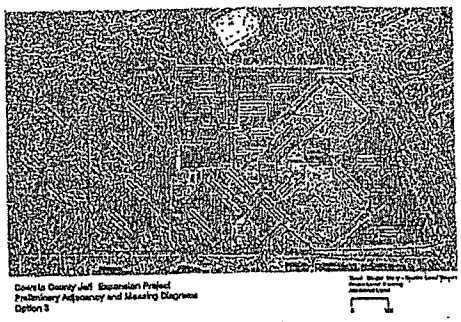
Expertise - Jail Planning and Needs Assessment Studies

Mark Goldman & Associates
Coweta County, Georgia
Coweta County Detention Center and Sheriff's Office Expansion

Coweta County selected Mark Goldman & Associates to help the County improve and expand their Sheriff's Offices and Jail. MGA teamed with architectural, security, and cost estimating specialists to address all of the County's different needs.

Services included:

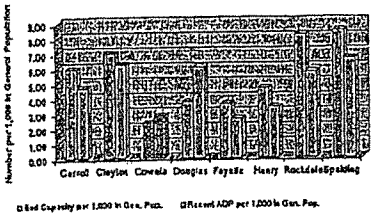
- Evaluating the existing jail, focusing on areas such as Intake, Mental Health, high security and women's Housing, Health Services, and the Courts, all of which were grossly undersized.
- Projecting and profiling the inmate population, determining numbers and types of jail beds needed for each population category, including the mentally ill.
- Projecting growth for all other Sheriff's functions.
- Developing and evaluating options for expanding the Jail to improve operations, safety, and security.
- Assessing ways to control the costs of expansion, staffing, and operations.
- Bolstering community support through public meetings.



One of three conceptual expansion options presented to County representatives.

The MGA led team continued to aid the County as it evaluated building options for a complete renovation and a large new addition by providing three conceptual design options for achieving the desired – and much needed – bed count numbers while also allowing for additional future expansion.

The future expansion will include new court, medical, intake and booking, and maintenance spaces, and an array of new housing units, raising the total inmate capacity of the facility from its current level of 300 to 736 inmates.



Comparison of Georgia County Jails' Bed Capacity and Average Daily Population with General Inmate Population.

Principle Planners:	Mark Goldman, Dita Peatross
Location:	Coweta County, Georgia
Contact:	Sheriff Mike Yeager, Coweta County 22 East Broad Street Newnan, GA 30263-1973 770-254-2601
Budget:	For all Jail and Sheriff's facility needs, approximately $40 million. Not yet funded; will be phased.

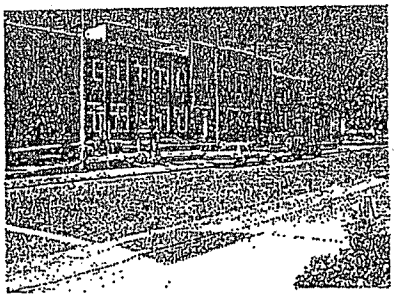
Mark Goldman & Associates
Portage County, (Stevens Point) Wisconsin
Jail & Justice System Needs Assessment Study & Master Plan

Project Description:

Portage County hired MGA to conduct a complete justice system needs analysis and develop a long-term justice system plan. The scope included the City of Stevens Point Police Department and Sheriff's Department offices, Courts, Jail, Juvenile Detention Facility, community-based non-custody alternatives to incarceration, Public Defender, District Attorney, and Probation. MGA managed a team of consultants that consisted of an architecture & engineering firm and two criminologists.

Services Delivered:

- Profiling juvenile and adult inmates and projecting bed needs by category for 30 years in five-year increments.
- Evaluating the inmate population and non-custody alternatives to divert greater numbers of people who pose little risk to safety and security from incarceration and placing them, instead, in less costly and more effective programs such as day reporting and drug court.
- Developing staff and space projections for all justice departments.
- Evaluating the Police and Sheriff's Departments, the Jail, the Courthouse, and space used by all other justice departments.
- Formulating recommendations for the best use of existing buildings to help control costs while meeting locational and operational requirements.
- Finding economical ways to improve building security in the Courthouse and between the Jail and the Courthouse until a new justice center is completed.
- Developing site criteria; studying and comparing urban and remote site locations for a new comprehensive adult and juvenile Justice Center.
- Studying and creating a plan to co-locate the Stevens Point Police Department and the Portage County Sheriff's Department to make both departments more effective, to improve teamwork between the two departments, and to share resources including reception, 911/ dispatch, training, public information, and conference rooms.



Exterior of Existing Courthouse

Principle Planner:	Mark Goldman
Location:	Stevens Point, Wisconsin
Contact:	Ross Dick Justice Administrator 1462 Strongs Avenue Stevens Point, WI 54481 (715) 346-1342
Budget:	For all justice facility needs, approximately $22 million. Not funded at time of planning.

Mark Goldman & Associates

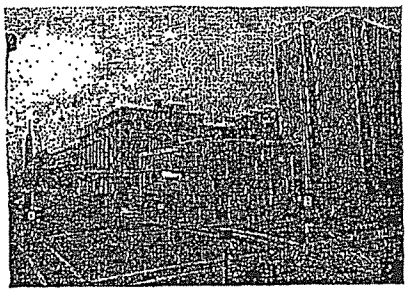
Winnebago County, Illinois

Justice System Study, Operational & Architectural Programming, Design Consulting & Design Review

After several lawsuits stemming from severe crowding and two failed bond referendums for a new jail, the National Institute of Corrections, and later Winnebago County, hired Mark Goldman & Associates (MGA) to assess their existing system and facilities, and to propose and plan substantive improvements. In addition to the antiquated and poorly designed jail, the study included spaces occupied by the Sheriff's Department, Courts, Circuit Court Clerk, Probation/Court Services, State's Attorney, and Public Defender.

After the initial evaluation and planning work, the County chose to retain MGA's services as a part of the programming and design team for a new 1,100 bed Jail and Justice Center.

Services Delivered:

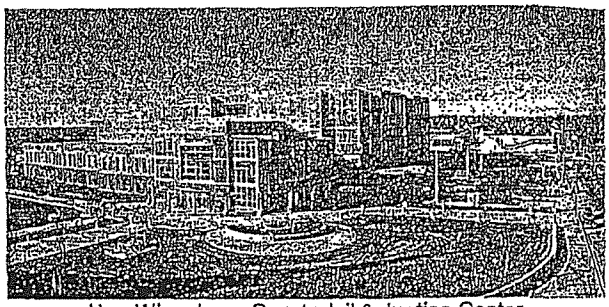


Older Winnebago County Justice Buildings

- Evaluating existing jail and other justice facilities;
- Studying and recommending changes to alternatives to incarceration. This sparked the creation of Day Reporting and a court reminder system, and reduced the number of beds built, and significantly reduced operational and construction costs;
- Projecting staff levels along with bed and space needs for 15 years in 5-year increments;
- Exploring and analyzing options for meeting space needs, involving the use of existing buildings, new buildings, and other sites;
- Developing a long term master plan;
- Developing operational and architectural programs for law enforcement and detention;
- Conducting comprehensive and detailed design reviews, ensuring that all standards were met, that the county's goals were achieved, that the facilities were staff and space efficient, and secure and safe for the public, staff, and inmates;
- Providing guidance to the County in obtaining community-wide support that resulted in a successful referendum to pay for a new facility and alternatives to incarceration.

Reference:

Sheriff Richard Meyers
Winnebago County Sheriff's Office
650 W. State Street
Rockford, IL 61102
Phone: (815) 319-6000



New Winnebago County Jail & Justice Center

Mark Goldman & Associates

Research on How Prisons for Mentally & Physically Ill Inmates can be designed to Better Support Treatment & Rehabilitation - For the California Prison Receivership, California Department of Corrections & Rehabilitation

Under mandate by the federal courts and the California Prison Receivership, the California Department of Corrections and Rehabilitation was required to design new facilities and operations to better serve more than 10,000 inmates with considerable physical and mental health issues. The new facilities were to be "patient-driven," aimed at supporting physical and mental health within safe and secure settings. The Receivership and CDCR wanted to ensure that their new correctional health care facilities applied, or at least considered, research on environment and behavior, including Evidence Based Design. Mark Goldman & Associates (MGA) was hired to review and summarize all available and relevant environment and behavior research on correctional, physical health, and mental health care environments.

Through structured telephone interviews and email correspondence with experts in health care, mental health care, correctional health care, environment and behavior, design, and cost estimating, and through literature searches, Mark Goldman and Dita Peatross explored evidence based design decisions that have impacted health and behavioral outcomes for inmates/patients, as well as for staff.

Research findings included:

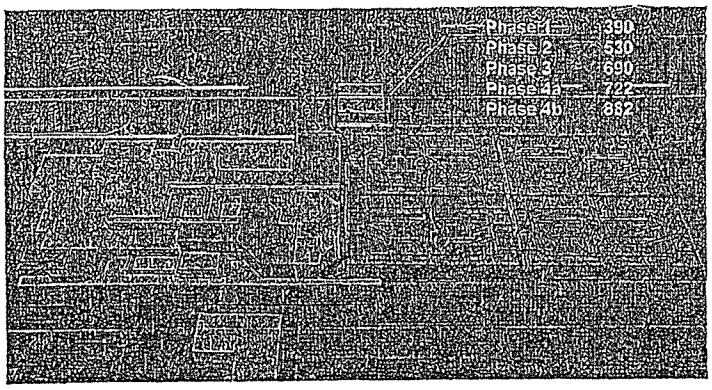
- The most therapeutic environments tend to be smaller, with residents/patients/inmates in non-institutional settings in single-occupancy rooms.
- Dormitories are the least rehabilitative living environments for mentally ill inmates. They are associated with offenders feeling fearful and vulnerable, and having the least privacy and the most obstacles to sound sleep.
- "Healing" (therapeutic) environments are "enriched" with color, natural light, views of nature, art; are "normative; are quiet; have good indoor air quality and natural and full spectrum lighting; and provide some degree of control over one's own environment (such as adjusting light levels).
- Direct Supervision (without barriers between staff and offenders) fosters rehabilitation.
- With mentally ill inmates likely to contemplate suicide, it is especially important to suicide-proof sleeping rooms, mezzanines, staircases, and showers; and to avoid areas that are not continuously visible to staff.
- Environments that support staff are quiet, with natural light and views to the outside, excellent sightlines, and places to rest and "recharge."

The research findings contribute not only to the well-being, manageability and rehabilitation of offenders but also to providing environments that foster staff's performance, job satisfaction, health, and retention.

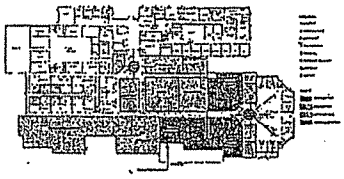
Dewberry

SUTTER COUNTY JAIL MASTER PLAN | Yuba City, CA

The Dewberry Team has developed a 20-year site master plan for the this jail, planning for 650 beds over three phases in preparation for a Phase 1, $8 million construction addition and renovation of special housing, medical, mental health and kitchen. County mental health facilities are located on an adjacent site.



RELEVANCY:
- County Jail
- Master Planning Study
- County Courts/Public Health Campus
- Similar Capacity



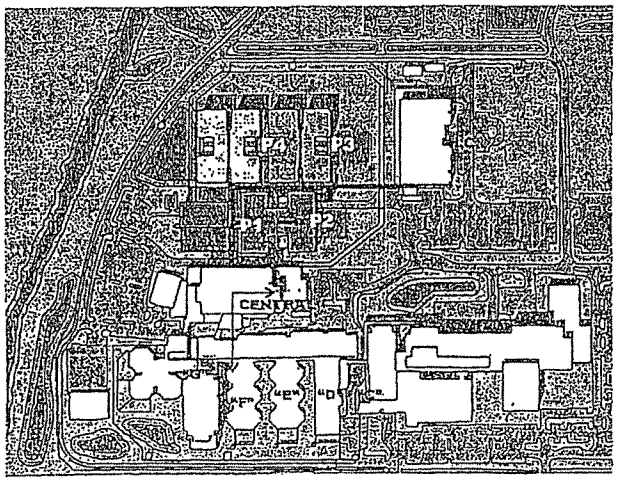
PINELLAS COUNTY JAIL MASTER PLAN | Clearwater, FL

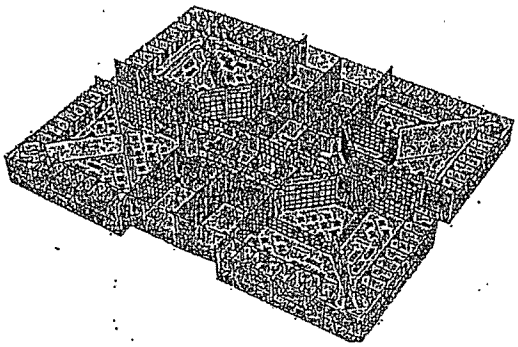
Dewberry, teamed with ARC3, is conducting a review and analysis, of the Jail Campus operations and existing facilities in order to determine program elements needed in an updated master plan approach and prioritize those elements to be included in the first phase of development.

Key elements include, but are not limited to; a central energy plant, a secure central circulation/utility corridor, security access control, inmate population needs, and support services needs. Phased master plan replaces outdated housing units with new.

At completion of the study, a Design Criteria Package will be developed.

RELEVANCY:
- County Jail
- Phased Master Plan
- Project Team
- Adjacent to Courts





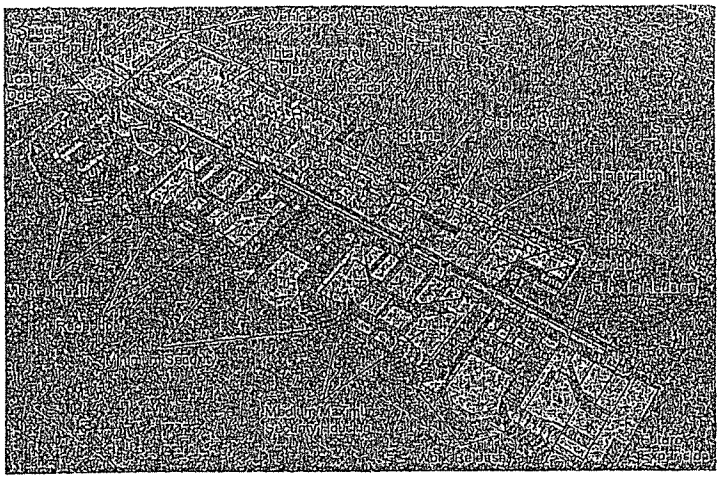
Dewberry

LANCASTER COUNTY ADULT DETENTION FACILITY | Lincoln, NE

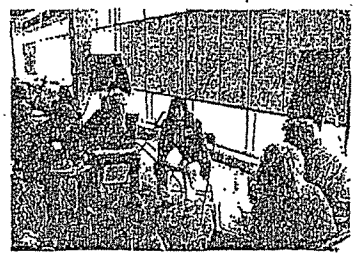
To provide the Lancaster County Department of Corrections a safe, secure, and humane environment for inmates and staff, we consolidated their two separate facilities into one.

Using an inclusive community design studio concept, we invited community stakeholders to be an important part of the planning and design process, as well as community re-entry coordination during the construction phase. The community design studio supported interactive workshops, full-scale mock-ups, and testing of various manufacturers' products.

Our facility design reinforces a balance of security and cost effectiveness, while meeting long-term incarceration needs, programmatic opportunities to change inmate behavior, and improved public safety.



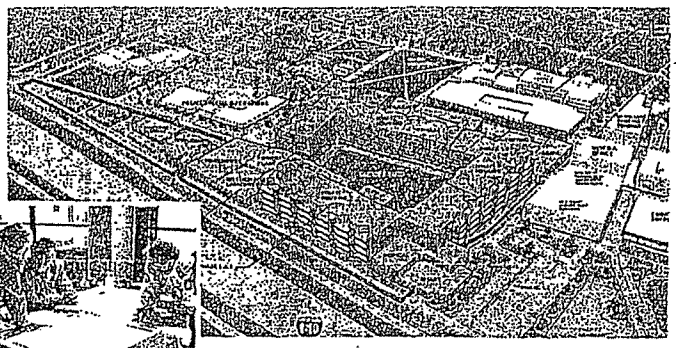
RELEVANCY
- County Jail
- Planning study (leading to implementation)
- Mental Health Component
- Direct Supervision



NEW ORLEANS JUSTICE FACILITIES MASTER PLAN | New Orleans, LA

In an effort to restore their justice system after Hurricane Katrina, the City of New Orleans, Orleans Parish, the State of Louisiana and FEMA agreed to make the criminal justice facilities – Courts, Police and Correctional/ Juvenile facilities – the focus of increased recovery activity. To assist with this effort, Dewberry created a Justice Facilities Planning Group to work with these agencies to prepare a Justice Facilities Master Plan. Tasks included

- Needs Assessment
- Review of Existing Conditions
- Projection of Needs
- Master Planning Options
- Make Recommendations
- Final Master Plan Document and Schedule for Implementation



RELEVANCY
- County Campus Plan
- Courts, Corrections

Mark Goldman & Associates (MGA)
Justice Facility Projects & Services

Project & Jurisdiction	Location	Services			
		Planning, Master Planning, Needs Assessments	Justice System Changes, Alternatives to Incarceration	Operational & Architectural Programming, Design Analyses	Operational Analyses, Staffing &/or Programs
Alameda County Juvenile Justice System (3)	CA	Y	Y	Y	Y
California Facilities for Mentally Ill, Geriatric, Physically Disabled & Ill Inmates	CA			Y	Y
California State-wide / System-wide Master Planning, Prototype Development, Post-Occupancy Evaluations	CA	Y		Y	Y
California: Planning, Programming, Design Review for 12 State Prisons	CA	Y		Y	Y
Carroll County Jail, Sheriff's Offices	AR	Y	Y	Y	Y
Citizen Potawatomi Nation Justice System	OK	Y	Y	Y	
Cobb County Adult Detention Center Expansion (3)	GA	Y		Y	Y
Columbia County Justice Center (3)	GA	Y		Y	
Coweta County Sheriff's Office & Detention Center	GA	Y		Y	Y
Dallas County Jail Mental Health Design Analysis	TX	Y		Y	Y
DeKalb County Jail Study	IL	Y	Y	Y	Y
DeKalb County Sheriff's Headquarters and Jail (3)	GA	Y		Y	
Dougherty County Jail (3)	GA	Y	Y		Y
Forsyth County Detention Center (3)	NC			Y	
Glen Helen Rehabilitation Center Master Plan (3)	CA	Y		Y	
Guerrero Male & Female Correctional Camps (3)	PR			Y	Y
Hall County Jail	GA	Y		Y	
Hopkins Park Correctional Center (for Women) (1)	IL			Y	
Jail Design Review Handbook, National Institute of Corrections	Nation-wide			Y	
Kentucky Correctional Institute for Women (3)	KY			Y	Y

Mark Goldman & Associates (MGA)
Justice Facility Projects & Services
Page 2

Project & Jurisdiction	Location	Services			
		Planning, Master Planning, Needs Assessments	Justice System Changes, Alternatives to Incarceration	Operational & Architectural Programming, Design Analyses	Operational Analyses, Staffing &/or Programs
Lake County Jail & Justice System	IL	Y	Y	Y	Y
Lake County Jail Mental Health Study	IN	Y	Y		Y
Lewis & Clark County Jail & Justice System Assessment	MT	Y	Y		Y
Long Lane School (Juvenile) (3)	CT			Y	Y
McLean County Correctional Mental Health Study	IL	Y	Y		
Mount Olive Correctional Complex (3)	WV			Y	Y
Native American & Alaskan Technical Assistance Planning, design, & construction assistance to 34 Native American & Alaskan Tribes (2)	Nation-wide	Y	Y	Y	Y
Nez Perce Tribe Justice Center	Idaho	Y	Y	Y	Y
North Carolina Eastern Processing Center (3)	NC			Y	
Onondaga County Jail Mental Health Study	NY	Y		Y	Y
Palm Beach County Jail - Belle Glade (3)	FL	Y		Y	
Palm Beach County Jail - Palm Beach (3)	FL	Y		Y	
Pickens County Jail & Justice System Assessment (for NIC)	SC	Y	Y		
Portage County Justice System Study & Plan	WI	Y	Y		Y
Puerto Rico Correctional Complex (1)	PR			Y	
Puerto Rico System-wide Master Planning, Facility Assessments, Space Standards (3)	PR	Y			Y
Red Lake Band of Chippewa Indians (2)	MN				Y
Regional Youth Evaluation Centers (three) (3)	SC			Y	
Roederer Boot Camp (3)	KY			Y	
Roederer Intake Center (3)	KY			Y	
Rosebud Sioux Correctional Facility	SD	Y	Y	Y	Y

Mark Goldman & Associates (MGA)
Justice Facility Projects & Services
Page 3

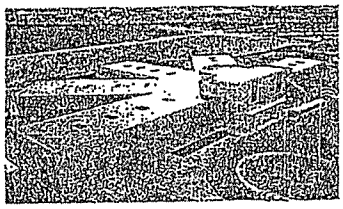
Project & Jurisdiction	Location	Services			
		Planning, Master Planning, Needs Assessments	Justice System Changes, Alternatives to Incarceration	Operational & Architectural Programming, Design Analyses	Operational Analyses, Staffing &/or Programs
Sacramento County Commitment Facilities Feasibility Study	CA	Y			Y
San Bernardino County Courts Study (3)	CA	Y	Y		
San Bernardino County Justice System Study & Plan (3)	CA	Y	Y	Y	Y
Southeastern Tennessee State Regional Correctional Facility	TN	Y		Y	Y
Tule River Tribe Justice Center	CA		Y	Y	Y
US Disciplinary Barracks at Ft. Leavenworth (3)	KS			Y	
Virgin Islands Needs Assessment & Master Plan (3)	VI	Y	Y		Y
Volusia County Jail & Sheriff's Offices	FL	Y			
WA Corrections Center Expansion (3)	WA			Y	Y
Westside State Reception Center (1)	WA			Y	Y
White Earth Tribe Adult/Juvenile Justice Center	MN	Y	Y	Y	Y
Winnebago County Justice Center	IL	Y	Y	Y	Y
Yankton Sioux Tribe Adult/Juvenile Correctional Facility (2)	SD	Y	Y	Y	Y

(1) As a sub-consultant to another firm.

(2) As Justice Planners International; this consisted of MGA & another firm.

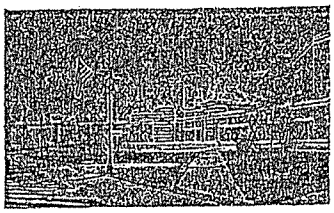
(3) While Director of Justice Planning & Programming for another firm.

Dewberry



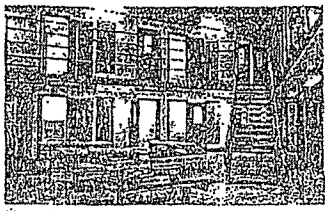
Stateville Correctional Center
X-House Housing Unit
Joliet, IL

Scope: New housing unit for the State of IL
Role: Architect-of-Record
Completed: 2013



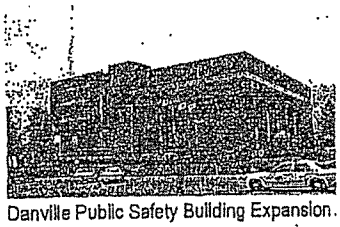
Tazewell County Justice Center
Pekin, IL

Scope: Master plan and design for a new 225-bed jail and law enforcement facility
Role: Architect-of-Record
Completed: 2003



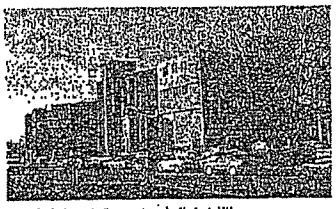
Knox County Law Enforcement Center
Galesburg, IL

Scope: Planning study and design for a new 122-bed adult detention center and sheriff's department
Role: Architect-of-Record
Completed: 2003



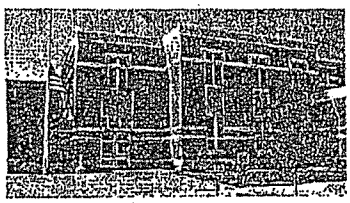
Danville Public Safety Building Expansion
Danville, IL

Scope: Planning study and design for a 176-bed expansion and remodeling
Role: Architect-of-Record
Completed: 2003



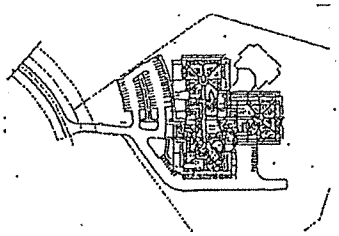
Rock Island County Jail Addition
Rock Island, IL

Scope: A 120-bed jail addition
Role: Architect-of-Record
Completed: 2000



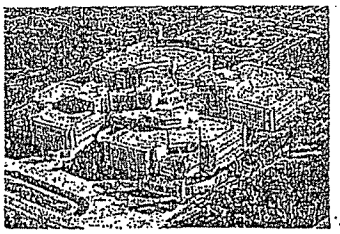
Henry County Jail and Courts Expansion
Cambridge, IL

Scope: Planning study and design for a 72-bed jail expansion
Role: Architect-of-Record
Completed: 1999



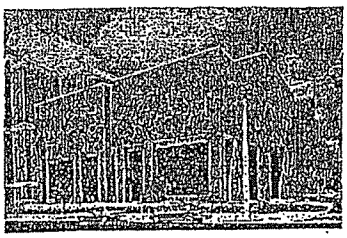
Stephenson County Jail
Freeport, IL

Scope: Planning study and design of 156-bed jail
Role: Associate Design Firm
Completed: 1999



Cook County Maximum Security Facility
Chicago, IL

Scope: A new 1,600-bed facility
Role: Associate Design Firm
Completed: 1995



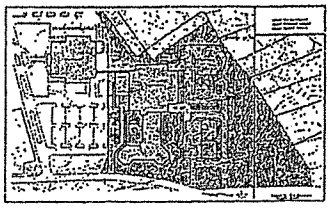
Sangamon County Complex
Springfield, IL

Scope: Planning study and design of a new courts and county office building and 282-bed jail
Role: Architect-of-Record
Completed: 1990

Dewberry

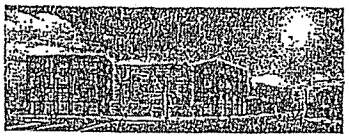
Calaveras County Jail and
Sheriff's Administration Building
San Andreas, CA

Scope: New 127,000 SF county facility with 911 dispatch/EOC
Role: Architect-of-Record
Completed: 2012



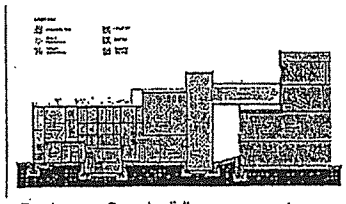
Wilkes County Justice Center
Wilkesboro, NC

Scope: Needs Assessment Study and conceptual design for 120,000 SF jail and law enforcement center
Role: Associate Design Firm
Completed: 2011



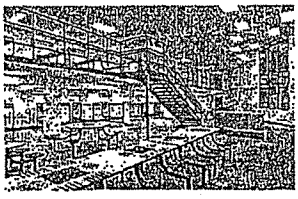
Cabarrus County Law Enforcement Center | Concord, NC

Scope: Study and design of a new jail annex, sheriff's offices, and new housing unit built in two phases
Role: Associate Design Firm
Completed: 2010



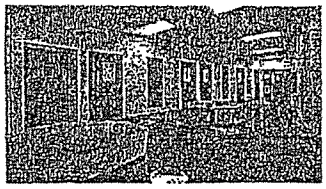
Buchanan County Jail
Indepencence, IA

Scope: Planning study and design of a new 48-bed jail, law enforcement facility
Role: Associate Design Firm
Completed: 2010



Rappahannock Regional Jail Expansion
Stafford, VA

Scope: Planning study and design of a $42.8 million expansion and renovation of existing jail
Role: Architect-of-Record
Completed: 2008

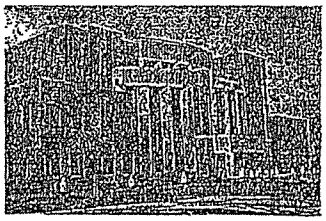


Richland County Jail
Mansfield, OH

Scope: Study and design for 64,000 SF county jail adjacent to courthouse
Role: Associate Design Firm
Completed: 2007

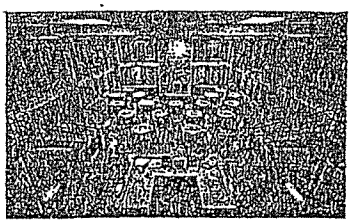
Haywood County Law
Enforcement Center
Waynesville, NC

Scope: Master plan and design of 164-bed jail and sheriff's office
Role: Associate Design Firm
Completed: 2005



Cass County Justice Center
Harrisonville, MO

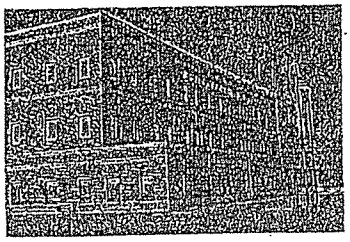
Scope: Study and design of a new jail, courts, law enforcement and juvenile complex
Role: Associate Design Firm
Completed: 2003



Hennepin County Public Safety Building
Minneapolis, MN

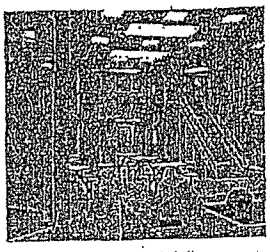
Scope: Study and design for a 272-bed justice facility
Role: Associate Design Firm
Completed: 2001

Dewberry



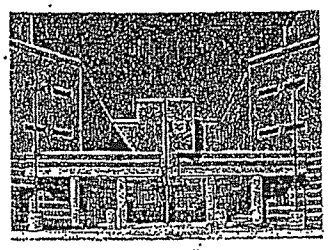
Blount County Justice Center
Maryville, Tennessee

Scope: Study and design for 250-bed jail and county courthouse
Role: Associate Design Firm
Completed: 1999



Pamunkey Regional Jail
Hanover, VA

Scope: New 288-bed, direct supervision jail
Role: Associate Design Firm
Completed: 1998



Black Hawk County Jail
Waterloo, IA

Scope: Study and design for new jail, sheriff's administration and 911 dispatch
Role: Associate Design Firm
Completed: 1995

ADDITIONAL JAIL PLANNING STUDIES:

St. Tammany Parish Jail
Facility Assessment Study and Design
Mandeville, LA

Peoria County - Work Camp Study
Hanna City, IL

Jefferson County Jail
Louisville, KY

Marshall County Detention and Sheriff's Department Facility Study
Plymouth, IN

Loudoun County Community Corrections Plan and Jail Expansion Study
Leesburg, VA

Pittsylvania County Jail Planning Study
Chatham, VA

Lake County Jail Study and Design
Waukegan, IL

Lafayette Parish Correctional Center Renovations Study and Design
Lafayette, LA

Montgomery County Correctional Facility Study
Crawfordsville, IN

Middle Peninsula Regional Jail Study and Design
Saluda, VA

Huron County Adult Detention and Law Enforcement Facility Study and Design
Norwalk, OH

Winnebago County Judicial, Detention and Administration Needs Assessment Study
Rockford, IL

Allen County Justice Center Study and Design
Lima, OH

Iberia Parish County Jail Study
New Iberia, LA

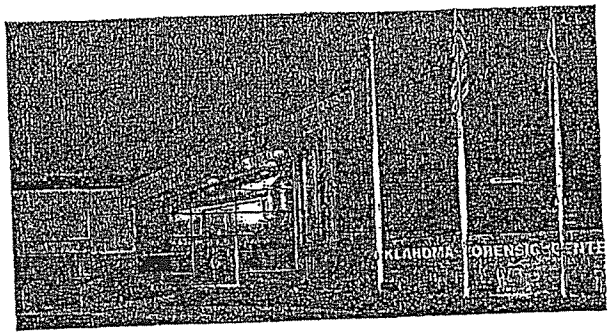
Expertise - Mental Health / Medical Facilities Studies
(including Community Corrections and Substance Abuse Facilities)

Dewberry

OKLAHOMA FORENSIC CENTER | Vinita, OK

Dewberry provided A/E services for a new 200-bed forensic center for the Oldahoma Department of Mental Health. The facility is located adjacent to the state's existing mental health psychiatric facilities in Vinita and houses individuals deemed incompetent to stand trial and those judged not guilty by reason of insanity.

The 100,000 SF center houses residents in eight 25-bed units organized around four back-to-back nursing/staff stations. The facility's therapeutic environment allows for natural light and direct outdoor access within each unit, as well as access to the program and treatment "mall" of counseling, recreation, medical, dining, visiting, and commissary activities.



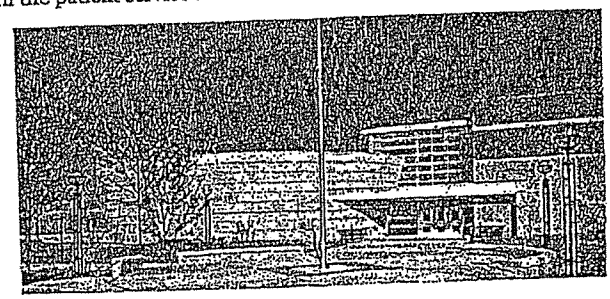
The facility was designed for future expansion to accommodate 300 residents. Administration, records, and staff training components are located outside the secure perimeter.

CENTER FOR FORENSIC PSYCHIATRY | Ypsilanti, MI

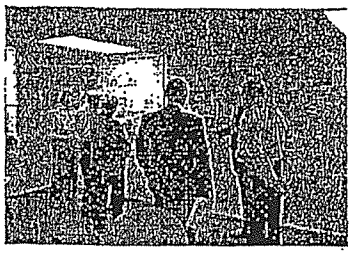
STATE OF MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

As a joint-venture with URS, Dewberry designed the new 336,500 SF Michigan Center for Forensic Psychiatry which replaced the previous obsolete facility located in the retrofitting 100-year-old Ypsilanti State Hospital. The new 270-bed facility delivers diagnostic and treatment services for the State of Michigan. As a result, typical patients include those requiring evaluation for criminal responsibility, competency to stand trial, and acquittals by reason of insanity. Some stay only a short time in order to be evaluated prior to trial, while others remain at the Center for the rest of their lives.

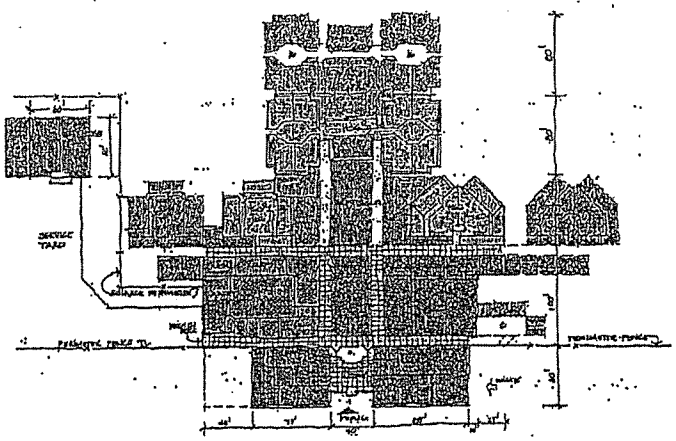
Located on a 40-acre site, the campus consists of multiple specialty components that are organized and integrated to achieve maximum operational and staffing efficiencies, ensuring fiscal responsibility of State resources, within a patient-centered therapeutic environment. The primary goal was to provide a plan that allows security personnel to have direct visibility of the corridors leading from the patient service areas to the housing units. All of the centralized patient support services were placed on a "town square" which has the security desk at the intersection of two "streets." Unit staff stations provide direct visibility to corridors, unit entrances, quiet and noisy activity rooms, dining rooms, and the courtyard.



CORRECTIONAL TREATMENT FACILITY STUDY
STATE OF NEBRASKA

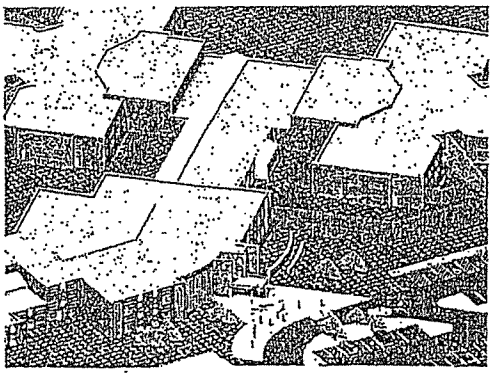


This project defines the facility space needs and program concept for a 128-bed substance abuse correctional treatment facility for medium to minimum custody males. The planned facility will have initial housing for 128 inmates with core capabilities for 256 inmates. A housing expansion plan will permit the facility to provide 128 additional beds for a total long-term capacity of 256 inmates. The residents of this facility will be prison inmates within one year of release from DCS custody and will include those who qualify for substance abuse treatment and re-entry planning.



The facility will be designed to offer high-quality substance abuse treatment along with pre-release preparation, to include job skills training, education, and work experience through Cornhusker State Industries. Beyond these program concepts, the facility will offer three housing options to motivate inmates to progress through treatment from one phase to another, from institutional housing to a more normalized housing style. The environment will be one that is designed to reward good behavior and to impose concrete penalties for failure.

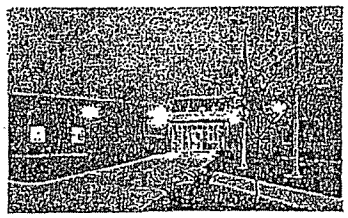
TREATMENT AND DETENTION FACILITY PLANNING STUDY AND DESIGN
STATE OF ILLINOIS



Dewberry completed planning and design for a new Sexually Violent Persons' Treatment and Detention Facility for the State of Illinois. The original program and concept design provided a prototype facility for a generic site housing 512 male residents in a combination of single, double, wet and dry rooms in 5 housing units.

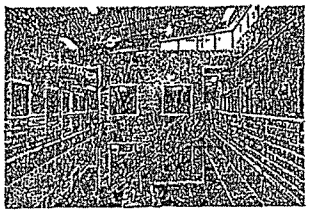
Due to severe State budget constraints and site selection issues, the project proceeded into design development at the site of the existing treatment facility and proposed a phased implementation plan which allowed the full prototype program to be implemented over time. Both original and site-adapted designs incorporate centralized treatment mall elements as well as decentralized services at the housing unit. Extensive natural light and outdoor access contribute to the therapeutic environment for staff and residents. The project is on hold pending construction authorization and funding. Additionally, Dewberry provided security electronics, telecommunications, and audio/visual system design.

Dewberry



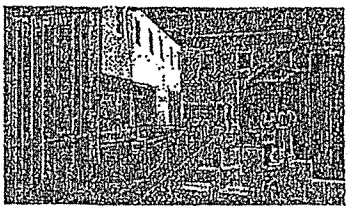
South Bend Juvenile Correctional Facility
South Bend, IL

Scope: New 128-bed juvenile facility including an outpatient component
Role: Associate Design Firm
Completed: 2002



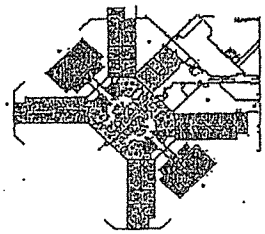
Frederick County Work Release and Substance Abuse Center
Frederick, MD

Scope: A new 128-bed work release and substance abuse community corrections center.
Role: Prime Firm
Completed: 2005



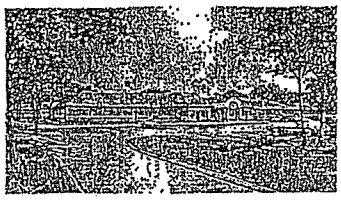
Northern California Re-Entry Facility
Stockton, CA

Scope: A new 500-bed complex that includes a secure medical, mental health, and dental building.
Role: Prime Firm
Completed: 2011 (Completed thru design development)



New Castle Correctional Facility
New Castle, IN

Scope: New state correctional center which includes 128 beds for mental health housing, 100 beds assisted living, 27 medical beds.
Role: Associate Design Firm
Completed: 2002



Elgin Mental Health Center Master Plan and Design of Forensic Treatment Building
Elgin, IL

Scope: Existing facilities inventory and campus master plan. Also designed a 200-bed replacement forensic treatment facility
Role: Prime Firm
Completed: 1997

Unique Attributes

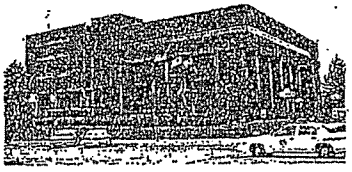
The Dewberry Team is uniquely qualified for the McLean County Jail Planning project because it not only combines the experience of two nationally recognized justice consulting firms, but also the expertise of two "hands-on" principals to lead the project -- Jim Matarelli and Mark Goldman. Mark will lead the forecasting and space planning effort and Jim will manage the process and translate the space program into master plan options which reflect the operational philosophy of McLean County. Each has spent their entire career doing projects just like this -- a total of 75 years between them. With Dewberry, you're getting the "first team".

In addition . . .

Project Understanding. Mark's first-hand involvement with the NIC Tech Assistant Report and Dewberry's years of following McLean County's justice system as interested professionals, gives the Dewberry Team a perspective and knowledge of the community which will allow us to creatively navigate the options analysis efficiently to the County's benefit.

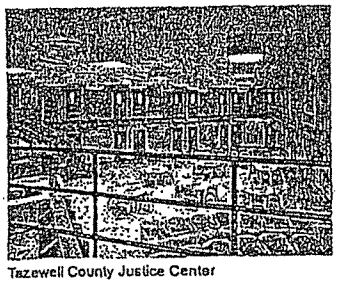
Location. Dewberry has over half of its national justice team located in Peoria, just 45 minutes away from the site.

Jail Experience. County jails have been the foundation of the Dewberry Team's justice practice with over 30 Illinois County projects over 40 years. We understand the nuance and complexity to county jail elements; evolution, planning and design. Our team has not only been extensively involved in needs assessment and planning studies, but also in their design and construction implementation, allowing us to translate the lessons learned back into the planning process. That knowledge is invaluable as options are evaluated; systems are analyzed; and costs are estimated.



Danville Public Safety Building

Full Service Capability. Dewberry is a full service architecture, engineering and planning firm with over 90 people located in Illinois. Our Illinois offices house architects, engineers, security specialists and our in-house cost estimator, all of whom have extensive justice experience. Dewberry has had an in-house security/technology group for over 25 years supporting our justice practice.



Tazewell County Justice Center

Whether civil, structural, mechanical, electrical, or security system analysis, our Illinois-based team is poised to provide what services may be required by the County.

Project Delivery. Dewberry has experience in all project delivery models and can help evaluate the best option for the County: Design-Bid-Build; Construction Management; Design-Build; or others.

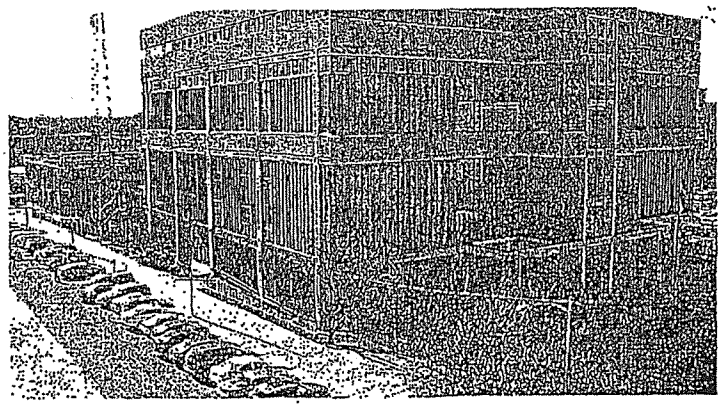
Sustainability. Sustainability has become an important element of our justice practice and 18 projects have been designed to LEED guidelines, with six achieving LEED Silver or better.

Pending Litigation

Although Dewberry is involved in a limited number of legal claims, we're confident in our ability to successfully defend, or settle on favorable terms, on all such outstanding claims.

Furthermore, for the protection of Dewberry and its clients, Dewberry always maintains a comprehensive insurance program that includes professional liability, workers' compensation, comprehensive general liability, and automobile and umbrella policies, with limits sufficient to cover the defense and payment of all outstanding claims.

In the opinion of Dewberry's management, no claim or lawsuit pending against Dewberry will compromise Dewberry's ability to perform this project.



References

Dewberry

Danville Public Safety Building
Mr. John Weaver, Administrator
Danville Public Building Commission
Two East South Street
Danville, IL 61832
217.443.0999

Tazewell County Justice Center
Sheriff Robert Huston
Tazewell County, IL
101 S. Capitol
Pekin, IL 61554
309.346.4141

Buchanan County Jail Study
Sheriff Bill Wolfgram
210 Fifth Avenue NE
Independence IA 50644
319.334.2568

Pinellas County Master Plan
Mr. Thomas Borawski, AIA
Division Manager
Pinellas County, FL
509 East Avenue, south
Clearwater, FL 33756
727.464.5309

State of Nebraska Correctional Master Plan
Mr. Doug Hanson
Facility Engineering Manager
Nebraska Department of Correctional Services
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Mark Goldman & Associates

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Patrick Firman, Deputy Corrections Chief
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Dina Getty, Retired Jail Commander, former Director of Transition Team
Winnebago County Jail
420 West State St.
Rockford, IL 61101
(815) 987-5476
dinagetty@yahoo.com
hired Goldman three times for evaluating existing justice facilities, needs assessment studies, programming and assisting with the design of the Winnebago County Justice Center

Richard Meyers, Sheriff
Winnebago County Sheriff's Office
Public Safety Building *
420 W. State Street
Rockford, IL. 61101
(815) 987-5909

Greg Steck, RA
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(615) 253-2160
Greg.Steck@state.tn.us
Project Director for Southwestern Tennessee State Prison master planning, value engineering, and conceptual design

Mike Yeager, Sheriff
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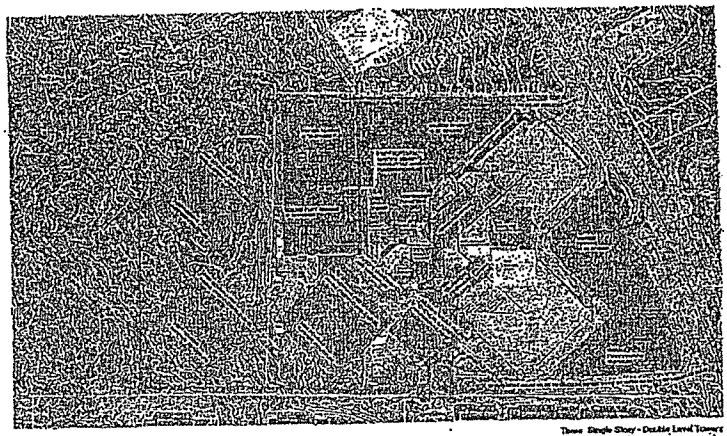
Example of Needs Assessment

See accompanying CD containing Coweta County Sheriff's Office and Detention Center Needs Assessment and Space Analysis following Appendix A information.



Coweta County Jail Expansion Project
Preliminary Adjacency and Massing Diagrams
Option 3

Project Work Plan

The Work Plan herein provides an overview of the personnel hours by package and task and provides totals for individuals, tasks and packages. Of the hours provided, approximately 200-250 hours* will be accomplished On-Site for the 3 workshops.

* indicates an average of 4 trips x 20 hours x 3 people = 240 hours.

	Dewberry Architects Inc.				Mark Goldman & Assoc.	
Personnel	Jim Malarell	Meg Bower	Architectural Support	Engineering Support	Mark Goldman	Dika Realross
Package #1						
1 Analyze and Assess Data collected by Criminal Justice Coordinating Council		8.0			16.0	24.0
2 Examine County population growth trends, crime trends, changes in laws, practices within criminal justice system and other factors.					24.0	24.0
3 Study of inmate population, including demographics by race, ethnicity, gender, medical conditions and disabilities.						24.0
4 Forecast facility capacity requirements in five year increments for a minimum of twenty (20) years.					24.0	16.0
Sub Total Hours	0.0	8.0	0.0	0.0	96.0	88.0
Total Hours for Package #1						192.0
Package #2						
1 Assemble three alternative options for renovation/expansion or new construction.	24.0				4.0	
2 Determine functional components why may be included in the facility.	24.0				2.0	
3 Formulate and document scenarios for major activities in the jail and supporting offices to help determine circulation patterns and access requirements.	24.0				2.0	
4 Develop a list of rooms and spaces required in the facility and describe each space in detail.	24.0				4.0	
5 Develop adjacency diagrams which illustrate relationships between spaces previously identified.	24.0				2.0	
6 Develop site evaluation criteria and identify potential sites to be considered.	24.0				2.0	
7 Develop a forecast of Sheriff's Office correctional space areas designed for various support operations.	24.0				4.0	
8 Provide projected operational and facility renovation/construction costs associated with the inmate population forecasts.	24.0		40.0		12.0	
9 Develop a staffing plan for the alternative renovation/expansion and construction options.	24.0				2.0	
10 Provide a report, in one bound and one electronic format, to the McLean County Administrator.	24.0				24.0	
Sub Total Hours	48.0	8.0	16.0	12.0	98.0	80.0
Total Hours for Package #2						262.0
Package #3						
1 Provide a detailed report on projected and future space needs for a Community Crisis Stabilization program.			14.0		40.0	40.0
2 Identify potential areas for consolidation in a joint-use facility.			4.0		8.0	
3 Evaluate up to three alternative site locations within Package Two for their suitability to provide a joint-use facility.	12.0				4.0	2.0
4 Provide projected facility renovation/construction cost associated with the provision for a joint-use facility.	2.0	2.0	4.0		12.0	12.0
5 Provide a report, in one bound and one electronic format, to the McLean County Administrator.					24.0	24.0
Sub Total Hours	14.0	10.0	8.0	0.0	76.0	68.0
Total Hours for Package #3						176.0
Total Cumulative Hours for the Team						630.0

Mark Goldman & Associates' Services

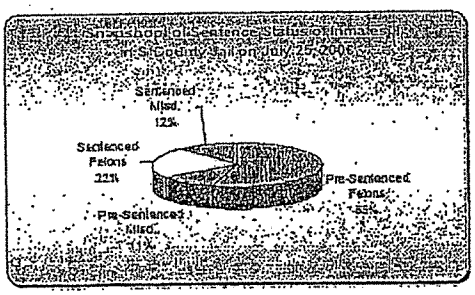
Mark Goldman & Associates (MGA), a firm focusing solely on justice facilities, alternatives, and systems, provides pre-design services and assistance to clients during design, construction, transition and facility activation. The following are MGA's primary services:

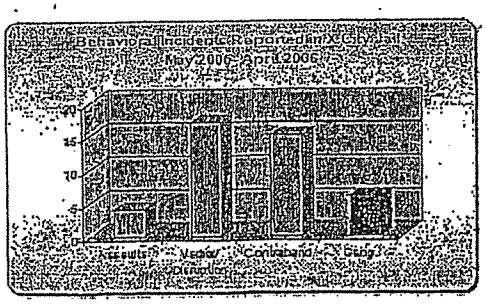
Needs Assessment Studies, including Population Profiles + Projections of Bed Needs

MGA conducts comprehensive needs assessment studies, each of which is geared to the client's or jurisdiction's particular informational requirements.

Examples of questions that MGA can address include:

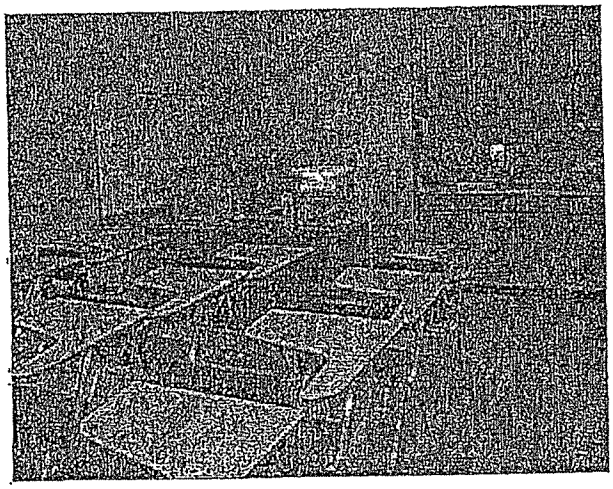
- What are the treatment-related needs of adults and juveniles in our mental health or justice system?
- What are the safety-related needs of adults and juveniles in our justice system?
- How many intakes, bed days, court cases, patients, juvenile delinquents, etc. will we have in 5 years, 10 years, 15 years, or 20 years?
- How many courts / jail beds / treatment and observation beds / mental health practitioners / district attorneys / public defenders, etc. will we need in 5 years, 10 years, 15 years, or 20 years?
- What can we do to reduce the length of stay in our facilities, and reduce or control bed needs?
- How much building space and land will this require?
- How many staff will it take?
- What will it cost to staff and to build?
- What can we change to reduce staffing requirements, operational costs, and construction costs?
- What local, state, and federal (e.g., BJA, BIA) resources can be accessed to reduce jurisdictional costs for construction and operations?





Non-Custody Interventions & Alternatives to Incarceration to Reduce Bed Needs + Recidivism

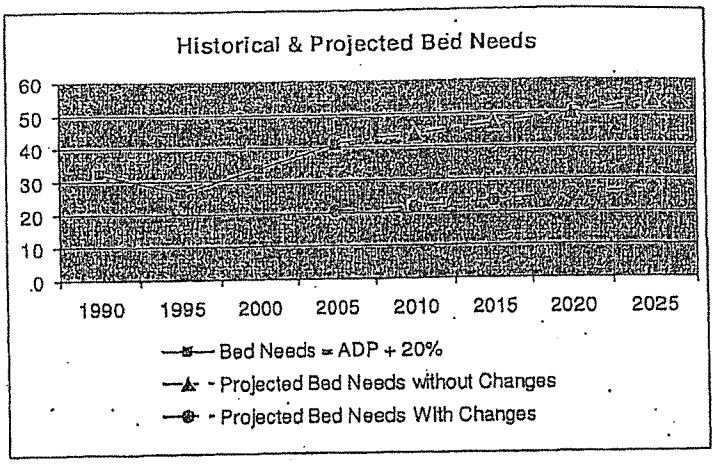
MGA helps clients by studying and developing non-custody interventions for appropriate populations: to wisely use comparatively expensive secure facilities primarily for those who pose a threat to others, to minimize the negative impacts and costs of placement or incarceration, and to foster rehabilitation and treatment-related needs. Based on a thorough population profile, we review and examine the jurisdiction's current uses of alternatives to incarceration and investigate the potential for enhancing non-custody interventions to serve those offenders who pose little risk to public safety and little risk of fleeing the jurisdiction. Then, drawing from "best practices" and "what works," we work with the jurisdiction in exploring means to increase the use of interventions and other mechanisms that can reduce operational and construction costs, promote public safety, and, ideally, encourage rehabilitation. Our team projects outcomes and formulates recommendations for the jurisdiction's decision-makers. When desired, we help implement changes and new programs.



Non-Custody Interventions and other means of controlling bed needs and costs that MGA has helped other jurisdictions develop include:

- Day Reporting (all day, evening, weekend)
- Drug, Alcohol, and/or Mental Health Court
- Intensive Supervision
- Pre-Release and Aftercare, Transitional Living
- Own Recognizance Release
- Weekend or evening Initial Hearings
- Pre-trial Supervision
- Community Service
- Electronic Monitoring and Home Detention

- Intensive Probation
- Court Date Reminder Calls and Postcards
- Expedited Court Scheduling
- Graduated Sentences, with less jail time followed by non-custody supervision and other programs
- Placement in Mental Health and Substance Abuse Treatment Centers
- Work Release / Educational Release



Standards, Mission Statements, Objectives, Criteria

Working closely with our clients, we develop a mission statement and identification of objectives as common initial steps to the creation of a jurisdiction's or agency's master plan. This is critical, as all subsequent planning and design tasks are based on the jurisdiction's specific mission and objectives. MGA leads interactive workshops in which representatives from all impacted and related agencies actively participate and, together, formulate and reach consensus on the mission and operational and design objectives.

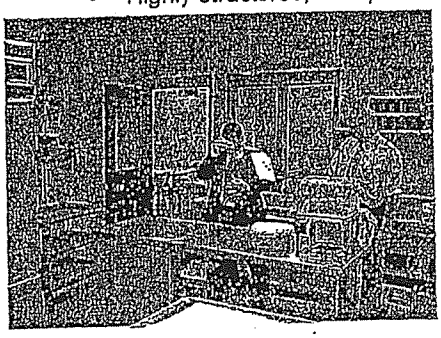
Evaluations of Existing Facilities

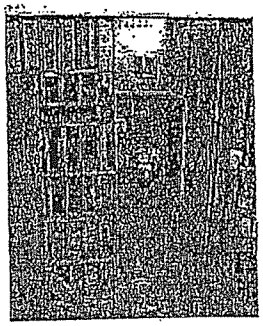
Mark Goldman & Associates conducts comprehensive evaluations of existing justice facilities.

Evaluation methods include:

- Reviewing previous reports and studies;
- Interviews with maintenance providers;
- Interviews with administrators and staff that work in all parts of the facility including administration, intake, housing, health care, food services, and programs; and

- Highly structured, in-depth walk-throughs, using detailed assessment surveys.





Items studied include:

- Compliance to conditions of confinement as defined in the American Correctional Association's standards and state standards;
- Sightlines and monitoring systems (including video);
- Communications and electronics systems;
- Heating, ventilation, and cooling systems;
- Plumbing systems and equipment;
- Effect of the layout on staff efficiency and work flow;
- Ability of facility to support:
  - The facility's mission and objectives;
  - Safety and security;
  - Management of inmates;
  - Management of staff;
  - Preparation and delivery of food services;
  - Visiting, recreation, and other required and desired programs;
  - Other goals and objectives of the jurisdiction;
  - Fire and life-safety items -- including smoke evacuation, sprinklers, exits;
- Appropriateness of housing units for each inmate category (e.g., inmate workers; high security females);
- Adequacy to serve current needs and those generated by the projected populations over the next 15 years (e.g., can the Kitchen serve X more meals per day?);
- Potential for renovation;
- Potential for expansion;
- Ability of building to support staff morale, retention, and other staff related issues; and
- Other issues as determined by the jurisdiction.

Master Plans

Building from the jurisdiction's mission, objectives, operational and facility needs, and other delineated criteria, MGA works closely with agency representatives in creating means of responding to these criteria and needs. Each means of response becomes a master plan option which may involve:

- Retaining existing buildings, but using them for different functions;
- Renovations;
- Additions;
- New buildings; and/or
- Entire "campuses."

For each master plan option, MGA analyzes the life-cycle costs -- primarily for staffing, operations, construction, renovation, and site development -- and impacts on operations and services.

As few jurisdictions can afford to implement an entire master plan all at once, MGA helps our clients by developing and costing out potential phasing plans, often in 5-year increments over 10 to 20 years, based on the jurisdiction's needs, priorities, budget, and funding.

An example of a conceptual site plan for a phased master plan for adult corrections (jail), juvenile corrections, courts, law enforcement, justice offices, and alternatives to incarceration. This plan was based on our team's projected operational, staffing, and space needs by time period for each agency.

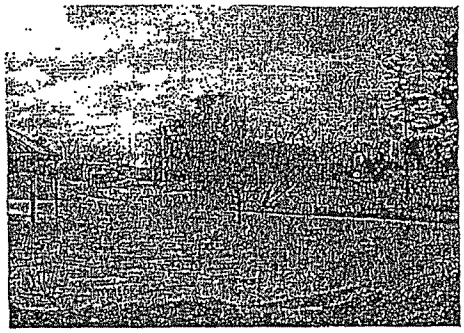
Site Studies

Unless the jurisdiction has already selected an adequate and suitable site, MGA assists with the effort to find the best site to accommodate the array of functions and agencies contained in the master plan so that all objectives, criteria and needs for the short term and long term are met.

Together with jurisdictional representatives, MGA first helps to identify site criteria, which often includes:

- Amount of land needed for each phase of the master plan – including for parking, recreation (if there is an in-custody element);
- Proximity requirements, such as distance to courts, a school, and/or a medical facility;
- Access for the public, for law enforcement, and for staff;
- Cost for acquisition, and for site development (e.g., utilities);
- Environmental requirements (e.g., avoid wetlands); and
- Public attitudes and acceptance.

Next, MGA works with representatives from the jurisdiction in identifying sites that may meet these criteria. Each potential site is measured against the criteria, noting the positive and negative attributes, as well as costs, of each site. This objective information allows the jurisdiction's leaders to make knowledge-based decisions on the site – which is always appreciated by the public.



Example of Part of a Site Evaluation			
Note: criteria vary from jurisdiction to jurisdiction			
Site Criteria	Site A	Site B	Site C
Easily accessible to Law Enforcement	Yes	Yes	Yes
Near population center of jurisdiction	No	Yes	Yes
Utilities present	No	Yes	Yes
Owned by jurisdiction	No	Yes	Yes
Space for parking + recreation	Yes	No	Yes
Plenty of room for future expansion	Yes	Yes	No

Operational & Architectural Programs

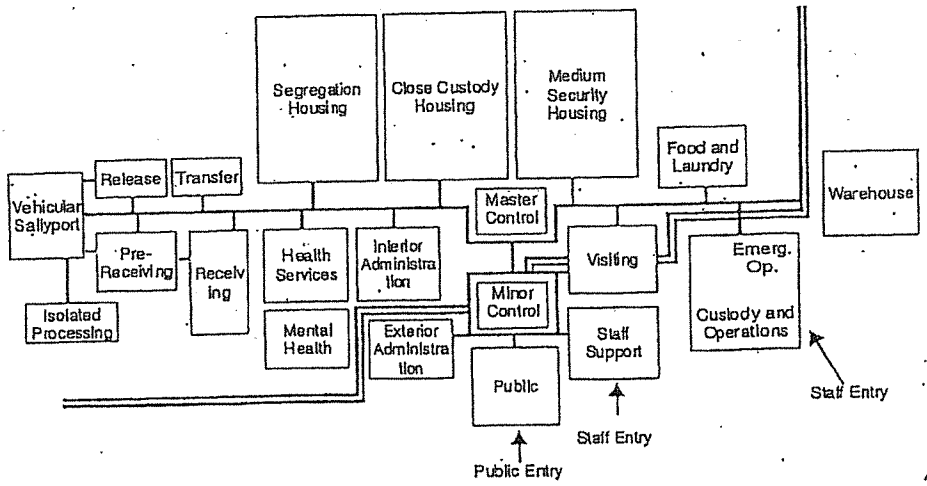
To maximize the "fit" between each project's/client's needs and new or renovated buildings, MGA works with a committee of jurisdictional representatives in developing an operational and architectural program. This is a critical step prior to the selection of architects and engineers since it provides detailed information regarding the building's requirements which reduces design time and costs. If a mission statement and objectives have not been developed previously, MGA leads the jurisdiction's committee in creating these.

Through a series of "charettes" (work sessions in which everyone is engaged) for each functional component (such as day reporting center), the team develops the Operational Program by building from the mission and objectives and identifying and detailing the functional component's intended operations, which include:

- Functions;
- Activities;
- Users by number and category (may include the public, staff, volunteers, program participants, in-patients, out-patients, inmates, etc.);
- Hours of operations;
- Communications requirements; and
- Safety and security requirements.

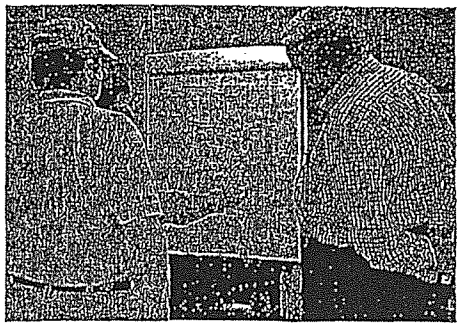
Next, MGA helps determine what types of spaces and characteristics of these spaces are needed to best support the functional requirements. This, the Architectural Program, includes:

- Types of spaces;
- Numbers of each type of space;
- What each space must accommodate, including major furnishings; equipment, and number of occupants;.
- Size of each space;
- Types of doors and windows (based on function and security);
- Finishes on floors, walls, ceilings (including security elements);
- Special engineering requirements, such as a sink, exhaust, or extra power;
- Spatial relationships (adjacencies).



Adjacency diagram for all components within a state prison reception center

As with all other products, MGA first drafts the Operational and Architectural Program, and then the jurisdiction's representatives review it and provide comments and questions. After their responses are reviewed and addressed, MGA issues a revised and final Operational and Architectural Program which the jurisdiction can provide to the selected architect to begin design.



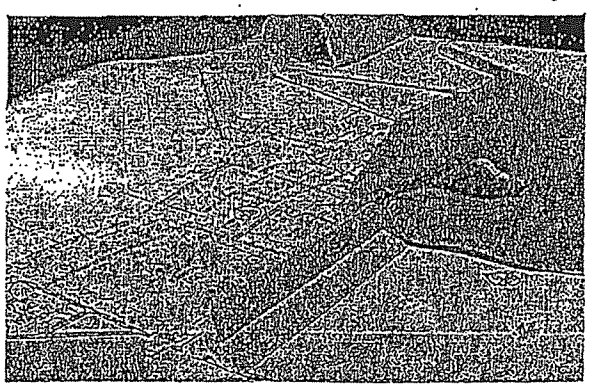
Design Review

In a methodical way, MGA conducts comprehensive and detailed reviews of design documents. This is a continuous process and takes place at every phase of design:

- Conceptual design – usually involving several different design concepts, all of which meet the requirements specified in the Program;
- Schematic design;
- Design development drawings; and
- Construction documents, consisting of working drawings and specifications.

At each phase of design, MGA compares the design documents with the clients' missions, objectives, staffing plans, operational programs, architectural programs, standards, agency (such as the Bureau of Indian Affairs) requirements, and codes. The team also applies "lessons learned" from operating and planning other justice facilities for over 30 years.

MGA prepares design review documents, noting spaces that are needed but not included in the design, spaces that are larger than needed for their functions, blindspots, fire code and accessibility concerns, and a myriad of other issues. These design review reports are provided to the clients first; all items with which they concur are then provided to and explained to the architects for inclusion in their next iteration of the design.



MGA also helps jurisdictions obtain approvals from review agencies including the Bureau of Indian Affairs, the Bureau of Justice Assistance, and State Fire Marshals.

Selection of Architect/Engineer, Jurisdiction's Representative & Project Management

When requested, MGA continues to represent the jurisdiction's interests and serve as its project manager/project coordinator in working with architects, engineers, contractors and other consultants. This may involve assisting the jurisdiction with writing Requests for Proposals (RFP's) or Requests for Qualifications (RFQ's), developing criteria for selection of architects and engineers, and conducting interviews.

As project manager, MGA can also:

- Develop and track compliance with budgets;
- Develop and track compliance with schedules;
- Help resolve issues and questions, and minimize delays;
- Help assure project quality; and
- Assist clients in making knowledge-based, informed decisions.

Transition & Activation

Mark Goldman & Associates has decades of hands-on experience assisting jurisdictions and tribes with a wide array of transition and activation tasks. Our Associates have served as transition coordinators and led transition teams; developed recruiting, staffing, and training plans; produced policies and procedures; and are highly experienced with all other justice system transition and activation tasks. These include developing, managing, and leading a team of, and receiving input from, staff (when available) to produce the following:

- Staffing plans;
- Budgets for staffing, maintenance, & operational costs;
- Documents to obtain operational funds from other agencies (such as Bureau of Indian Affairs);
- Job descriptions;
- Recruiting plans;
- Staff selection criteria and testing;
- Post Orders for all job positions;
- Policies & Procedures;
- Training plan (for tribes, utilizing BIA, state and NIC training resources);
- On-site training;
- Emergency plans;
- Furniture, Fixtures & Equipment plan and selections;
- Move-in logistics and assistance;
- Building & equipment shakedown;
- Inter- and intra-agency coordination;

- Inmate programming;
- Post release/inmate transition programming and planning;
- Security plans;
- Transportation plans;
- Public Affairs and Community Relations plans;
- Resident orientation handbook;
- Facility Schedules;
- Post-Occupancy Evaluations (to help fine-tune Policies, Procedures, etc.); and
- Fine-tuning Policies, Procedures, Post Orders, and Job Descriptions (following activation).

Testimonials about Mark Goldman & Associates

"... I have found that MGA looks at each project as unique. As a result, the firm carefully listens to and works with each jurisdiction/client to ensure that "their" facility meets their needs and supports their objectives in a safe, secure, manageable, and cost-efficient manner.

Coupled with extensive experience, MGA's in-depth relationship with each client ensures successful results every time. Feedback from tribal, county, state, and federal clients has always been extremely positive."

Allen Ault, Ed.D.,
Dean, College of Justice & Safety, Eastern Kentucky University
Former Director of Corrections, Georgia, Mississippi, Colorado
Former Director of Special Projects, National Institute of Corrections

"The report looks great.....you did an outstanding job."

Mike Jackson
Correctional Programs Specialist
National Institute of Corrections
U.S. Department of Justice

"We didn't know where to begin!

... Until Mark Goldman & Associates showed us how to take a seemingly overwhelming and very intimidating new jail construction project and make it into a manageable, step-by-step, building process. With their guidance, we became an informed, knowledgeable, and skilled project team who were no longer daunted by the myriad decisions we had to make."

Joe Barda, Chairman
Carroll County Arkansas Jail Committee
Eureka Springs, Arkansas

"As Director of Corrections at the Lake County Jail (Illinois), I have had the distinctive pleasure of working with Mark Goldman and Mark Goldman & Associates (MGA) on several occasions. Mark was initially hired by the National Institute of Corrections (NIC) to perform a small study that would help Lake County reduce jail crowding, and was later retained by the county to provide much more comprehensive jail and justice system planning. Mark's personal dedication to the previous project and distinguished quality of work made him the county's only choice for the job. In total, I have known and worked with Mark for over four years, and I can say with certainty that his planning services and corrections expertise have been invaluable to Lake County on many different levels.

Over the years, Mark's scope of work in Lake County has included investigating current alternatives to incarceration and exploring additional alternatives; helping to create a Day Reporting Center to reduce crowding and foster rehabilitation; evaluating the existing jail; developing and evaluating options for expanding the Jail to improve operations, safety, security, and the provision of treatment programs; assessing ways to control the cost of

expansion and staffing costs; projecting and profiling the inmate population, determining numbers and types of jail beds needed; projecting workload, staffing and space for all Court-related functions as well as the Jail; developing a system-wide master plan based on analyses of populations, staffing needs, available sites, existing facilities, costs, and operational and facility options; and guiding the design, evaluation, and comparison of conceptual options and evaluating those options.

Lake County continues to benefit greatly from Mark Goldman's services. Through extensive time and effort, he understood the County's objectives and helped to achieve those, while remaining committed to his responsibilities at all times. Many of his recommendations have been, or are being, implemented. Feedback from Corrections and Sheriff's Department people that Mark worked with in Lake County is consistently positive.

Mark's unparalleled experience and expertise, his educational and professional backgrounds make him a first rate choice for any jurisdiction with jail crowding and other justice system facility-related issues. I would highly recommend his services to help achieve excellence in your correctional facility project."

Charles DeFilippo
(former) Director of Corrections
Lake County Jail
Waukegan, Illinois

"We were delighted to have you on board and greatly appreciate your professional input for this project. We look forward in working together again on future DOCR projects."

Bernardo Marques, AIA
Marques + Marques Arquitectos
San Juan, Puerto Rico

"I have a fifteen year working history with Mark Goldman and truly enjoy teaming with his firm on Justice Projects. The insight and problem solving that Mark and his team provides is based on years of experience and truly helps clients come to an effective resolution of complex problems. It makes my job as an Architect easier, knowing that the program and needs assessment that has been developed will meet the client's objectives."

Karen M. Sicner AIA
KSGW Architects, Atlanta, Georgia

"This company, now known as Gleeds, and Mark Goldman and Associates (MGA) have had a successful and effective working relationship for almost twenty years. We have worked with Mark and his team on many complex and challenging Criminal Justice assignments and it has been a pleasure on each and every one of them.

MGA's knowledge of needs assessments, planning, design, operations and ACA has consistently "raised the bar" in today's fast paced world. All this when coupled with a culture that engenders an enthusiastic work ethic and a thorough attention to detail coupled with a high degree of professionalism makes MGA an ideal choice for any Owner planning a new Jail or Prison.

We are delighted to provide a "strong buy" recommendation!"

Chris Soffe, President
Gleeds, Atlanta, GA

"We retained MGA to lead us through a jail and justice system planning study. Their systematic analysis of our criminal justice system created a framework that we still utilize to evaluate not only that system but alternatives as well. Their leadership was invaluable as we moved through a process that had a large number of stakeholders. We would use them again and have had no problem recommending them to others."

Ray Bockman, County Administrator
DeKalb County, Illinois

"I thought I would let you know your help when requested by me is never left unnoticed. This is to let you know up to now I appreciate the undivided attention and always the willingness to help is appreciated from me. You were a major force. Thank you."

Price D. Leavitt, Sr.
Executive Director, Inupiat Community of the Arctic Slope
Barrow, Alaska

"In working with Mark Goldman, first as a client then as a consultant to Mark Goldman and Associates, I have developed a profound respect for his professionalism and visionary criminal justice planning. Mark and his staff can be counted upon to:

- *Develop and present proposals based on broad national experience, but customized to local practice and local needs.*
- *Assemble a team that brings special expertise to projects as needed on an individual basis.*
- *Prepare for site visits by packaging best practice program and design elements.*
- *Lead local planners and staff in a participatory, consensus-driven approach to design and program development.*
- *Oversee design and implementation to ensure that the result is functional and well suited for its intended use.*

Mark Goldman and Associates operates according to the highest ethical standards, with a genuine commitment to developing facilities and programs that support the ideal of rehabilitation."

Trudie C. Trotti
Director of Research and Statistics
South Carolina Department of Juvenile Justice

DEWBERRY ARCHITECTS INC.
Agreement for the Provision of Limited Professional Services

Dewberry Office Address: 401 SW Water Street, Suite 701
Peoria, Illinois 61602-1530

Client: McLean County
Government Center Room 401
115 East Washington Street
Bloomington, IL 61701

Attn: Jail Planning Committee

Date: April 2, 2014 Project No.:

Project Name/Location: McLean County Jail Planning
Bloomington, IL.

Scope/Intent and Extent of Services:
Dewberry Architects Inc. shall provide architectural services in connection with the Jail Planning Proposal dated February 28, 2014, submitted to McLean County by Dewberry with Mark Goldman & Associates. Services shall be described further in the Work Plan, Exceptions/Communications and Schedule documents attached hereto and made part hereof as Exhibits A, B and C respectively.

Fee Arrangement:
Compensation for services shall be provided for the Stipulated Sum of $89,950, including Direct Expenses.

Special Conditions:
See attached Terms and Conditions.

Dewberry Architects Inc. shall retain Mark Goldman & Associates, Inc. as a subconsultant to provide jail planning consulting services in association with completing the services described above.

Offered by: Dewberry Architects Inc.

Signature April 2, 2014 Date
Donald Z. White, Principal, Office Director
Printed Name/Title

Accepted by: McLean County

Signature 4-15-14 Date
Matt Sorensen County Board Chairman
Printed Name/Title

Terms and Conditions

The Client requests and authorizes Dewberry Architects Inc. to perform the services outlined in this agreement for the stated fee arrangement.

Standard of Care:
Services performed by Dewberry Architects Inc. under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession in the same locale practicing under similar circumstances and conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

Access To Site:
Unless otherwise stated, Dewberry Architects Inc. will have access to the site for activities necessary for the performance of the services. Dewberry Architects Inc. will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Dispute Resolution:
Any claims or disputes between the Client and Dewberry Architects Inc. shall be submitted to non-binding mediation. Client and Dewberry Architects Inc. agree to include a similar mediation agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

Direct Expenses:
Dewberry Architects Inc.'s Direct Expenses, when part of the basis of compensation, are those costs incurred on or directly for the Client's project, including, but not limited to, necessary transportation costs, meals and lodging, laboratory tests and analyses, telephone, printing, binding, postage and reproduction charges, all costs associated with outside consultants and other similar costs. Reimbursement for Direct Expenses will be on the basis of actual charges when furnished by commercial sources and on the basis of current rates when furnished by Dewberry Architects Inc. A service charge of 15 percent will be added to Direct Expenses. All sales, use, value added, business transfer, gross receipts, or other similar taxes will be added to Dewberry Architects Inc.'s compensation when invoicing Client.

Billings/Payments:
Invoices for Dewberry Architects Inc.'s services shall be submitted, at Dewberry Architects Inc.'s option, either upon completion of such services or on a monthly basis for all services rendered. Invoices shall be payable within 30 days after the invoice date. Client shall notify Dewberry Architects Inc. in writing of any disputed amount within 15 days after date of invoice; otherwise all invoice charges are agreed to be acceptable. If the invoice is not paid within 30 days, Dewberry Architects Inc. may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of services.

Late Payments:
Accounts unpaid 45 days after the invoice date may be subject to a monthly service charge of 1.5% (or the legal rate) on the then unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification:
The Client shall, to the fullest extent permitted by law, indemnify and hold harmless Dewberry Architects Inc., its officers, directors, employees, agents and subconsultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named of the services under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of Dewberry Architects Inc..

Limitation of Liability:
In recognition of the relative risks, rewards and benefits of the project to both the Client and Dewberry Architects Inc., the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, Dewberry Architects Inc.'s total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement from any cause or causes, shall not exceed the amount paid to Dewberry Architects Inc. Such causes include, but are not limited to, Dewberry Architects Inc.'s negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services:
This agreement may be terminated for convenience on 30 days' written notice, or for cause, if either party fails substantially to perform through no fault of the other and does not commence correction of such nonperformance within 5 days of written notice and diligently complete the correction thereafter. On termination, Dewberry Architects Inc. will be paid for all authorized work performed up to the termination date plus termination expenses, such as, but not limited to, reassignment of personnel, subcontract termination costs, and related closeout costs.

Ownership of Documents:
All documents produced by Dewberry Architects Inc. under this agreement shall remain the property of Dewberry Architects Inc. and may not be used by the Client for any other endeavor without the written consent of Dewberry Architects Inc.

Interpretation:
The law of the state of Illinois shall govern the validity of this Agreement, its interpretation and performance, and any other claims related to it.

"EXHIBIT A"

Project Work Plan

The Work Plan herein provides an overview of the personnel hours by package and task and provides totals for individuals, tasks and packages. Of the hours provided, approximately 200-250 hours* will be accomplished On-Site for the 3 workshops.

* indicates an average of 4 trips x 20 hours x 3 people = 240 hours.

	Dewberry Architects Inc.				Mark Goldman & Assoc.	
Personnel	Jim Macaraig	Meg Bower	Architectural Support	Engineering Support	Mark Goldman	Dita Pastrana
Package #1						
1 Analyze and Assess Data collected by Criminal Justice Coordinating Council		8.0			16.0	24.0
2 Examine County population growth trends, crime trends, changes in laws, practices within criminal justice system and other factors.					24.0	24.0
3 Study of inmate population, including demographics by race, ethnicity, gender, medical conditions and disabilities.					32.0	24.0
4 Forecast facility capacity requirements in five year increments for a minimum of twenty (20) years.					24.0	16.0
Sub Total Hours	0.0	8.0	0.0	0.0	96.0	88.0
Total Hours for Package #1						192.0
Package #2						
1 Assemble three alternative options for renovation/expansion or new construction.	12.0				4.0	
2 Determine functional components why may be included in the facility.	4.0				2.0	
3 Formulate and document scenarios for major activities in the jail and supporting offices to help determine circulation patterns and access requirements.	4.0				4.0	
4 Develop a list of rooms and spaces required in the facility and describe each space in detail.					40.0	40.0
5 Develop adjacency diagrams which illustrate relationships between spaces previously identified.	8.0				2.0	8.0
6 Develop site evaluation criteria and identify potential sites to be considered.	8.0			8.0	2.0	
7 Develop a forecast of Sheriff's Office correctional space areas designed for various support operations.					4.0	4.0
8 Provide projected operational and facility renovation/construction costs associated with the inmate population forecasts.	8.0		8.0		8.0	2.0
9 Develop a staffing plan for the alternative renovation/expansion and construction options.					8.0	2.0
10 Provide a report, in one bound and one electronic format, to the McLean County Administrator.	4.0	8.0	8.0	4.0	24.0	24.0
Sub Total Hours	48.0	8.0	16.0	12.0	98.0	80.0
Total Hours for Package #2						262.0
Package #3						
1 Provide a detailed report on projected and future space needs for a Community Crisis Stabilization program.		4.0			40.0	40.0
2 Identify potential areas for consolidation in a joint-use facility.		4.0			8.0	
3 Evaluate up to three alternative site locations within Package Two for their suitability to provide a joint-use facility.	12.0				4.0	2.0
4 Provide projected facility renovation/construction cost associated with the provision for a joint-use facility.	2.0	2.0	8.0		2.0	2.0
5 Provide a report, in one bound and one electronic format, to the McLean County Administrator.					24.0	24.0
Sub Total Hours	14.0	10.0	8.0	0.0	78.0	68.0
Total Hours for Package #3						176.0
Total Cumulative Hours for the Team						630.0

"EXHIBIT B"

Exceptions

The Dewberry Team is fully capable of interfacing and working with, and assisting McLean's County's Jail Project Planning Committee, the Criminal Justice Coordinating Council, the County Board and other designated representatives, staff and private service providers, especially related to the Detention Center and Mental Health.

Package Three requires a potential interface with several mental health care providers. While we have experience and expertise in providing this interface, we feel it is in the best interest of the project that a County health care professional provide a point of contact for the County with the Dewberry Team and the Jail Project Planning Committee. The Dewberry Team will bring its mental health experience to the discussion to inform and collaborate with all of the County's mental health providers to offer an in-depth assessment of the situation and consensually-based plan for future development.

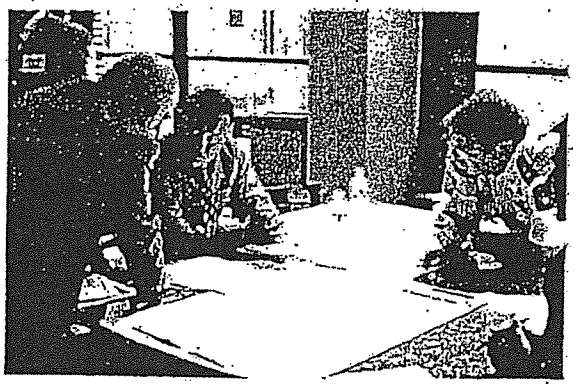
Because of the many stakeholders, sources of information, and decision-makers, coupled with the quantity of tasks, we suggest that McLean County appoint a Project Coordinator/Manager who we will work closely with in arranging meetings, tracking tasks and schedules, and in preventing, minimizing and resolving issues.

Communications

The Dewberry Team approach for providing pre-architectural jail planning services, as previously described, centers around the values of teamwork and communication. The projects' success is directly related to the quality of the interface between the Jail Project Planning Committee and the Dewberry Team led by Jim Matarelli and supported by Mark Goldman and Paul Reardon. Jim Matarelli, will facilitate the three interactive workshops with the County team, which will be used to advance the three packages simultaneously.

Each workshop would be 2 or 3 days and will consist of:

- General large group sessions with County leaders/ decision-makers
- Small group sessions with stakeholders
- Report back session to County leaders/decision-makers
- If desired by the County, a Public Meeting in which we present information, obtain input, and respond to questions



Workshop #1*

- Large group discussion of mission, goals and priorities
- Identify available data and assumptions
- Site/facility tours
- Small group discussions with classification, security, intake, specialized housing, facilities, kitchen, mental health, etc.
- Directives, options to be analyzed
- Data/assumption confirmation

Workshop #2*

- Confirm forecasts/projections
- Review inmate demographics
- Preliminary space program
- Review facility assessment and functional concepts
- Discuss preliminary concepts/scenarios/option direction
- Discuss site selection parameters/preliminary sites
- Large group overview and report back
- Small group presentation/discussion
- Public Meeting (if desired by the County)

Workshop #3*

- Confirm inmate space program and demographics
- Present and analyze specific options/scenarios
- Large group overview and report back
- Small group presentation analysis/discussion input
- Option revisions developed
- Option consensus/directives/recommendations
- Draft report review
- Public Meeting (if desired by the County)

**All three workshops will also address the Joint Use Community Crisis Stabilization Facility*

Final Report Organization

A. Executive Summary (includes Summary of all Recommendations and the Master Plan)
B. Background, Mission, Assumptions/Criteria
C. The Detention Center
   1. Population Profile
   2. Population & Bed Needs Projections (by time period)
   3. Alternatives to Incarceration
   4. Components to be in the Expanded and Renovated Jail
   5. Activity Scenarios
   6. Space Requirements for Housing, Support, Administration, and Program Areas (Overall, detailed room data sheets will be in a separate document, Appendix A, due to the expected magnitude of these)
   7. Adjacency Requirements
   8. Renovation, Expansion, and New Construction Options
   9. Comparative Staffing Plans for Building/Renovation Options
   10. Site Criteria
   11. Estimated Operational & Renovation/Construction Costs
D. Joint Use Community Crisis Stabilization Facility
   1. Space Requirements
   2. Consolidation Opportunities
   3. Sites: Criteria & Site Options
   4. Estimated Renovation/Construction Costs

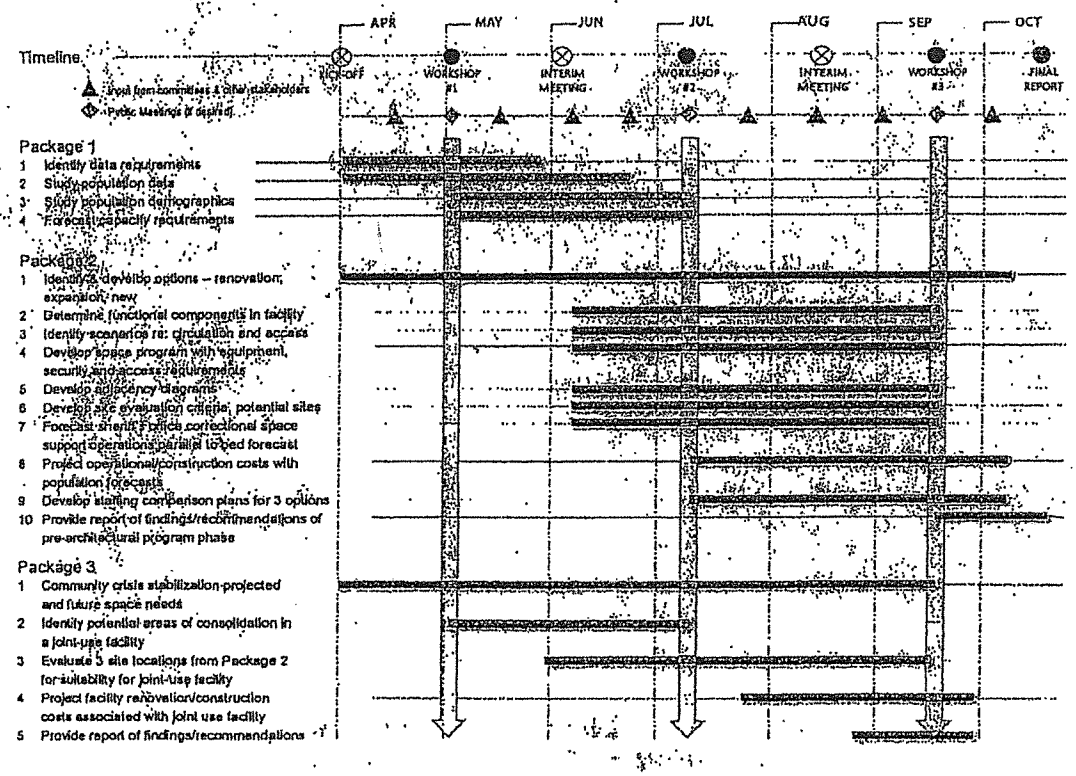
Appendix B: Detailed Room Data Sheets for the McLean County Detention Center

"EXHIBIT C"

Project Schedule

The schedule below outlines the workflow for the three packages, and shows the inter-relationships and overlap of developing the information, discussing the implications of the findings, comparing the options and decision making, through three interactive workshops. Although the three packages are somewhat in order of progression over time, the schedule demonstrates considerable overlap which we believe to be a positive influence on the final result; i.e. the recommendations within each package are interconnected with the other packages.

The schedule is flexible and dependent upon considerable interaction with the Jail Project Planning Committee. We believe 4 – 6 months is a realistic time frame to meet the County's needs, with two-week review periods after each workshop.



Members McIntyre/Schafer moved the County Board approve a request for approval of an Agreement between McLean County and Dewberry Architects for the Provision of Limited Professional Services for McLean County Jail Planning - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member McIntyre, Vice Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2014
Combined Annual Appropriation and Budget Ordinance
General Corporate Fund 0001, County Board Office 0001

WHEREAS, the McLean County Board, on November 19, 2013 adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2014 Fiscal Year beginning January 1, 2014 and ending December 31, 2014; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Corporate Fund 0001, County Board Office 0001; and,

WHEREAS, the Property Committee, on Thursday, April 3, 2014, recommended to the Executive Committee approval of a contract with Dewberry Architects, Inc. for Comprehensive Space Needs Assessment for the Adult Correctional Facilities of the Law & Justice Center; and,

WHEREAS, the Executive Committee, on Thursday, April 8, 2014, approved and recommended to the County Board an Emergency Appropriation from the County's General Fund 0001 unappropriated fund balance to cover the costs of the Comprehensive Space Needs Assessment for the Adult Correctional Facilities of the Law & Justice Center; and,

WHEREAS, the County Board, at its regular meeting on Tuesday, April 15, 2014, approved the contract with Dewberry Architects, Inc. for Comprehensive Space Needs Assessment for the Adult Correctional Facilities of the Law & Justice Center; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the amount of $88,950.00.

Unappropriated Fund Balance 0001-0001-0001-0400.0000	$ 88,950.00

2. That the County Auditor is directed to add to the appropriated budget of the General Corporate Fund 0001, County Board Office, Department 0001 the following appropriation:

Capital Improvements 0001-0001-0001-0801.0001	$ 88,950.00

3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County this 15th day of April, 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the
County Board of McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

Members McIntyre/ moved the County Board approve a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance, General Corporate Fund 0001, County Board Office 0001 (Contract with Dewberry Architects) - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Co Clerk

Member McIntyre, Vice Chairman, presented the following:

RESOLUTION OF THE McLEAN COUNTY BOARD
TO INCLUDE THE COST OF THE COMPREHENSIVE SPACE NEEDS ASSESSMENT OF THE McLEAN COUNTYADULT CORRECTIONS FACILITIES OF THE LAW & JUSTICE CENTER
IN ANY FUTURE CAPITAL MARKETS FINANCING
FOR NEW CONSTRUCTION AND/OR RENOVATION OF EXISTING SPACE

WHEREAS, the McLean County Board, at its regular meeting on Tuesday, April 15, 2014, approved a contract agreement with Dewberry Architects, Inc., for a Comprehensive Space Needs Assessment of the McLean County Adult Corrections Facilities of the Law & Justice Center; and,

WHEREAS, federal law and regulations permit McLean County to include the cost of the Comprehensive Space Needs Assessment of the McLean County Adult Corrections Facilities of the Law & Justice Center in any future capital markets financing for new construction and/or renovation of existing space; and,

WHEREAS, federal law and regulations require that the McLean County Board state their intent to include the cost of the Comprehensive Space Needs Assessment of the McLean County Adult Corrections Facilities of the Law & Justice Center in any future capital markets financing prior to the issuance and sale of any bonds for new construction and/or renovation of existing space; and,

WHEREAS, the McLean County Board desires to include the full cost of the Comprehensive Space Needs Assessment of the McLean County Adult Corrections Facilities of the Law & Justice Center in any future capital markets financing for new construction and/or renovation of existing space; now, therefore;

BE IT RESOLVED by the McLean County Board as follows:

(1) The McLean County Board hereby states its intent to include the full cost of the Comprehensive Space Needs Assessment of the McLean County Adult Corrections Facilities of the Law & Justice Center in any future capital markets financing for new construction and/or renovation of existing space.

(2) The McLean County Board hereby directs the County Clerk to provide a certified copy of this Resolution to the County Administrator, the Chairman of the Public Building Commission of McLean County, and the Legal Counsel to the Public Building Commission of McLean County.

ADOPTED by the McLean County Board this 15th day of April, 2014.

ATTEST:
Kathy Michael
Kathy Michael, Clerk of the County Board
Of McLean County, McLean County, Illinois

APPROVED:
Matt Sorensen
Matt Sorensen, Chairman
McLean County Board

Members McIntyre/Gordon moved the County Board approve a request for approval of a Resolution of the McLean County Board to Include the Cost of the Comprehensive Needs Assessment of the McLean County Adult Corrections Facilities of the Law and Justice Center in any Future Capital Markets Financing for new Construction and/or Renovation of Existing Space - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member McIntyre, Vice Chairman, presented the following:

OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX 888-5111
115 E. Washington St., Room 401 P.O. Box 2400 Bloomington, IL 61702-2400

To: Honorable Chairman and Members of the Executive Committee

From: William R. Wasson, County Administrator

Date: April 4, 2014

Re: Amendment to the FTE Resolution adding one FTE Network Specialists position to the Information Technologies Department

The Sherriff's Department has unique and specialized needs for computer and information systems support that requires the expertise of a person with extensive training and experience in that field. The Sheriff has determined that it would be appropriate to have a member of the Information Technologies Department working closely with the Sheriff's Department to perform the computer and information systems functions for the Department as well as to work on integrating those systems with other County agencies. The Director of Information Technologies Department has determined that staff members of that Department can assume responsibility for providing computer and information systems support for the Sheriff's Department if there is an additional Network Specialist position added to the Information Technologies Department.

The resolution before you accomplishes this change by adding one (1) FTE Network Specialist position to the Information Technologies Department.

RESOLUTION AMENDING THE FUNDED
FULL-TIME EQUIVALENT POSITIONS RESOLUTION
FOR 2014
INFORMATION TECHOLOGIES FUND 0001 DEPARTMENT 0043

WHEREAS, the McLean County Board adopted a Funded Full-Time Equivalent Positions (FTE) Resolution on November 19, 2013 which became effective on January 1, 2014; and,

WHEREAS, the technical knowledge and expertise needed to provide computer and information systems support and integration systems with other county agencies and the Sheriff's Department has increased over the years to the point where it would be more beneficial to have a person with specialized computer training providing regular service to the Sheriff's Department and working with integrated agency projects which the Sheriff's Department is involved with; and,

WHEREAS, the Information Technologies Department currently has staff with experience and knowledge who can provide computer and information system support to the Sheriff's Department, but at current staff levels it is not possible to assign a person to the Sheriff's Department and maintain an appropriate level of service to other County departments; and,

WHEREAS, the Director of the Information Technologies Department has determined that staff members of the Information Technologies can provide the Sheriff's Department with a higher level of technologies service and integration, if there is an additional Network Specialist position added to the Information Technology Department; and

WHEREAS, the Executive Committee, at the meeting on April 8, 2014, recommended the approval of this change in the Full-Time Equivalent Positions Resolution for the remainder of the 2014 Fiscal Year and thereafter; now, therefore,

BE IT RESOLVED, by the County Board of McLean County, Illinois, now in regular session, that the Funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

Fund-Dept-Program	Position Classification	Full-Time		
		Now	Amend	New
0001-0043-0047	0503.0211 (full-time) Network Support Specialist	2.00	1.00	3.00

BE IT FURTHER RESOLVED by the County Board of McLean County, Illinois that the County Clerk is hereby directed to provide a certified copy of this Resolution to the Information Technologies Department, the County Treasurer, and the County Administrator's Office.

ADOPTED by the McLean County Board this 15th day of April 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County Board,
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

Members McIntyre/Caisley moved the County Board approve a request for approval of a Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2014, Information Technologies Fund 0001, Department 0043 - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member McIntyre, Vice Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2014
Combined Annual Appropriation and Budget Ordinance
General Corporate Fund 0001

WHEREAS, the McLean County Board, on November 19, 2013 adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2014 Fiscal Year beginning January 1, 2014 and ending December 31, 2014; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Corporate Fund 0001, Information Technologies 0043 & the Sheriff's Department 029; and,

WHEREAS the Sheriff's Department and Information Technologies Department have mutually identified the need for a higher level of technological staff resources for the Sheriff's department and that such services will appropriately and effectively be provided by the Information Technologies Department; and,

WHEREAS, the Executive Committee, on Thursday, April 8, 2014, approved and recommended to the County Board an Emergency Appropriation from the County's General Fund 0001; and,

WHEREAS, the County Board, at its regular meeting on Tuesday, April 15, 2014, approved this Amendment ; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the amount of $88,950.00.

Unappropriated Fund Balance 0001-0001-0001-0400.0000	$ 52,834.00

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, Information Technologies Department, Department 0043, the following expenditures:

(2)

	ADOPTED	ADD	AMENDED BUDGET
Full-time Employee Salaries 0001-0043-0047-0503.0001	$817,843.00	$47,343.00	$865,186.00
Employee Medical/Life Insur. 0001-0043-0047-0599.0002	$ 71,383.00	$ 5,491.00	$ 76,874.00

2. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, Information Technologies Department, Sheriff's Department, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County this 15th day of April, 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the
County Board of McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

E:\Bill\COBD\EA_it STAFFF 2014

Members McIntyre/Cavallini moved the County Board approve a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance, General Corporate Fund 0001 (Information Technologies Position) - County Administrator's Office.

Co Clerk

PROPERTY COMMITTEE:
Member Segobiano, Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2013
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 20, 2012, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2013 Fiscal Year beginning January 1, 2013 and ending December 31, 2013; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Fairview Building Fund, 0360, Facilities Management/Fairview Building Maintenance 0041/0051, and,

WHEREAS, the Property Committee at its regular meeting on April 3, 2014, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the following appropriation:

	ADOPTED	ADD (SUBTRACT)	AMENDED
Electric Service 0360-0041-0051 0795.0001	$2,000	$2,508	$4,508
Gas Service 0360-0041-0051 0795.0002	$3,000	$3,775	$6,775
Telephone Service 0360-0041-0051 0795.0003	-0-	$1,253	$1,253
Water Service 0360-0041-0051 0795.0001	$200	$1,914	$2,114

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, Trail Court Administrator, Jury Commissioner, State's Attorney, Coroner, EMA Director, Sheriff, and Facilities Management Director.

ADOPTED by the McLean County Board the 15th day of April 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County Board
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

Members Segobiano/Harris moved the County Board approve a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance (Annual Departmental Budget Adjustments) - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

JUSTICE COMMITTEE:
Member Caisley, Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2013
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 20, 2012, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2013 Fiscal Year beginning January 1, 2013 and ending December 31, 2013; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County General Fund Departments Circuit Court 0016, Jury Commission 0018, States Attorney 0020, Coroner 0031, and EMA 000047; the Children's Advocacy Fund 0129; the Multidisciplinary DV Grant Fund 0160 State's Attorney/Administrative Support 0020/0020 & Sheriff's Department 0029/0029; the Neutral Site Custody Fund 0170; and Children's Waiting Room 0171, and,

WHEREAS, the Justice Committee at its regular meeting on April 1, 2014, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the following appropriation:

	ADOPTED	ADD (SUBTRACT)	AMENDED
Circuit Court/Psychiatric/Psycho Exp 0001-0016-0016 0723.0001	$10,000	$49,637	$59,637
Circuit Court/Non-Contractual 0001-0016-0016 0773.0001	$15,000	$28,680	$43,680
Jury Commission/Equipment Mait. Contract 0001-0018-0017 0750.0001	$3,235	$1,962	$5,197
State's Attorney/Non-Contractual 0001-0020-0020 0773.0001	$336	$368,370	$368,706
Coroner/Part-time Salaries 0001-0031-0038 0515.0001	$39,802	$12,028	$51,830
Coroner/Overtime Pay 0001-0031-0038 0526.0001	$6,000	$10,361	$16,361
Coroner/Operating/Office Supplies 0001-0031-0038 0620.0001	$18,000	$12,880	$30,880
Coroner/Investigation Exp. 0001-0038-0038 0724.0001	$5,000	$12,141	$17,141
Coroner/Autopsies 0001-0031-0038 0758.0001	$101,000	$25,955	$126,955
Coroner/Toxicology Exp. 0001-0031-0038 0758.0002	$22,575	$13,408	$35,983

EMA/Full-time Salaries 0001-0047-0052 0503.0001	$102,828	$1,515	$104,343
EMA/Overtime 0001-0047-0052 0526.0001	$2,000	$3,715	$5,715
EMA/Non-major Equip 0001-0047-0052 0621.0001	$1,960	$5,704	$7,664
EMA/Computers under $1,000 0001-0047-0052 0621.0005	-0-	$1,770	$1,770
EMA/Schooling & Conferences 0001-0047-0052 0718.0001	$810	$355	$1,165
EMA/Vehicle Maint Repair 0001-0047-0052 0742.0001	$3,000	$1,442	$4,442
EMA/Radio/Communication Radio Equip 0001-0047-0052 0743.0001	$2,450	$2,421	$4,871
EMA/Equipment Maint Contract 0001-0047-0052 0750.0001	$600	$1,389	$1,989
EMA/Travel Exp 0001-0047-0052 0793.0001	$2,767	$1,327	$4,094
EMA/Purch. Machinery & Equip 0001-0047-0052 0838.0001	-0-	$1,757	$1,757
CAC/Full-time Salaries 0129-0062-0021 0503.0001	$358,189	$1,895	$360,084
CAC/Part-time Salaries 0129-0062-0021 0515.0001	$13,243	$3,346	$16,589
CAC/Overtime Pay 0129-0062-0021 0526.0001	-0-	$134	$134
CAC/County's IMRF Contribution 0129-0062-0021 0599.0001	$22,189	$26,828	$49,017
CAC/Social Security Contribution 0129-0062-0021 0599.0003	$12,391	$14,979	$27,370
CAC/Contract Services 0129-0062-0021 0706.0001	$34,734	$1,986	$36,720
CAC/Electric Service 0129-0062-0021 0795.0001	$6,000	$1,039	$7,039
MDV/State's Attorney Salaries 0160-0020-0020 0503.0001	$37,054	$23,555	$84,547
MDV/State's Attorney County IMRF 0160-0020-0020 0599.0001	$5,076	$5,412	$10,488

MDV/State's Attorney Soc. Security Contrib. 0160-0020-0020 0599.0003	$2,835	$3,133	$5,968
MDV/Sheriff County IMRF 0160-0029-0029 0599.0001	$9,336	$5,723	$15,059
MDV/Sheriff Contract Services 0160-0029-0029 0706.0001	$32,785	$9,768	$72,553
Neutral Site Custody/Contract Services 0170-0016-0106 0706.0001	$53,900	$271	$54,171
Children's Waiting Room/Contract Services 0171-0016-0105 0706.0001	$31,693	$307	$32,000

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, Trail Court Administrator, Jury Commissioner, State's Attorney, Coroner, EMA Director, Sheriff, and CASA Director.

ADOPTED by the McLean County Board the 15th day of April 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County Board
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2013
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 20, 2012, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2013 Fiscal Year beginning January 1, 2013 and ending December 31, 2013; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Metro Communications Fund 0452, Metro Communications Center 0030/0090, and,

WHEREAS, the Justice Committee at its regular meeting on April 1, 2014, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the following appropriation:

	ADOPTED	ADD (SUBTRACT)	AMENDED
Pur. Furnishings/Office Equip. 0452-0030-0090 0832.0001	-0-	$2,000	$2,000
Purchase Radio Equipment 0452-0030-0090 0839.0001	-0-	$3,147	$3,147

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, and Metcom Director.

ADOPTED by the McLean County Board the 15th day of April 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the County Board
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

Members Caisley/Harris moved the County Board approve a requests for approval of Emergency Appropriations Ordinance Amending the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance (Annual Budget Adjustments). Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

COUNTY

FINANCE COMMITTEE:
Member Owens, Chairman, presented the following:

An Ordinance
Of the McLean County Board
Amending the 2014 Combined
Annual Budget and Appropriation Ordinance

WHEREAS, it has become necessary to reappropriate the unliquidated encumbrances of the prior Fiscal Year 2013 budget, and

WHEREAS, appropriations in the amount of **$6,732,608.04** for the Fiscal Year 2014 would be added, and

WHEREAS, the Executive Committee has deemed it necessary and advisable to reappropriate the unliquidated encumbrances outstanding at the close of the 2013 Fiscal Year, now therefore,

BE IT ORDAINED, by the County Board of McLean County, Illinois, that the Fiscal Year 2014 budget is amended by reappropriation of the outstanding purchase orders at the close of the 2013 Fiscal Year as follows:

	ADOPTED	PURCHASE ORDER	AMENDED
	$	$	$
	$	$	$
Operating/Office Supplies 0142-0015-0011 0620.0001	$ 33,761.00	$ 10,142.00	$ 43,903.00
Capitalized Assets 0001-0040-0042 0850.0001	$ 38,158.00	$ 33,928.00	$ 72,086.00
Engineering/Design Expense 0120-0055-0056 0716.0002	$ 62,000.00	$ 5,439,500.00	$ 5,501,500.00
Purchase/Computer Equip 0112-0061-0061 0833.0002	$ 2,860.00	$ 4,800.00	$ 7,660.00
Purchase/Computer Equip 0112-0061-0067 0833.0002	$ 660.00	$ 5,200.00	$ 5,860.00
Computers under $1,000 0112-0061-0061 0621.0005	$ 4,800.00	$ 4,900.00	$ 9,700.00
Computers under $1,000 0112-0061-0063 0621.0005	$ 450.00	$ 4,900.00	$ 5,350.00
Computers under $1,000 0112-0061-0064 0621.0005	$ 2,000.00	$ 2,156.00	$ 4,156.00
Computers under $1,000 0112-0061-0067 0621.0005	$ 900.00	$ 980.00	$ 1,880.00

Vaccine/Prescr/Non-Prescr 0112-0061-0062 0622.0005	$	9,800.00	$	15,000.00	$	24,800.00
Books/Videos/Publications 0112-0061-0062 0612.0001	$	1,960.00	$	1,100.00	$	3,060.00
Non-major equipment 0112-0061-0062 0621.0001	$	7,839.00	$	10,000.00	$	17,839.00
Capital improvements 0112-0061-0061 0801.0001	$	-	$	13,500.00	$	13,500.00
Capital improvements 0112-0061-0062 0801.0001	$	-	$	10,750.00	$	10,750.00
Capital improvements 0112-0061-0063 0801.0001	$	-	$	1,000.00	$	1,000.00
Capital improvements 0112-0061-0064 0801.0001	$	-	$	4,750.00	$	4,750.00
	$		$		$	[illegible]0
Pur. Medical/Dental Equip 0112-0061-0064 0836.0001	$	-	$	5,000.00	$	5,000.00
Schooling & Conferences 0112-0061-0065 0718.0001	$	1,800.00	$	1,000.00	$	2,800.00
Schooling & Conferences 0112-0061-0066 0718.0001	$	1,125.00	$	900.00	$	2,025.00
Advertising/legal notices 0112-0061-0065 0701.0001	$	960.00	$	2,000.00	$	2,960.00
Lease/Pur. Office equip 0112-0061-0065 0832.0002	$	2,795.00	$	5,000.00	$	7,795.00
Non-contractual services 0112-0061-0067 0773.0001	$	-	$	6,400.00	$	6,400.00
Purchase/Computer Equip. 0135-0077-0073 0833.0002	$	-	$	9,156.00	$	9,156.00

Adopted by the McLean County Board of McLean County, Illinois this 15th day of April 2014.

Matt Sorensen

MATT SORENSEN
CHAIRMAN, MCLEAN COUNTY BOARD

Attest Kathy Michael

KATHY MICHAEL
COUNTY CLERK, MCLEAN COUNTY

Members Owens/Soeldner moved the County Board approve a request for approval of an Ordinance of the McLean County Board Amending the 2013 Combined Annual Budget and Appropriation Ordinance (Reappropriation of Outstanding Purchase Orders) – Auditor. At the 8:15 am Stand-Up Committee Meeting, four items were taken out; three regarding Auditor expenditures and one regarding the Health Department. Member questions and comments followed regarding the revisions of 7D1 specifically the three line items in the Auditor's office where the Auditor had requested payment of approximately $13,000 of office furniture. Monies were requested by the Auditor to be used from unspent monies in the Personnel line of the budget, to be sent back for Finance to address specifically at the May Finance Committee meeting.

Member Rankin wanted to poll Members. He was not comfortable with sending this issue back to Finance. Several other Members expressed their concerns and needed more information, including members Harris, Wendt, Erickson, and Pyne.

Member Soeldner indicated that he had heard enough and had no problem with sending the issue back to Finance Committee.

Chairman Sorensen reminded the Members that the 2013 budget could continue on for passage this day without the controversy of the three issues regarding the Auditor's requests for payments.

Several other Members had comments and questions regarding this request of payment from the Personnel line which showed monies transferred from Personnel line to pay for furniture from the Auditor's budget. (Full audio is available at www.mcleancountyil.gov/Archive.aspx).

After many Member questions, Chairman Sorensen, in the Auditor's absence, asked Treasurer Rebecca McNeil to comment on the concerns of holding up the entire 2013 end of year County budget approval process, on this one concern about the Auditor's transferring of funds.

Treasurer McNeil addressed the Board and audience and commented that "State Statute requires a completed Financial Report by a date certain." She advised to proceed with the approval with the 2013 budget with these three Auditor and 1 Health Department items removed.

During a second round of questions and comments regarding the Auditor's requests for payment of certain items, Member Rankin said, "We need to close the books on the 2013 budget. But we cannot drop the ball on the Auditor issue."

Administrator Bill Wasson reiterated to Board Members that the Board could review the three Auditor's requests for invoice payments and the fourth Health Department issue even if the budget issue was passed. He indicated that as early as next month, the issues removed could be reviewed separately. Wasson stated, "We can close the 2013 budget with these four items removed." He continued with his concern the need to close the

2013 end of year budget, and not to do so could jeopardize the County in completing the statutory audit.

Several other comments followed. Member Robustelli moved to table motion on the vote on the 2013 budget for further time to review, and send the budget back to the Finance Committee. Member Caisley seconded. Following much further discussion, regarding the pros and cons of holding up the 2013 budget approval vote, Member Robustelli, with Member Causley's approval, withdrew his motion, on the assurances by Finance Chairman, Ben Owens, that that committee will follow-through with due diligence on the Auditor's budget requests that were removed from the 2013 approval process, along with the 4th item under question.

Administrator Wasson indicated there would be budget policies presented to address the Auditor's issues, in May. Member Buchanan asked Finance Chairman, Member Owens, if there is a written policy or just "understood" regarding spending monies from the personnel budget line. Member Owens indicated yes, and State's Attorney Chambers agreed with the comment that there is an Attorney General opinion written on this issue, indicating that monies from the personnel budget line cannot be used for anything other than salaries.

Refer to audio for Member comments and discussion. Member Segobiano indicated his support for Administrator Wasson's assurances about the 2013 budget process and need to proceed, and that the concern with the Auditor's items could be properly addressed in May.

John McIntyre called the Question. There were no objections. A yes vote from the County Board Members would support approval of the 2013 budget with four items being removed for further discussion and action in the future. Member Wendt asked for a roll call vote. Clerk Michael shows the roll call vote as follows: Segobiano-yes; Soeldner-yes; Wendt-no; Wollrab-yes; Brandt-yes; Buchanan-present; Caisley-no; Cavallini-yes; Erickson-no; Gordon-yes; Harris-yes; McIntyre-yes; O'Connor-yes; Owens-yes; Pyne-yes; Rankin-yes; Robustelli-yes; Schafer-yes. The measure to approve the 2013 budget was passed 14 to 3 with Member Buchanan voting "present."

Member Owens, Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2013
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 20, 2012, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2013 Fiscal Year beginning January 1, 2013 and ending December 31, 2013; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County General Fund Department Bloomington Election Commission; Recorder Document Storage Fund 0137; County Clerk Document Storage 0164; GIS Fees Fund 0167; Tort Judgement Fund 0135 Departments Jail Medical and Risk Management; Nursing Home Fund 0401, and,

WHEREAS, the Finance Committee at its regular meeting on April 2, 2014, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the following appropriation:

	ADOPTED	ADD (SUBTRACT)	AMENDED
Bloomington Elections/Full-time Salaries 0001-0048-0053 0503.0001	$95,178	$499	$95,677
Recorder Doc Storage/Operating-Office Supplies 0137-0006-0008 0620.0001	-0-	$832	$832
Recorder Doc Storage/Computer Hardware 0137-0006-0008 0620.0002	$882	$8,029	$8,911
Recorder Doc Storage/Non-Contractual 0137-0006-0008 0773.0001	$14,700	$71,674	$231,293
Co Clerk Doc Storage/Occasional-Seasonal 0164-0005-0007 0516.0001	$3,335	$1,475	$8,810
Co Clerk Doc Storage/Social Secuirty Contrib. 0164-0005-0007 0599.0003	$1,013	$1,018	$2,031
GIS Fees/GIS Fee Exp. 0167-0006-0008 0990.0181	$145,800	$16,598	$162,398
Tort Jail Med/Full Time Salaries 0135-0077-0073 0503.0001	$396,072	$6,295	$402,366
Tort Jail Med/Vaccine/Prescriptions 0135-0077-0073 0622.0005	$127,400	$40,480	$167,880
Tort Jail Med/Non-Employee Medical Exp. 0135-0077-0073 0757.0001	$145,000	$40,413	$185,413
Tort Risk Mgmt/Full-time Salaries 0135-0077-0077 0503.0001	$75,610	$682	$76,292

Tort Risk Mgmt/Occasional-Seasonal Emp			
0135-0077-0077 0516.0001	-0-	$3,675	$3,675
Tort Risk Mgmt/General Liab. Claims			
0135-0077-0077 0719.1001	$100,000	$62,018	$162,018
Tort Risk Mgmt/Auto Damage Claims			
0135-0077-0077 0719.1003	$10,000	$78,646	$88,646
Tort Risk Mgmt/Property Damage Claims			
0135-0077-0077 0719.1004	$10,000	$30,286	$40,286
Tort Risk Mgmt/Worker Compensation Claims			
0135-0077-0077 0719.1009	$377,700	$52,433	$430,133
Tort Risk Mgmt/Transfer to Other Funds			
0135-0077-0077 0999.0001	$156,336	$46,150	$202,486
Nursing Home/Full-time Salaries			
0401-0090-0080 0503.0001	$2,292,030	$193,248	$2,485,278
0401-0090-0082 0503.0001	$104,215	$3,436	$107,651
0401-0090-0083 0503.0001	$380,850	$42,003	$422,853
0401-0090-0086 0503.0001	$121,402	$19,055	$140,457
0401-0090-0086 0503.0001	$240,621	$10,416	$251,037
Nursing Home/Overtime Pay			
0401-0090-0080 0526.0001	$10,255	$228,944	$239,199
0401-0090-0083 0526.0001	$1,641	$20,599	$22,240
0401-0090-0085 0526.0001	$1,266	$13,115	$14,381
0401-0090-0086 0526.0001	$118	$1,035	$1,153
Nursing Home/County IMRF Contribution			
0401-0090-0080 0599.0001	$329,733	$21,462	$351,195
Nursing Home/Social Security Contribution			
0401-0090-0080 0599.0003	$181,123	$9,764	$190,887
Nursing Home/Temporary Employment Services			
0401-0090-0080 0706.0006	$85,000	$86,392	$171,392
Nursing Home/Building-Grounds-Equip Supply			
0401-0090-0086 0625.0001	$55,069	$52,387	$107,456
Nursing Home/Maint Buildings-Grounds-Equip			
0401-0090-0086 0744.0001	$7,900	$19,768	$27,668
Nursing Home/Consultants			
0401-0090-0087 0705.0001	$10,500	$28,212	$38,712
Nursing Home/Workers Comp Ins.			
0401-0090-0087 0719.0009	$60,000	$57,166	$117,166
Nursing Home/Non-Contractual Services			
0401-0090-0087 0773.0001	$284,950	$68,882	$353,832
Nursing Home/Depreciation			
0401-0090-0087 0981.0001	-0-	$213,953	$213,953

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, Risk Manager, Jail Medical Director, County Clerk/Recorder, and Nursing Home Administrator.

ADOPTED by the McLean County Board the 15th day of April 2014.

ATTEST:

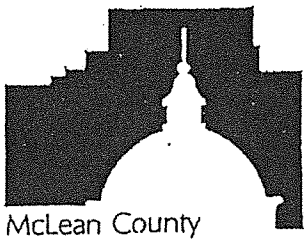
APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

Members Owens/Cavallini moved the County Board approve a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2013 Combined Annual Appropriation and Budget Ordinance (Annual Departmental Budget Adjustments) - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member Owens, Chairman, presented the following:



OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX 888-5111
115 E. Washington St., Room 401 P.O. Box 2400 Bloomington, IL 61702-2400

TO: The Honorable Chairman and Members of the Finance Committee

FROM: Bill Wasson, County Administrator

DATE: March 27, 2014

RE: Interfund Borrowing: January 1 – May 31, 2014

During the first five months of the fiscal year (January 1 – May 31), certain Special Revenue Funds where property tax revenue is the primary revenue source experience a cash flow problem. The first installment of property tax revenue is not distributed until early June. To address the cash flow problems in these Special Revenue Funds, the Board is asked to approve and authorize the County Treasurer to transfer funds among and between County funds.

For the first five months of this year, the following interfund borrowing Ordinances and one Resolution are presented for the Board's approval.

(1) An Ordinance Transferring Monies from the General Fund 0001 to the Children's Advocacy Center Fund 0129, the I.M.R.F. Fund 0131 and the Tort Judgment Fund 0135;
(2) A Resolution Transferring Monies from the Working Cash Fund to the F.I.C.A./Social Security Fund 0130;
(3) An Ordinance Transferring Monies from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110.

By approving and authorizing the County Treasurer to transfer funds among and between certain County funds, the County is able to manage the cash flow cycle of revenues and expenses without having to issue Tax Anticipation Notes. If you have any questions concerning the interfund borrowing, please do not hesitate to call me.

Thank you.

AN ORDINANCE TRANSFERRING MONIES FROM THE
COUNTY GENERAL FUND 0001
TO THE CHILDREN'S ADVOCACY CENTER FUND 0129,
THE I.M.R.F. FUND 0131 AND
THE TORT JUDGMENT FUND 0135
FISCAL YEAR 2014

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Children's Advocacy Center Fund 0129, the I.M.R.F. Fund 0131 and the Tort Judgment Fund 0135 in the Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the County General Fund 0001 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to $3,962,405.00 from the General Fund 0001 to the Children's Advocacy Center Fund 0129, the I.M.R.F. Fund 0135 and the Tort Judgment Fund 0135; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, April 2, 2014, concurred with the County Administrator's recommendation and so recommends approval of this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to $3,962,405.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	County General Fund 0001	$3,962,405.00
TO:	Children's Advocacy Center Fund 0129	$ 227,032.00
	I.M.R.F. Fund 0131	$1,475,551.00
	Tort Judgment Fund 0135	$2,259,822.00
	Total:	$3,962,405.00

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to $3,962,405.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2014 to reimburse said County General Fund 0001 after receipt of general property taxes until the full amount so transferred has been returned to these funds.

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 15th day of April, 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the McLean County Board
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

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Members Wollrab/ moved the County Board approve a request for approval of an Ordinance Transferring Monies from the County General Fund 0001 to the Children's Advocacy Center Fund 0129, the IMRF Fund 0131 and the Tort Judgment Fund 0135, Fiscal Year 2014 - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member Owens, Chairman, presented the following:

A RESOLUTION TRANSFERRING MONIES FROM THE
WORKING CASH FUND 0002
TO THE F.I.C.A./SOCIAL SECURITY FUND 0130
FISCAL YEAR 2014

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the F.I.C.A./Social Security Fund 0130 in the Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, the County has heretofore established a Working Cash Fund and has accordingly collected a special tax therefore pursuant to statute; and,

WHEREAS, it is desirable to transfer to the F.I.C.A./Social Security Fund 0130 monies from said Working Cash Fund; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to $742,000.00 from the Working Cash Fund 0002 to the F.I.C.A./Social Security Fund 0130; and,

WHEREAS, the Finance Committee, at a meeting on Wednesday, April 2, 2014, concurred with the County Administrator's recommendation and so recommends approval of this resolution to the McLean County Board; now, therefore,

BE IT RESOLVED by the McLean County Board in regular session that the sum of up to $742,000.00 be and the same is hereby ordered transferred on an as needed basis from the Working Cash Fund 0002 to the following funds as follows:

FROM:	Working Cash Fund 0002	$742,000.00
TO:	F.I.C.A./Social Security Fund 0130	$742,000.00

BE IT FURTHER RESOLVED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to $742,000.00 accordingly.

BE IT FURTHER RESOLVED that said County Treasurer be directed to immediately reimburse said Working Cash Fund on or before October 1, 2014 upon receipt of general property taxes until the full amount so transferred has been returned to the Working Cash Fund 0002.

(2)

BE IT FURTHER RESOLVED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 15th day of April, 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the McLean County Board
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

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Members Owens/Segobiano moved the County Board approve a request for approval of a Resolution Transferring Monies from the Working Cash Fund 0002 to the F.I.C.A./Social Security Fund 0130, Fiscal Year 2014 - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member Owens, Chairman, presented the following:

AN ORDINANCE TRANSFERRING MONIES FROM THE
HEALTH DEPARTMENT FUND 0112
TO THE PERSONS WITH DEVELOPMENTAL DISABILITIES FUND 0110
FISCAL YEAR 2014

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Persons with Developmental Disabilities Fund 0110 in the Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the Health Department Fund 0112 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to $273,505 from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, April 2, 2014, concurred with the County Administrator's recommendation and recommends approval of this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to $273,505.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	Health Department Fund 0112	$273,505.00
TO:	Persons with Developmental Disabilities Fund 0110	$273,505.00

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to $273,505.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2014 to reimburse said Health Department Fund 0112 upon the receipt of general property taxes until the full amount so transferred has been returned to these funds.

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the Director of the Health Department, County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 15th day of April, 2014.

ATTEST:

Kathy Michael

Kathy Michael, Clerk of the McLean County Board
McLean County, Illinois

APPROVED:

Matt Sorensen

Matt Sorensen, Chairman
McLean County Board

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Members Owens/McIntyre moved the County Board approve a request for approval of an Ordinance Transferring Monies from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110, Fiscal Year 2014 - County Administrator's Office. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

TRANSPORTATION COMMITTEE:
Member Cavallini, Vice Chairman, presented the following:

McLean County

HIGHWAY DEPARTMENT
Eric S. Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S. Towanda Barnes Road,
Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 25, 2014

TO: Members of the McLean County Transportation Committee

FROM: Jerry Stokes, JWS Assistant County Engineer

Section 5311 Rural / Downstate Operating Assistance Application
Purchase of Service Agreement between SHOW BUS and McLean County

Recommended Action:
The Highway Department recommends approval of the following:

A. Section 5311 Rural / Downstate Operating Assistance Application for FY 2015
B. Purchase of Service Agreement between McLean County and SHOW BUS for FY 2015

Background:
SHOW BUS provides rural public transportation in McLean, Livingston, Ford, DeWitt, Iroquois and Macon Counties. SHOW BUS offers public transportation in the six county area Monday through Friday with partial service on Saturdays.

McLean County applies annually to the Illinois Department of Transportation (IDOT) on behalf of the six counties for Section 5311 Federal Transit funding to help fund rural public transportation.

The attached documents include a combined Federal and State of Illinois FY 2015 application for operating assistance and a Purchase of Service Agreement between McLean County and SHOW BUS. The attached documents are the key sections of these documents. The complete documents can be reviewed at the McLean County Highway Department.

A public hearing for the application for operating assistance will take place at the County Board on April 15, 2014.

SHOW BUS
Public Transportation

24883 Church Street
Chenoa, IL 61726

Business line: 309-747-2454
Reservation line: 1-800-525-2454
Fax: 309-747-2873

March 24, 2014

Transportation Committee Members, McLean County Board
115 East Washington
Bloomington, IL 61701

Dear Transportation Committee:

Attached please find the following:

1. Section 5311 Rural/Downstate Operating Assistance Application for FY 2015
2. Purchase of Service Agreement Between McLean County and SHOW BUS for FY 2015

These two items are similar to those submitted in previous years, allowing ongoing non-urban public transportation in the six counties of DeWitt, Ford, Iroquois, Livingston, Macon and McLean. McLean County acts as the Primary Participant by intergovernmental agreement, applying for grants on behalf of all six counties.

Thank you so much for your ongoing support of rural public transportation, and I look forward to answering any questions you may have at the upcoming meeting.

Sincerely,

Laura Dick, Director

SHOW BUS does not discriminate in admission to programs or treatment of employment in programs in compliance with the Illinois Human Rights Act, the U.S. Civil Rights Act, Section 504 of the Rehabilitation Act, the Age Discrimination in Employment Act, and the U.S. and Illinois Constitutions. If you feel you have been discriminated against, you have a right to file a complaint. For information, contact Laura Dick, SHOW BUS Director at 309-747-2454

Illinois Department of Transportation

State Fiscal Year 2015

Section 5311 Rural/Downstate Operating Assistance

COMBINED APPLICATION

Submitted By

McLean County

PLEASE NOTE

THE FY2015 APPLICATION HAS BEEN REVISED

DO NOT USE THE FY2014 OR ANY PRIOR YEAR APPLICATION

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Exhibit A	Standard Form 424 (Electronic versions – see separate file)
Exhibit B	Proposed FY2015 Budget (Electronic versions – see separate file)
Exhibit C	Standard Certifications and Assurances (Electronic versions – see separate file)
Exhibit D	Sample Board Resolution
Exhibit E	Special Section 5333(B) Warranty For Application To The Small Urban And Rural Program
Exhibit F	IDOT Chart of Accounts for the Section 5311 Program Account Revenue & Expense Definitions
Exhibit G	Applicant's Certification of Intent
Exhibit H	Sample Ordinance
Exhibit I	Non-Vehicle Capital Asset Inventory (Electronic versions – see separate file)
Exhibit J	Vehicle Asset Inventory (Electronic versions – see separate file)
Exhibit K	Year End NTD Operating Data Report for FY2015 (This is a form for future use and is due 08/01/2015)
Exhibit L	FY2015 Local Match Survey (Electronic versions – see separate file. This is form for future use and is due on 08/01/2015)
Exhibit M	FY2015 5311 Pay Request. This form is for future use and cannot be processed until the grantee's contract has been both fully executed by the Department and obligated by the State Comptroller.

I. Introduction

The United States Department of Transportation, Federal Transit Administration provides federal financial assistance funds for public transportation in nonurbanized areas (Section 5311 Non-Metro Public Transportation Program -- formerly Section 18). The Federal Transit Administration (FTA), on behalf of the Secretary of Transportation, apportions the funds appropriated annually to the Governor of each state for public transportation projects in nonurbanized areas. The statutory formula is based solely on the nonurbanized population of the states. Each state prepares an annual program of projects, which must provide for fair and equitable distribution of funds within the states, including Indian reservations, and must provide for maximum feasible coordination with transportation services assisted by other Federal sources. Article III of the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq., formerly Ill. Rev. Stat. ch. 111 2/3, Section. 661 et seq.) authorizes the Illinois Department of Transportation to receive and expend Section 5311 funds allotted to Illinois.

The goals of the nonurbanized formula program are: to enhance the access of people in nonurbanized areas to health care, shopping, education, employment, public services and recreation; to assist in the maintenance, development, improvement, and use of public transportation systems in rural and small urban areas; to encourage and facilitate the most efficient use of all Federal funds used to provide passenger transportation in nonurbanized areas through the coordination of programs and services; to assist in the development and support of intercity bus transportation; and to provide for the participation of private transportation providers in nonurbanized general public transportation to the maximum extent feasible.

Prospective applicants are advised that the Department has published administrative regulations for the Illinois Section 5311 program under Part 601 of the Illinois Department of Transportation Rules and Regulations entitled "Regulations for Public Transportation Assistance to New Programs in Nonurbanized Areas." These regulations, which prescribe procedures and requirements to be followed by applicants for Section 5311 funding, should be carefully reviewed prior to an applicant's submission of a Section 5311 Application. In order to be considered for funding, prospective grantees must submit a fully completed application (Sections I – VIII and Section X for Rural General Public Operating Assistance and Sections IX for Intercity Bus Assistance).

To assist applicants ensure that applications packages are complete, an "Application Checklist" in this section has been provided. **Applicants must complete and submit this completed checklist in their application package.**

Please submit one original completed application to your area's contact person:

ILLINOIS DEPARTMENT OF TRANSPORTATION	ILLINOIS DEPARTMENT OF TRANSPORTATION
Division of Public & Intermodal Transportation	Division of Public & Intermodal Transportation
Ms. Melanie Turner, Program Manager	Ms. Karen Strell, Section Chief
2300 S. Dirksen Parkway, Room 311	100 W. Randolph Street, Suite 6-600
Springfield, IL 62764	Chicago, IL 60601

Section 5311 Non-Metro Operating Assistance Grant Application Checklist

(Must be completed and submitted with Application.)

1. ☒ Non-Metro Operating Assistance Grant Application Checklist (This Document)
2. ☒ Completed Copy of Standard Form 424 (Exhibit A)
3. ☒ Operating Entity Certification (One for each operator)
4. ☒ Executed Agreement to Terms and Conditions of Special Warranty (Exhibit E)
5. ☒ Fully Completed Proposed FY2015 Budget (Exhibit B & OP-5)
6. ☒ All Revenue Service Contracts/Procurements>$10,000 Supporting Exhibit B & OP-5
7. ☒ Applicant's Certificate of Intent (Exhibit G)
8. ☒ Executed Resolution of the Governing Board (Exhibit D)
9. ☒ Executed County Ordinance to Operate a Public Transit Project (Exhibit H)
10. ☒ Executed Certifications and Assurances for Grantees (Exhibit C)
11. ☒ Executed Affirmation of Applicant's Attorney (Contained in Exhibit C)
12. ☒ Fully completed Non-Vehicle Capital Asset Inventory (Exhibit I)
13. ☒ Fully completed Vehicle Asset Inventory (Exhibit J)
14. ☒ Maps of the service area (Attachment I)
15. ☒ Copies of Material Documenting Private Sector Effort (Attachment II)
16. ☒ Grantee/Operator Organization Charts (Attachment III)
17. ☐ Indirect Costs Rate Proposal (Attachment IV)
18. ☐ Copy of Most Recent Audit & 5311 Annual Financial Report (Attachment V)
19. ☒ Certified Copy of Public Notice of Public Hearing (Attachment VI)
20. ☒ Copy of Minutes of Public Hearing (Attachment VII)
21. ☒ FY2015 Downstate Operating Assistance Application (Attachment VIII)
22. ☒ Proposed System Service Level by County (Table #1)

DUE AUGUST 1, 2015

23. ☐ Local Match Assessment Survey for FY2015
24. ☐ Copies of Service Contracts attached to Local Match Assessment Survey
25. ☐ Fully completed NTD Operating Data Report for FY2015 (Exhibit K)

Comments

All costs are direct costs. Therefore, a cost allocation plan is not being submitted.

I hereby certify that I have reviewed this application including all attachments and information, and have found it to be true and correct.

PCOM-Applicant

PCOM, Name

Date

II. State and Regional Planning Requirements

Illinois Executive Order #12372 requires a review of all Federal grants to ensure compliance with local and state planning processes. Therefore, using the standard federal Form 424 (Exhibit A), applicants must notify both the State and local (if applicable) review agencies of their intent to apply for a Section 5311 Rural General Public Transportation financial assistance grant. The purpose of this review is to identify any positive or negative facts that should be considered in the review of the grant application by the funding agency

As a part of this application to the Illinois Department of Transportation, attach the completed SF 424 as **Exhibit A**. This is to be completed by the Grantee (applicant), not the operator.

III. Description of the Project

A. Mode of Service

In the sections below, specify the service mode for each operator in the project. If you are unsure about what mode of service a particular operator provides, refer to the definitions at the end of this section. Service definitions are based on those provided in the Americans with Disabilities Act regulations (49 CFR part 37) and will determine the statutory service obligations of the grantee/operator.

Operator 1 (Check all that apply)
SHOW BUS

- ☐ Fixed route
- ☒ Demand response
- ☒ Route deviation
- ☐ Commuter routes

Operator 2 (Check all that apply)

[Type Operator Name Here]

- ☐ Fixed route
- ☐ Demand response
- ☐ Route deviation
- ☐ Commuter routes

Operator 3 (Check all that apply)

[Type Operator Name Here]

- ☐ Fixed route
- ☐ Demand response
- ☐ Route deviation
- ☐ Commuter routes

Operator 4 (Check all that apply)

[Type Operator Name Here]

- ☐ Fixed route
- ☐ Demand response
- ☐ Route deviation
- ☐ Commuter routes

Public Transportation Definitions:

Fixed route system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule.

Demand responsive system means any system of transporting individuals, including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including but not limited to specified public transportation service, which is not a fixed route system.

Route deviation system means a system of transporting individuals (other than by aircraft), including the provision of designated public transportation service by public entities and the provision of transportation service by private entities, including, but not limited to, specified public transportation service, on which a vehicle is operated along a prescribed route according to a fixed schedule where the system permits user-initiated deviations of vehicles from the prescribed routes.

Commuter bus service means fixed route bus service, characterized by service predominantly in one direction during peak periods, limited stops, use of multi-ride tickets, and routes of extended length, usually between the central business district and outlying suburbs. Commuter bus service may also include other service, characterized by a limited route structure, limited stops, and a coordinated relationship to another mode of transportation.

B. System Service Area

1. Core Service Area

In the space below, please identify the geographic area that is to be served by this Section 5311 grant. The core service area is defined **as the geographic area in which Section 5311 service is provided by this grant, as supported by the grantees Board Resolution and any Intergovernmental Agreements with other governmental entities**. The service area does not include areas served through incidental services such as charter services or extended commuter routes.

County Serviced	Square Mileage	Population
DeWitt	398	16,561
Ford	486	14,081
Iroquois	1,117	29,718
Livingston	1,044	38,950
Macon (rural only)	581	18,000
McLean (rural only)	1,183	40,465

If existing maps are available, that show the dimensions of the geographic service area, please attach to the application. If no existing maps are available, please draw a reasonable representation of the service area that clearly shows geographic limits of the service area. Please indicate on the map the street or

road names where service is provided. The map does not need to be an exact or official representation; rather, it is mainly intended to convey the project service area. Include this information as Attachment I to the application.

2. Services Provided Outside the Core Service Area

Since the goal of Section 5311 is to enhance access of people living in nonurbanized areas to activities, Section 5311 projects may include transportation to and from urbanized areas or provide services to other destinations that extend beyond the core service. In this section, list the extended services operated outside the core service area. Examples of such routes would be regularly or periodic shopping trips to an urban center, services provided to regional medical facilities under a contract to a human service agency, or similar service.

In the table below, list or describe the services provided by the project that meet the criterion above for periodic or regularly scheduled services provided outside the core service area. **Note: Do not include charter services in this section. Services provided to destinations located outside Illinois should be addressed in Section III.B.3.**

Example:

Extended Service Provided	*Frequency*
Shopping Trip to Springfield	*Every 3rd Tuesday*

Extended Service Provided	Frequency
DeWitt County to Champaign	Every Monday
Ford County to Champaign	Daily
Iroquois County to Kankakee	Daily
Iroquois County to Champaign	Daily
Iroquois County to Danville	Weekly
Livingston County to Peoria	Weekly
Livingston County to Kankakee	Monthly
Macon County to Champaign	1st and 3rd Mondays
Macon County to Springfield	1st and 3rd Wednesdays
Special Medical Service-all Counties	Varied Destinations

Note: Use additional pages if necessary.

3. Services Provided to Out-of-State Destinations

The services provided by a Section 5311 project may include destinations across a state line. Operators of interstate service are required to register with the Federal Motor Carrier Safety Administration (FMCSA). Projects that provide service to out-of-state destinations or a regular, periodic, or even an infrequent basis must notify IDOT for additional guidance.

Each project must complete this section of the application. You must check one of the following boxes:

☐ **This project operates regular or special transit service to out-of-state destinations on a regular, periodic, or infrequent basis.**

☒ **This project never operates regular or special service to out-of-state destinations.**

C. Proposed Service Levels

1. Passenger Trips

In this section, project the total number of passenger trips to be provided under the project by all operators of public transportation services: For purposes of completing this section, "Trip" is defined as a one-way trip by a transit vehicle in revenue service starting at one point of a route and ending at another point. A round trip is counted as two separate trips. Transfers (if applicable), are counted separately and should not be reported here.

Projected number of total system (all operators) passenger trips: **160,000**

If there is more than one operator of public transit services under the project, provide the number of projected total passenger trips by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total passenger trips and trips to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Passenger Trips Provided by Operator
SHOW BUS	160,000

2. **Vehicle Miles & Peak Vehicle Use**

In this section, project the total number of vehicle miles to be provided under the project by all operators of public transportation services:

Projected number of total system (all operators) vehicle miles: **880,000**

If there is more than one operator of public transit services under the project, provide the number of projected total vehicle miles by operator. In completing this table, IDOT notes that operators may be engaged in other, non-public transit services that are not eligible for reimbursement under the project. Operators should identify total mileage and mileage to be operated in public transit service in accordance with the project service plan:

Operator	Total Number of Vehicle Miles Provided by Operator
SHOW BUS	880,000

In this section, project the total number of Peak Vehicles. Peak Vehicles is calculated by determining the maximum number of vehicles needed for any given service hour for all operators of public transportation services, in any given day:

Projected number of total system (all operators) Peak Vehicles: 35

3. **Proposed System Service Level by County (Please Complete Table #1)**

4. **Intercity Bus Service (ICB)**

ICB service miles (estimated)

Projected number of total ICB (all operators) passenger trips:

5. **Charter Services**

Charter Service means transportation using buses or vans, or facilities funded by the Federal Transit Administration of a group of persons who pursuant to a common purpose, under a single contract, at a fixed charge (in accordance with the carrier's tariff) for the vehicle or service, have acquired the exclusive use of

the vehicle or service to travel together under an itinerary either specified in advance or modified after having left the place of origin.

FTA grantees are prohibited from using federally funded equipment and facilities to provide charter service except on an incidental basis and when one or more of the seven (7) exemptions set forth in 49 CFR Section 604, Subpart B apply.

Even if the service meets the exceptions set forth in 49 CFR Sect. 604, Subpart B, the charter service still must be considered "incidental." Incidental charter service which does not interfere with or detract from the provision of public transportation service or shorten the life of equipment or facilities. Charter services must recover its fully allocated costs, as deficits from allowable incidental charter service are not an eligible operating expense under the Section 5311 program.

Each project must complete this section of the application. You must check one of the following boxes:

☒ **This project will not provide charter service during FY2015.**

☐ **This project intends to provide charter service during FY2015 and will certify that it will only do so within the allowable exceptions provided above when using FTA/IDOT funded equipment and facilities.**

If the second box is checked, the grantee/operator must provide IDOT with its fully allocated cost methodology (NOTE: this is not the grantee's/operator's indirect cost rate proposal, but a separate methodology to allocate costs to specific services). Contact IDOT for procedures on how to develop a fully allocated cost methodology.

If the project has a method to fully allocate its service costs, describe the methods used below

Not applicable

IV. Service Operators

A. Identification of Operators

Please identify the agency or agencies that will be directly providing and operating the service proposed in this application and the Target Service Groups to be served. If the applicant will be the operator of the service, so indicate. If more than one transit operator will be involved in the provision of the proposed services, indicate which **portion of the service** and/or **which portion of the service area** each operator will handle. Also, please describe the method that is used to coordinate service between operators to guarantee all target service groups are accommodated, as well as the marketing plan proposed for use to ensure that all target service groups (including the general public) will be made aware of the transit service.

Notes: Operator is the name of the entity providing service; Target Service Group(s) is the specific target group (60+, disabled, general public, etc.) If more space is needed, please attach additional pages.

Operator	Target Service Group	Service Area
SHOW BUS	General Public	Six Counties

B. Service Coordination Methods

If you identify more than one service provider in Section IV.A, then the applicant should describe, in detail, how service delivery will be coordinated among operators. Applicants should be prepared to address such issues as coordination of reservation capability, coordination of service delivery, elimination of duplication of service provision among providers, and methods that a project is marketed to the general public as a "system," rather than service provided by individual providers.

Not applicable

C. Operating Entity Certification

For **each** proposed operator(s) please provide a fully completed and executed copy of the following along with a copy of all purchase of service agreements *(this document should be completed and signed by the operator, if different from the grantee/applicant)*:

Laura Dick hereby certifies that
(Name of Authorized Official)

SHOW BUS Public Transportation NFP is organized as :
(Name of Operator Agency)

Address: **24883 Church Street**

Phone Number **309-747-2454**

(Check one)

☐ An individual ☐ a partnership

☒ A private non-profit ☐ a private for-profit

☐ A municipal corporation ☐ other

And that **SHOW BUS Public Transportation NFP**'s
(Name of operator)

Federal Employer's Identification Number

is **26-4530305.**

Officer or Official Signature

President and Director
Title

4/4/2014
Date

D. **Grantee Contact Person / PCOM**

The PCOM is appointed by the grantee (applicant) and concurred on by the Department. This person will act as the Department's primary contact for the grant and will review grant documents and pay requests for accuracy before they are sent to the Department. This person is knowledgeable about public transportation programs, this grant and the grantee's (applicants) oversight responsibilities. Please list the **Grantee's contact person/PCOM** responsible for project and financial oversight:

Name: Jerry Stokes

Title: PCOM, McLean County

Address: 102 South Towanda Barnes Road, Bloomington, IL 61705

Phone: 309-663-9445

Fax Number: 309-663-8038

E-Mail: Jerry.Stokes@mcleancountyil.gov

Please identify by name and title in the space below the chief officers of record of applicant's governing board, such as Chairman, President, Secretary, Treasurer or comparably designated officers (add additional page if necessary):

Name	Officer's Title
Matt Sorensen	Board Chair, McLean County

Applicant is a:

- ☐ municipality
- ☒ county
- ☐ corporation
- ☐ mass transit district
- ☐ not-for-profit**
- ☐ other** _____

** For "not-for-profit" or "other" applicants, please provide a general description of applicant's services:

(continued)

E. **Operator Contact Person(s)**

Please list the **Operator's contact person(s)** responsible for project and financial management:

Operator	Contact Name	Title	Phone	E-Mail
SHOW BUS	Laura Dick	Director	309-747-2454	laura.showbusnfp@gmail.com

F. **Lower Tier Relationship Between Grantee and Operator**

There are two circumstances when a grantee can enter into a lower tier relationship with a third party to deliver Section 5311 services. First, a grantee follows either state (under the common rule) or Federal procedures outlined in FTA Circular 4220.1D to competitively secure the services of a contractor (using micro purchase, small purchase, Invitation for Bid (IFB), or Request For Proposal procedures (RFP)) to deliver all or some component of Section 5311 services. Second, a state may elect to grant Section 5311 funds to a subrecipient through an intermediary subrecipient, a practice expressly permitted pursuant to FTA Circular 9040.1E, Chapter IV, paragraph 3. FTA uses the example of a state that might pass funds to a nonprofit organization through a local public body. FTA notes that this type of arrangement is not a third party contract.

In the section below, identify the procurement method used for the selection of operator(s) (check only one for each operator):

- ☐ Not applicable, grantee is the operator
- ☒ Pass Through Operator (Nonprofit corporations only).
- ☐ Qualifications-based proposal (RFQ)
- ☐ Performance-based proposal (RFP)
- ☐ Low Bid proposal (IFB)
- ☐ Negotiated Bid (Requires IDOT Concurrence)
- ☐ Sole Source
- ☐ Other (please describe:)

G. **Operator Managerial and Technical Capacity**

If the grantee is not the operator, please describe the methods employed by the applicant to ensure that the selected operator(s) has the requisite fiscal, managerial

and financial capability to provide and or manage the proposed service as required by state and federal regulations and funding agreements:

SHOW BUS budget, requisitions, financial statements and audits are reviewed by the PCOM. In addition, the McLean County Auditor's office provides oversight.

H. Contractor Service Monitoring Methodology

Please describe any planned and regularly scheduled monitoring methods to be employed by the applicant to ensure compliance with service delivery and contract(s) compliance:

The PCOM and/or the McLean County Auditor's office makes periodic inspections and conducts interviews with the SHOW BUS Director.

V. Other Transportation Services

FTA encourages IDOT to work with their counterparts at state human service agencies, to participate with other states in regional initiatives, and to assist local recipients and subrecipients of Sections 5307, 5310, 5311, 5316 or 5317 funds to participate in coordinated systems at the local level, along with recipients of funds from the programs of DHHS and other Federal and state programs. Section 5311, RTAP, and Federal transportation planning funds provided to the state may be used in various ways to support eligible activities related to the development and administration of coordinated activities at the state and local level.

The FTA program circular for the Section 5311 program requires that a project application describe how FTA assisted services are or will be coordinated with social service agencies and private transportation providers in the service area. Additionally, SAFETEA-LU includes a requirement for local governmental agencies and nonprofit organizations that receive assistance from Federal sources other than the FTA for non-emergency transportation services. To the extent feasible these agencies are now required to participate and coordinate with recipients of assistance from FTA in the design and delivery of transportation services. They must be included in the planning for those services.

In developing an annual program of projects, IDOT is obligated to ensure that a fair and equitable distribution of funds of Section 5311 funds has been achieved within the states, including Indian reservations, and that projects must provide for maximum feasible coordination with transportation services assisted by other Federal sources.

In this section, applicants must identify other passenger transportation services (*e.g.*, service provided by other than the operators who will provide service under the project) available in the service area, both public and private.

A. Coordination with Other Human Service Agencies and Programs

In this section, provide a general narrative of coordination activity by the project with other entities that receive Federal assistance that may also provide passenger transportation.

SHOW BUS participates in McLean County's Transportation Advisory Council which meets monthly and includes representatives from the following entities, some of which may receive Federal assistance for passenger transportation: Bloomington-Normal's Connect Transit, Illinois Department of Human Services, Life Center for Independent Living (LIFE-CIL), Advocate BroMenn Adult Day Services, Marc First, McLean County Regional Planning Commission, East Central Illinois Area Agency on Aging (ECIAAA) and YWCA. The council explores transportation needs, emphasizing coordination of services and review of any transportation gaps.

SHOW BUS also participates in the United Way of McLean County's Executive Council, which is made up of executives from thirty area social service agencies, some of which may receive Federal transportation assistance for passenger transportation.

In Livingston County, SHOW BUS participates in a Transportation Committee hosted by LIFE-CIL and Futures. The committee has similar aims as McLean County's Transportation Advisory Council and involves representatives from the local hospital (St. James), Livingston County Public Health Department, LIFE-CIL, Futures and Mosaic (two entities serving individuals with disabilities), Institute for Human

Resources (a mental health center), local taxi services and local governmental representatives. Some of these entities may receive Federal assistance for passenger transportation.

In DeWitt County, SHOW BUS participates in a monthly meeting of representatives from local social service agencies and other interested partners to share information and to coordinate service efforts. Participating entities include Friendship Senior Center, University of Illinois Extension, DeWitt County Human Resource Center (serving individuals with disabilities), Faith in Action, DeWitt County Housing Authority, Community Action, Liberty Village and Farmer City Rehab (both nursing homes) and United Way. Some of these entities may receive Federal assistance for passenger transportation.

In Ford County, the Ford County Network Panel involving such entities as Ford-Iroquois Public Health Department, Community Resources and Counseling Center, local school and governmental officials holds monthly meetings to review transportation needs. Some of these entities may receive Federal assistance for passenger transportation.

In Iroquois County, the Iroquois County Transportation Committee, made up of such social service agencies as Ford-Iroquois Public Health Department, Iroquois Mental Health Center, Options, Catholic Charities and the Watseka Senior Center, the Iroquois Memorial Hospital and governmental entities, has been holding monthly meetings since May, 2009. Some of these entities may receive Federal assistance for passenger transportation.

In Macon County, SHOW BUS actively participated in the "ICCT" process. With the initiation of service in June, 2012, the Macon County Board established a transportation committee. It is currently meeting on a monthly basis and includes participants from SAIL and Macon Resources (serving those individuals with disabilities), "DMCOC" (serving seniors), various school entities and Macon County officials. Some of these entities may receive Federal assistance for passenger transportation.

SHOW BUS has been active in the Region Six and Region Eight Human Services Transportation Plan (HSTP), with the SHOW BUS Director acting as Chair of the Technical Committee in Region Six.

SHOW BUS also participates in transportation related organizations that encompass areas wider than the six county area. They include ECIAAA, Illinois Public Transportation Association (IPTA), and Illinois Rural Transit Assistance Center (IRTAC).

B. Effort to Involve the Private Sector in Public Transit Service Delivery

Section 5323(a)(1) of the Federal Mass Transit Act of 1964, as amended, requires that FTA funded projects "to the maximum extent feasible" provide for "the participation of private mass transportation companies." While FTA no longer prescribes a particular private sector participation process, the basic requirement still stands.

Describe the project's efforts to involve the private sector below.

Please see attached letters sent out.

Attach copies of requests for proposals, letters, meeting minutes, comments received and proceedings held relating to these requirements as Attachment II to the application.

VI. Labor Protection

A. Special Warranty

For almost all Federal transit programs involving transit operations, including the Section 5311 program, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance. The Department of Labor (DOL) is responsible under Federal law for the administration of Section 5333(b).

There is a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program. DOL and DOT agreed upon a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979.

Before undertaking a project, the applicant for Section 5311 funding (or a legally responsible entity designated by the state) must agree in writing to the Special Warranty. IDOT is responsible for assuring that each grantee has a currently valid signed Special Warranty and for certifying this to DOL for each grant.

The text of the Special Warranty is included in Exhibit E. An acceptance certification form is included in this section. Please note that each grantee or operator must also post the Special Warranty where affected employees may see it.

The executed "Acceptance of the Special Warranty" form must be included as Exhibit E to the application.

B. Labor Organizations in the Service Area

The Special Warranty also requires that IDOT "provide to DOL and maintain at all times an accurate, up-to-date listing of all existing transportation providers which are eligible recipients of transportation assistance funded by the project, in the transportation service area of the project, and any labor organizations representing the employees of such providers."

Union Name and Local Number	Transit Organization Represented
Amalgamated Transit Union	Connect Transit

VII. LOCAL PLANNING EFFORTS

A. Public Notice, Public Meeting and Planning Efforts to Support this Application

Describe what role local planning activities/initiatives played in the development of the proposed FY2015 Section 5311 project.

Section 5323 (a) (1) of the Federal Mass Transit Act of 1964, as amended requires "that the program provides for the participation of private companies engages in public transportation to the maximum extent feasible..."

(b) Notice and Public Hearing.—

(1) In general.—For a . . . project that will substantially affect a community, or the public transportation service of a community, an applicant shall—

(A) provide an adequate opportunity for public review and comment on the project;

(B) after providing notice, hold a public hearing on the project if the project affects significant economic, social, or environmental interests;

(C) consider the economic, social, and environmental effects of the project; and

(D) find that the project is consistent with official plans for developing the community.

(2) Notice.—Notice of a hearing under this subsection—

(A) shall include a concise description of the proposed project; and

(B) shall be published in a newspaper of general circulation in the geographic area the project will serve.

Attach a copy of the Public Notice and certification thereof as Attachment VI.

Attach the minutes of the Public Meeting as Attachment VII.

Also, provide a list below that describes in general the plans and other planning tools used and how they were utilized in the development of this project. (Example: county comprehensive plans, ridership surveys, technical studies, etc.)

SHOW BUS is included in McLean County's TIP annually. As indicated above, SHOW BUS participates in various transportation related organizations. Through county based transportation committees, information is funneled to the HSTP in order to be included in that plan.

In April, 2012, updated surveys following the Administration on Aging's Model State Performance Outcomes Measurement System Project (POMP) methodology were sent to over 1.000 riders. The results were compiled using various matrixes, and the conclusions are being shared with the county based transportation committees and various funding bodies to be included in the planning strategy.

B. Planning Efforts in the Last Five (5) Years

Describe your planning efforts over the past 5 years and how the public has participated in those efforts.

Please see comments above. In addition, SHOW BUS has maintained relationships with various county boards and township, village and city officials in the six county area. As mentioned above, the county based transportation committees and the HSTP Regions 6 and 8 provide guidance in transportation planning efforts.

C. Ridership and Service Demand Surveys

Describe what surveys of potential riders were conducted in an effort to determine the general travel needs of the service area population. How many people were surveyed? How have the findings of the surveys been used in developing the routing and scheduling of the proposed transit program? Please summarize.

Please see comments above. Results from the full scale survey conducted in 2012 are available upon request.

VIII. Project Cost and Revenue Proposal

A. Program Cost Comparison

For each proposed operator involved in the project, please provide the information requested below.

Note: Programmed Services are all of the operator's services provided on a regular basis including transportation. Annual Program Budget is the total amount budgeted for the listed program. Percentage of Total Budget is the percentage of the operator's Total Programmed Services budget represented by the listed program. Attach additional pages if necessary. Include all programmed service: transportation, nutrition, training, etc.

Operator's Proposed Program Budget Activity Report: FY2015

Programmed Services	Annual Program Budget	Percent (%) of Total Program Budget
Transportation (SHOW BUS)	2,648,178	100%
Total Operator Expenditures	**$2,648,178.00**	**100%**

B. Operator Organization and Level of Human Resource Effort

In this section, provide a description of the level of effort that will be provided by each operator providing service in the project. List the staff positions, by job title, in the following table. List both personnel whose time will be charged to the project, either as a direct or indirect expense by typing "Direct" or "Indirect" in the second column. Also list if the position will be charged to the Administrative category ("Admin") or the Operating category ("Op"). Finally, list the approximate or estimated number of staff, expressed in terms of Full-Time Equivalents (FTEs) in the last column.

Submit one table for each operator.

Operator's Proposed Transportation Employee Utilization: FY2015

Operator: SHOW BUS

Job Title	Direct or Indirect Staff Position	Administration or Operating? (Admin or Op)	Estimated Full-Time Equivalents (FTEs)
Director/Asst. Director	Direct	Admin	2.0
Office Mgr./Bookkeeper	Direct	Admin	1.75
Clerical	Direct	Admin	6.5
Dispatch	Direct	Op	1
Drivers	Direct	Op	30
Driver/Support/Mechanics	Direct	Op	3

For each operator, submit with this application an organization chart showing all functional divisions of the entity with a detailed organizational breakdown of the transportation unit as Attachment III.

C. Project Revenue

Detail all non-IDOT contracts, grants and non-passenger donations (including in-kind) to be used in the provision of Section 5311 Transportation Service. All multiple County Systems, including Transit Districts, please breakdown this information by County: (attach additional pages if necessary) **PLEASE NOTE:** All non-DOT federal grants with a transportation funding component could be used to match federal DOT funds. Federal DOT funds cannot be used as match for another federal DOT grant.

Note: All program contract income from agreements with

- for-profit agencies
- or invoicing for rides given on a periodic basis
- and other ad hoc arrangements where the transit operators or grantee are paid for rides provided to not-for-profits must be recorded as Section 5311 project income (Farebox on lines 401 through 406) and not used as local match or recorded as program income.

Program income is specifically defined by the Department as income tied to contracts with other governmental agencies or not-for-profits that is specifically traceable and transparent. Rides given on a cash basis with no executed contract documents in place for the service are to be reported as Farebox.

COUNTY/AGENCY/NOT-FOR-PROFIT Contract or Revenue Source	Total Contract Amount	Expected Revenue for the Section 5311 Program
DeWitt HRC (DeWitt)	24,996	24,996
DSC (Ford, Iroquois)	17,496	17,496
ARC (Iroquois)	32,400	32,400
Options (Iroquois)	1,200	1,200
City of Pontiac (Livingston)	10,000	10,000
Boys and Girls Club (Livingston)	300	300
Medicaid (All Counties)	215,633	215,633
Local Cash (All County fundraiser)	60,500	60,500
DOAP (All Counties)	1,501,940	1,501,940
Advocate ADS (McLean)	8,975	8,975
Contrib Cash (All Counties, varied by year)	100,000	100,000
TOTALS	**$ 1,973,440**	**$ 1,973,440**

Please supply copies of all contracts with the submittal of this application.

D. Fare Structure

Please describe your proposed fare structure by passenger category, (*e.g.*, adult, senior, disabled, student, child or other) and include or attach a copy of fare structure. Please make note of any multi-ride pass books, tickets etc. and the associated costs to purchase by consumers.

Senior and Adult DEMAND RESPONSE: $5 Round Trip Base Fare, travel within one county (slightly lower if travel is within a municipality), $7 Round Trip Base Fare, travel beyond one county, State Medicaid rate+ Special Service Round Trip (SSRT). DEVIATED FIXED ROUTE/LIMITED STOP: $2 Round Trip. The fare is not mandatory for seniors in all six counties. Children under 12 ride at half fare.

E. Proposed FY2015 Budget Instructions – Exhibit B

All applicants must complete the following Proposed FY2015 Budget detailed in Exhibit B. If the project uses multiple operators, a separate budget form must be submitted for each operator and labeled accordingly. A cumulative Proposed Budget should then be compiled and included with this application.

Using the Detailed Accounts and Definitions attached as Exhibit F to clarify any issues concerning the allowability or eligibility of project expenses under the Section 5311 program. For most systems, many of the listed accounts will not be applicable. However, its use provides for a full range of cost reporting and budgeting options for Section 5311 applicants. Also, the diversity of organizations (*e.g.*, public entity, mass transit districts, private nonprofit corporations, etc.) requires a Standardized Chart of Accounts in order to meet reporting and system comparison requirements.

IDOT funds **net project operating expenses** and **project administration** under the Section 5311 program.

Operating expenses are considered those costs directly related to system operations. At a minimum, the following items must be considered operating expenses: fuel, oil, drivers' salaries and fringe benefits, dispatcher salaries and fringe benefits, and licenses.

The Federal (Section 5311) share for net operating expenses may not exceed 50 percent. **Net operating expenses** are those expenses that remain after operating revenues are subtracted from eligible operating expenses. At a minimum, operating revenues must include farebox revenues. Farebox revenues include fares paid by riders who are later reimbursed by a human service agency, or other user-side subsidy arrangements, but do not include payments made directly to the transit provider by human service agencies.

Project **administrative expenses** incurred by a grantee/operator are treated as a separate cost category from operating expenses. This allows administrative expenses to be considered "non-operating" expenses, which may be funded up to the 80 percent Federal share. This practice is consistent with congressional intent that smaller communities be given greater flexibility in matching requirements than larger cities.

Eligible project administrative costs may include, but are not limited to, general administrative expenses such as salaries of the project director, secretary, and bookkeeper; marketing expenses; insurance premiums or payments to a self-insurance reserve; office supplies; facilities and equipment rental; standard overhead rates; and the costs of administering drug and alcohol testing.

The Proposed Program Budget must reflect all revenues and expenses anticipated for FY2015 regardless of the Grantee's Section 5311 allocation. Additionally, Total Revenues must equal Total Expenses for this Proposed FY2015 Budget. Once accepted by the Department, the Grantee's approved FY2015 Section 5311 Budget may only be revised through the budget revision process outlined in the Grantee's FY2015 Section 5311 operating assistance contract.

F. Indirect Cost Proposal

IDOT specifically allows indirect costs consistent with State and Federal policy. In order for grantees and operators to claim indirect costs, they must meet the following:

- **Indirect costs are allowable only to the extent they conform to grantees certified indirect cost allocation plans.**
- **Grantees and/or operators may utilize the services of the independent CPA to prepare indirect cost proposals; however, this will no longer be a program requirement.**
- **Indirect cost proposals must be certified by the submitting entity.**
- **Proposals will normally be submitted with the grant application.**
- **In FY2015, IDOT will approve a "predetermined" indirect cost rate based on past audited data that will not be subject to adjustment.**
- **IDOT will not require the submittal of documentation for claims for indirect expenses if the grantee/operator has an IDOT approved indirect cost rate.**

Grantees and operators that are units of local government, transit districts, or nonprofit organizations that wish to claim indirect costs are encouraged to submit indirect cost proposals prepared in accordance with these guidelines.

Definition of Costs

Direct costs are those expenses incurred by the grantee or operator that are directly related and strictly benefit only the Section 5311 program. Such expenses are totally allocable to the Section 5311 program.

OMB Circular A-87 makes it clear that there are no universal rules for classifying costs as direct or indirect under every governmental accounting system. The essential difference is the degree of ease with which a cost can be readily assigned to a particular cost objective with a high degree of accuracy. Such readily assigned costs are **direct costs**.

Indirect costs are those that have been incurred for common or joint purposes. These costs benefit more than one cost objective or program and cannot be readily

identified with a particular final cost objective without effort disproportionate to the results achieved.

Organizations whose sole purpose is the provision of rural public transit will not have indirect costs; all costs incurred would be directly attributable to the Section 5311 program. Other grantees, such as units of local governments, or operators such as a council on aging, perform multiple functions and would likely incur indirect expenses associated with public transportation service delivery.

There is one key rule that grantees and operators should take into account when preparing cost allocation proposals. A cost may not be allocated to the Section 5311 program as an **indirect cost** *if* any other cost incurred for the same purpose, in like circumstances, has been assigned to another Federal award as a **direct cost. Costs must be accorded equal treatment under all of the organization's Federal awards.**

Indirect costs are normally charged to Federal awards by the use of an **indirect cost rate.** A separate indirect cost rate(s) is usually necessary for each department or agency of the governmental unit claiming indirect costs under Federal awards. Guidelines and illustrations of indirect cost proposals are provided in a brochure published by the Department of Health and Human Services entitled, "*A Guide for State and Local Government Agencies: Cost Principles and Procedures for Establishing Cost Allocation Plans and Indirect Cost Rates for Grants and Contracts with the Federal Government.*"

Applicable Credits. Applicable credits are reduction of expenditures that offset or reduce the expenses items that are attributable to Section 5311 program as either direct or indirect costs. Examples of such credits include purchase discounts, rebates, or allowances.

Applicability

This guidance applies to all Section 5311 grantees and operators who are either:

(1) eligible recipients; or

(2) Receive funds from an otherwise eligible recipient of funds through a pass-though arrangement.

This policy does not apply to operators selected by the grantee through formal competitive procurements or any private, for-profit operator. Grantees that utilize private, for profit operators, consistent with the procurement requirements of the Section 5311 program, must secure these services through competitive means. This typically would mean a formal Invitation for Bids (IFB) or Request for Proposal (RFP). IDOT recommends that grantees adopt unit pricing strategies (*e.g.*, cost per trip, cost per mile, cost per hour) under these contracts rather than utilizing cost reimbursement type contracts.

Additionally, some projects do not receive sufficient Section 5311 funds to cover the operator's direct costs incurred in the Section 5311 program. In those cases, IDOT

will pay only direct costs; IDOT will not require nor review/approve an indirect cost rate proposal from an organization that can draw down all Section 5311 project funds in direct costs.

PLEASE TRANSMIT, WITH THE COMPLETED APPLICATION, ALL INDIRECT COST RATE PROPOSALS, FOLLOWING THE FORM PRESCRIBED BY IDOT, FOR ALL LISTED OPERATORS WHO WISH TO CLAIM INDIRECT COSTS. A COPY OF THE MOST RECENT AUDIT, ON WHICH INDIRECT COST RATE COMPUTATIONS ARE BASED, MUST ALSO BE SUBMITTED. INCLUDE THE INDIRECT COST RATE PROPOSAL AS ATTACHMENT IV TO THE GRANT PROPOSAL. IDOT ALSO REQUIRES A COPY OF THE MOST RECENT AUDIT ON WHICH THE INDIRECT COST RATE COMPUTATIONS ARE BASED. SUBMIT THE AUDIT AS ATTACHMENT V TO THE GRANT APPLICATION ALONG WITH THE 5311 ANNUAL FINANCIAL REPORT.

IX. Intercity Bus Capital/Operating Assistance Requests

Preparers of this application are advised to consult the IDOT 5310/5311 Grant Management Manual and Chapter VIII- FTA C 9040.1F for further guidance on this section.

ELIGIBLE RECIPIENTS. The definition of a subrecipient in Section 5311(a)(2) includes an operator of intercity bus service that receives Federal transit program grant funds through a State or Indian tribe that is a direct recipient. In some instances, certain intercity bus providers may be unwilling or unable to accept the terms and conditions the State applies to subrecipients and may prefer to maintain a contractual relationship, in order to isolate the remainder of their operations from Federal requirements related to a grant. The State may use either mechanism to provide assistance to private operators for intercity bus service. In either case, the State should use a merit-based selection process to ensure that the private operator is qualified, will provide eligible service, can comply with Federal and State requirements, and is the best, or only, provider available to offer service at a fair and reasonable cost.

ELIGIBLE SERVICES AND SERVICE AREAS. For the purpose of this provision, FTA defines intercity bus service as regularly scheduled bus service for the general public that operates with limited stops over fixed routes connecting two or more urban areas not in close proximity, that has the capacity for transporting baggage carried by passengers, and that makes meaningful connections with scheduled intercity bus service to more distant points, if such service is available. (Urban area is defined very broadly in 49 U.S.C. 5302(a)(16) as "an area that includes a municipality or other built-up place that ... is appropriate for a local public transportation system to serve individuals in the locality.") Schedule information for intercity service is typically maintained in the Official Bus Guide (Russell's Guide).

Connection to the national network of intercity bus service is an important goal of Section 5311(f) and services funded must make meaningful connections wherever feasible. Intercity bus projects may include package express service, if it is incidental to passenger transportation. The definition of intercity bus does not include commuter service (service designed primarily to provide daily work trips within the local commuting area). Intercity service is not limited by the size of the vehicle used or by the identity of the carrier. Intercity bus does not include air, water, and rail service. While much of the public transportation service assisted under Section 5311 covers large distances because of the nature of the areas served, not all long distance trips are included in the definition of intercity service. For example, service, which provides extensive circulation within a region (in contrast to regular but infrequent service from limited points in the community of origin to limited points in the destination community), is not considered intercity service, although it may be an eligible public transportation service. Similarly, service that only incidentally stops at an intercity bus facility among other destinations within the city at either end of a route that covers a long distance, without regard to scheduled connections, is eligible for Section 5311 assistance as public transportation, but is not an intercity feeder service. Likewise, commuter service is excluded because it is considered a local public transportation service, eligible for assistance under Section 5311 but not counting toward the required percentage for Section 5311(f).

ELIGIBLE ASSISTANCE. Assistance under Section 5311(f) must support intercity bus service in rural areas. Section 5311(f) specifies eligible intercity bus activities to include "planning and marketing for intercity bus transportation, capital grants for intercity bus shelters, joint-use stops and depots, operating grants through purchase-of-service agreements, user-side subsidies and demonstration projects, and coordination of rural connections between small public transportation operations and intercity bus carriers." This listing does not preclude other capital and operating projects for the support of rural intercity bus service. For example, the State may

provide operating assistance to a public or private non-profit organization for the direct operation of intercity service after appropriate consideration of participation by private for-profit service providers. Capital assistance may be provided to purchase vehicles or vehicle related equipment such as wheelchair lifts for use in intercity service. Charter and tour services are not eligible for FTA assistance. See 49 CFR part 604.

FTA encourages the participation of private public transportation companies to the maximum extent feasible in this and other FTA programs. Among the various types of projects in which private intercity bus operators may wish to participate are improvements to existing intercity terminal facilities for rural passengers, modifications to transit facilities to facilitate shared use by intercity bus and rural transit operators, operating assistance to support specific intercity route segments, and applications of Intelligent Transportation Systems (ITS) technology for coordinated information and scheduling.

Section 3004 of SAFETEA–LU expanded the definition of a capital project to include the "construction, renovation, and improvement of intercity bus and intercity rail stations and terminals." Further, SAFETEA–LU excepted intercity bus stations and terminals from the prohibition against "commercial revenue-producing facilities." The result of these changes is that FTA funds can now be used for all aspects of intercity bus and rail facilities in facilities (such as intermodal terminals) which meet the criteria in Section 5302(a)(1)(G) for joint development projects. Final guidance for joint development projects was published in the Federal Register on February 7, 2007. (72 FR 5788).

FEEDER SERVICE. The "coordination of rural connections between small transit operations and intercity bus carriers" may include the provision of service that acts as a feeder to intercity bus service, and which makes meaningful connections with scheduled intercity bus service to more distant points. The feeder service is not required to have the same characteristics as the intercity service with which it connects, as defined above. For example, feeder service may be demand-responsive, while intercity service is by definition fixed route. Examples of eligible costs include marketing and extended hours of service in order to connect with scheduled intercity service. Where feasible, intercity bus feeder service may also provide access to intercity connections with rail or air service. Rural transit providers operating feeder service with destinations across State lines are required to comply with the Federal Motor Carrier Safety Administration (FMCSA) regulations. Intrastate feeder service may also trigger compliance with FMCSA regulations if inter-lining is involved (issuing a single ticket for the feeder service and the trip provided by an interstate carrier) Section 5311(f) funds may be used for expenses incurred by a public transit operator as a result of FMCSA requirements triggered by the provision of feeder services

I. Project Description/Operating

The Intercity bus service operator must be qualified, be able to provide eligible service, must comply with Federal and State requirements, and is the best, or only, provider available to offer service at a fair and reasonable cost.

Name of Intercity Bus Service Operator: **[Click here and type description]**

Intercity bus operator for:(check all that apply)

☐ Existing ICB Component ☐ Expanded ICB Component ☐ New ICB Service

II. **Eligible Intercity bus service and service areas include the following characteristics:**

- ☐ regularly scheduled bus service
- ☐ for the general public that
- ☐ operates with limited stops over fixed routes
- ☐ connecting two or more urban areas not in close proximity,
- ☐ that has the capacity for transporting baggage carried by passengers,
- ☐ and that makes meaningful connections with scheduled intercity bus service to more distant points, if such service is available.

Attach printed schedules and Maps as well as information regarding the intercity bus service to which your service connects. Describe how the service to be funded meets the characteristics of intercity bus service described in Part II: **[Click here and type description]**

III. **Eligible feeder service and service areas include the following characteristics:**

- ☐ makes meaningful connections with scheduled intercity bus service to more distant points
- ☐ not required to have the same characteristics as the intercity service with which it connects
- ☐ may be demand-responsive whereas intercity bus service is by definition fixed route
- ☐ Marketing
- ☐ extended hours of service in order to connect with scheduled intercity service
- ☐ Where feasible, intercity bus feeder service may also provide access to intercity connections with rail or air service

Attach printed schedules and Maps as well as information regarding the intercity bus service to which your service connects Describe how the service to be funded meets the characteristics of feeder service described in Part III: **[Click here and type description]**

IV. **Intercity Bus across state lines accomodates the following characteristics:**

- ☐ complies with the Federal Motor Carrier Safety Administration (FMCSA) regulations.
- ☐ includes expenses incurred by a public transit operator as a result of FMCSA requirements triggered by the provision of feeder services

Attach printed schedules and Maps as well as information regarding the intercity bus service to which your service connects Describe how the service to be funded meets the characteristics of Intrastate bus service described in Part IV : **[Click here and type description]**

V. Intercity Bus/Capital:

- ☐ Rolling Stock ICB Replacement Vehicle
- ☐ Rolling Stock ICB Expansion Vehicle
- ☐ New ICB vehicle

Detailed Description of vehicle requested, route information, connections to over-the-road service.

☐ For ICB Replacement Vehicle please provide original grant purchase information, mileage, age and condition of vehicle being replaced. Indicate which route this vehicle operates on, the number of vehicles on that route and the frequency with which the route makes meaningful connections to over-the-road bus service. Please provide the annual ridership and revenue vehicle miles for the route as well as the hours of service for the route.
[Click here and type description]

☐ For ICB Expansion vehicle please . Indicate which proposed route this vehicle will operate on, the number of vehicles on that route and the frequency with which the route makes meaningful connections to over-the-road bus service. Indicate if a temporary increase in operating funds for ICB are also being requested. Please include projected annual ridership and revenue vehicle mileage for the route and discuss the basis for the projections.
[Click here and type description]

☐ For a New ICB vehicle please . Indicate the proposed or existing route on which this vehicle will operate, the number of vehicles on that route and the frequency with which the route makes meaningful connections to over-the-road bus service. Indicate if a temporary increase in operating funds for ICB are also being requested. Please include projected annual ridership and revenue vehicle mileage for the route and discuss the basis for the projections.
[Click here and type description]

VI. Geographical Service Area

Please provide a description of the geographical areas to be served by the intercity bus project (attach maps and additional pages if necessary):

[Click here and type geographic service area]

VII. Other Project Justification

Please provide any additional project justification for this intercity bus project (attach additional pages if necessary).

[Click here and type in project justification information]

VIII. Proposed Intercity Bus Project Operating Assistance Budget

Use the following budget format for Proposed Intercity Bus Operating Assistance requests.

Estimated Intercity Bus Project Financing-Operating Assistance Projects

FY2015 Mileage Share Calculation

A.	Projected Total Section 5311 Program Mileage	D [Type info]
B.	Projected Total Intercity Bus Mileage	E [Type info]
C.	Percentage Intercity Bus (E divided by D)	F [Type info]
G.	Total Section 5311 Operating Assistance (50% of deficit)	$ [Type info]
H.	Intercity Bus Operating Component (F x G)	$ [Type info]
I.	Total Section 5311 Adm. Assistance (80% of cost maximum)	$ [Type info]
J.	Intercity Bus Administrative Component (F x I)	$ [Type info]
K.	Total Local Share (total non FTA/IDOT funds)	$ [Type info]
L.	Total Intercity Bus Component (H + J)	$ [Type info]
M.	Total Non Intercity Bus (G+I-L)	$ [Type info]
	Total Program Cost (K+ L+ M)	$ [Type info]

Estimated Intercity Bus Total Projected Intercity Bus Passenger Trips [Type info]

Estimated Intercity Bus Approved Special Project (attach additional pages if necessary):

A.	ICB SP Total Projected Special Project Mileage	[Type info]
B.	ICB SP Mileage percentage of total Intercity Bus Mileage	[Type info]
C.	ICB SP Total Projected Passenger Trips	[Type info]
D.	ICB SP Total Projected Operating & Administrative Costs	$[Type info]
	Operating Costs $[Type info]	
	Administrative Costs $[Type info]	

X. Forms, Certifications and Assurances

A. Applicant's Certification of Intent

All applicants must complete and submit the Certification of Intent form, contained in Exhibit G.

B. Board Resolution

Each public body submitting a grant application to the Illinois Department of Transportation under the Section 5311 program must pass a resolution by the governing board authorizing the filing of the application, execute and file grant agreement, and file such documents to perform agreement and receive the grant. A sample resolution is contained in Exhibit D.

C. Sample Ordinance

Illinois Compiled Statutes 740/2-1 et seq. authorizes an applicant to provide for public transportation within their service area limits. If a county is applying for Section 5311 funds on behalf of another county within the service area, each county is required to pass an ordinance authorizing the project. A sample ordinance is contained in Exhibit H.

D. Standard FTA Assurances and Certifications

As a condition of receipt of Federal financial assistance, all applicants (both grantees and operators) must agree to all terms and conditions imposed by the Federal Transit Administration based on all applicable laws, regulations, and Executive Orders. A copy of the applicable terms and conditions, along with a certification, is contained in Exhibit C. This certification must be submitted by all grantees and operators.

XI. Compiling the Application

After all elements of the application are complete, the Applicant can print out a paper copy of the applicant for submission to IDOT.

Ensure that all certifications and assurances are complete and fully executed. Attach additional materials, as necessary to the printed applications, based on instructions provided elsewhere in the application. Eight (8) attachments and one (1) Table may be necessary to support documentation contained in this application, as follows:

Attachment I	Maps of the service area (or other printed material that will help describe the project.
Attachment II	Copies of minutes, letters, RFPs, and other documentation that describe the applicant's efforts to involve the private sector in the project.
Attachment III	Organization charts for each operator.
Attachment IV	Indirect cost rate proposal
Attachment V	Copy of the most recent audit & 5311 Annual Financial Report (Electronic versions – see separate file). For those projects that submit indirect cost rate proposals, audit should reflect costs for the period corresponding to the indirect cost rate proposal.
Attachment VI	Certified Copy of Public Notice for Public Hearing
Attachment VII	Copy of minutes of Public Hearing in Support of this Application
Attachment VIII	FY2015 State of Illinois Downstate Operating Assistance Application.

TABLE #1 - Proposed System Service Level by County

Exhibit A

Standard Form 424

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED	Applicant Identifier
3. DATE RECEIVED BY STATE	State Applicaton Identifier
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

1. TYPE OF SUBMISSION:

Application	Preapplication
Construction	Construction
Non-Construction	Non-Construction

5. APPLICANT INFORMATION

Legal Name: McLean County

Organizational Unit:

Address (*give city, county, State and zip code*):
McLean County Law & Justice Center
104 W Front Street; POBox 2400
Bloomington, IL 61702-2400

Name and telephone number of person to be contacted on matters involving this application (*give area code*)
Jerry Stokes 309-663-9445

6. EMPLOYER IDENTIFICATION NUMBER (*EIN*): 37-6001569

7. TYPE OF APPLICANT: (*enter appropriate letter*) B

A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School District
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organizer
N. Other (Specify) _____

8. TYPE OF APPLICATION:
_ New X Continuation _ Revision

If Revision, enter appropriate letter(s) ___ ___

A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (*Specify*):

9. NAME OF FEDERAL AGENCY:
Federal Transit Administration

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:
Section 5311 20 - 509
TITLE: Operating Assistance Program

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
Public transportation operating assistance grant program for the non-urbanized areas of the State of Illinois and a grant for the Rural Public Transportation Assistance Program.

12. AREAS AFFECTED BY PROJECT (*Cities, Counties, States, etc.*):
Non-urbanized counties and cities in the downstate Illinois area.

13. PROPOSED PROJECT

Start Date Ending Date
7/1/2014 to 6/30/2015

14. CONGRESSIONAL DISTRICTS OF:

a. Applicant Davis, Kinzinger

b. Project Davis, Kinzinger

15. ESTIMATED FUNDING:

a. Federal	$ 497,138.00
b. Applicant	$
c. State	$ 1,501,940
d. Local	$ 471,500.00
e. Other	$
f. Program Income	$ 177,600.00
g. TOTAL	$ 2,648,178.00

16. IS APPLICATON SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE _____

b. NO. __ PROGRAM IS NOT COVERED BY E. O. 12372
__ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

__ Yes If "Yes," attach an explanation X No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Type Name of Authorized Representative	b. Title	c. Telephone Number
Matt Sorensen	Chairman, McLean County Board	309-888-5110

d. Signature of Authorized Representative	e. Date Signed

Exhibit B

Proposed FY2015 Budget

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

GRANTEE: **COUNTY OF MCLEAN** **Exhibit B**

Note: Only enter data in highlighted cells

FINANCIAL DATA

PROPOSED FY 2015 BUDGET

REVENUES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
401.01	Full Adult Fare	$82,000	$82,000	$82,000	
401.02	Senior Citizen Fares	95,000	95,000	95,000	
401.03	Student Fares		0		
401.04	Child Fares	600	600	600	
401.05	Disabled Rider Fares		0		
401.06	Parking Lot Fares		0		
401.99	Other Rider Fares		0		
402.00	Special Transit Fares	311,000	311,000		311,000
403.00	School Bus Service		0		
404.00	Freight Tariffs		0		
405.00	Charter Service Revenues		0		
406.00	Auxiliary Revenues		0		
407.01	Sales of Maintenance Service		0		
407.02	Rental of Revenue Vehicles		0		
407.03	Rental of Buildings & Property		0		
407.99	Other Non-transportation Revenue		0		
408.00	Taxes Levied by Transit System		0		
409.00	Local Cash Grants	60,500	60,500		60,500
410.01	Local Disabled Fare Assistance		0		
410.02	Local Senior Fare Assistance		0		
410.03	Local Student Fare Assistance		0		
410.99	Other Local Special Fare Assistance		0		
411.00	State Cash Grants	1,501,940	1,501,940		1,501,940
412.00	State Special Fare Assistance		0		
413.00	Federal Cash Grants (Section 18)	497,138	0		
413.99	Other Federal Financial Assistance		0		
414.00	Interest Income		0		
430.01	Contributed Services - Allowable		0		
430.03	Contributed Services - Unallowable				
430.04	Contra Account for 430.03				
431.00	Contributed Cash	100,000	100,000		100,000
440.00	Subsidy From Other Sources		0		
		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	PROJECT INCOME (Proposed)	LOCAL MATCH (Proposed)
(Exclude grey areas from total)					
TOTAL REVENUE 401 - 440		$2,151,040	$2,151,040	$177,600	$1,973,440

Revised 2/18/14

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED (continued) FY 2015 COUNTY OF MCLEAN Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
LABOR:					
501.01	Operator's Salaries & Wages	$718,795	$718,795		$718,795
501.02	Training Salaries & Wages		0		
501.03	Dispatcher's Salaries & Wages	33,750	33,750		33,750
501.04	Administrative Salaries & Wages	306,500	306,500	306,500	
501.99	Other Salaries & Wages	105,500	105,500		105,500
	TOTAL	$1,164,545	$1,164,545	$306,500	$858,045
FRINGE BENEFITS:					
502.01	FICA	$79,500	$79,500	$25,500	$54,000
502.02	Pensions & Long Term Disability	20,750	20,750	8,500	12,250
502.03	Health Insurance	108,000	108,000	51,500	56,500
502.04	Dental Plans	8,100	8,100	3,700	4,400
502.05	Life Insurance	6,750	6,750	2,000	4,750
502.06	Short Term Disability		0		
502.07	Unemployment Insurance	15,000	15,000	3,500	11,500
502.08	Worker's Compensation	43,600	43,600	1,600	42,000
502.09	Sick Leave		0		
502.10	Holiday		0		
502.11	Vacation	77,500	77,500	27,250	50,250
502.12	Other Paid Absence		0		
502.13	Uniform Allowance	11,375	11,375	1,125	10,250
502.99	Other Fringe Benefits	5,950	5,950	2,900	3,050
	TOTAL	$376,525	$376,525	$127,575	$248,950
SERVICES:					
503.01	Management Services		$0		
503.02	Advertising Services	2,475	2,475	2,475	
503.03	Professional & Technical Services	51,000	51,000	51,000	
503.04	Temporary Services	14,850	14,850	6,750	8,100
503.05	Contract Maintenance	110,700	110,700	3,700	107,000
503.06	Custodial Services		0		
503.07	Security Services		0		
503.99	Other Services	25,450	25,450	1,250	24,200
	TOTAL	$204,475	$204,475	$65,175	$139,300

Revised 2/18/14

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED (continued) FY 2015 COUNTY OF MCLEAN Exhibit B

EXPENSES:

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
MATERIALS & SUPPLIES:					
504.01	Fuel & Lubricants Consumed	$433,108	$433,108		$433,108
504.02	Tires & Tubes Consumed	14,100	14,100		14,100
504.03	Inventory Purchases	76,000	76,000	$28,500.00	47,500
504.99	Other Materials & Supplies		0		
	TOTAL	$523,208	$523,208	$28,500	$494,708
UTILITIES:					
505.02	Telephone	$22,500	$22,500	$21,000	$1,500
505.99	Other, i.e. Natural Gas, Electric, etc.	15,000	15,000	6,000	9,000
	TOTAL	$37,500	$37,500	$27,000	$10,500
CASUALTY & LIABILITY:					
506.01	Physical Damage Insurance	$83,500	$83,500	$83,500	
506.03	Liability & Property Insurance	108,000	108,000	108,000	
506.04	Uninsured Settlements		0		
506.05	Provisions for Uninsured Settlements		0		
506.06	Recoveries of Settlements		0		
506.08	Other Corporate Insurance		0		
506.99	Other Insurance		0		
	TOTAL	$191,500	$191,500	$191,500	$0
TAXES:					
507.00	TOTAL	$3,675	$3,675	$3,675	
PURCHASED TRANSPORTATION:					
508.00	TOTAL	$0	$0		
MISCELLANEOUS:					
509.01	Dues & Subscriptions	$4,300	$4,300	$4,300	
509.02	Travel & Meetings	10,750	10,750	10,750	
509.03	Bridge, Tunnel, & Highway Tolls		0		
509.04	Entertainment Expense				
509.05	Charitable Donations				
509.06	Fines & Penalties				
509.07	Bad Debt Expense				
509.08	Advertising/Promotion Media	18,700	18,700	18,700	
509.99	Other Miscellaneous Expense		0		
	TOTAL (Excluding Grey Areas)	$33,750	$33,750	$33,750	$0

Revised 2/18/14

NOTE: ONLY ENTER DATA IN HIGHLIGHTED CELLS

PROPOSED EXPENSES (continued) FY 2015 COUNTY OF MCLEAN Exhibit B

Item	Description	AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
INTEREST:					
511.01	Long Term Debt Obligation		$0		
511.02	Short Term Debt Obligation	11,500	11,500	11,500	
	TOTAL	$11,500	$11,500	$11,500	$0
LEASES & RENTALS:					
512.01	Transit Way Structures, etc.		$0		
512.02	Passenger Stations		0		
512.03	Passenger Parking Facilities		0		
512.04	Passenger Revenue Vehicles		0		
512.05	Service Vehicles		0		
512.06	Operating Yards or Stations	77,000	77,000		77,000
512.07	Maintenance Facilities		0		
512.10	Data Processing Facilities		0		
512.11	Revenue Collection Facilities		0		
512.12	Other Administrative Facilities	24,500	24,500	24,500	
	TOTAL	$101,500	$101,500	$24,500	$77,000
DEPRECIATION & AMORTIZATION					
513.00	TOTAL				
CONTRIBUTED SERVICES					
530.00	TOTAL				
INELIGIBLE EXPENSES					
550.00	TOTAL				
DIRECT EXPENSE SUB-TOTAL		$2,648,178	$2,648,178	$819,675	$1,828,503
ICR	Indirect Cost Rate 0.00%	$0	$0	$0	$0
(Exclude grey areas from total)		AGENCY TOTAL (ALL TRANSIT)	SECTION 5311 TOTAL BUDGETED	SECTION 5311 ADMINISTRATION (Proposed)	SECTION 5311 OPERATING (Proposed)
TOTAL EXPENSES 501 - 530 & ICR		$2,648,178	$2,648,178	$819,675	$1,828,503

Please identify all anticipated Contracts or Services of $10,000 or more to a single vendor.

Contracts and Service Agreements	$ Amount
Vehicle Liability Insurance	157,500
Health Insurance	108,000
Workers Comp	43,600
Audit	18,000
Operating Sheds	45,500
	$372,600

GRANTEE: COUNTY OF MCLEAN

Form OP-5 FINANCIAL DATA AND OPERATING REVENUE & INCOME PROJECTION REPORT
FY 2015

	A Projected Eligible Revenues FY 2015	B Projected Revenues Not Eligible FY 2015
401 Passenger Fares for Transit Services	$177,600	
402 Special Transit Fares		311,000
403 School Bus Service Revenues	0	
404 Freight Tariffs		$0.00
405 Total Charter Service Revenues	0	
406 Auxiliary Transportation Revenues	0	
407 Non-Transportation Revenues	0	
407 .99 Sec. 5307 Force Account & Administration Cost Reimb.	0	
408 Taxes Levied Directly by Transit System		$0.00
409 Local Cash Grants & Reimbursements and 431		$160,500.00
410 Local Special Fare Assistance		$0.00
411 State Cash Grants & Reimbursements		$1,501,940.00
412 State Special Fare Assistance		$0.00
413 Federal Cash Grants & Reimbursements	$497,138.00	
413 .99 Sec. 5307 Capital Funds for State Eligible Operating Expenses	$0.00	
430 Contributed Services		$0.00
440 Subsidy from other Sectors of Operations		$0.00
TOTAL	$674,738.00	$1,973,440.00

FY 2015

COUNTY OF MCLEAN

Form OP-5 FINANCIAL DATA AND OPERATING EXPENSE PROJECTION REPORT

	A Projected Eligible Expenses FY 2015	B Projected Expenses Not Eligible FY 2015
501 Labor (.01 + .02)	$1,164,545	
502 Fringe Benefits	$376,525	
503 Services	$204,475	
504 Materials and Supplies Consumed (.01 + .02 + .99)	$523,208	
505 Utilities	$37,500	
506 Casualty and Liability Cost	$191,500	
507 Taxes		
.01 Federal Income Taxes		$0.00
.02 State Income Taxes		$0.00
.03 Property Taxes		$0.00
.04 Vehicle Licensing & Registration Fees	$3,675	
.05 Fuel & Lubricant Taxes		
.06 Electric Power Taxes		
.99 Other Taxes		
508 Purchased Transportation Services	$0	
509 Miscellaneous Expenses		
.01 Dues & Subscription	$4,300	$0.00
.02 Travel & Meetings	10,750	
.03 Bridge, Tunnel & Highway Tolls	0	
.04 Entertainment Expenses		$0.00

COUNTY OF MCLEAN

FY 2015

Form OP-5 FINANCIAL DATA AND OPERATING EXPENSE PROJECTION REPORT

Expenses Continued	A Projected Eligible Expenses FY 2015	B Projected Expenses Not Eligible FY 2015
.05 Charitable Expenses		$0.00
.06 Fines & Penalties		$0.00
.07 Bad Debt Expenses		$0.00
.08 Advertising/Promotion Media	18,700	
.99 Other Miscellaneous Expenses	0	
511 Interest Expense		
.01 Long Term Debt Obligation		$0.00
.02 Short Term Debt Obligation	11,500	
512 Leases, Rentals, & Purchase-Lease	$101,500	
TOTAL	$2,648,178	$0.00

Please provide breakdown of ineligible expenses; if not detailed above.

Exhibit C

FTA Standard Certifications and Assurances

FTA FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: Mclean County

The Applicant agrees to comply with applicable provisions of Groups 01 – 24. X

OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

Group	Description	
01.	Required Certifications and Assurances for Each Applicant.	____
02.	Lobbying.	____
03.	Procurement and Procurement Systems.	____
04.	Private Section Protections.	____
05.	Rolling Stock Reviews and Bus Testing.	____
06.	Demand Responsive Service.	____
07.	Intelligent Transportation Systems.	____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	____
10.	Alcohol and Controlled Substances Testing.	____
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21.	____
12.	State of Good Repair Program.	____
13.	Fixed Guideway Modernization Grant Program.	____
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus Related Equipment and Facilities Grant Program (Discretionary).	____
15.	Urbanized Area Formula Grants Programs, Passenger Ferry Grants Program, and Job Access and Reverse Commute (JARC) Program.	____
16.	Seniors/Elderly/Individuals with Disabilities Programs and New Freedom Program.	____
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.	____
18.	Public Transportation on Indian Reservations Programs (also known as the Tribal Transit Programs).	____
19.	Low or No Emission/Clean Fuels Grant Programs.	____
20.	Paul S. Sarbanes Transit in Parks Program.	____
21.	State Safety Oversight Program.	____
22.	Public Transportation Emergency Relief Program.	____
23.	Expedited Project Delivery Pilot Program.	____
24.	Infrastructure Finance Programs.	____

FTA FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2014 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Project)

AFFIRMATION OF APPLICANT

Name of the Applicant: MCLEAN COUNTY

Name and Relationship of the Authorized Representative: CHAIR, MCLEAN COUNTY BOARD

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2014, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Project for which it seeks now, or may later seek FTA funding during Federal Fiscal Year 2014.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature_____ Date: _____

Name MATT SORENSEN
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): MCLEAN COUNTY

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature_____ Date: _____

Name_____
Attorney for Applicant

Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

Exhibit D

Board Resolution

Board Resolution Number_____

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311") makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 et seq.) ("Act") authorizes the State of Illinois, acting by and through the Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 or the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 and the Act for the fiscal year 2015, for the purpose of off-setting a portion of the Public Transportation Program operating expenses and deficits of McLean County.

Section 2. That while participating in said operating assistance program McLean County will provide all required local matching funds.

Section 3. That the Board Chair of McLean County (or in the Chair's absence or by the Chair's direction, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County such application.

Section 4. That the Board Chair of McLean County (or in the Chair's absence or by the Chair's direction, the Vice Chair) is authorized to furnish such additional information as may be required by the Division of Public and Intermodal Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Board Chair of McLean County (or in the Chair's absence or by the Chair's direction, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County a Section 5311-Downstate Operating Assistance Grant Agreement ("Agreement") with the Illinois Department of Transportation and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 and the Act for fiscal year 2015.

Section 6. That the Board Chair of McLean County (or in the Chair's absence or by the Chair's direction, the Vice Chair) is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2015.

ADOPTED by the McLean County Board this _____ day of _____, 20_____

ATTEST:

_____
Kathy Michael, County Clerk
McLean County, IL

APPROVED:

_____
Matt Sorensen, Chair
McLean County Board

Exhibit E

SPECIAL SECTION 5333(b) WARRANTY FOR APPLICATION TO THE SMALL URBAN AND RURAL PROGRAM

Instructions for Completion of the

"Public Body Acceptance of the Terms and Conditions of the Special Section 5333(B) Warranty for Application to the Small Urban And Rural Program"

1. On the Specialty Warranty, click and type in the name of the public entity grantee in paragraph A, "General Application." PLEASE NOTE - THE WARRANTY HAS CHANGED. THERE IS NO "GENERAL APPLICATION," PARAG. A.
2. Execute the Acceptance of the Special Warranty Certification on the next page. Attach the Warranty, with the name of the public entity named into paragraph A, as indicated.
3. Display copies of the signed Special Warranty: Please note that each grantee or operator must also post the Special Warranty where affected employees may see it.

Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF MCLEAN COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, McLean County hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PASSED by the McLean County Board on the _____ day of _____, 2014.
Officer or Official of Applicant

_____
Signature of Authorized Official

BOARD CHAIR
_____
Title

_____
Date

Exhibit G

Applicant's Certification of Intent

Applicant's Certification Of Intent

Applicant: McLean County

Address: 104 West Front Street, POB 2400

Bloomington, IL 61702-2400

Jerry Stokes	PCOM	309-663-9445
Contact Person	Title	Telephone

309-663-8038
Fax Number

Jerry.Stokes@mcleancountyil.gov
E-Mail Address

The applicant hereby applies to the State of Illinois through the Illinois Department of Transportation, Division of Public Transportation for grants under Article II and Article III of the Downstate Public Transportation Act for operating and administrative assistance for public transportation service.

Officer or Official of Applicant

Signature

BOARD CHAIR
Officer or Official Title

Date

Exhibit H

Ordinance

Ordinance

ORDINANCE NUMBER_____
AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION
IN MCLEAN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, McLean County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the County Board of McLean County that:

Section 1.McLean County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The County Clerk of the County of McLean shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Board Chair of McLean County (or in the Chair's absence or by the Chair's direction, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Board Chair of McLean County (or in the Chair's absence or by the Chair's direction, the Vice Chair) is hereby authorized and directed to execute and file on behalf of McLean County all required Grant Agreements with the Illinois Department of Transportation.

ADOPTED by the McLean County Board this _____ day of _____, 20

ATTEST:

_____

Kathy Michael, County Clerk
McLean County, IL

APPROVED:

_____

Matt Sorensen, Chair
McLean County Board

Exhibit I

Non-Vehicle Capital Asset Inventory

FY2015
APPLICATION

EXHIBIT I
COMBINED SECTION 5311/DOAP
NON-VEHICLE CAPITAL ASSET INVENTORY

Grantee	Capital Asset Use or Description	Contract Number	State Grant Number	Fed. Grant Number	Total Purchase Price	State Funds	State %	Fed. Funds	Fed. %	Local Funds	Local %	Date In Service /Purchase	Condition of Asset G, F, P	Date Last Inspected	Date of Disposition
EQUIPMENT:															
McLean County	Dell computer/printer	3136	RPT-01-014		2,263.00			$1,131.50	50%	$1,131.50	50%	2001 June	P	09/05/06	9/5/06
McLean County	GTX Radio 867FBG0490	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBG1359	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBG1345	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBG0489	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBG1307	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBG1356	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBL1141	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBL1143	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	GTX Radio 867FBL1144	3114	CAP-00-731-ILL		480.00	480.00	100%					2001 July	P	03/15/14	
McLean County	Gateway Computer 28047424	3212	CAP-01-776-ILL		1,759.00	1,759.00	100%					2002 Aug	P	08/05/08	2008 August
McLean County	Gateway Computer 28047425	3212	CAP-01-776-ILL		1,759.00	1,759.00	100%					2002 Aug	P	08/05/08	2008 August
McLean County	GTX Radio 867FCL0608	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	P	3/1514	
McLean County	GTX Radio 867FCL0609	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	P	03/15/14	
McLean County	GTX Radio 867FCL0610	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	P	03/15/14	
McLean County	GTX Radio 867FCL0611	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	P	03/15/14	
McLean County	GTX Radio 867FCL0612	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	P	03/15/14	
McLean County	GTX Radio 867FCL0613	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	P	03/15/14	
McLean County	GTX Radio 867FCL0614	3212	CAP-01-776-ILL		550.00	550.00	100%					2002 May	P	03/15/14	
McLean County	MTX Radio	3212	CAP-01-776-ILL		665.00	665.00	100%					2002 May	P	03/15/14	
McLean County	Copier 31705055	3366	CAP-03-843-ILL		2,445.00	2,445.00	100%					2003 April	P	01/13/09	1/14/09
McLean County	Dell Computer	Sale of Veh			1,671.00	Sale of veh.						2004 Aug	P	01/13/09	1/14/09
McLean County	Office desks, software upgrade	Sale of Veh			703.61	Sale of veh.						2004 Sept	P	03/15/14	
McLean County	Wheelchairs	Sale of Veh			973.29	Sale of veh.						2004 Dec	G	03/15/14	
FACILITIES:															
DISPOSITION:															
McLean County	Dell computer/printer	3136	RPT-01-014		2,263.00			$1,131.50	50%	$1,131.50	50%	2001 June	P	09/05/06	
McLean County	Gateway Computer 28047424	3212	CAP-01-776-ILL		1,759.00	1,759.00	100%					2002 Aug	P	08/05/08	2008 August
McLean County	Gateway Computer 28047425	3212	CAP-01-776-ILL		1,759.00	1,759.00	100%					2002 Aug	P	08/05/08	2008 August
McLean County	Copier 31705055	3366	CAP-03-843-ILL		2,445.00	2,445.00	100%					2003 April	P	01/13/09	1/14/09
McLean County	Dell Computer	Sale of Veh			1,671.00	Sale of veh.						2004 Aug	P	01/13/09	1/14/09

FY2015
APPLICATION

EXHIBIT I
COMBINED SECTION 5311/DOAP
NON-VEHICLE CAPITAL ASSET INVENTORY

Grantee	Capital Asset Use or Description	Contract Number	State Grant Number	Fed. Grant Number	Total Purchase Price	State Funds	State %	Fed. Funds	Fed. %	Local Funds	Local %	Date In Service /Purchase	Condition of Asset G, F, P	Date Last Inspected	Date of Disposition
EQUIPMENT:															
McLean County	Apple Computer server	3914	CAP-10-924-ARRA	IL-86-X001	5,759.00			5759.00	100%			2010 Jan	F	03/15/14	
McLean County	Apple Computer desktop (E)	3914	CAP-10-924-ARRA	IL-86-X001	1,600.00			1600.00	100%			2010 Jan	F	03/15/14	
McLean County	Apple Computer desktop (H)	3914	CAP-10-924-ARRA	IL-86-X001	1,600.00			1600.00	100%			2010 Jan	F	03/15/14	
McLean County	Motorola Radios 775CLD0518	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0520	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0521	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0526	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0528	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0530	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0531	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0532	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0533	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0535	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0536	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0538	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Jan	F	03/15/14	
McLean County	775CLD0539	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Jan	F	03/15/14	
McLean County	775CLD0540	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Jan	F	03/15/14	
McLean County	775CLD0542	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0543	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0544	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0545	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0546	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0547	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0548	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0549	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0550	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0551	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0552	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0553	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0554	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	775CLD0555	3914	CAP-10-924-ARRA	IL-86-X001	1,646.00			1,646.00	100%			2010 Mar	F	03/15/14	
McLean County	Snap On Orange Big Set	Veh Settlem.			4,871.40	Veh Settlem						2010 Mar	G	03/15/14	
McLean County	MIG Welder	Veh Settlem.			1,435.27	Veh Settlem						2010 Mar	G	03/15/14	
McLean County	Quincy Air Master Air Compressor & Att	Veh Settlem.			3,712.33	Veh Settlem						2010 Mar	G	03/15/14	
McLean County	10 Ton Service Jack	4041	CAP-11-973-ILL		1,422.69	1,339.00	94%			83.69	6%	2010 Dec	G	03/15/14	
McLean County	20 Ton Truck Ramp	4041	CAP-11-973-ILL		792.61	745.99	94%			46.62	6%	2011 Jan	G	03/15/14	
McLean County	High Impact Wrench	4041	CAP-11-973-ILL		531.14	499.90	94%			31.24	6%	2011 Jan	G	03/15/14	
McLean County	Scan Scope Set	4041	CAP-11-973-ILL		3,386.52	3,187.31	94%			199.21	6%	2011 April	G	03/15/14	
McLean County	Cooling Unit	4041	CAP-11-973-ILL		2,070.81	1,949.00	94%			121.81	6%	2011 June	F	03/15/14	

FY2015
APPLICATION

EXHIBIT I
COMBINED SECTION 5311/DOAP
NON-VEHICLE CAPITAL ASSET INVENTORY

Grantee	Capital Asset Use or Description	Contract Number	State Grant Number	Fed. Grant Number	Total Purchase Price	State Funds	State %	Fed. Funds	Fed. %	Local Funds	Local %	Date In Service /Purchase	Condition of Asset G, F, P	Date Last Inspected	Date of Disposition
EQUIPMENT:															
McLean County	Motorola Radios 777TMC3541 (4 Total)	4041	CAP-11-973-ILL		880.00	880.00	100%					2011 Sept	F	03/15/14	
McLean County	777TMQ1423	4041	CAP-11-973-ILL		880.00	880.00	100%					2011 Sept	F	03/15/14	
McLean County	777TMQ1476	4041	CAP-11-973-ILL		880.00	880.00	100%					2011 Sept	F	03/15/14	
McLean County	777TMQ0553	4041	CAP-11-973-ILL		880.00	880.00	100%					2011 Sept	F	03/15/14	
McLean County	Eye Wash Unit	4041	CAP-11-973-ILL		606.74	563.10	93%			43.64	7%	2011 Nov	G	03/15/14	
McLean County	Steam Washer	4041	CAP-11-973-ILL		2,446.57	2,446.57	100%					2012 Jan	G	03/15/14	
McLean County	Air/Man Jacks	4041	CAP-11-973-ILL		6,175.58	5,731.40	93%			444.18	7%	2012 Jan	G	03/15/14	
McLean County	A/C Mobile Unit	4041	CAP-11-973-ILL		584.35	$ 549.98	94%			34.37	6%	2012Apr	G	03/15/14	
McLean County	20 Ton Ramp	4041	CAP-11-973-ILL		792.61	$ 745.99	94%			46.62	6%	2012 Apr	G	03/15/14	
McLean County	Misc Hand Tool	4041	CAP-11-973-ILL		16.99	$ 15.99	94%			1.00	6%	2012 Apr	G	03/15/14	
McLean County	Compressor	4041	CAP-11-973-ILL		605.58	$ 605.58	100%					2012 Apr	G	03/15/14	
McLean County	Screwd Sets (2)	4041	CAP-11-973-ILL		276.23	$ 259.98	94%			16.25	6%	2012 Apr	G	03/15/14	
McLean County	SS Scraper Sets (2)	4041	CAP-11-973-ILL		104.10	$ 97.98	94%			6.12	6%	2012 Apr	G	03/15/14	
McLean County	Wrench Sets (2)	4041	CAP-11-973-ILL		531.23	$ 499.98	94%			31.25	6%	2012 Apr	G	03/15/14	
McLean County	Plier Set	4041	CAP-11-973-ILL		297.49	$ 279.99	94%			17.50	6%	2012 Apr	G	03/15/14	
McLean County	Cobra Plier Sets (2)	4041	CAP-11-973-ILL		361.23	$ 339.98	94%			21.25	6%	2012 Apr	G	03/15/14	
McLean County	Knur. Ext Sets (2)	4041	CAP-11-973-ILL		246.48	$ 231.98	94%			14.50	6%	2012 Apr	G	03/15/14	
McLean County	misc hand tool	4041	CAP-11-973-ILL		16.99	$ 15.99	94%			1.00	6%	2012 Apr	G	03/15/14	
McLean County	Metric Socket Sets (2)	4041	CAP-11-973-ILL		471.73	$ 443.98	94%			27.75	6%	2012 Apr	G	03/15/14	
McLean County	Metric Socket Sets (2) Deep	4041	CAP-11-973-ILL		541.85	$ 509.98	94%			31.87	6%	2012 Apr	G	03/15/14	
McLean County	Ball Peen Hammers (2)	4041	CAP-11-973-ILL		104.10	$ 97.98	94%			6.12	6%	2012 Apr	G	03/15/14	
McLean County	Wet Dry Vac	4041	CAP-11-973-ILL		299.61	$ 281.99	94%			17.62	6%	2012 Apr	G	03/15/14	
McLean County	Leak Smoke Machine	4041	CAP-11-973-ILL		1,076.17	$ 1,012.87	94%			63.30	6%	2012 Apr	G	03/15/14	
McLean County	Rotor Gauge	4041	CAP-11-973-ILL		65.82	$ 61.95	94%			3.87	6%	2012 Apr	G	03/15/14	
McLean County	Clamp-On Meter	4041	CAP-11-973-ILL		180.52	$ 169.90	94%			10.62	6%	2012 Apr	G	03/15/14	
McLean County	Water Wheel Hoses (6)	4041	CAP-11-973-ILL		1,784.94	$ 1,679.94	94%			105.00	6%	2012 Apr	G	03/15/14	
McLean County	Band Saw with Coolant	4041	CAP-11-973-ILL		1528.94	$ 1,439.00	94%			89.94	6%	2012 Apr	G	03/15/14	
McLean County	Drill Press	4041	CAP-11-973-ILL		1,912.50	$ 1,800.00	94%			112.50	6%	2012 Apr	G	03/15/14	
McLean County	Water Wheel Hoses (6)	4041	CAP-11-973-ILL		1,784.94	$ 1,679.94	94%			105.00	6%	2012 Apr	G	03/15/14	
McLean County	Hobart H.	4041	CAP-11-973-ILL		509.99	$ 479.99	94%			30.00	6%	2012 Apr	G	03/15/14	
McLean County	Plasma Cutter	4041	CAP-11-973-ILL		1,402.49	$ 1,319.99	94%			82.50	6%	2012 Apr	G	03/15/14	
McLean County	Fluid Evac (2)	4041	CAP-11-973-ILL		295.38	$ 278.00	94%			17.38	6%	2012 Apr	G	03/15/14	
McLean County	Recovery Kit	4041	CAP-11-973-ILL		1,327.06	$ 1,249.00	94%			78.06	6%	2012 Apr	G	03/15/14	
McLean County	Cooling Unit	4041	CAP-11-973-ILL		2,070.81	$ 1,949.00	94%			121.81	6%	2012 Apr	G	03/15/14	
McLean County	Ext Sets (2)	4041	CAP-11-973-ILL		214.40	$ 199.90	93%			14.50	7%	2012 May	G	03/15/14	
McLean County	Torx Plus Sets (2)	4041	CAP-11-973-ILL		664.95	$ 620.00	93%			44.95	7%	2012 May	G	03/15/14	
McLean County	Circuit Test Sets (2)	4041	CAP-11-973-ILL		98.65	$ 91.98	93%			6.67	7%	2012 May	G	03/15/14	
McLean County	Radiator Hose Sets (2)	4041	CAP-11-973-ILL		341.38	$ 318.30	93%			23.08	7%	2012 May	G	03/15/14	
McLean County	Ball Hex Sets (2)	4041	CAP-11-973-ILL		355.32	$ 331.30	93%			24.02	7%	2012 May	G	03/15/14	
McLean County	Mini Auto Tube Set (2)	4041	CAP-11-973-ILL		141.46	$ 131.90	93%			9.56	7%	2012 May	G	03/15/14	

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Grantee	Capital Asset Use or Description	Contract Number	State Grant Number	Fed. Grant Number	Total Purchase Price	State Funds	State %	Fed. Funds	Fed. %	Local Funds	Local %	Date In Service /Purchase	Condition of Asset G, F, P	Date Last Inspected	Date of Disposition
EQUIPMENT:															
McLean County	Running Gear Rack	4041	CAP-11-973-ILL		95.61	$ 89.99	94%			5.62	6%	2012 May	G	03/15/14	
McLean County	Flex Head Ratchet (2)	4041	CAP-11-973-ILL		380.35	$ 357.98	94%			22.37	6%	2012 May	G	03/15/14	
McLean County	Wire Term Tool (2)	4041	CAP-11-973-ILL		116.85	$ 109.98	94%			6.87	6%	2012 May	G	03/15/14	
McLean County	Adj. Wire Stripper (2)	4041	CAP-11-973-ILL		127.48	$ 119.98	94%			7.50	6%	2012 May	G	03/15/14	
McLean County	Crimp Tool (2)	4041	CAP-11-973-ILL		106.23	$ 99.98	94%			6.25	6%	2012 May	G	03/15/14	
McLean County	Catspaw P/U	4041	CAP-11-973-ILL		22.30	$ 20.99	94%			1.31	6%	2012 May	G	03/15/14	
McLean County	LR Plier Set (2)	4041	CAP-11-973-ILL		244.35	$ 229.98	94%			14.37	6%	2012 May	G	03/15/14	
McLean County	Cobalt Drill Sets (2)	4041	CAP-11-973-ILL		658.73	$ 619.98	94%			38.75	6%	2012 May	G	03/15/14	
McLean County	Test Lead W Magnet (2)	4041	CAP-11-973-ILL		74.35	$ 69.98	94%			4.37	6%	2012 May	G	03/15/14	
McLean County	Socket Set	4041	CAP-11-973-ILL		58.43	$ 54.99	94%			3.44	6%	2012 May	G	03/15/14	
McLean County	Pry Bar Set (2)	4041	CAP-11-973-ILL		297.48	$ 279.98	94%			17.50	6%	2012 May	G	03/15/14	
McLean County	Power Flex Magnet	4041	CAP-11-973-ILL		15.08	$ 14.19	94%			0.89	6%	2012 May	G	03/15/14	
McLean County	BP Impact Socket Set (2)	4041	CAP-11-973-ILL		1,047.60	$ 985.98	94%			61.62	6%	2012 May	G	03/15/14	
McLean County	Deep Net Socket Set (2)	4041	CAP-11-973-ILL		779.85	$ 733.98	94%			45.87	6%	2012 May	G	03/15/14	
McLean County	Impact Socket Set (2)	4041	CAP-11-973-ILL		505.73	$ 475.98	94%			29.75	6%	2012 May	G	03/15/14	
McLean County	Metric Impact Socket set (2)	4041	CAP-11-973-ILL		450.48	$ 423.98	94%			26.50	6%	2012 May	G	03/15/14	
McLean County	Ball Hex Lng (2)	4041	CAP-11-973-ILL		342.02	$ 318.90	93%			23.12	7%	2012 May	G	03/15/14	
McLean County	Ball Metric Lng Set (2)	4041	CAP-11-973-ILL		351.78	$ 328.00	93%			23.78	7%	2012 May	G	03/15/14	
McLean County	Diag Cutter Plier (2)	4041	CAP-11-973-ILL		139.43	$ 130.00	93%			9.43	7%	2012 May	G	03/15/14	
McLean County	Ball Joint Press Mas	4041	CAP-11-973-ILL		536.25	$ 500.00	93%			36.25	7%	2012 May	G	03/15/14	
McLean County	Tire Valve Tool Set	4041	CAP-11-973-ILL		55.24	$ 51.99	94%			3.25	6%	2012 May	G	03/15/14	
McLean County	Workstation (Van)	4041	CAP-11-973-ILL		3,611.44	$ 3,399.00	94%			212.44	6%	2012 May	G	03/15/14	
McLean County	CP Bar (2)	4041	CAP-11-973-ILL		359.10	$ 337.98	94%			21.12	6%	2012 May	G	03/15/14	
McLean County	Relay Circuit Tester	4041	CAP-11-973-ILL		180.61	$ 169.99	94%			10.62	6%	2012 May	G	03/15/14	
McLean County	Exhaust Vent System (2)	4041	CAP-11-973-ILL		3,523.25	$ 3,316.00	94%			207.25	6%	2012 May	G	03/15/14	
McLean County	9702 Gearwrench (2)	4041	CAP-11-973-ILL		483.65	$ 448.86	92%			34.79	8%	2012 May	G	03/15/14	
McLean County	9902 Gearwrench (2)	4041	CAP-11-973-ILL		571.16	$ 530.08	92%			41.08	8%	2012 May	G	03/15/14	
McLean County	78702 2 Pc. Prop (2)	4041	CAP-11-973-ILL		30.73	$ 28.52	92%			2.21	8%	2012 May	G	03/15/14	
McLean County	78708 5 Pc. Prop (2)	4041	CAP-11-973-ILL		100.70	$ 93.46	92%			7.24	8%	2012 May	G	03/15/14	
McLean County	Eye Wash Stat	4041	CAP-11-973-ILL		460.70	$ 427.56	92%			33.14	8%	2012 Jne	G	03/15/14	
McLean County	Cross Slide Drill Press V.	4041	CAP-11-973-ILL		615.19	$ 579.00	94%			36.19	6%	2012 May	G	03/15/14	

FY2015
APPLICATION

EXHIBIT I
COMBINED SECTION 5311/DOAP
NON-VEHICLE CAPITAL ASSET INVENTORY

Grantee	Capital Asset Use or Description	Contract Number	State Grant Number	Fed. Grant Number	Total Purchase Price	State Funds	State %	Fed. Funds	Fed. %	Local Funds	Local %	Date In Service /Purchase	Condition of Asset G, F, P	Date Last Inspected	Date of Disposition
EQUIPMENT:															
McLean County	Quick Find 1/2 Std (2)	4041	CAP-11-973-ILL		46.73	43.98	94%			2.75	6%	2012 Jne	G	03/15/14	
McLean County	Quick Find 1/2 Metric (2)	4041	CAP-11-973-ILL		46.73	43.98	94%			2.75	6%	2012 Jne	G	03/15/14	
McLean County	Quick Find 3/8 Std (2)	4041	CAP-11-973-ILL		37.38	35.18	94%			2.20	6%	2012 Jne	G	03/15/14	
McLean County	Quick Find 3/8 Metric (2)	4041	CAP-11-973-ILL		39.72	37.38	94%			2.34	6%	2012 Jne	G	03/15/14	
McLean County	Metric Deep S (2)	4041	CAP-11-973-ILL		495.50	462.00	93%			33.50	7%	2012 Jne	G	03/15/14	
McLean County	S/Hex Set (2)	4041	CAP-11-973-ILL		368.94	344.00	93%			24.94	7%	2012 Jne	G	03/15/14	
McLean County	72 Tooth Set (2)	4041	CAP-11-973-ILL		220.83	205.90	93%			14.93	7%	2012 Jne	G	03/15/14	
McLean County	1/4 Round Head Ratch (2)	4041	CAP-11-973-ILL		139.32	129.90	93%			9.42	7%	2012 Jne	G	03/15/14	
McLean County	Wobble Plus Extension (2)	4041	CAP-11-973-ILL		264.26	246.40	93%			17.86	7%	2012 Jne	G	03/15/14	
McLean County	72 Tooth Sftgrip Long (2)	4041	CAP-11-973-ILL		186.51	173.90	93%			12.61	7%	2012 Jne	G	03/15/14	
McLean County	Long Sft Grip (2)	4041	CAP-11-973-ILL		358.11	333.90	93%			24.21	7%	2012 Jne	G	03/15/14	
McLean County	Cool System Tester	4041	CAP-11-973-ILL		529.62	498.47	94%			31.15	6%	2012 Jne	G	03/15/14	
McLean County	10 Way Slammer Hammer	4041	CAP-11-973-ILL		371.88	350.00	94%			21.88	6%	2012 Jne	G	03/15/14	
McLean County	1/2 Composit Impact	4041	CAP-11-973-ILL		446.24	419.99	94%			26.25	6%	2012 Jne	G	03/15/14	
McLean County	Tap Die Set	4041	CAP-11-973-ILL		386.05	359.95	93%			26.10	7%	2012 Jne	G	03/15/14	
McLean County	Master Ext. Set (2)	4041	CAP-11-973-ILL		643.39	599.90	93%			43.49	7%	2012 Jne	G	03/15/14	
McLean County	80 Tooth Long Handle (2)	4041	CAP-11-973-ILL		231.55	215.90	93%			15.65	7%	2012 Jne	G	03/15/14	
McLean County	Royal Blue Tool Chest	4041	CAP-11-973-ILL		4,525.95	4220.00	93%			305.95	7%	2012 Jne	G	03/15/14	
McLean County	1/2 Composit Impact	4041	CAP-11-973-ILL		462.18	434.99	94%			27.19	6%	2012 Jne	G	03/15/14	
McLean County	Diag Computers (2)	4041	CAP-11-973-ILL		18,174.02	17104.96	94%			1069.06	6%	2012 Jne	G	03/15/14	
McLean County	End Lift (2)	4041	CAP-11-973-ILL		6,858.26	6364.97	92%			493.29	8%	2012 Jne	G	03/15/14	
McLean County	Identifiers (2)	4041	CAP-11-973-ILL		4,310.00	4000.00	92%			310.00	8%	2012 Jne	G	03/15/14	
SUPPORT VEHICLES:															
SHOW BUS	Ford Mini Van 1FTNE242XXHB20658									250.00	100%	2009 Dec	P	03/15/14	
SHOW BUS	Ford Mini Van 1FTNE2427XHC33481									250.00	100%	2009 Dec	P	03/15/14	
McLean County	Ford Econoline 1FTSS34P56HB15733	4041	CAP-11-973-ILL		9,448.00	8,500.00	90%			948.00	10%	2012 Feb	G	03/15/14	
SHOW BUS	Ford Econoline 1FTNE24L63HA45800									500.00	100%	2012 July	P	03/15/14	
DISPOSITION:															

Exhibit J

Vehicle Asset Inventory

FY2015
APPLICATION

EXHIBIT J
COMBINED SECTION 5311/DOWNSTATE DOAP
VEHICLE INVENTORY SUMMARY

VEHICLE CONDITION CODE	VEHICLE STATUS CODE	
EXCELLENT	ACTIVE	A
GOOD	RESERVE	RV
FAIR	OUT OF SERVICE	O
POOR	REPLACED	RPL
INOPERABLE	DISPOSED	D

VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MANUF.	VEHICLE TYPE SEATING CAPACITY	VEHICLE LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	Acquisition COST	Dollars OF FEDERAL Participation	DATE IN SERVICE/ PURCHASE	FTA ELIGIBLE REPLACEMENT DATE	CURRENT MILEAGE	CURRENT VEHICLE CONDITION	DATE OF LAST IDOT INSPECTION	VEHICLE STATUS
Paratransit Vehicles																	
1FDXE40F3WHB91379	McLean County	SHOW BUS	15	98	Ford	Medium Duty/14	23.3'	CAP-98-616		$ 53,197.00	$-	12/14/98	1998	197,136	POOR	03/15/14	A
1FDXE45F0YHC01202	McLean County	SHOW BUS	19	2000	Ford	Medium Duty/14	23.3'	CAP-00-690-ILL		$ 54,698.00	$-	11/03/00	2000	193,911	INOP	03/15/14	O
1FDXE45F5YHC01227	McLean County	SHOW BUS	20	2000	Ford	Medium Duty/14	23.3'	CAP-00-690-ILL		$ 54,698.00	$-	11/27/00	2000	231,217	FAIR	03/15/14	A
1FDXE45F03HB88038	McLean County	SHOW BUS	24	2003	Ford	Medium Duty/14	23.3'	CAP-03-856-CVP	IL-18-X018	$ 54,404.53	$ 43,523.63	02/20/04	2004	236,037	FAIR	03/15/14	A
1FDWE35L33HB88076	McLean County	SHOW BUS	25	2003	Ford	Light Duty/11	20'	CAP-03-856-CVP	IL-18-X018	$ 45,619.83	$ 36,495.86	04/08/04	2004	185,856	FAIR	03/15/14	A
1FDXE45F52HB40551	Meadows/SHOW BUS	SHOW BUS	26	2003	Ford	Medium Duty/14	23.3'	194 CVP		n/a-rec'd from	closed agency	06/30/04	2004	200,722	FAIR	03/15/14	A
1FDXE45PX5HB31762	McLean County	SHOW BUS	27	2005	Ford	Medium Duty/14	23.3'	CAP-04-876-CVP	IL-16-0030	$ 58,435.00	$ 58,435.00	11/04/05	2005	189,507	FAIR	03/15/14	A
1FDXE45P15HB26630	McLean County	SHOW BUS	28	2005	Ford	Medium Duty/14	23.3'	CAP-04-876-CVP	IL-18-X021	$ 58,435.00	$ 58,435.00	11/04/05	2005	196,906	POOR	03/15/14	O
1GBDV13L75D285377	Bloomington Normal Tr.	SHOW BUS	29	2005	Chevrolet	Mini Van/5	16.6'					11/07/05	2005	83,579	FAIR	03/15/14	A
1FDWE30SXXHB50204	Meadows/SHOW BUS	SHOW BUS	30	1999	Ford	Medium Duty/4	23.3'					11/30/06	2006	89,321	FAIR	03/15/14	A
1HVBTAFM23H585213	DeWitt County HRC	SHOW BUS	31	2003	International	Super Medium Duty/22	29'					04/18/08	2008	160,668	INOP	03/15/14	O
1HVBTAFM33H585219	DeWitt County HRC	SHOW BUS	32	2002	International	Super Medium Duty/22	29'					04/18/08	2008	174,725	INOP	03/15/14	O
1BAGGBSA2WF078436	DeWitt County HRC	SHOW BUS	33	1998	Blue Bird	Super Medium Duty/22						04/18/08	2008	140,557	INOP	03/15/14	O
1FD3E35L98DA13350	McLean County	SHOW BUS	34	2008	Ford	Light Duty/12	20'	CAP-07-899-CVP	IL-18-0023	$ 46,866.00	$ 46,866.00	05/20/08	2008	162,867	FAIR	03/15/14	A
1FD3E35L08DA13351	McLean County	SHOW BUS	35	2008	Ford	Light Duty/12	20'	CAP-07-899-CVP	IL-18-0023	$ 46,866.00	$ 46,866.00	05/20/08	2008	160,816	FAIR	03/15/14	A
1FD4E45P88DB38207	McLean County	SHOW BUS	36	2008	Ford	Medium Duty/14	23.3'	CAP-07-879-CVP	IL-18-0024	$ 62,733.00	$ 58,551.00	12/04/08	2008	190,755	FAIR	03/15/14	A
1FD4E45PX8DB38208	McLean County	SHOW BUS	37	2008	Ford	Medium Duty/14	23.3'	CAP-07-879-CVP	IL-18-0024	$ 62,733.00	$ 58,551.00	12/04/08	2008	121,540	GOOD	03/15/14	A
1FD4E45P18DB38209	McLean County	SHOW BUS	38	2008	Ford	Medium Duty/14	23.3'	CAP-07-879-CVP	IL-18-0024	$ 62,733.00	$ 58,551.00	12/04/08	2008	166,055	FAIR	03/15/14	A
1FDXE45F12HB40577	SHOW BUS	SHOW BUS	39	2002	Ford	Medium Duty/14	23.3'					10/26/09	2009	137,934	FAIR	03/15/14	A
1FDXE45P95HB24351	SHOW BUS	SHOW BUS	40	2005	Ford	Medium Duty/14	23.3'					10/26/09	2009	177,325	FAIR	03/15/14	A
1FDXE45F32HB40600	SHOW BUS	SHOW BUS	41	2002	Ford	Medium Duty/14	23.3'					10/26/09	2009	183,478	FAIR	03/15/14	A
1FDEE35LX9DA81005	McLean County	SHOW BUS	43	2009	Ford	Light Duty/12	20'	CAP-04-879-CVP	IL-18-0025	$ 50,944.00	$ 50,944.00	10/30/09	2009	128,415	GOOD	03/15/14	A
1GBE5V1988F402427	SHOW BUS	SHOW BUS	45	2008	Chevrolet	Super Medium Duty/22	29'		n/a transf. from closed agency			12/03/09	2009	136,559	FAIR	03/15/14	A
1FDXE45P24HA88470	SHOW BUS	SHOW BUS	50	2004	Ford	Medium Duty/15	23.3'			$ 12,537.50		01/03/11	2011	102,272	FAIR	03/15/14	A
1FDXE45PX4HA96235	SHOW BUS	SHOW BUS	51	2004	Ford	Medium Duty/15	23.3			$ 12,537.50		01/03/11	2011	130,225	FAIR	03/15/14	A
1FHVBEABMXWH530738	SHOW BUS	SHOW BUS	52	1999	International	Super Medium Duty/25	33			$ 5,843.75		06/24/11	2011	140,426	FAIR	03/15/14	A
1FDXE45F7YHB85225	SHOW BUS	SHOW BUS	53	2000	Ford	Medium Duty/15	23.3			$ 5,312.50		07/07/11	2011	187,253	INOP	03/15/14	A
1HVBEABM52H510259	SHOW BUS	SHOW BUS	54	2002	International	Super Medium Duty/25	33			$ 5,050.00		7/22/2011	2011	138,644	FAIR	03/15/14	A
1FDXE45P44HA88471	SHOW BUS	SHOW BUS	55	2004	Ford	Medium Duty/15	23			$ 12,218.75		11/14/2011	2011	87,649	FAIR	03/15/14	A
1FDXE45PG4HB00378	SHOW BUS	SHOW BUS	56	2004	Ford	Medium Duty/15	23			$ 11,687.50		12/28/2011	2011	90,110	FAIR	03/15/14	A
1FDXE45P84HA96234	SHOW BUS	SHOW BUS	57	2004	Ford	Medium Duty/15	23			$ 7,703.12		9/11/2012	2012	107,734	FAIR	03/15/14	A
1FDWE35P34HA96244	SHOW BUS	SHOW BUS	58	2004	Ford	Light Duty/11	20			$ 7,703.13		9/11/2012	2012	116,513	FAIR	03/15/14	A
1FDGF5GT6CEB55312	McLean County	SHOW BUS	59	2012	Ford	Super Medium Duty/28	33	CAP-12-999-FED	IL-18-X027	$ 97,999.00	$ 97,999.00	10/15/2012	2012	33,253	EXCELLENT	03/15/14	A
1FDGF5GT3CEB55316	McLean County	SHOW BUS	60	2012	Ford	Super Medium Duty/28	33	CAP-12-999-FED	IL-18-X027	$ 97,999.00	$ 97,999.00	10/15/2012	2012	40,845	EXCELLENT	03/15/14	A
1FDGF5GT0CEB55323	McLean County	SHOW BUS	61	2012	Ford	Super Medium Duty/28	33	CAP-12-999-FED	IL-37-X061-01	$ 97,999.00	$97,999.00	10/15/12	2012	29,530	EXCELLENT	03/15/14	A
39, 40,41 were leased prior to purchasing date																	

FY2015
APPLICATION

EXHIBIT J
COMBINED SECTION 5311/DOWNSTATE DOAP
VEHICLE INVENTORY SUMMARY

VEHICLE CONDITION CODE	VEHICLE STATUS CODE
EXCELLENT	ACTIVE A
GOOD	RESERVE RV
FAIR	OUT OF SERVICE O
POOR	REPLACED RPL
INOPERABLE	DISPOSED D

VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MANUF.	VEHICLE TYPE AND SEATING CAP	VEHICLE LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	Acquisition COST	Dollars OF FEDERAL Participation	DATE IN SERVICE/ PURCHASE	FTA ELIGIBLE REPLACEMENT DATE	CURRENT MILEAGE	CURRENT VEHICLE CONDITION	DATE OF LAST IDOT INSPECTION	VEHICLE STATUS
Paratransit Vehicles																	
5309 Vehicles:	*All Vehicles Funded with Federal Sec. 5309 funds and awarded under State of Illinois grant contracts.*																
1FDFE45P19DA80970	McLean County	SHOW BUS	42	2009	Ford	Medium Duty/14	23.3'	CAP-04-879-CVP	IL-03-0225	$ 64,904.00	$ 51,923.00	09/25/09	2009	131,163	GOOD	03/15/14	A
ARRA Vehicles																	
1GBE5V1999F408285	McLean County	SHOW BUS	46	2009	Chevrolet	Super Medium Duty/22	29'	CAP-04-879-FED	IL-86-X001	$ 92,915.00	$ 92,915.00	12/10/09	2009	98,913	INOP	03/15/14	O
1GBE5V1949F409053	McLean County	SHOW BUS	47	2009	Chevrolet	Super Medium Duty/22	29'	CAP-04-879-FED	IL-86-X001	$ 92,915.00	$ 92,915.00	12/10/09	2009	111,258	GOOD	03/15/14	A
1FDFE45P69DA89597	McLean County	SHOW BUS	49	2009	Ford	Medium Duty/14	23.3'	CAP-04-879-FED	IL-86-X001	$ 64,904.00	$ 64,904.00	04/01/10	2010	127,399	GOOD	03/15/14	A

DISPOSED VEHICLES: VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS ANUFACTURE	VEHICLE TYPE AND SEATING CAP	VEHICLE LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	Acquisition COST	Dollars OF FEDERAL Participation	DATE IN SERVICE/ PURCHASE	FTA ELIGIBLE REPLACEMENT DATE	CURRENT MILEAGE	CURRENT VEHICLE CONDITION	DATE OF DISPOSITION	VEHICLE STATUS
1FTJS34G9RHB78592	McLean County	SHOW BUS	3	94	Ford	Raised roof van/10	20'	CAP-94-480-1LL	TYPE	$ 35,597.00	$-	12/01/94	06/16/05	SOLD	SOLD	07/21/04	SOLD
4CDK54E22P2108426	Meadows/SHOW BUS	SHOW BUS	11	93	MST	Heavy Duty/22		CAP-92-401 FED	IL-16-0016	$ 65,152.00	$ 52,122.00	05/93	1993	SOLD	SOLD	02/22/05	SOLD
FDLE40F2VHB32790	Meadows/SHOW BUS	SHOW BUS	14	97	Ford	Medium Duty/14	23.3'	IL-97-559 FED	IL-16-0021	$ 52,657.00	$ 42,126.00	07/97	1997	SOLD	SOLD	02/22/05	SOLD
FDWE35L52HB52792	McLean County	SHOW BUS	21	2003	Ford	Light Duty/11	20'	CAP-02-791-CVP	IL-03-0225	$ 44,353.00	$ 35,482.00	12/02	2002	WRECKED	SOLD	01/25/07	SOLD
86KB31Z4TK184688	Meadows/SHOW BUS	SHOW BUS	4	96	Dodge	Raised roof van/10	20'	CAP-95-535	IL-16-0015	$ 33,233.00	$ 26,586.50	10/17/96	1996	106,465	INOP	12/01/11	O
2B7LB31Z9WK158253	McLean County	SHOW BUS	16	98	Dodge	Raised roof van/10	20'	CAP-98-616		$ 36,417.00	$-	12/14/98	1998	176,473	INOP	12/01/11	RPL
2B6LB31Z5YK124040	Meadows/SHOW BUS	SHOW BUS	17	2000	Dodge	Raised roof van/10	20'	ECIAAA/LOCAL		$ 45,000.00	$-	07/10/00	2000	141,672	INOP	12/01/11	O
2B7LB31Z7YK168458	McLean County	SHOW BUS	18	2000	Dodge	Raised roof van/10	20'	CAP-00-690-ILL		$ 37,694.00	$-	07/20/00	2000	108,189	INOP	12/01/11	O
1FDXE45F22HB40538	McLean County	SHOW BUS	22	2002	Ford	Medium Duty/14	23.3'	CAP-02-791-CVP	IL-03-0225	$ 52,561.00	$ 42,049.00	01/24/03	2003		INOP	12/01/11	O
1FDXE45F42HB40539	McLean County	SHOW BUS	23	2002	Ford	Medium Duty/14	23.3'	CAP-01-743-CVP	IL-03-0213	$ 52,561.00	$ 42,049.00	01/24/03	2003		INOP	12/01/11	O

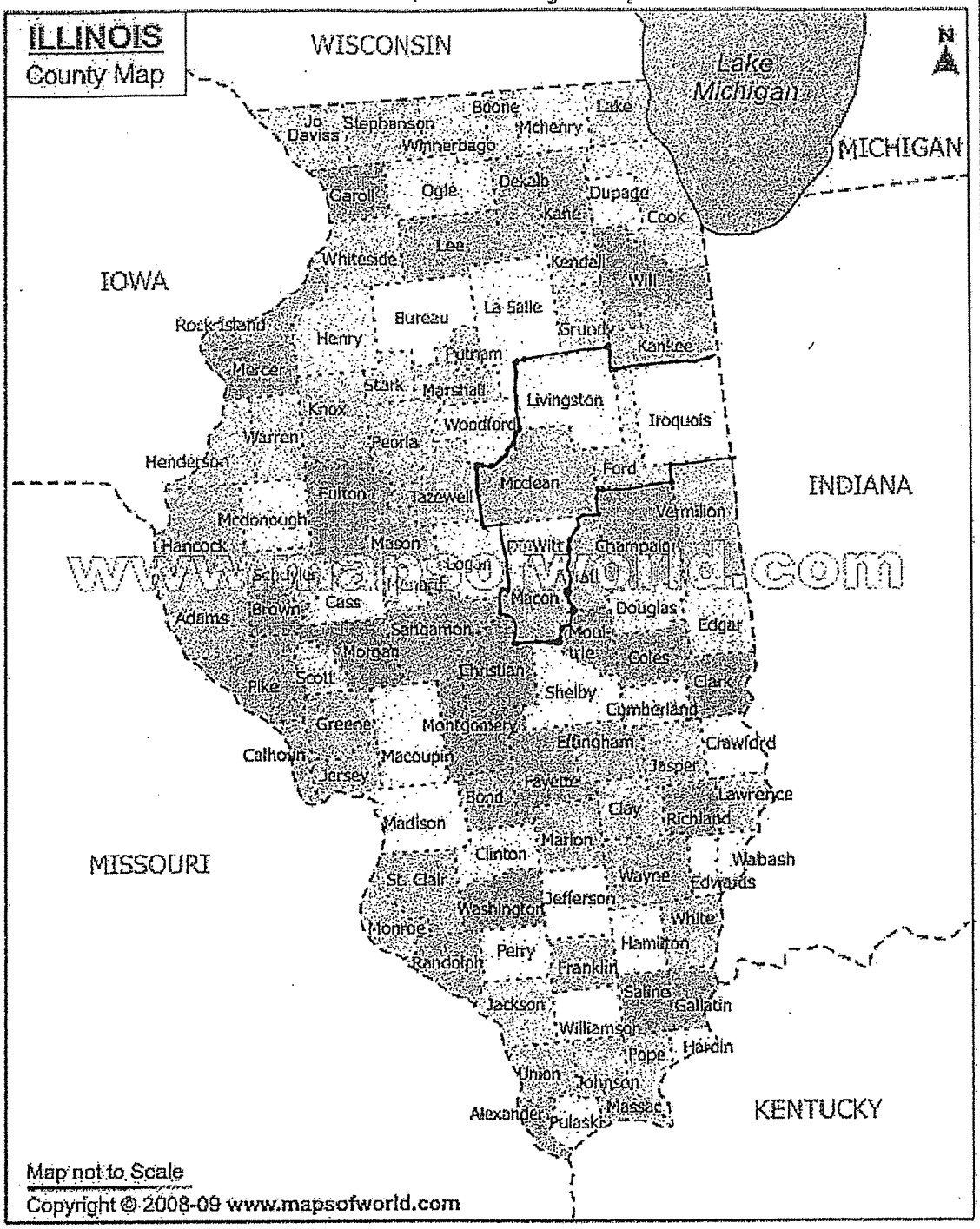
Attachment I

Service Area Maps and Other Materials that Describe the Project

(Attach in this Section)

Close Window

Illinois County Map



SHOW BUS

WHAT IS SHOW BUS?
It is public transportation available to residents of rural DeWitt, Ford, Iroquois, Kankakee, Livingston, Macon and McLean Counties.

WHO CAN RIDE?
EVERYONE can ride. Persons of all ages and income levels may ride. All buses are equipped with lifts for easy wheelchair access.

WHERE ARE PASSENGERS PICKED UP?
Pick ups are made at central community locations as well as private residences.

WHAT TIME IS PICK UP?
Please see inside for times.

CAN THERE BE MORE THAN ONE STOP?
Persons riding on scheduled days can request more than one stop in the destination city. There is no additional charge for this service.

HOW CAN RIDES BE ARRANGED?
Requests for scheduled days service must be made by 9:00 a.m. on the weekday **before** the day of service.

To make a reservation, call:
1-800-525-2454 (toll free)

ROUND TRIP FARES:

For scheduled days **within** county:
$ 5.00
For scheduled days **outside** county:
$ 7.00
For Children ages 12 and under:
Half Price

These are **suggested donations** for persons 60 years of age and over.

For **Special Service**, call the office for prices. 1-800-525-2454.

SHOW BUS

This brochure is available in other formats upon request

www.SHOWBUSonline.org

BROCHURES FOR THE OTHER FIVE COUNTIES ARE IN THE FULL APPLICATION.

SHOW BUS

Public Transportation
1-800-525-2454

This service is made available in DeWit Ford, Iroquois, Livingston, Macon McLean Counties by funding through th Illinois Department of Transportation (Se 5310, 5311, 5316 & 5317 of the Feder Transit Act, as amended), the Downstat Operating Assistance Program and th following: East Central Illinois Area Agenc on Aging, United Way and communit funds, units of local government, churche civic groups, businesses, individuals an passenger donations, fees and contracts.

McLEAN COUNTY

www.SHOWBUSonline.org

MCLEAN COUNTY

SCHEDULED DAYS

Unless otherwise noted, the destination for the service listed below is Bloomington/Normal. Buses arrive by 10:30 & leave for return trip between 2:30 & 3:15.

MONDAY
9:20 Weston
9:30 Chenoa
9:45 Lexington
10:00 Towanda

TUESDAY
9:00 Saybrook
9:10 Bellflower
9:30 LeRoy
10:00 Downs

WEDNESDAY
9:30 Chenoa
9:45 Lexington
10:00 Towanda

THURSDAY (route 1)
9:20 Gridley
9:50 Hudson

THURSDAY (route 2)
9:00 Cropsey
9:10 Anchor
9:20 Colfax / Arrowsmith
9:45 Cooksville / Ellsworth

FRIDAY (route 1)
9:30 Chenoa
9:45 Lexington
10:00 Towanda

FRIDAY (route 2) 1st, 3rd & 5th Fridays
9:00 Carlock
9:15 Danvers
9:30 Stanford
10:00 Shirley

FRIDAY (route 3) 2nd & 4th Fridays
8:55 Shirley
9:10 McLean
9:30 Heyworth

Other McLean Routes

- **Daily service along Route 24 from Piper City to Pontiac**
- **Daily McLean County Circulator**

For information, to request brochures or to make a reservation, call the office.

Do you have a medical transportation need that cannot be accommodated through the scheduled days services, or do you require special assistance to ride the bus? Please telephone the SHOW BUS office and ask about Special Service and our new voucher program! SHOW BUS accepts Medicaid and insurance billings. And persons wanting a ride to or from ANY community or area in McLean County NOT listed should call the office as well.

SHOW BUS provides door to door serv as needed. While drivers will assist passengers to the bus, they are not allowed to assist passengers with mobil devices up and down stairs or up and down non standard ramps.

All vehicles are equipped with lifts or ramps that accommodate common wheelchairs and weights up to 600 lb. Lift chairs are provided for ambulatory passengers who wish to use the lift.

Drivers will assist with grocery sized packages and will provide assistance a needed with seat-belts. Use of seat-bel and the safety railing in the vehicles are strongly encouraged.

Title VI Policy: SHOW BUS is a federal assisted program to provide public transportation to any individual. SHOW BUS does not discriminate on the grour of race, color, national origin, sex, age c disability; none will be excluded from th participation in, be denied the benefits c or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance. If you feel you have been discriminated against, contact the SHO BUS Director, Laura Dick, at 309-747-2454 to file a complaint.

SHOW BU

Attachment II

Copies of Minutes, Letters, RFPs, and Other Documentation that Describe the Applicant's Efforts to Involve the Private Sector in the Project.

(Attach in this Section)

McLean County

HIGHWAY DEPARTMENT
Eric S. Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S. Towanda Barnes Road,
Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

March 14, 2014

Beyer Twin City Cab & Circle City Cab
1001 W Washington St
Bloomington, IL 61701

RE: Rural Public Transportation in McLean, Livingston, Ford, DeWitt, & Iroquois Counties

Dear Transportation Provider:

Please contact me by April 7, 2014, if you are interested in providing rural public transportation in McLean, Livingston, Ford, DeWitt, & Iroquois Counties. McLean County applies annually to the Illinois Department of Transportation (IDOT) on behalf of the five above named counties for Section 5311 Federal Transit funding to help fund rural public transportation. These funds have been received since 1988 to operate rural public transportation in McLean, Livingston, Ford, Iroquois, and DeWitt County.

SHOW BUS is currently the provider of this service. SHOW BUS offers public transportation in the five county area Monday through Friday and partial service on Saturdays. Service is open to wheelchair passengers as well as to those who are ambulatory.

According to Section 5311 requirements, private transportation providers in the five county area need to be informed about this service and asked if they are interested in participating in a contract for service arising from a funding agreement under the Section 5311 Rural Public Transportation Funding Assistance Program. Any provider would need to deliver all of the transportation obligations under the terms of the contract with IDOT for the five county area.

Please call me at (309) 663-9445 if I can be of further assistance.

Sincerely,

Jerry Stokes

Jerry Stokes, P.E.
Assistant County Engineer

Providers List for 2015 Application

Beyer Twin City Cab & Circle City Cab
1001 West Washington Street
Bloomington, IL 61701

The ARC
700 E. Elm Street
Watseka, IL 60970

Checker Cab Inc.
103 E. Stewart St.
Bloomington, IL 61701

Bee Express Taxi Cab
1720 N Aurora St
Pontiac, IL 61764

Dehm Bus Service
8 N. 3rd
Chatsworth, IL 60921

Volunteer Services of Iroquois County
1001 E. Grant Street
Watseka, IL 60970

TLC Express
334 E. Baker Street
Bloomington, IL 61701

St. Mary's Hospital
111 East Spring Street
Streator, IL 61364

Wilken Bus Service
1565 N 600 E Road
Onarga, IL 60955

Willow Estates Cooperative, Inc.
RR 1 Box W-27
Beaverville, IL 60912

Red Top Cab
208 East Locust Street
Bloomington, IL 61701

Elegant Limousines / Bloomington Charter
501 N Main Street
Bloomington, IL 61701

Good Times Taxi
901 W Water Street
Pontiac, IL 61764

Dave Wenger Transportation
45 W Country Aire Drive
Forrest, IL 61741

First Student
555 S Dirksen Parkway
Springfield, IL 62703

Blue Nite Limo
210 Greenwood Avenue
Bloomington, IL 61704

Cassano Limo
P.O. Box 534
Peoria, IL 61651

L&M Limo
509 Smith Lane
Dwight, IL 60420

Gerdes Transportation
511 E Locust Street
Chatsworth, IL 60921

RE Moore & Company
2713 Foxridge Run
Bloomington, IL 61704

YWCA Transportation
1201 N Hershey Road
Bloomington, IL 61704

Grand Prairie Transit
18962 Airport Road
Lockport, IL 60441

Futures Unlimited
210 E. Torrance Avenue
Pontiac, IL 61764

Bloomington Normal Public Transportation
351 Wylie Drive
Normal, IL 61761

Turner Bus Service
202 S Old Route 66
Dwight, IL 60420

Big Larry Cab & Limo
609 E Court Street
Kankakee, IL 60901

Bloomington-Normal Shuttle
208 N Morris Ave
Bloomington, IL 61701

All About You Limo
9450 S State Route 47,
Dwight, IL 60420

Attachment III

Organizational Charts for Each Operator

(Attach in this Section)

SHOW BUS ORGANIZATIONAL CHART

SHOW BUS NFP

SHOW BUS Board

SHOW BUS Director/President

Advisory Council

Asst. Director

Office Mgr/Bookkeeper Dispatch Drivers Maintenance Volunteers

Secretarial

Attachment IV

Indirect Cost Rate Proposals

N/A

Attachment V

Copy of Audit for Most Recent Year Corresponding to the Data Used in the Indirect Cost Rate Proposal

(Only Projects that Submit Indirect Cost Proposal)

N/A

Attachment VIII

DOWNSTATE FISCAL YEAR 2015 STATE OF ILLINOIS OPERATING ASSISTANCE APPLICATION SECTION

FY2015 DOWNSTATE OPERATING ASSISTANCE APPLICATION FOR AGENCIES APPLYING FOR BOTH DOWNSTATE OPERATING ASSISTANCE and SECTION 5311 NON-METRO OPEARATING ASSISTANCE

To reduce duplicative or unnecessary application requirements, the FY2015 Downstate Operating Assistance application, *for those participants that will also receive FY2015 Section 5311 Non-Metro (5311) Operating Assistance,* has been combined with and incorporated into the 5311 application as Attachment VI. Therefore, participants applying for operating assistance under both programs need only submit the FY2015 5311 application that includes Attachment VI in order to apply for funding under both programs.

NOTE: The FY2015 5311 application is due on **April 3, 2014.**

Below are the forms comprising Attachment VI:

Attachments - Seven (7) forms which must be completed as part of your application:

		Page No.
Form OP-1	Cover Letter requesting State operating assistance;	2
Form OP-2	Description of Applicant's Organization;	3
Form OP-3	Summary of Totals for Revenues and Expenses;	4
Form 501	Operating Labor Summary;	5,6
Form OP-5	Financial Data And Revenue And Expense (5311 Exhibit B);	5311 Application
Form OP-6B/C	Vehicle Use and Passengers; and	9
Form OP-7	Purchase of Service Contracts.	10,11

Attachments - Seven (7) forms FOR FUTURE USE:

Form OP-8	Notification of Service Change;
Form OP-9	FY15 Year End Operating Data Report due on or before August 1, 2015;
Form OP-10A	Request for Payment;
Form OP-10B	Estimated Quarterly Financial Report;
Form OP-10C	Actual Quarterly Financial Report;
Form OP-10D	Request for Payment Reconciliation; and
Audit Schedule	The Schedule of Revenue and Expense for inclusion in your agency's FY2014 independent audit/financial statements.

National Transit Database Report for FY2014 due on August 1, 2015.
FY14 Local Match Assessment Survey due on August 1, 2015.

No legal opinion or Board resolution is required in connection with this Attachment VI of the application; they will be required, however, for the execution of the Downstate Operating Assistance grant contract.

Note that grant payments may be made only after the Department has reviewed and approved the application and a grant contract has been executed.

Should any questions arise regarding this application, please contact your project manager:
Sol Rivas at (312) 793-3663 Kevin Lamm at (312)793-2257
Jeff Waxman at (312)793-5232 Russ Flinchum at (312) 793-3513
Melanie Turner (217) 782-4981 Karen Strell at (312) 793-5230
Please submit one original completed application to your area's Section Chief:

ILLINOIS DEPARTMENT OF TRANSPORTATION	ILLINOIS DEPARTMENT OF TRANSPORTATION
Division of Public & Intermodal Transportation	Division of Public & Intermodal Transportation
Ms Melanie Turner, Section Chief	Ms. Karen Strell, Section Chief
Hanley Building, Room 311	J.R.Thompson Center, Suite 6-600
Springfield, IL 62764	Chicago, IL 60601

Please use the schedule below when submitting payment requests and filing actual revenue and expense reports for both programs. Because actual revenue and expense under the Downstate Public Transportation Act must be filed by the dates below, so must the 5311 quarterly reimbursement requests.

DOWNSTATE & 5311 NON-METRO

ACTUAL QUARTERLY FINANCIAL REPORT SCHEDULE

FY2015: PERIOD COVERED BY THIS REPORT	TO BE FILED NO LATER THAN
Actual 1st Quarter - July 1 thru Sept. 30	October 31
Actual 2nd Quarter - Oct. 1 thru Dec. 31	January 31
Actual 3rd Quarter - Jan. 1 thru March 31	April 30
Actual 4th Quarter - Apr. 1 thru June 30	July 31

DOWNSTATE
STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

APPLICATION FORM OP-I
COVER LETTER

****

FOR IDOT OFFICE USE ONLY

Grant Applic. Number _____ Expenses _____

Date Received _____ Revenues _____

Appropriation _____ Deficit _____

65% of Expenses _____

****

Application for operating assistance grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.) for costs incurred during the period July 1, 2014 through June 30, 2015 (FY2015).

APPLICANT'S NAME: McLean County

STREET ADDRESS: 104 West Front Street, POB 2400

Bloomington, IL	61702-2400	309-434-6541
CITY STATE	ZIP CODE	TELEPHONE NUMBER

The applicant hereby applies to the State of Illinois through the Division of Public & Intermodal Transportation for grants under Article II of the Downstate Public Transportation Act (30 ILCS 740/1-1 et seq.).

I hereby certify that I have reviewed this Application including all attached exhibits and information, and have found it to be true and correct.

_____
Signature (same as #1 on Form OP-2)

Chair, McLean County Board
Title (same as #1 on Form OP-2)

_____
Date

FORM OP-2 DESCRIPTION OF APPLICANT'S ORGANIZATION

1. The name and title of the person authorized by the Participant to submit this application:

   Matt Sorensen — Name
   Chair, McLean County Board — Title

2. The name and title of the person who will be directly responsible for the implementation of the Program of Proposed Expenditures:

   Laura Dick — Name
   Director/President, SHOW BUS — Title

3. The name and title of the person who will be directly authorized to sign and certify the Quarterly Financial Reports (OP-10 FORMS):

   Duly elected Chair or Vice Chair, McLean County Board
   Name — Title

4. Year Created Late 1830 (McLean County)

5. Means Created McLean County was approved as a County by the State of Illinois

6. Does your Agency have special tax authority for transit? [ ] yes [x] no. If yes, what is:
   a. the current level your Agency will tax at in FISCAL YEAR 2014 _____%
   b. the total Fiscal Year 2013 estimated revenue: $_____
   c. the total Fiscal Year 2012 actual revenue realized: $_____

7. Please attach a full description or map of your Agency's territorial boundaries as defined on Page 3(a) of this application. In addition, please provide the following information regarding your Territorial Boundaries:

City/County	2010 Population [if available]	Square Miles	Pop/sq. miles
DeWitt County	16,561	398	42
Ford	14,081	486	29
Iroquois	29,718	1,117	27
Livingston	38,950	1,044	37
Macon (rural)	18,000	581	31
McLean (rural)	40,465	1,183	34

8. Please attach a full description and map of your Agency's ***service area*** as defined on Page 3(a) of this application.

9. Please attach a full description and map of your Agency's **contiguous-area service** as defined on Page 3(a) of this application.

10. Please attach a full description or map of any services provided by your Agency ***identified as ineligible service*** on Page 3(a) of this application. (Note: Any revenue or expense associated with these services should be excluded from 5311 Exhibit B and FORM OP-5.)

11. Transit System Management

    [x] Self (pass through)
    [ ] Contract _____

DEFINITIONS:

Service Area: A participant's territorial boundaries, plus any eligible Service Extensions, plus any Contiguous-Area Service. (See 30 ILCS 740.)

Contiguous-Area Service Service provided by a participant within any county that is contiguous to its territorial boundaries as defined by the Department and subject to Departmental approval. Participant must certify to the Department that any such contiguous-area service provided after July 1, 2007, meets the requirements of 30 ILCS 740/2-5.1 in order to receive reimbursement for the service. (See 30 ILCS 740/2-7(b-20).)

Service Extensions: Service that is provided beyond the participant's territorial boundaries, where one end of a passenger trip (either origin or destination) is within the territorial boundaries. (See 70 ILCS 3615 and 30 ILCS 740/2-5.)

Territorial Boundaries for:

Municipal Participants: The municipal or corporate boundaries of the participant.

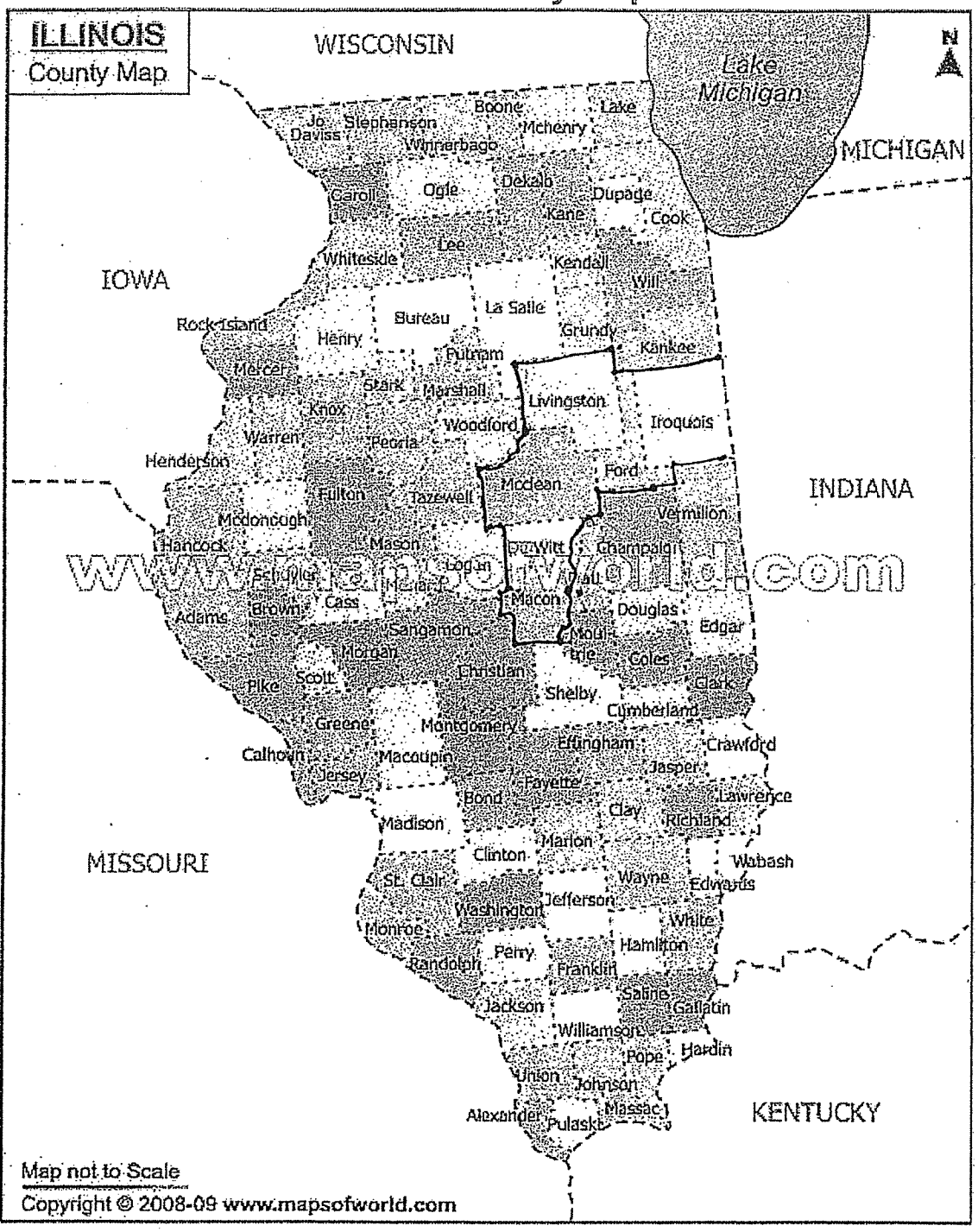
Mass Transit Districts: The district boundaries on file with the Illinois Secretary of State's Office. (See 70 ILCS 3610/5.)

INELIGIBLE SERVICE

- Service operated totally outside a participant's territorial boundaries, unless it is Contiguous Area Service allowed for under 30 ILCS 740/2-7(b-20).
- *Effective FY2002*: Service extensions beyond a Mass Transit District's territorial limits which do not have documented approval of the required governing bodies. (See 70 ILCS 3610/5.)
- Service extensions beyond a Section 5311 recipient's territorial boundaries which are non-incidental service within urbanized areas. (See Section 5311 program guidelines.)

Close Window

Illinois County Map



FORM OP-3

SUMMARY OF TOTALS FOR REVENUES AND EXPENSES

Total Eligible Expense reported on 5311 Exhibit B (Column A, pg. 9 of OP-5 Tab)	$2,648,178(a)
Total Eligible Revenue reported on 5311 Exhibit B (Column A, pg. 7 of OP-5 Tab)	$177,600(b)
Section 5311 Funding requested in 5311 Application	$497,138(c)
Downstate Operating Assistance Deficit (a) – (b)	$1,973,440(d)
65% of Eligible Operating Expenses	$1,721,316(e)
Downstate Operating Assistance requested (lesser of (d) or (e)	$1,501,940 (limit of grant)

****

I hereby certify that the total operating revenues and expenses reported in this Form are estimated to be incurred in the provision of public transportation services within the State of Illinois during FISCAL YEAR 2015. Expenses determined to be ineligible under such regulations for State Operating Assistance have been deducted as ineligible expenses.

Prepared by: _____

Certified by: _____
(same as #3 on Form OP-2)

Date: _____

FORM 501 OPERATING LABOR SUMMARY (Page 1 of 2)

[To Be Submitted on Accrual Method of Accounting]

The amounts shown for each line item total in FORM 501 OPERATING LABOR SUMMARY must agree with the corresponding line item in Form OP-5 and line item 501 in the 5311 Exhibit B (5311 Budget).

501 Labor

.01 Operator's Salaries and Wages

Are your operators unionized? YES [ ] NO [x]

If Yes, give expiration date contract_____

NOTE: PLEASE ATTACH COPY OF MOST RECENT LABOR CONTRACT.

IF THE MOST RECENT CONTRACT IS ON FILE, PLEASE CHECK BOX [ ]

	Number of Operators	FULL TIME Average Hourly Wage	Annual Total Wages
Est. FY 2015	13	12.60	(1)325,000

	Number of Operators	PART TIME Average Hourly Wage	Annual Total Wages
Est. FY 2015	26	12.60	(2)393,795
Est. FY 2015	Operators' overtime		(3)_____
		CATEGORY TOTAL 501.01	718,795 (Add 1, 2 & 3)

.02 Other Salaries and Wages:

Job Title	No. of Employees in this Position (Stated in FTE)	Estimated FY2015 Salary
Director/Asst. Director	2	98,438
Office Mgr/Bookkeeper	1.75	74,000
Clerical	6.5	134,062
Dispatch	1	33,750
Driver Support/Maint	3	99,875
Trainees	Varied	5,625

Total 501.02 445,750

CATEGORY TOTAL 501 1,164,545
(Add .01 & .02)

Financial and non-financial data reported on forms OP-5, the 5311 Exhibit B (5311 Budget) and OP-6 must be coordinated. For financial data required on this form, use the budgeted FY2014 data as reported.

For non-financial reporting data, if budgeted financial data was calculated from non-financial statistical projections (ridership, vehicle hours, etc.), use the same data for calculating the budgeted financial data shown on form OP-5. If not, calculate non-financial reporting data from the budgeted financial data.

6B Vehicle Use

Regular route means a regular fixed-route on which any passenger can ride and for which regular route time schedules are prepared.

Paratransit service means a special demand-response, route-deviation or fixed-route service which only picks up elderly and handicapped passengers. NOTE: Please include data on services run by any organization with which you have a purchase of service agreement.

Special routes refers to any route-deviation or fixed-route which does not run on a standard fixed headway such as 5, 10, 20, 30, 60 minutes. This would include charter service.

Vehicle Miles refers to service miles. Do not include deadhead miles.

Peak Vehicles refers to the maximum number of vehicles in service at the same time on a weekday.

Vehicle Hours refers to service hours. Do not include deadhead hours.

6C. Passengers

ADULT refers to all cash adult fares paid for demand-response, route-deviation or fixed route service regardless of age of the person paying the fare. Each cash adult fare equals one ride. Each transfer issued to a person paying a fare equals one ride. Thus, a person paying an adult cash fare and using a fare transfer should be counted as an adult making 2 trips. These rules for counting transfers apply to all ridership categories.

CHILD refers to all children under 12 years of age paying a cash children fare for a trip.

SENIOR CITIZENS refers to all passengers recognized by a regular fixed-route bus driver as a senior citizen or handicapped person paying a reduced fare.

STUDENTS refers to all passengers demand-response, route-deviation or fixed route service paying a cash-reduced student fare.

TOKEN, TICKET, OR PASS refers to all trips taken for demand-response, route-deviation or fixed route service using any of the following: tokens, weekly tickets, monthly tickets, multiple ride tickets, and unlimited ride tickets for specified periods of time, regardless of whether the pass or ticket is sold for a full or half price. If your buses are equipped with fareboxes or other counting devices which allow you to count ticket or pass rides by category, such as a Senior Citizen Pass, Student Pass, etc., and the bus operators have been instructed to count ticket useage by category, please provide the information on ticket use by ridership category. Otherwise, please provide one total for all ticket trips used.

PARATRANSIT SERVICE PROVIDED BY PARTICIPANT refers to all passengers paying paratransit fare for demand-responsive special services operated directly by the participant.

PARATRANSIT SERVICE FROM PURCHASE OF SERVICE CONTRACTS refers to all passengers paying paratransit fare for demand-responsive special services provided under a purchase of service agreement.

TOTAL PASSENGERS is the sum of ADULT, CHILD, SENIOR CITIZEN, STUDENTS, PARATRANSIT, AND TOKEN, TICKET, OR PASS ridership categories above.

6B. VEHICLE USE:	Estimated FY2015 Revenue Vehicle Miles (1)	Estimated FY2015 Peak Vehicles Required	Estimated FY2015 Revenue Vehicle Hours (1)
Regular Route			
Special Routes			
Paratransit Service Provided by Participant			
Paratransit Service from Purchase of Service (Pass Through) Contracts	880,000	35	56,000
TOTAL	880,000	35	56,000

(1) This should not include deadhead miles or hours

6C PASSENGERS	Estimated FY2015
Adult	
Child	
Senior Citizens and Disabled (Reduced Fare)	
Student (Reduced Fare)	
Token, Ticket or Pass	
Paratransit Service Provided by Participant	160,000
Paratransit Service from Purchase of Service Contracts	
TOTAL PASSENGERS	160,000

Transfers should be counted and included as separate trips in the appropriate category

Each participant purchasing transit services from another provider must complete the information requested in this form. ***Please note the following clarification of the Department's requirements for reporting Purchased Transportation expense: Only incidental Purchased Transportation costs totaling 20% or less of an agency's total eligible expense may be reported as a lump sum expense on Line 508 - Purchased Transportation. If an agency's purchased transportation costs total more than 20% of its total eligible expense, those costs must be broken down by provider and reported on the required line items that the costs would have been reported on if the agency were providing the service itself instead of purchasing the service (e.g., salary expense must be broken down by provider and sub-line item as required under Line 501, fringe benefit expense must be broken down by provider and sub-line item as required under Line 502, etc.). The profit or amount in excess of the actual expense reported in those line items should then be reported as "Management Service Fees" on Line 503.01. This requirement will ensure that the Department obtains the same, consistent and comparable financial and operating data from all agencies, regardless of whether or not service is purchased.*** If any of the requested information cannot be submitted, please explain why. This form must be completed FOR EACH SERVICE PROVIDER.

1. Name of Provider: N/A

   Address: _____

   Phone ( ) _____

2. Total Contract Amount: $ _____

3. Describe the cost basis of the contract amount shown above (per ride, per hour, etc): _____

4. Describe the service to be provided including an identification of the population to be served, limits on service, etc. (Use additional sheets if necessary)

5. Indicate number and type of vehicles used.

6. Operator's Salaries and Wages

(A)	No. of Drivers	Estimated FY2015 Annual Total Average Wage	Estimated FY2015 Annual Total Wages

Category Total (1) _____

(B) Other Salaries and Wages

Job Title	No. of Employees in this Position	Estimated FY2014 Salary

Category Total (2) _____

(C) Identify all other Expenses (i.e. maintenance cost, fuel, etc.)

Expense Item	Estimated FY2015 Cost

Category Total (3) _____

Grand Total Expenses _____
(add 1, 2 & 3)

(D) Explain any special arrangement you have with the provider (i.e. maintenance, training, vehicle housing, etc.). (Use additional sheets if necessary)

_____

_____

_____

TABLE 1
5311 PROPOSED SYSTEM SERVICE LEVEL BY COUNTY FY2015

GRANTEE: MCLEAN COUNTY

COUNTY	HOURS OF SERVICE SU	MON	TUE	WED	THUR	FRI	SAT	ANNUAL PASSENGER TRIPS	ANNUAL VEHICLE MILES	NUMBER VEHICLE
DeWitt		7:00-4:30	7:00-4:30	7:00-4:30	7:00-4:30	7:00-4:30		27,000		
Ford		7:00-4:30	7:00-4:30	7:00-4:30	7:00-4:30	7:00-4:30		12,000		
Iroquois		7:00-5:00	7:00-5:00	7:00-5:00	7:00-5:00	7:00-5:00		49,000		
Livingston		7:00-5:00	7:00-5:00	7:00-5:00	7:00-5:00	7:00-5:00		24,000		
Macon*		8:00-4:00	8:00-4:00	8:00-4:00	8:00-4:00	8:00-4:00		15,000		
McLean#		7:00-5:00	7:00-5:00	7:00-5:00	7:00-5:00	7:00-5:00		33,000		
								160,000	880,000	40

*hours are still being developed

#circulator route is moving earlier

X

Revised 2/18/14

CONTRACT
between
DeWitt County Human Resource Center (DCHRC) and SHOW BUS

1. SHOW BUS will provide vehicles that will accommodate approximately thirty ambulatory DCHRC clients and approximately six DCHRC staff (or an equivalent combination of ambulatory and wheelchair passengers) Monday through Friday when DCHRC is open. Round trip county wide service into the center will be provided approximately 250 days per year. Morning routes will pick up from 7:10 am to 8:45 am. Return routes will leave from the Center from 3:00 pm to 4:30 pm. Total mileage for the above service will total approximately 36,000 miles per year. In addition, SHOW BUS will provide vehicles for the same number of riders for four to six special trips per year; in addition, approximately seventy-five case management trips per year will be provided. The special trips and case management trips will total approximately 1,225 miles per year.

2. Transportation may be cancelled on a given day by either party if the weather is inclement. SHOW BUS reserves the right to return passengers early if the weather becomes inclement during the day. However, service will be provided for clients residing within Clinton on inclement days unless both parties agree to cancel services.

3. Passenger names will be entered on a Daily Travel Log.

4. Any changes in the above schedule must be reviewed and approved by both SHOW BUS and the DeWitt County Resource Center.

5. SHOW BUS reserves the right to mix clients (pick up other passengers not related to this contract) if there are extra seats available on a vehicle.

6. Insurance coverage will be a minimum of $1,000,000.

7. SHOW BUS agrees to maintain safety standards.

8. DCHRC agrees to pay SHOW BUS $2083 per month for the service as listed above and will make the monthly payments as close as possible to the first working day of the month for the transportation services provided in the prior month. The first month may be prorated.

9. This contract will be in effect at a mutually agreed future date and can be renegotiated at any time by either party. The contract may be terminated by either party with 60 days written notice.

10. The following covers SHOW BUS requirements regarding the Health Insurance Portability and Accountability Act:

CONFIDENTIALITY: All information and records regarding a client are confidential. Information cannot be given out without the explicit consent of the client or guardian, in accordance with the administrative policy of each respective agency. In accordance with the Health Insurance Portability and Accountability Act, SHOW BUS also requires the following of all business associates in order to further protect the confidentiality of any health information. Both SHOW BUS and all business associates will:

1. Prohibit disclosure of information beyond that what is contemplated by the contract
2. Put appropriate safeguards into effect to protect the protected health information
3. Report any unauthorized disclosures to each other
4. Ensure that any other third parties with whom SHOW BUS and business associates contract with will abide by the same restrictions in the use of the protected health information as the business associate
5. Make protected health information available as required by the regulations
6. Make the protected health information available for amendment and incorporate amendments as required by the regulations
7. Provide information for an accounting of disclosure
8. Make policies and procedures relating to the use and disclosure of protected health information available to the Secretary of the Department of Health and Human Services so that compliance with the regulations can be determined
9. At the termination of the contract, return or destroy all protected health information to the originating source, or if return or destruction is not feasible, extend the protections of the contract to the protected health information thereafter

Robert O. Bertsch
SHOW BUS Date

Cheryl Lietz 4/8/08
Dewitt County Human Resource Center Date

To be effective 12:01 A.M. April 21, 2008.
C Lietz

CONTRACT

between

Developmental Services Center and SHOW BUS

1. SHOW BUS will provide two vehicles that will each accommodate approximately fourteen (14) ambulatory clients each (or an equivalent combination of ambulatory and wheelchair passengers) Monday through Friday when Developmental Services Center (DSC) is open. Round trip service into the DSC's various locations in Rantoul and Champaign/Urbana will be provided for the duration of the contract, approximately one year from the start date. It can be renewed by mutual consent. Riders from Cissna Park will be picked up to arrive at the Rantoul location at approximately 9:00am. Riders from Ford County will be picked up to arrive at the Rantoul location at approximately 8:30am. From Rantoul, one of the two vehicles will proceed to various Champaign/Urbana locations to arrive between 9:00am and 9:30am. Other riders may be added from other locations as can be accommodated. The return routes will begin in Champaign/Urbana at approximately 2:30pm, and the routes out of Rantoul will begin at approximately 3:00pm.

2. Transportation may be cancelled on a given day by either party if the weather is inclement. SHOW BUS reserves the right to return passengers early if the weather becomes inclement during the day.

3. Rider cancellations should be reported to the SHOW BUS office prior to the day of service.

4. Any changes in the above schedule must be reviewed and approved by both SHOW BUS and DSC.

5. SHOW BUS reserves the right to mix clients (pick up other passengers not related to this contract) if there are extra seats available on a vehicle.

6. SHOW BUS insurance coverage will be a minimum of $3,000,000.

7. SHOW BUS agrees to maintain safety standards. As part of those standards, drivers will obtain and maintain OSHA approved certification in First Aid and CPR. In addition, drivers will obtain and maintain appropriate certification in training on the signs and reporting of abuse and neglect as delineated by the Office of Inspector General (OIG) of the State of Illinois. DSC will provide the abuse and neglect training and will certify that such training meets the required standards.

8. DSC agrees to pay SHOW BUS $1,458.00 per month for the service as listed above and will make the monthly payments as close as possible to the first working day of the month for the transportation services provided in the prior month. The first month may be prorated.

9. This contract will be in effect on a mutually agreed date in March, 2011 and can be renegotiated at any time by either party. The contract may be terminated by either party with 60 days written notice.

10. The following covers SHOW BUS requirements regarding the Health Insurance Portability and Accountability Act:

CONFIDENTIALITY: All information and records regarding a client are confidential. Information cannot be given out without the explicit consent of the client or guardian, in accordance with the administrative policy of each respective agency. In accordance with the Health Insurance Portability and Accountability Act, SHOW BUS also requires the following of all business associates in order to further protect the confidentiality of any health

information. Both SHOW BUS and all business associates will:

1. Prohibit disclosure of information beyond that what is contemplated by the contract
2. Put appropriate safeguards into effect to protect the protected health information
3. Report any unauthorized disclosures to each other
4. Ensure that any other third parties with whom SHOW BUS and business associates contract with will abide by the same restrictions in the use of the protected health information as the business associate
5. Make protected health information available as required by the regulations
6. Make the protected health information available for amendment and incorporate amendments as required by the regulations
7. Provide information for an accounting of disclosure
8. Make policies and procedures relating to the use and disclosure of protected health information available to the Secretary of the Department of Health and Human Services so that compliance with the regulations can be determined
9. At the termination of the contract, return or destroy all protected health information to the originating source, or if return or destruction is not feasible, extend the protections of the contract to the protected health information thereafter

3/30/11		CEO	
SHOW BUS	Date	Developmental Services Center	Date 3/18/11

CONTRACT
between
The Arc of Iroquois County (Arc) and SHOW BUS

1. SHOW BUS will provide a vehicle that will accommodate approximately fourteen (14) ambulatory clients (or an equivalent combination of ambulatory and wheelchair passengers) Monday through Friday when the Arc is open. Round trip service into the center will be provided for the duration of the contract, approximately one year from the start date. It can be renewed by mutual consent. The routes will pick up at designated locations within Iroquois County at designated times as mutually determined between the Arc and SHOW BUS.
2. Transportation may be cancelled on a given day by either party if the weather is inclement. SHOW BUS reserves the right to return passengers early if the weather becomes inclement during the day.
3. Passenger use will be tracked individually on a Daily Travel Log.
4. Any changes to the originally determined route schedule must be reviewed and approved by both SHOW BUS and the Arc.
5. SHOW BUS reserves the right to mix clients (pick up other passengers not related to this contract) if there are extra seats available on a vehicle.
6. SHOW BUS insurance coverage will be a minimum of $3,000,000.
7. SHOW BUS agrees to maintain safety standards.
8. The Arc agrees to pay SHOW BUS for their individual riders, with the trip rate determined at half the SHOW BUS published cost of the service. SHOW BUS will bill on a monthly basis. (For example, for clients within Iroquois County but living outside Watseka, the round trip rate will be half of the published rate of $7; that is, $3.50 round trip.)
9. This contract will be in effect on June 1, 2009 and can be renegotiated at any time by either party. The contract may be terminated by either party with 60 days written notice.
10. The following covers SHOW BUS requirements regarding the Health Insurance Portability and Accountability Act:

CONFIDENTIALITY: All information and records regarding a client are confidential. Information cannot be given out without the explicit consent of the client or guardian, in accordance with the administrative policy of each respective agency. In accordance with the Health Insurance Portability and Accountability Act, SHOW BUS also requires the following of all business associates in order to further protect the confidentiality of any health information. Both SHOW BUS and all business associates will:

1. Prohibit disclosure of information beyond that what is contemplated by the contract
2. Put appropriate safeguards into effect to protect the protected health information
3. Report any unauthorized disclosures to each other
4. Ensure that any other third parties with whom SHOW BUS and business associates contract with will abide by the same restrictions in the use of the protected health information as the business associate
5. Make protected health information available as required by the regulations
6. Make the protected health information available for amendment and incorporate amendments as required by the regulations
7. Provide information for an accounting of disclosure
8. Make policies and procedures relating to the use and disclosure of protected health information available to the Secretary of the Department of Health and Human Services so that compliance with the regulations can be determined
9. At the termination of the contract, return or destroy all protected health information to the originating source, or if return or destruction is not feasible, extend the protections of the contract to the protected health information thereafter

7/1/2009
SHOW BUS Date

Christine M. Maggart 6-1-09
The Arc Executive Director Date

CONTRACT
between
OPTIONS Center for Independent Living
and
SHOW BUS

1. SHOW BUS will honor vouchers issued by OPTIONS Center for Independent Living, hereinafter referred to as OPTIONS, when presented by passengers wishing to ride SHOW BUS.
2. SHOW BUS will bill OPTIONS for reimbursement of the presented vouchers based upon 50% of the rates quoted in the current SHOW BUS brochures for Kankakee County and Iroquois County. Copies of the brochures are attached to this contract, and new versions of the brochures will be provided at the time of publication. Special service rates will be quoted on a ride by ride basis and will match the rates set by the Department of Public Aid.
3. Passengers using the above described vouchers to ride SHOW BUS will be subject to the same conditions and rules of any passengers utilizing the service.
4. SHOW BUS reserves the right to mix clients (pick up other passengers not related to this contract) if there are extra seats available on a vehicle.
5. Insurance coverage will be a minimum of $1,000,000.
6. SHOW BUS agrees to maintain safety standards.
7. This contract can be renegotiated at any time by either party. The contract may be terminated by either party with 60 days written notice.
8. The following covers SHOW BUS requirements regarding the Health Insurance Portability and Accountability Act:

CONFIDENTIALITY: All information and records regarding a client are confidential. Information cannot be given out without the explicit consent of the client or guardian, in accordance with the administrative policy of each respective agency. In accordance with the Health Insurance Portability and Accountability Act, SHOW BUS also requires the following of all business associates in order to further protect the confidentiality of any health information. Business associates will:

1. Prohibit disclosure of information beyond that what is contemplated by the contract
2. Put appropriate safeguards into effect to protect the protected health information
3. Report any unauthorized disclosures to SHOW BUS
4. Ensure that any other third parties with whom business associates contract with will abide by the same restrictions in the use of the protected health information as the business associate
5. Make protected health information available as required by the regulations
6. Make the protected health information available for amendment and incorporate amendments as required by the regulations
7. Provide information for an accounting of disclosure
8. Make policies and procedures relating to the use and disclosure of protected health information available to the Secretary of the Department of Health and Human Services so that SHOW BUS's compliance with the regulations can be determined
9. At the termination of the contract, return or destroy all protected health information, or if return or destruction is not feasible, extend the protections of the contract to the protected health information thereafter

[illegible] 9/10/2007
SHOW BUS Date

Kathy Petersen 8/29/07
OPTIONS CENTER FOR INDEPENDENT LIVING Date

CONTRACT
between
City of Pontiac
and
SHOW BUS

1. SHOW BUS will provide a vehicle that will accommodate fourteen ambulatory passengers (or a combination of ambulatory and wheelchair passengers) that will service the City of Pontiac through a deviated route system. The hours of service will be: 9:00 a.m. to 2:15 p.m. and a final run(s) from 3:30 to 5:00. The days of service will be: Monday through Friday
2. Transportation may be cancelled on a given day by either party if the weather is inclement. SHOW BUS reserves the right to return passengers early if the weather becomes inclement during the day.
3. Passenger names will be entered on a Daily Travel Log, and each passenger will be asked to complete a Registration Form. Service will not be denied if they do not complete the Registration Form.
4. Any changes in the above schedule must be reviewed and approved by both SHOW BUS and the City of Pontiac.
5. Passengers will be charged $1.00 per one way ride; if the passenger is 60 or over, the charge will be a suggested donation only.
6. SHOW BUS reserves the right to mix clients (pick up other passengers not related to this contract) if there are extra seats available on a vehicle.
7. Insurance coverage will be a minimum of $1,000,000.
8. SHOW BUS agrees to maintain safety standards.
9. City of Pontiac agrees to pay SHOW BUS $833.33 per month for the service as listed above and will make the monthly payments as close as possible to the first working day of the month for the transportation services provided in the prior month. The first month may be prorated.
10. This contract will be in effect at a mutually agreed future date and can be renegotiated at any time by either party. The contract may be terminated by either party with 60 days written notice.
11. The following covers SHOW BUS requirements regarding the Health Insurance Portability and Accountability Act:

CONFIDENTIALITY: All information and records regarding a client are confidential. Information cannot be given out without the explicit consent of the client or guardian, in accordance with the administrative policy of each respective agency. In accordance with the Health Insurance Portability and Accountability Act, SHOW BUS also requires the following of all business associates in order to further protect the confidentiality of any health information. Business associates will:

1. Prohibit disclosure of information beyond that what is contemplated by the contract
2. Put appropriate safeguards into effect to protect the protected health information
3. Report any unauthorized disclosures to SHOW BUS
4. Ensure that any other third parties with whom business associates contract with will abide by the same restrictions in the use of the protected health information as the business associate
5. Make protected health information available as required by the regulations
6. Make the protected health information available for amendment and incorporate amendments as required by the regulations
7. Provide information for an accounting of disclosure
8. Make policies and procedures relating to the use and disclosure of protected health information available to the Secretary of the Department of Health and Human Services so that SHOW BUS's compliance with the regulations can be determined
9. At the termination of the contract, return or destroy all protected health information, or if return or destruction is not feasible, extend the protections of the contract to the protected health information thereafter

SHOW BUS — Date: 6/21/2007

City of Pontiac — Date: 6/18/07

Members Cavallini/Harris moved the County Board approve a request for approval of IDOT FY'2015 Combined Application for Section 5311 and Downstate Operating Assistance Downstate Public Transportation Operating Assistance Grant. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried. After the vote, Member Rankin had a question for Vice Chairman Cavallini asking if his continued absence for four months each year was going to be a habit, and VC Cavallini indicated it probably would be. Member Rankin suggested that Member Cavallini be removed from consideration for the Chairman's position due to his possible continued absences and Member Erickson concurred.

RT ID: A2741KD1
EQUENCE: PROVIDER TYPE
PROVIDER NAME

AND FAMILY SERVICES

PROVIDER INFORMATION SHEET

RUN DATE: 02/
RUN TIME: 18:
MAINT DATE: 02/
PAGE: 1

--PROVIDER KEY--
264530305001

PROVIDER NAME AND ADDRESS
SHOW BUS PUBLIC TRANSPORTATION
24883 CHURCH ST
CHENOA IL 61726-9390

PROVIDER TYPE: 071 - MEDICAR/PROV
ORGANIZATION TYPE: 03 - CORPORATION
ENROLLMENT STATUS: P - ACTIV PROB BEGIN 02/25/11 END ACTIVE
EXCEPTION INDICATOR - NO EXCEPT. BEGIN END

COUNTY 072-MC LEAN
TELEPHONE NUMBER: (309) 747-2454
D.E.A. #:

CERTIFIC/LICENSE NUM -
LAST TRANSACTION COR

ENDING
AS-OF 02/25/11

AGR: YES BILL: N(
MEDICARE #:
CLIA #:

RE-ENROLLMENT INDICATOR: N DATE: 02/25/2011

PROCEDURE CODE	PROCEDURE DESCRIPTION	BEGIN DATE	CURRENT RATE
000A0120	SERVICE CAR, BASE RATE	02/25/11	7.26
000A0425	GROUND MILEAGE	02/25/11	0.82
000T2001	NON-EMERGENCY TRANSPORTATION A	02/25/11	2.87
000T2005	NON- EMERGENCY TRANSPORTATION	02/25/11	11.96

PROCEDURE CODE	PROCEDURE DESCRIPTION	BEGIN DATE	CURRENT RATE
000A0130	BASE RATE-MEDICAR	02/25/11	12..
000A0425	GROUND MILEAGE	02/25/11	0..
000T2001	NON-EMERGENCY TRANSPORTATION A	02/25/11	2..

COS	ELIGIBILITY CATEGORY OF SERVICE	ELIG BEG DATE	COS	ELIGIBILITY CATEGORY OF SERVICE	ELIG BEG DATE	TERMINATION REASON
052	MEDICAR TRANSPORT	02/25/11	054	SERVICE CAR	02/25/11	

PAYEE CODE	PAYEE NAME	PAYEE STREET	PAYEE CITY	STATE	ZIP	PAYEE ID NUMBER	EFF DA
1	SHOW BUS PUBLIC TRANSPORTATION DBA:	24883 CHURCH ST	CHENOA	IL	61726	264530305-61726-01 TIN #: 01	02/25/

RECEIVED

** NPI NUMBERS REGISTERED FOR THIS HFS PROVIDER ARE:

********* PLEASE NOTE: ********
ORIGINAL SIGNATURE OF PROVIDER REQUIRED WHEN SUBMITTING CHANGES VIA THIS FORM: DATE _____ X_____
** ATTENTION: PROVIDERS SHOULD REFER TO THE DEPARTMENT'S WEB SITE AT http://www.hfs.illinois.gov/

Member Cavallini, Vice Chairman, presented the following:

PURCHASE OF SERVICE AGREEMENT

FOR THE RURAL GENERAL PUBLIC

TRANSPORTATION

under the Section 5311 Rural/Downstate Operating Assistance

Program

between

McLean County

and

SHOW BUS

Contract Number_____

State Fiscal Year 2015

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Exhibit A	-	Final Approved Service Plan
Exhibit B	-	Approved Project Budget
Exhibit C	-	Drug-Free Workplace Certification
Exhibit D	-	Special Provisions to the Agreement

This Agreement is made by and between McLean County, (hereinafter referred to as "Grantee") and SHOW BUS (hereinafter referred to as "Provider" which term shall include its successors and assigns).

WHEREAS, the Grantee proposes to provide public transportation services in a non-urbanized area of Illinois (herein referred to as the Project);

WHEREAS , the Grantee has applied under the Section 5311 of the Federal Transit Act; as amended, (49 USCApp 1614) and under the Downstate Public Transportation Act ("Act"), 30 ILCS 740/2-1 et seq., to the Illinois Department of Transportation (hereinafter "IDOT") for operating and administrative assistance for this Project;

WHEREAS, the Grantee's application has been approved by IDOT;

WHEREAS, the Grantee has made application under the provisions of Illinois combined Statutes 20 ILCS 2705/49 et seq., paragraph 30 ILCS 415/2 et seq. (1992 State Bar Edition), herein referred to as the "Acts";

WHEREAS, the Provider has been selected by the Grantee to provide public transportation services;

WHEREAS, such application has been approved by IDOT; and

NOW THEREFORE; in consideration of the mutual covenants hereinafter set forth, this Agreement is made to provide for the provision of service to set forth the terms and conditions upon which the financial assistance will be made available, and to set forth the Agreement of the Parties as to the manner to which the Project will be undertaken, completed and used.

ITEM 1- DEFINITIONS

As used in this Agreement

(a) "Grantee" means the McLean County .

(b) "IDOT" means the Illinois Department of Transportation, Divisions of Public Transportation.

(c) "FTA" means the Federal Transit Administration of the United States Grantee of Transportation

(d) "Government" means the government of the United States of America

(e) "Provider" means a provider of transit service participating in the Section 5311 program and supplying transportation services for the Project under contract to the Grantee

(f) "Project Costs" means the sum of eligible costs incurred by the Provider and/or its Operator(s) in performing the Project.

(g) "USDOT" means the United States Department of Transportation

Item 2 – Project Scope

The Provider agrees to provide the public transportation services described in the Grantee's Final Approved Application and Services Plan on file at the IDOT offices. Provider's Service Plan is incorporated into this Agreement as Exhibit A, and made a part hereof. Provider shall not reduce, terminate or substantially change such public transportation without the prior written approval of the Grantee.

Item 3- Amount of Contract

Under the Section 5311 program administered by IDOT, the Grantee may make payments for up to 50% of the Provider's eligible operating deficit and up to 80% of the eligible administrative expenses incurred by the Provider during the fiscal year 2015 in the provisions of public transportation services approved by the Grantee. Under the Downstate Operating Assistance program administered by IDOT, the Grantee may make payments for up to 65% of the Provider's eligible operating deficit and eligible administrative expenses incurred by the Provider during the fiscal year 2015 in the provisions of public transportation services approved by the Grantee. In no event shall the Provider's payment under this Agreement exceed the total funding available for the Project Costs. Total budget for the Project is approximately $ 2,648,178 .

The Provider agrees that it will provide, or cause to be provided, from sources other than funds provided under Section 5311 of the Federal Transit Act, as amended, sufficient funds to meet the non-IDOT portion of the operating deficit and administrative expenses.

Item 4- Documents Forming This Agreement

The Parties agree that this constitutes the entire Agreement between the Parties hereto, that there are no agreements of understandings, implied or expressed, except as specifically set forth in the Agreement and that all prior arrangements and understandings in the connection are merged into and contained in this Agreement.

The Parties hereto further agree that this Agreement consists of this Part, entitled "Purchase of Service Agreement for Rural General Public Transportation", together with Exhibit A, entitled "Provider's Application," Exhibit B, entitled "Approved Project Budget," and Exhibit C, entitled "State of Illinois Drug Free Workplace Certification," all of which are by this reference specifically incorporated herein.

Item 5- Illinois Grant Funds Recovery Act

This Agreement is subject to the Illinois Grant Funds Recovery Act, 20 ILCS 705/1. This Agreement is valid until June 30, 2015 and grant funds are available to Provider and may be expended by Provider until said date unless the Grantee, at its discretion, grants an extension of time. Any Funds which are not expended or legally obligated by the Provider at the end of the this agreement or by the expiration of the period of time funds are available for expenditure or obligation, whichever is earlier, shall be returned to the Grantee within 45 days. Project close-out shall be in accordance with ITEM 14 of this Agreement.

This ITEM is subject to further revision as the sole determination and discretion of the Grantee.

Item 6- Accomplishment of the Project

a. General Requirements - The provider shall commence, carry on, and complete the Project with all practicable dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions hereof, the Service Plan, and all applicable laws and Grantee guidelines.

b. Pursuant to Federal, State, and Local Law - In performance of its obligations pursuant to this Agreement, the Provider and its contractors shall comply with all applicable provisions of Federal, State and local law. All limits and standards set forth in this Agreement to be observed in the performance of the Project are minimum requirements and shall not affect the application of more restrictive local standards to the performance of the Project.

   The Provider agrees that the most recent of such Federal and State requirements will govern the administration of this Agreement at any particular time, except if there is sufficient evidence in the Agreement of a contrary intent. Such contrary intent might be evidenced by a letter signed by either IDOT or FTA, the language of which modifies or otherwise conditions the text of a particular provision of this Agreement. Likewise, new Federal and State laws, regulations, policies and administrative practices may be established after the date the Agreement has been executed and may apply to this Agreement. To achieve compliance with changing Federal and State requirements, the Provider agrees to include in all third party contracts financed with Government (FTA & IDOT) assistance specific notice that Federal and State requirements may change and the changed requirements will apply to the project as required.

c. Project Funds - The provider shall initiate and prosecute to completion all proceedings necessary to enable the Provider to provide its share of the Project costs at or prior to the time that such funds are needed to meet Project costs.

d. Changed Conditions Affecting Performance - The Provider shall immediately notify the Grantee of any change in conditions or local law, or of any other event which may significantly affect its ability to perform the Project in accordance with the provision of this contract.

e. No Government Obligations to Third Parties - The Grantee shall not be subject to any obligations or liabilities by contractors of the Provider or their subcontractors of the Provider or their subcontractors or any other person not a party to this contract in connection with the performance of this Project pursuant to the provisions of this Agreement without its specific written consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

Item 7- Continuance of Service

The provider agrees to use its best efforts to continue to provide, either directly or by contract, as the case may be, the service described in the Provider's Final Approved Service Plan. No reduction or termination of such service shall be made without compliance with all applicable statutory and regulatory provisions. At least 30 days prior to (a) any reduction or termination of such service or (b) the filing of a request for such reduction or termination with the appropriate regulatory agency, whichever comes first, the Provider shall give written notice of the proposed action to the Grantee and all units of local government within the Provider's service area.

Item 8- Use of Facilities

The Provider agrees that the Project facilities will be used for the provision of transportation service within the Grantee's service area substantially as described in the Provider's Final Approved Service Plan. Such facilities shall be used in the provision of said service during the effective period of this Agreement in accordance with generally accepted accounting principles, and IDOT and FTA and Grantee guidelines. If, during such period, such facilities are not used for transportation service at the initiative of the Provider, the Provider shall immediately notify the Grantee.

The Provider shall keep satisfactory records with regard to the use of the facilities and submit to the Grantee upon request such information as is required in order to assure compliance with this Section and shall immediately notify the Grantee in all cases where Project facilities are used in a manner substantially different from that described in the Final Approved Service Plan. The Provider shall maintain in amount and form satisfactory to the Grantee such insurance or self-insurance as will be adequate to protect Project facilities throughout the period of required use. The Provider shall also submit at the request of the Grantee, upon forms provided by IDOT, a certification that the Project facilities are being used in accordance with the terms of this ITEM.

Encumbrance of Project Property

(a) Unless expressly authorized in writing by the IDOT, the Provider agrees to refrain from:

(1) Executing any transfer of title, lease, lien, pledge, mortgage, encumbrance, contract, grant anticipation note, alienation, or other obligation that in any way would affect the Grantee interest in any Project real property or equipment; or
(2) Obligating itself in any manner to any third party with respect to Project real property or equipment.

(b) The Provider agrees to refrain from taking any action or acting in a manner that would adversely affect the Grantee interest or impair the Provider's continuing control over the use of Project real property or equipment.

Item 9- Ethics

a. The Provider shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members or agents engaged in the award and administration of contracts supported by federal or state funds. Such code shall provide that no employee, officer, board member, or agent of the Provider may participate in the selection, award or administration of a contract supported by federal or state funds if a conflict of interest; real or apparent, would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

   (1) The employee, officer, board member or agent;

   (2) Any member of his or her immediate family;

   (3) His or her parents; or

   (4) An organization that employs, or is about to employ, any of the above

   The conflict of interest requirement for former employees, officers, board members and agents shall apply for one year.

   The code shall also provide that the Provider's employees, officers, board members or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.

b. Interest of Members of or Delegates to Congress. No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Project or any benefit therefrom.

c. Bonus or Commission. The provider warrants that it has not paid, and agrees not to pay, any bonus or commission for the purpose of obtaining approval of its application for the financial assistance hereunder.

d. False or Fraudulent Statements or Claims. The Provider acknowledges that if it makes a false, fictitious, or fraudulent claim, statement, submission, or certification to Grantee in connection with this Project, Grantee reserves the right to impose on the Provider the penalties of 18 U.S.C. Section 1001, 31 U.S,C. Sections 3801 et. seq., and 49 U.S.C app. Section 1607a (h), as IDOT may deem appropriate. The terms of U.S DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to this project.

Item 10- The Project Budget

A Project Budget shall be prepared and maintained by the Provider. The Provider shall carry out the Project and shall incur obligations against and make disbursements of project funds only in conformity with the latest Approved Project Budget. The Project Budget may be revised from time to time, but no Budget or revision thereof shall be effective unless and until the Grantee shall have approved the same.

Item 11- Accounting Records

a. Project Accounts - The Provider shall establish and maintain as a separate set of accounts, or as an integral part of its current accounting scheme, accounts for the Project in conformity with requirements established by the Grantee.

b. Funds Received or Made Available for the Project - Provider shall appropriately record in the Project Account, and deposit in a bank or trust company which is a member of the Federal Deposit Insurance Corporation, or the Federal Savings and Loan Insurance Corporation, all Contract payments received by it from the Grantee pursuant to this Contract and all other funds provided for, accruing to, or otherwise received on account of the Project, which Grantee payments and other funds are herein collectively referred to as "Project Funds."

The Provider shall require the depositories to Project Funds to secure continuously and fully all Project Funds in excess of the amounts insured under Federal plans, or under State plans which have been approved for the deposit of the Project Funds by the Grantee, by the deposit or setting aside of collateral of the types and in the manner as described by State law for the security of public funds or as approved by FTA.

The Provider agrees to report to the Grantee quarterly by the fifteenth day of the month following the reported quarter, and at such other times as the Grantee may prescribe in writing, the amounts recorded in the Project Account.

c. Eligible Costs - Expenditures made by the Provider shall be reimbursable as eligible costs to the extent they meet all of the requirements set forth below. They must:

(1) be made in conformance with the Final Approved Service Plan and the Approved Project Budget and all other provisions of this contract;

(2) be necessary in order to accomplish the Project;

(3) be reasonable in amount for the goods or services purchased;

(4) be actual net costs to the Providers (i.e., the price paid minus any refunds, rebates, or other items of value received by the Providers that have the effect of reducing the cost actually incurred);

(5) be incurred (and be for work performed) after the date of this Contract, unless specific authorization from the Grantee to the contrary is received;

(6) be in conformance with the standards for allowability of costs established by the Grantee, IDOT and FTA;

(7) be satisfactorily documented; and

(8) be treated uniformly and consistently under accounting principles and procedures approved or prescribed by the Grantee.

However, in the event that it may be impractical to determine exact costs of indirect or service functions, eligible costs will include such allowances for these costs as may be approved by IDOT.

d. Documentation of Project Costs - All costs charged to the Project, including any approved services contributed by the Provider or others, shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers evidencing in detail the nature and propriety of the charges.

e. Checks, Orders, and Vouchers - Any check or order drawn by the Provider with respect to any item which is or will be chargeable against that Project Account will be drawn only in accordance with a properly signed voucher then on file in the office of the Provider stating in proper detail the purpose of which such check or order is drawn. All checks, payrolls, invoices, contracts, vouchers, orders, or other accounting documents pertaining in whole or in part to the Project shall be clearly identified, readily accessible, and, to the extent feasible, kept separate and apart from all other such documents.

f. Audit and Inspection of Records - The Provider (and its subcontractors) certify that it shall maintain, for a minimum of five (5) years after the completion of the Agreement, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the Agreement; the Agreement and all books, records, and supporting documents related to the Agreement shall be available for review and audit by the Auditor General, the Grantee, or the Federal Transit Administration (hereinafter "Auditing Parties"); and the Provider agrees to cooperate fully with any audit conducted by the Auditing Parties and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the Agreement for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

g. General Audit and Inspection - The Provider shall permit, and shall require its contractors to permit, the Grantee or any other State or Federal agency authorized to perform such audit and inspection, to inspect all work, materials, payrolls, and other data and records, with regard to the Project, and to audit the books records and accounts of the Provider and its contractors with regard to the Project. The Grantee may also require the Provider to furnish at any time prior to close-out of the Project, audit reports prepared according to generally accepted accounting principles. The Provider agrees to comply promptly with recommendations contained in the Grantee's final audit report.

Item 12- Requisitions and Payments

a. Requests for Payment by the Provider - The provider may make requests for payment of eligible costs, and the Grantee shall honor such requests in the manner set forth in this ITEM. In order to receive payments, the Provider must:

   (1) completely execute and submit to the Grantee requisition forms supplied by IDOT to the Grantee in accordance with the instructions contained therein;

   (2) submit to the Grantee an explanation of the purposes for which costs have been incurred to date or are reasonable expected to be incurred within the requisition period (not more than 30 days after the date of submission); and vouchers, invoices, or other documentation to substantiate these costs;

   (3) where local funds are required, demonstrate or certify that it has supplied local funds adequate, when combined with the State payments, to cover all costs to be incurred to the end of the requisition period; and

   (4) have submitted all financial and progress reports currently required by the Grantee or IDOT.

b. Payment by the Grantee - Upon receipt of the requisition form and the accompanying information in satisfactory form, the Grantee shall process the requisition. If the provider is complying with its obligations pursuant to the contract, has satisfied the Grantee of its need for the funds requested during the requisition period, and is making adequate progress towards the timely completion of the Project. If all of these circumstances are found to exist, the Grantee shall reimburse apparent allowable costs incurred (or to be incurred during the requisition period) by the Provider up to the maximum amount payable. However, reimbursement of any cost pursuant to this ITEM shall not constitute a final determination by the Grantee of the allowability of such cost and shall not constitute a waiver of any violation of the terms of this contract committed by the Provider. The Grantee will make a final determination as to allowability only after a final audit of the project has been conducted.

   In the event that the Grantee determines that the Provider is not currently eligible to receive any or all of the funds requested, it shall promptly notify the Provider stating the reasons for such determination.

c. Disallowed Costs - In determining the amount payable, the Grantee will exclude costs incurred by the Provider which are not provided for in the latest Approved Project Budget for the Project; and costs attributable to goods or services received under a contract or other arrangement which has not been concurred in or approved in writing by the Grantee.

Item 13- Right of Department to Terminate

Upon written notice to the Provider, the Grantee reserves the right to suspend or terminate all or part of the financial assistance herein provided for when the Provider is, or has been in violation of the terms of this contract or when the State determines that the purpose of the Acts would not be adequately served by the continuation of State financial assistance to the project. Any failure to make progress which significantly endangers substantial performance of the Project within a reasonable time shall be deemed to be a violation of the terms of this contract. Termination of any part of the grant will not invalidate obligations properly incurred by the Provider and concurred in by the Grantee prior to the date of termination, to the extent they are non-cancelable. The acceptance of a remittance of any or all Project payments previously received by the Provider or the closing out of State financial participation in the Project shall not constitute a waiver of any claim which the State may otherwise have arising out of this Contract.

Item 14- Project Settlement and Close-Out

Upon receipt of notice of successful completion of the project or upon termination by the Grantee, the Grantee shall perform a final audit of the Project to determine the allowability of costs incurred, and shall make settlement of the State grant described in this Contract. If the Grantee has made payment to the Provider in excess of the total amount of such State grant, the Provider shall promptly remit such excess to the State. The Project close-out occurs when the Grantee notifies the Provider and forwards the final grant payment or when an appropriate refund of State grant funds has been received from the Provider and acknowledge by the Grantee. Close-out shall be subject to any continuing obligations imposed on the Provider by this contract or contained in the final notification or acknowledgement from the Grantee.

Item 15- Provider's Warranties

Provider agrees to initiate and consummate all actions necessary to enable it to enter into this Agreement. Provider warrants that there is no provision of its charter, by-laws or any rules, regulations, or legislation which prohibits, voids, or otherwise renders unenforceable against Provider any provision or clause of this Agreement. Provider warrants further that it has paid all Federal, State, and local taxes levied or imposed and will continue to do so, excepting only those which may be contested in good faith, that Provider has or will obtain all licenses, permits or other authorizations required to meet the obligations assumed hereunder and that Provider will comply with all lawful statutes, ordinances, rules, and regulations as may apply to the obligations assumed hereunder.

Item 16- Contracts of the Provider

Except as otherwise provided in Grantee guidelines or as otherwise specifically approved by the Grantee, the Provider shall not execute any contract or obligate itself in any other manner with any third party with respect to the Project.

Item 17- Competitive Bidding

Provider agrees to give full opportunity for free, open and competitive bidding for each contract to be let by Provider calling for construction or furnishing of any materials, supplies, or equipment to be paid for with Project Funds and Provider shall give such publicity in its advertisements or calls for bids for each such Contract as will provide adequate competition.

The award of each such Contract shall be made by Provider as soon as practical to the lowest responsible bidder except as otherwise provided in Grantee, IDOT and FTA guidelines.

Item 18- Third Party Contract Changes

No change or modification of the scope or cost shall be made to any contract and no work shall commence and no costs or obligations incurred in consequence of such change or modification except as otherwise approved by the Grantee, and where required, until the Approved Project Budget has been amended by the Grantee as may be necessary to provide for such change or modification.

Item 19- Pre-Bid Review

Except as otherwise provided in Grantee guidelines or as otherwise specifically approved by the Grantee, the Provider agrees that, priors to advertising for any bids for any work to be performed under ITEM 17- COMPETITIVE BUILDING, the Provider shall submit one copy of each of the proposed contract, plans and specifications, proposed advertisement for bids, and all related bidding documents, to the Grantee for approval. The bid invitation or advertisement shall include a statement that the contract to be let is subject to this contract between the Provider and the Grantee.

Item 20- Assignment of Agreement

The provider agrees that no contract for construction work or professional or consulting services of any kind in connection with the Project shall be assigned, transferred, conveyed, sublet or otherwise disposed of without the prior written consent of the Grantee.

The Provider agrees that this Agreement shall not be assigned, transferred, conveyed, sublet or otherwise disposed of without the prior written consent of the Grantee.

Item 21- Indemnification and Insurance

The provider agrees to save harmless and indemnify the Grantee from any and all losses, expenses, damages (including loss of use), demands and claims and shall defend any suit or action, whether at law or in equity, brought against it based on any such alleged injury (including death) or damage and shall pay all damages, judgments, costs and expenses, including attorney's fees, in connection with said demands and claims resulting therefrom.

The Provider agrees that it will maintain or cause to be maintained, for the duration of the Project, such self-insurance or policies of insurance with limits and upon terms satisfactory to the Grantee as will protect the Provider from any other claims for damages to property of for bodily injury including death, which may arise from or in connection with the operations hereunder by the Provider, or by anyone directly or indirectly employed by or associated with it, and the Provider shall furnish the Grantee with certificate(s) evidencing all such required insurance coverage.

Item 22- Non-Waiver

The provider agrees that in no event shall any action, including the making by the Grantee of any payment under this Agreement, constitute or be construed as a waiver by the Grantee of any breach of covenant or default on the part of the Provider which may then exist and any action, including the making of such payment by the Grantee, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Grantee in respect to such breach or default. The remedies available to the Grantee under this Agreement are cumulative and not exclusive. The waiver or exercise of any remedy shall not be construed as a waiver of any other remedy available hereunder or under general principles of law or equity.

Item 23- Non-Collusion

The Provider warrants that it has not paid and agrees not to pay any bonus, commission, fee or gratuity for the purpose of obtaining any approval of its application for any grant pursuant to this Agreement. No State officer or employee, or member of the State General Assembly or of any unit of local government which contributes to the Project Funds shall be admitted to any share or part of this Agreement or to any benefits arising therefrom.

Item 24- Independence of Grantee

In no event shall the Provider or any of its employees, agents, contractors or subcontractors be considered agents or employees of either the Grantee or the State. Furthermore, the Provider agrees that none of its employees, agents, contractors or subcontractors will hold themselves out as, or claim to be, agents, officers, or employees of the State and will not by reason of any relationship with the Contract make any claim, demand or application to or for any right or privilege applicable to an agent, officer or employee of the State including but not limited to, rights and privileges concerning workmen's compensation and occupational diseases coverage, unemployment compensation benefits, Social Security coverage or retirement membership or credit.

Item 25- Labor Law Compliance

The Provider agrees to comply with the Labor Law Compliance provisions of the Federal Capital Grant Contract pertaining to the Project, if any, and all applicable State and Federal laws and regulations including, but not limited to, the following: laws and regulations relating to minimum wages to be paid to employees, limitations upon the employment of minors, minimum fair wage standards for minors, payment of wages due employees, and health and safety of employees.

The Provider also agrees to require any contractor doing construction work or performing professional or consulting service in connection with the project to agree to such compliance.

Item 26- Equal Opportunity and Fair Employment Practices

In addition to compliance with the Federal Equal Employment Opportunity provisions outlined in 49 CFR 23 and 49 CFR 21 and the applicable federal disability requirements, the Provider shall comply with the "Equal Employment Opportunity Clause" required by the Illinois Human Rights Commission. It is understood that the term "Contractor" as used in this clause shall also mean "Provider".

"EQUAL EMPLOYMENT OPPORTUNITY CLAUSE" required by the Illinois Human Rights Commission's Rules and Regulations as a material term of all public contracts (Section 6.1):

In the event of the Contractor's non-compliance with any provisions of this Equal Employment Opportunity Clause, the Illinois Human rights Act Rules and Regulations of the Illinois Department of Human Rights ("Department"), the contractor may be declared ineligible for future contracts or subcontracts with the Grantee, the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Provider agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.

2. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry, marital status, sexual preference, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

4. That it will send to each labor organizations or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organizations or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

5. That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act

and the Department's Rules and Regulations.

6. That it will permit access to all relevant books records, accounts, and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

7. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the even any subcontractor fails or refuses to comply therewith. In addition the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal organizations.

8. As of July 1, 1993, the Provider shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Provider's internal complaint process including penalties; (v) the legal recourse, investigation, and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protections against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. A copy of the policies shall be provided to the Department upon request."

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity clause above, following is an excerpt of Section 1.1 of the Human Rights Commission's Rules and Regulations for Public Contracts:

"Section 1.1(17): The term "Subcontract" means any agreement arrangement or understanding, written or otherwise between a contractor and any person (in which the parties do not stand in the relationship of any employer and employee):

(a) for the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contracts; or

(b) under which any portion of the contractor's obligation under any one or more contracts is performed, undertaken or assumed."

Item 27- Payment Withholding, Delay, Termination and Recall

Upon the occurrence of any condition or conditions listed in this ITEM, the Parties agree that the Grantee, by written notice to the Provider, may elect to withhold or delay payment as provided in the Approved Project Budget, or any portion thereof; or, if payment or payments have already been made pursuant hereto, to recall such payment or payments or any portion thereof. The Provider agrees that upon receipt of such notice of recall the Provider shall immediately return such Contract payment or payments, or any portion thereof, which the Provider has received pursuant hereto.

The foregoing remedies shall become available to the Grantee if:

a. There is any misrepresentation of a material nature in the Provider's Application, or amendment thereof, or in respect to this Agreement or in any document or data furnished pursuant hereto, or any other submission of the Provider required by the Grantee in connection with the Agreement;

b. There is pending litigation which, in the opinion of the Grantee, may jeopardize the Grant or this Agreement.

c. There has been, in connection with the Contract, any violation of the State or Federal regulations, ordinances or statutes applicable to the Provider, its officers or employees which, in the opinion of the Grantee, affects this Agreement;

d. Any contributions provided by the State pursuant to this Agreement are used for an ineligible purpose;

e. The Provider is unable to substantiate the proper use of Project funds, facilities, and equipment provided pursuant to this Agreement; or

f. The Provider shall be in default under any of the provisions of this Agreement.

Item 28- Severability

The parties agree that if any provision of this Agreement is held invalid for any reason whatsoever, the remaining provisions shall not be affected thereby if such remainder would then continue to conform to the purposes, terms and requirements of applicable law.

Item 29- Patent Right

Any patentable result arising out of this Agreement, as well as all information, design, specifications, know-how data, and findings shall be made available to the United States of American and to the State for public use, unless the Parties shall determine, in a specific case where it is legally permissible, that it is in the public interest that it not be so made available.

Item 30- Amendment

The Parties agree that no change or modification to this Agreement, or any Exhibits or Attachments hereto, shall be of any force or effect unless the amendment is dated, reduced to writing, executed by both parties, and attached to and made a part of this Agreement. No work shall be commenced and no costs or obligations incurred in consequence of any amendment to this Agreement or any attachment hereto unless and until such amendment has been executed and made a part of this Agreement and the Approved Project Budget has been amended to conform thereto.

Item 31- Titles

The parties agree that the titles of the items of this Agreement hereinabove set forth, are inserted for convenience of identification only and shall not be considered for any other purpose.

Item 32- School Bus Operations

Provider agrees not to engage in school bus operations exclusively for the transportation of students and school personnel in competition with private school bus operations where such private school bus operators are able to provide adequate transportation at reasonable rates, in conformance with applicable safety standards, provided that this requirement shall not apply to a grantee which operates a school system in the area to be served and operates a separate and exclusive school bus program for the school system (see Section 49.19(13), Civil Admin. Code of IL).

The Provider shall submit to the Grantee a certification that it is not engaged in school bus operations in violation of Section 49.19 (13) of the Civil Administrative Code of Illinois at such times as determined by the Grantee.

Item 33- Non-Construction Contracts

Pursuant to Department of Labor regulations, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Non-Constructive Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 CFR Part 5, the following provisions shall be incorporated in all non-construction contracts of $2,500 let by the Provider for the project:

(1) Non-construction Contracts - The requirements of the clauses contained in 29 CFR Sec. 5.5(b) are applicable to any contract subject to the Overtime Provisions of the Contract Work Hours and Safety Standards Act and not to any of the other statutes cited in 29 CFR Section 5.1. The Provider's contractor or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the contract for all laborers and mechanics, including guards and watchmen, working on the contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of ages paid, daily and weekly number of hours worked, deductions made, and actual wages paid. The records to be maintained under this clause shall be made available by the contractor or subcontractor for inspection, copying, or transportation by authorized representatives of IDOT, FTA, U.S. IDOT, or the Department of Labor, and the contractor of subcontractor will permit such representatives to interview employees during working hours on the job.

(2) Non-construction Contracts - The contractor or subcontractor shall insert in any subcontracts the clauses set forth in 29 CFR Sec. 5.5(b), and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in 29 CFR 5.5(b) involving overtime pay, unpaid wages and withholding for unpaid wages.

The provisions of the Fair Labor Standards Act, as amended, apply to State and local government employees participating in the FTA assisted project with the Provider.

Item 34- Substance Abuse

The Provider agrees to comply with the Illinois (30 ILCS 580/1 et. seq.) and U.S. DOT Drug Free Workplace Acts, and U.S. DOT regulations, "Drug Free Workplace Requirements (Grants)," 49 C.F.R. Part 29, Sub-part F, and other U.S. DOT and FTA regulations and guidance pertaining to substance abuse (drugs and alcohol) that may be promulgated, and has signed the Drug Free workplace Certification attached to this Agreement as Exhibit C.

Item 35- Preference for Recycled Products

The Provider agrees to give preference to the purchase of recycled products for use in this Project pursuant to the various Environmental Protection Agency (EPA) guidelines contained to 40 C.F.R. Parts 247-254.

Item 36- Department of Suspension

The Provider agrees to obtain certifications on debarment and suspension from its third party contractors and sub-recipients and otherwise comply with Government regulations.

Item 37- Environmental Resource Conservation and Energy Requirements

The Provider recognizes that many Federal and State statutes imposing environmental, resource conservation, and energy requirements may apply to the Project.

Accordingly, the Provider agrees to adhere to, and impose on its sub-recipients, any such Federal & State requirements, as the Government may now or in the future promulgate. The Provider expressly

understands that this list does not constitute the Provider's entire obligation to meet Federal requirements.

a. Environmental Protection - To the extent applicable, the Provider agrees to comply with the requirements of the National Environmental Protection Policy Act of 1969, as amended, 42 U.S.C. Section 4321 et. seq.; Section 14 of the Federal Transit Act, as amended, 49 U.S.C. app. Section 1610; the Council on Environmental Quality regulations, 40 C.F.R. Part 1500 et. seq..; and the joint FHWA/FTA regulations, "Environmental Impact and Related Procedures," at 23 C.F.R. Part 771.

b. Air Quality - The Provider agrees to comply with applicable requirements of Environmental Protection Agency (EPA) regulations, "Conformity to State or Federal Implementation Plans of Transportation Plans, Programs, and Projects Developed, Funded or Approved Under Title 23 U.S.C. of the Federal Transit Act," 40 CFR Part 51, Sub-part T; and "Determining Conformity of Federal Actions to State or Federal Implementation Plans," 40 CFR Part 93. To support the requisite air quality conformity finding for the project, the Provider agrees to implement each air quality mitigation and control measure incorporated in the project. The Provider agrees that any project identified in an applicable State Implementation Plan (SIP) as a Transportation Control Measure, will be wholly consistent with the description of the design concept and scope of the project set forth in the SIP.

   EPA also imposes requirements pertaining to the Clean Air Act, as amended, that may apply to transit operators, particularly operators of large transit bus fleets. Thus, the Provider should be aware that the following EPA regulations, among others, may apply to its project: "Control of Air Pollution from Motor Vehicles and Motor Vehicle Engines," 40 CFR Part 85; "Control of Air Pollution from New and In-Use Motor Vehicles and New and In-Use Motor Vehicle Engines: Certification and Test Procedures," 40 CFR Part 86, and "Fuel Economy of Motor Vehicles," 40 CFR Part 600.

c. Use of Public Lands - No publicly owned land from a park, recreation area, or wildlife or water fowl refuge of national, State, or local significance as determined by the Federal, State, or local officials having jurisdiction thereof, or any land from an historic site of national, State, or local significance may be used for the project unless specific findings required by 49 U.S.C. Section 303 are made by the U.S. DOT.

d. Historic Preservation - The Provider agrees to assist the Government to comply with Section 106 of the National Historic Preservation Act, 16 U.S.C. Section 470f.

e. Mitigation of Adverse Environmental Effects - Should the proposed project cause adverse environmental effects, the Provider agrees to take all reasonable steps to minimize such effects pursuant to 49 U.S.C. app. Section 1610, all other applicable statutes, and the procedures set forth in 23 C.F.R. Part 771 and 49 C.F.R. Part 622.

ITEM 38 - CHARTER SERVICE OPERATIONS

The provider may not engage in charter service operations except as provided under Section 3(f) of the Federal Transit Act, as amended, 49 U.S.C. app. Section 1602 (f), and FTA regulations "Charter Service," 49 C.F.R. Part 604. Any charter service agreement entered into under these regulations is incorporated into this Agreement by reference.

ITEM 39 - PRIVACY

Should the Provider, or any of its subcontractors, or their employees, administer any system of records on behalf of the Federal Government, the Privacy Act of 1974 (The Act), 5 U.S.C. Section 552a, imposes information restrictions on the party managing the system of records.

ITEM 40 - MATCHING FUNDS

It is hereby expressly agreed by the Provider that it will cause to be provided all matching funds required of the Grantee in the Grantee's "Non-Urbanized Area Transportation Project Agreement for Operating Assistance" entered into with the State of Illinois.

ITEM 41 - FUNDING DELAY

It is hereby expressly agreed between the parties that if any delay occurs in providing Federal or State funding to the Provider, there is absolutely no obligation on the part of the Grantee to fund Provider's program hereunder. That if the "Non-Urbanized Area Transportation Project Agreement for Operating Assistance" entered into by and between the Grantee and the State of Illinois is terminated, then this agreement is immediately null and void. Further, if there is any delay in funding from the aforesaid agreement, Grantee and Provider may, by mutual written consent, agree to suspend services contemplated hereunder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be made effective and executed as of the _____ day of_____, 2014, by their respective duly authorized officials.

Provider's Name & Address

SHOW BUS
24883 Church Street
Chenoa, IL 61726

By: _____
President/Director

Grantee's Name & Address

McLean County Board
115 E. Washington Street
Bloomington, IL 61702-2400

By: _____
Matt Sorensen,
County Board Chairman

Attest:

_____
County Clerk
Board of McLean County, Illinois

Members Cavallini/Buchanan moved the County Board approve a request for approval of Purchase of Service Agreement between McLean County and SHOW BUS for the continuation of Rural Public Transportation Service in FY'2015. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

Member Cavallini, Vice Chairman, presented the following:

McLean County

HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: March 25, 2014

TO: Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer

Section: District 5 Curve Signing 2014-1, Intergovernmental Letter of Understanding with the Illinois Department of Transportation for the Installation of Curve Signage

Recommended Action:

The Highway Department recommends approval of the Intergovernmental Letter of Understanding with Illinois Department of Transportation for the Installation of Curve Signage.

Background:

The County has received an Intergovernmental Letter of Understanding from the Illinois Department of Transportation for the installation of curve safety signage. This calls for the installation of new Chevrons and Curve Signs on two County Highways. The County Highways involved are County Highway 59 between Stanford and McLean, and County Highway 8 by the Spillway Bridge at Lake Bloomington. There are 10 locations where they are proposing to install these signs in McLean County. Seven locations are under State jurisdiction, two are under County jurisdiction, and one is under the jurisdiction of Bloomington Township. The agreement calls for the State to pay for the installation and then the County will be responsible for the maintenance. There are 50 locations in District 5 where they are proposing to do this type of work.

McLEAN COUNTY

Various Routes
Section D5 CURVE SIGNING 2014-1
County Various
Job No. C-95-016-14
Agreement No. LU 514002
Contract No. 70A62

LETTER OF UNDERSTANDING

This agreement entered into this 15TH day of April, A.D., 2014, by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION hereinafter called the STATE, and the COUNTY of McLEAN, of the State of Illinois, hereinafter called the COUNTY.

WITNESSETH:

WHEREAS, the STATE in order to improve safety the STATE will install new signing at the locations included in the plans; and

WHEREAS, the COUNTY is desirous of said improvement in that same will be of immediate benefit to the COUNTY residents and permanent in nature;

WHEREAS, the intent of this project is to improve signing at roadway curve segments located throughout the District to mitigate severe crashes on curves;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights-of-way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the plans, specifications and contract.

2. The STATE agrees to pay for all construction and engineering costs.

3. Upon final field inspection of the improvement, the COUNTY agrees to maintain or cause to be maintained all signs and posts installed as a part of this project

4. The COUNTY approves the portion of the plans and specifications relative to the COUNTY maintenance obligations described herein.

5. Obligations of the STATE and COUNTY will cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for this contract.

6. This Letter of Understanding and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within the three years subsequent to execution of the Letter of Understanding.

This agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

COUNTY of McLEAN

By: Matt Sorensen

Matt Sorensen

TITLE: County Board Chairman

Date: April 15, 2014

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

By: _____

Joseph E. Crowe, P. E.
Deputy Director of Highways,
Region Three Engineer

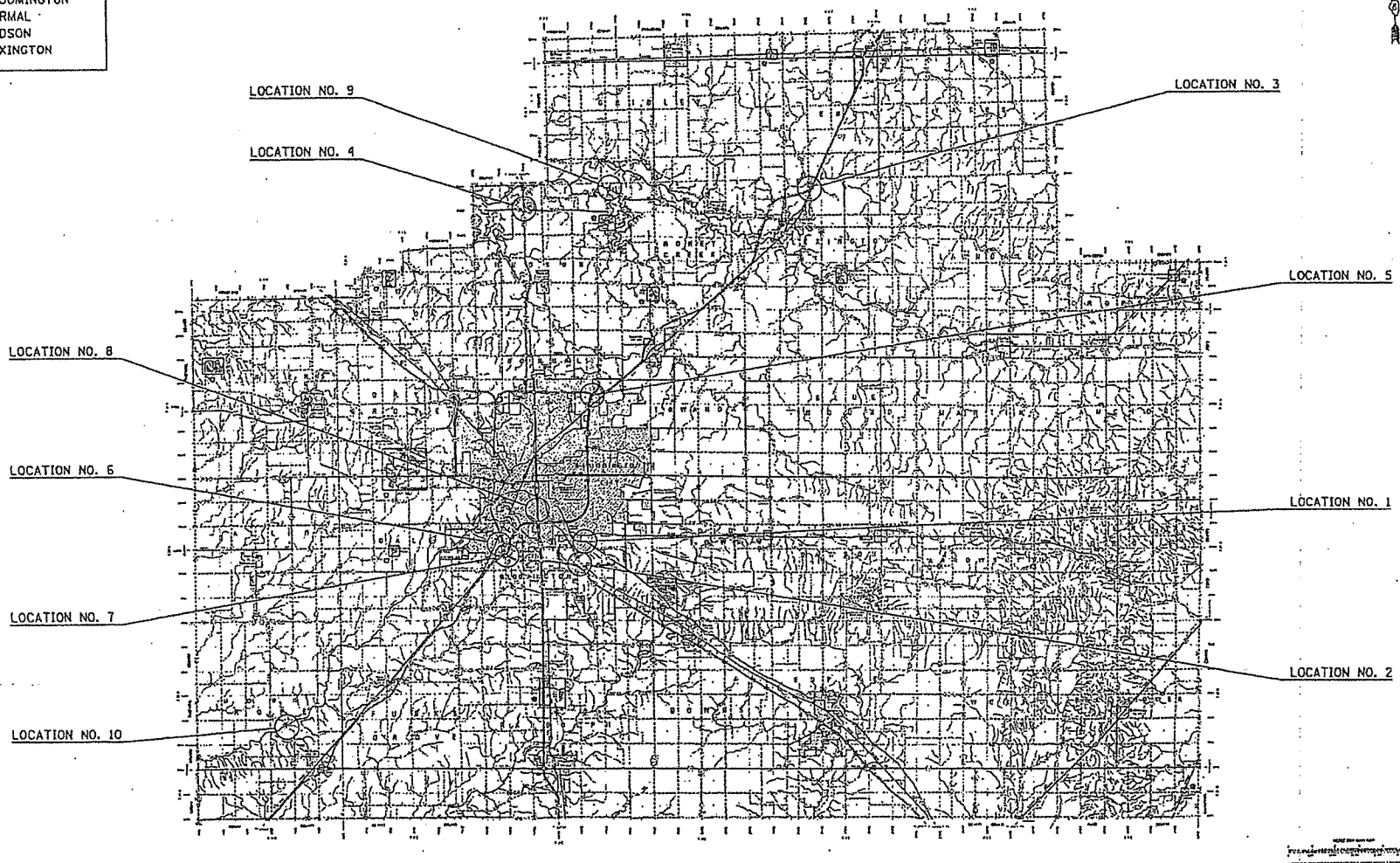
Date: _____

Various Routes
Section D5 CURVE SIGNING 2014-1
County Various
Job No. C-95-016-14
Agreement No. LU 514002
Contract No. 70A62

MCLEAN COUNTY LOCATIONS

TOWNSHIPS

MOUNT HOPE
BLOOMINGTON
NORMAL
HUDSON
LEXINGTON



FILE NAME =	USER NAME =	DESIGNED -	REVISED -
		DRAWN -	REVISED -
	PLOT SCALE =	CHECKED -	REVISED -
	PLOT DATE =	DATE -	REVISED -

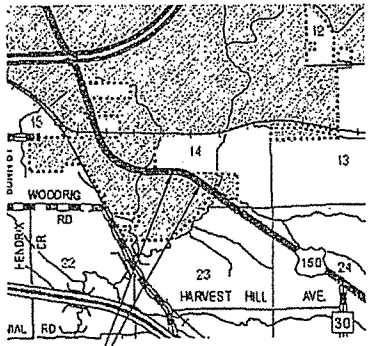
STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

MCLEAN COUNTY LOCATION MAP

SCALE: | SHEET 1 OF 3 SHEETS | STA. | TO STA.

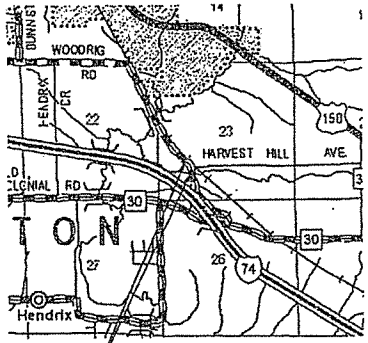
F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
VAR.	-	VARIOUS	22	4
	- GS CURVE SIGNING 2014-1	CONTRACT NO. 70462		
		ILLINOIS FED. AID PROJECT		

LOCATION NO. 1
FAU 6406 (US 150)



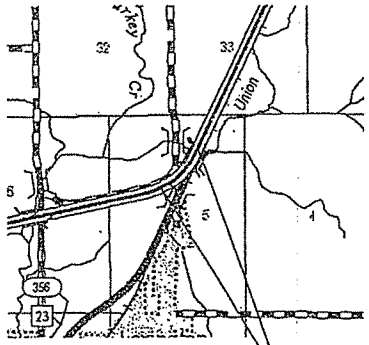
LIMITS OF IMPROVEMENT
JURISDICTION: STATE

LOCATION NO. 2
FAU 6428 (CAPODICE ROAD)



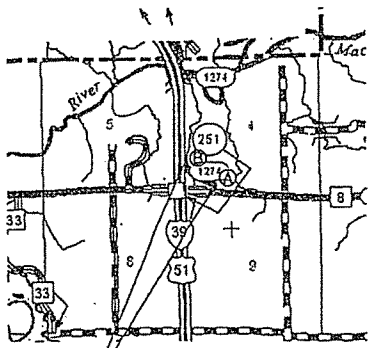
LIMITS OF IMPROVEMENT
JURISDICTION: TOWNSHIP

LOCATION NO. 3
FAI 55 (I 55)



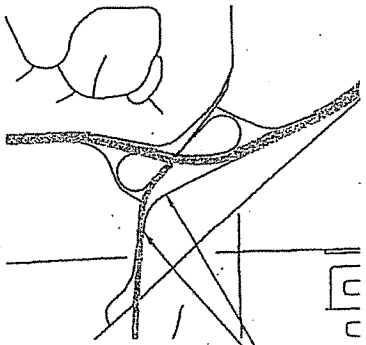
LIMITS OF IMPROVEMENT
JURISDICTION: STATE

LOCATION NO. 4
FAS 1274 (IL 251)



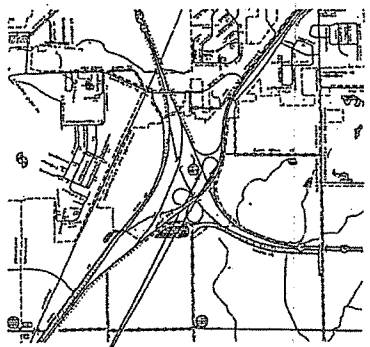
LIMITS OF IMPROVEMENT
JURISDICTION: STATE

LOCATION NO. 5
FAI 55 (I 55B NB TO I 55 NB RAMP)



LIMITS OF IMPROVEMENT
JURISDICTION: STATE

LOCATION NO. 6
FAI 74 (I 74 WB TO VETERANS PRKY SB RAMP)



LIMITS OF IMPROVEMENT
JURISDICTION: STATE

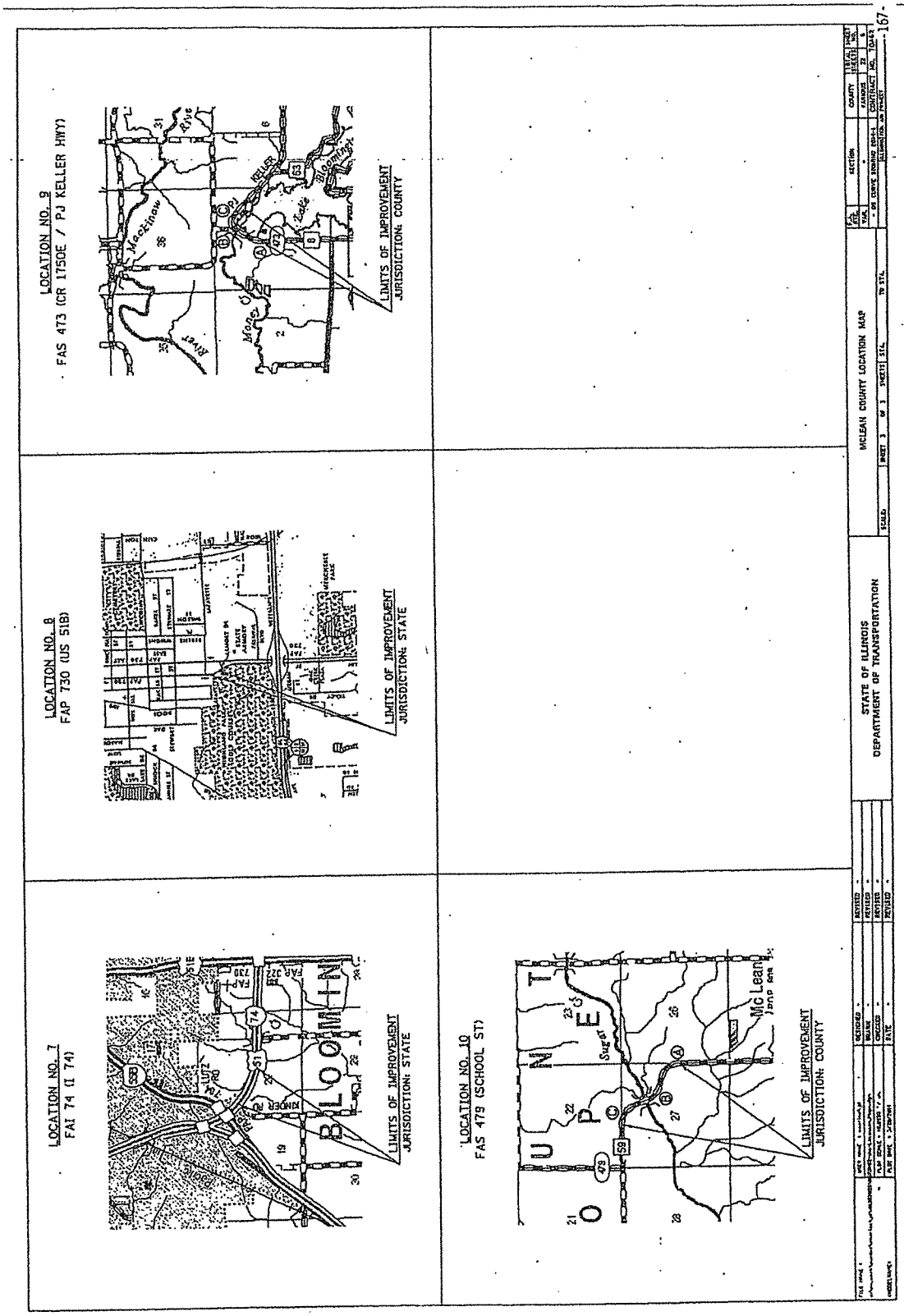
FILE NAME =	USER NAME =	DESIGNED -	REVISED -
		DRAWN -	REVISED -
	PLOT SCALE =	CHECKED -	REVISED -
	PLOT DATE =	DATE -	REVISED -

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

MCLEAN COUNTY LOCATION MAP

SCALE | SHEET 2 OF 3 SHEETS | STA. TO STA.

F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
VAR.	-	VARIOUS	22	5
* DS CURVE SIGNING 2014-1		CONTRACT NO. 70A69		
		ILLINOIS FED. AID PROJECT		



Members Cavallini/Buchanan moved the County Board approve a request for approval of Intergovernmental Letter of Understanding with IDOT (1) District 5 Curve Signing 2014-1. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

LAND USE AND DEVELOPMENT COMMITTEE:
Member Gordon, Chairman, presented the following:

202 W. College Avenue
Normal, Illinois 61761-2552

www.ecologyactioncenter.org
Phone: 309-454-3169 • Fax: 309-454-7508

March 26, 2014

Philip Dick
McLean County Department of Building and Zoning
115 East Washington Street, Room M102
Bloomington, IL 61702-2400

Dear Phillip Dick:

On behalf of the McLean County Solid Waste Management Technical Committee, I would like to submit the following agreement to the Land Use Committee of the McLean County Board, which was approved by the Solid Waste Management Technical Committee at their meeting on March 25, 2014.

The intergovernmental agreement between McLean County, the City of Bloomington, the Town of Normal, and the Ecology Action Center will provide funding for Household Hazardous Waste Collection events to be coordinated by the Ecology Action Center in the fall of 2015 and fall of 2017.

Household Hazardous Waste (HHW) collection has traditionally been funded by the Illinois Environmental Protection Agency (IEPA). The IEPA funded HHW collections in McLean County annually from 2003-2007. Unfortunately, due to state budget cuts, this funding has become much more irregular and infrequent with a gap in state HHW funding for McLean County for six years. With support from McLean County, the City of Bloomington, and the Town of Normal, in 2012 the Ecology Action Center raised over $160,000 in contributions and in-kind services to hold the first-ever locally funded HHW collection in the McLean County area. This effort resulted in the largest HHW event ever in this community as thousands of households sought to dispose of a backlog of hazardous waste.

IEPA later provided funding for a 2013 HHW collection in McLean County, but the frequency of receiving such funding in the future remains unknown and undependable. This current agreement is the result of interagency cooperation between the County, City, Town and the Ecology Action Center to more provide for the needs of our community on a more reliable basis.

Sincerely,

Michael Brown
Executive Director

Enclosure

HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM AGREEMENT

This agreement is entered into by and between the City of Bloomington, Town of Normal, and County of McLean (hereinafter referred to as the "City", "Town", and "County") and the Ecology Action Center (hereinafter referred to as the "Center").

A. Purpose of This Agreement:

The purpose of this agreement is to establish a framework for the administration and implementation of the McLean County Household Hazardous Waste Program, hereafter referred to as the "Program", to include coordination of biennial household hazardous waste (HHW) collection events for the City, Town, and County.

B. Period of Agreement:

The agreement commences July 1, 2014 and ends December 31, 2017. This agreement shall be automatically renewed on a calendar year basis unless any party otherwise indicates. Either party may terminate this agreement for any reason with a minimum of sixty (60) days written notice to the other party.

C. Services:

1. City, Town, and County

The City, Town, and County shall:

a. provide program guidance and oversight through participation on the McLean County Solid Waste Management Program Technical Committee and
b. provide funding for the project in accordance with item "D" of this agreement.
c. provide direct assistance with HHW event needs where appropriate including usage of traffic barricades, police for traffic control on public roadways, etc.

2. Center

The Center shall:

a. coordinate biennial HHW collection events for the residents of the City, Town, and County in Fall 2015 and Fall 2017;
b. provide the specific HHW coordination services to the City, Town, and County as outlined in Appendix A; and
c. complete the following reporting requirements: 1) post-collection event reports to Bloomington, Normal, and the McLean County Board Land Use Committee; 2) reporting to the Illinois Environmental Protection Agency if required; 3) periodic reports to the McLean County Solid Waste Management Technical Committee as needed.

D. Project Costs:

1. The annual contract cost of the "Program" will be split by the City, Town, and County proportionally by population using the figures of 45% to represent the City population, 31% to represent the Town population, and 24% to represent the County population.

2. Annual payments of $31,500 each shall be made by the City by August 1st, pending receipt of an invoice from the Center by July 15th.

3. Annual payments of $21,700 each shall be made by the Town by August 1st, pending receipt of an invoice from the Center by July 15th.

4. Annual payments of $16,800 each shall be made by the County by August 1st, pending receipt of an invoice from the Center by July 15th.

5. Upon receipt by the Center, all program funds shall be designated as restricted funds within the "McLean County HHW Fund" held by the Center within a separate banking account.

    a. Any interest earned by this account will be also be considered restricted funds for HHW purposes.
    b. The Center will accept public contributions to the "McLean County HHW Fund" to be treated and expended in the same manner.
    c. In the event of HHW funding received from the Illinois Environmental Protection Agency, said funding will be used prior to expending program funds.
    d. At the end of the agreement period, unused program funds will be returned to the City, Town, and County unless re-designation for related purposes is mutually agreed upon at that time by all parties.
    e. It is understood by all parties that payment in support of this agreement is contingent upon availability of Program revenue and/or funds provided through the City, Town, and County General Revenue Funds. Furthermore, it is also understood that the Center's ability to execute this agreement is contingent upon the continued renewal of the "Solid Waste Program Agreement", which provides funding for staff necessary to coordinate this Household Hazardous Waste program.

E. The Center shall save and hold the City, Town, and County, (including its officials, agents and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, expenses, causes of action, claims and judgments, resulting from claimed injury, damage, loss or loss of use for any person, including natural persons and any other legal entity or property of any kind (including, but not limited to, choices in action) arising out of or in any way connected with the performance under this agreement, for any costs, expenses, judgments, and attorney's fee paid or incurred or paid for on behalf of the City, Town, and/or County, and/or its agents and employees, by insurance provided by the aforementioned government bodies.

F. This agreement may be modified by mutual consent of the parties hereto and agreed to in writing and does not preclude separate agreements between the Center and individual units of government for additional services.

_____ _____

City of Bloomington Date

_____ _____

Town of Normal Date

County of McLean	Date
Ecology Action Center	Date

APPENDIX A
Services Provided

The Center shall:

a. perform the following coordination services in providing for a HHW collection every second year of the contract:

- distribute a request for proposals to potential subcontractors for the collection, transportation and disposal of hazardous and universal wastes;
- review submitted proposals against criteria outlined in RFP;
- select and hire qualified and insured hazardous waste service provider or providers ;
- utilize local and/or nonprofit partners where beneficial to reduce service costs, i.e. e-waste collection;
- identify and secure permission for usage of an appropriate event site;
- secure permits and/or permission from the Illinois Environmental Protection Agency as required;
- schedule biennial HHW collection event;
- recruit and coordinate sufficient personnel to staff the non-hazardous needs of the collection event;
- publicize biennial collection utilizing traditional and social media;
- maintain opt-in email notification service to notify community residents of upcoming HHW collection opportunities;
- adhere to all applicable laws and regulations;
- design and manage collection events to minimize traffic issues or other hazards on public roadways;
- promote other regional HHW collection events when open to local residents.

b. provide for the financial management of the program to include:

- application for HHW collection funding from the Illinois Environmental Protection Agency or other potential funding sources that become available;
- solicitation of donations from the general public to the "McLean County HHW Fund" to supplement program funding;
- the combining of relevant programs as appropriate to avoid duplication and reduce costs and time;
- accounting of HHW program funds as restricted funds designated for the "McLean County HHW Fund" held in a separate account by the Center.

c. provide for the administration of the program to include:

- the submission of biennial reports to the City, Town, and County on the activities conducted in compliance with this agreement;
- the submission of any required reports to the Illinois Environmental Protection Agency (IEPA);
- the invoices for services performed in accordance with item "D" of this agreement and;
- the reporting of program activities to the McLean County Solid Waste Technical Committee and other local government entities as requested.

APPENDIX B
Biennial Program Budget

year	program funding	population percentage	subtotal
2014	Bloomington	45.0%	$ 31,500
2014	Normal	31.0%	$ 21,700
2014	McLean County Solid Waste Fund	24.0%	$ 16,800
2015	Bloomington	45.0%	$ 31,500
2015	Normal	31.0%	$ 21,700
2015	McLean County Solid Waste Fund	24.0%	$ 16,800
2015	Voluntary gate donations		$ 10,000
2016	Bloomington	45.0%	$ 31,500
2016	Normal	31.0%	$ 21,700
2016	McLean County Solid Waste Fund	24.0%	$ 16,800
2017	Bloomington	45.0%	$ 31,500
2017	Normal	31.0%	$ 21,700
2017	McLean County Solid Waste Fund	24.0%	$ 16,800
2017	Voluntary gate donations		$ 10,000
	TOTAL		$ 300,000

year	expenses	subtotal	
2015	HHW Disposal	$ 141,000	
2015	Printing	$ 1,500	
2015	Promotions	$ 6,000	
2015	Event Supplies	$ 1,500	
2015	Administration and Coordination	$ 0	*
2017	HHW Disposal	$ 141,000	
2017	Printing	$ 1,500	
2017	Promotions	$ 6,000	
2017	Event Supplies	$ 1,500	
2017	Administration and Coordination	$ 0	*
	TOTAL	$ 300,000	

* Funded through the McLean County Solid Waste Program

Exhibit A - Contractor Certification For Services

Contractor on behalf of contractor, its principals, and owners with more than a seven and one half percentage interest in Contractor certifies that the following representations are true and correct and further agrees as a condition of doing business with the Town of Normal, City of Bloomington, or County of McLean to require all of Contractor's subcontractors and sub-subcontractors to certify that the following representations are true and correct for each subcontractor and sub-subcontractor:

1. CONFLICT. Contractor certifies that no Town of Normal, City of Bloomington, or County of McLean officer or employee has any interest in the proceeds of this contract.
2. BRIBERY. Contractor certifies that same has not committed bribery or attempted bribery of an officer or employee of any governmental official whether on the federal, state or local level.
3. DEBARMENT. Contractor certifies that same has not been barred from conducting business with any governmental unit whether federal, state or local.
4. SARBNES-OXLEY. Contractor certifies that the business entity its officers, directors, partners, or other managerial agents of the business have not been convicted of a felony under the Sarbanes-Oxley Act of 2002 nor have any of the same been convicted of any felony under state or federal securities laws.
5. BID RIGGING/BID ROTATING. Contractor certifies that same has not been barred from contracting with any unit of state or local government as a result of a violation of 720 ILCS 5/33E-3 (bid-rigging) or 720 ILCS 5/33E-4 (bid-rotating).
6. DELINQUENT PAYMENTS. Contractor certifies that same is not delinquent in the payment of any debt or tax due the State or the Town of Normal, City of Bloomington, or County of McLean.
7. RECORDS. Contractor certifies that same shall maintain books and records relating to the performance of this contract as necessary to support amounts charged under the contract for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract.
8. HUMAN RIGHTS ACTS. Contractor agrees to comply with applicable provisions of the Town of Normal Human Rights Ordinance, the Illinois Human Rights Act, the U.S. Civil Rights Act and the Americans with Disabilities Act.
9. NON-DISCRIMINATION. Contractor certifies that the same is an "Equal Opportunity Employer" as defined by Section 2000 (e) of Chapter 21, Title 42 U.S. Code Annotated and applicable Executive Orders.
10. DBE. Contractor certifies that same is or is not (please circle applicable designation) a Minority and Female Business Enterprise as defined by the State of Illinois (30 ILCS 575/et seq.)
11. PATRIOT ACT. Contractor certifies that same is in compliance with the Patriot Act and Executive Order 13224 and federal Anti-Money Laundering Control Act of 1986 as amended.
12. AMERICAN RECOVERY AND REINVESTMENT ACT. Contractor certifies that same is in compliance with and will continue to comply with the American Recovery and Reinvestment Act of 2009 when federal funds are used pursuant to this Act for the work undertaken by Contractor.
13. TAXPAYER IDENTIFICATION. Contractor certifies that its correct Federal Taxpayer Identification Number (Social Security Number or Federal Employer Identification Number) is 37-1157100.
14. To the extent required by Illinois law Contractor agrees to comply with the Illinois Freedom of Information Act and produce upon request public records of the Town of Normal, City of Bloomington, or County of McLean held by such contractor all within the time allowed by law and subject to applicable exemptions allowed by law.

Contractor hereby agrees to defend, indemnify and hold harmless the Town of Normal, City of Bloomington, or County of McLean its officers, employees and agents from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representations and warranties.

Done this _____ day of _____, 20____.

_____
Ecology Action Center as Contractor

Members Gordon/Pyne moved the County Board approve a request for approval of the McLean County Solid Waste Management Technical Committee Household Hazardous Waste Collection Program Agreement between McLean County, the City of Bloomington, the Town of Normal, and the Ecology Action Center. Clerk Michael shows all Members present voting in favor of the Motion except Member Robustelli who abstained. Motion carried.

Report of the County Administrator

Bill Wasson offered comments regarding the recent Highway Department fire rehabilitation indicating there was a complete loss of the building. The loss is fully insured with a $10,000 deductible.

Member O'Connor stated, regarding due diligence by the County Board Finance Committee, indicating the desire to have a full report regarding Credit Card purchases by Auditor Anderson; with specific reference to charges on the County Credit Card for "artwork" for her office.

Other Business and Communication

Chairman Sorensen indicated to the Members and audience that "due to the passing of Member Stan Hoselton, a vacancy exists in County Board District #1." He further stated that letters of intent needed to be submitted by anyone in that District, with an interest to be appointed to fill the remaining term of Member Hoselton, by May 8th. All interested parties with the proper submissions, will then address the May 13th Executive Committee. Because Member Hoselton was a Republican, those applying must be a Republican in order to be considered for the appointment. On May 20th, Chairman Sorensen will announce his recommendation to fill this vacancy.

Chairman Sorensen continued with comments regarding the passing of Member Hoselton, including: "McLean County is a better place for having Stan serve on our Board."

Mr. Sorensen's comments were followed by many County Board Member comments:

Member Harris: "Stan's mentorship was so valued by me. . . . "
Member Pyne: "He kept me on my toes so that I made sure I had my homework done."
Member Cavallini: "One of a kind."

Member Segobiano: ". . . a man of his word. . . . friend. Sleep well; you've earned your rest."
Member "Coach" McIntyre recalled their work together with fond memories and their mutual interest in Trinity High School, now Central Catholic H.S. and in Illinois State University. Member McIntyre pointed out the bouquet of flowers and Mr. Hoselton's ISU football helmet that were placed at his seat for this County Board meeting. Mr. Hoselton had played football at ISU. (Refer to audio for additional comments by several other Members.)

Chairman Sorsensen presented the information regarding the vacancy left on the County Board District 1, with the passing of Member Stan Hoselton. He indicated letters of intent and resumes of those interested in being appointed to fill the remaining term of Mr. Hoselton, needed to be turned in by May 8. On May 13, they would be interviewed by the Executive Committee. On May 20, the Committee would recommend Mr. Hoselton's replacement for District 1.

There will be a Special Election in the General Election, November 4, 2014, to fill the remainder of the term of Mr. Hoselton for County Board District #1.

APPROVAL OF BILLS

McLean County

Michelle L. Anderson
COUNTY AUDITOR
Government Center
115 E. Washington Street, Room 402 • PO Box 2400 • Bloomington, IL 61702-2400
(309) 888-5148 • Fax (309) 888-5209
michelle.anderson@mcleancountyil.gov • www.mcleancountyil.gov/auditor

MCLEAN COUNTY BOARD COMPOSITE

April 15, 2014

2014 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive		$295,554.44	$295,554.44
Finance		$2,096,157.52	$2,096,157.52
Human Services		$496,044.44	$496,044.44
Justice		$833,714.55	$833,714.55
Land Use		$1,023.79	$1,023.79
Property		$187,615.35	$187,615.35
Transportation		$414,803.15	$414,803.15
Health Board		$397,454.31	$397,454.31
Disability Board		$111,594.00	$111,594.00
T. B. Board		$14,018.54	$14,018.54
Total	**$0.00**	**$4,847,980.09**	**$4,847,980.09**

Matt Sorensen, Chairman
McLean County Board

Members Segobiano/Owens moved to approve the bills as presented. Clerk Michael shows all Members present voting in favor of the Motion. Motion carried.

The meeting was adjourned until May 20, 2014 at 9:00 a.m., in Government Center, Room 400, Bloomington, Illinois.

Time: 11:20 a.m.

Kathy Michael

Matt Sorensen
County Board Chairman

Kathy Michael
County Board Clerk

STATE OF ILLINOIS)
) ss.
COUNTY OF McLEAN)

I, Kathy Michael, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true, and correct copy of the proceedings had by the McLean County Board at a meeting held on the 15th day of April 2014, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 9th day of May, 2014.

Kathy Michael

Kathy Michael
McLean County Clerk