



Property Committee Agenda
Room 400, Government Center
Thursday, August 7, 2014
4:45 p.m.

1. Roll Call
2. Chairman's Approval of Minutes – July 7, 2014
3. Appearance by Members of the Public
4. Departmental Matters:
 - A. Mike Steffa, Director, Parks and Recreation Department
 - 1) Items to be Presented for Information:
 - a) General Report 1
 - b) Other
 - B. Bill Wasson, County Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of Critical Personnel Hiring Requests 2
 - b) *EXECUTIVE SESSION:* Purchase or Lease of Real Property
 - c) Health Clinic Memorandum of Understanding – Fairview Campus
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other
5. Other Business and Communications
6. Recommend Payment of Bills and Transfers, if any, to County Board
7. Adjournment



TO: Honorable Chairperson and Members, Property Committee

FROM: Michael J. Steffa, Director of Parks and Recreation

DATE: 07/31/14

RE: General Report

Parks Usage – YTD as of 07/31/14

	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
<u>Camping Nights</u>	6006	4596	4979	5703	6064	5848	5453	5541	5059	4883
<u>Watercraft Registration</u>										
Annual	1445	1549	1713	1494	1415	1254	1108	1384	1354	1057
Daily	185	200	251	311	240	245	204	248	364	229
<u>Boat Rental</u>										
½ hour Paddleboat	378	305	303	273	454	425	407	396	338	371
Hourly Canoe	683	431	444	440	261	294	196	258	269	252
Rowboat	170	125	138	131	222	155	113	157	171	159
Daily Canoe	92	75	72	51	108	71	29	53	65	55
Rowboat	220	182	183	183	193	175	132	133	138	106
<u>Shelters Reservations</u>	92	75	92	95	93	61	77	82	80	95
<u>Equine Registrations</u>										
Daily	0	0	7	2	7	2	0	7	48	74
Family	1	1	2	0	0	1	1	1	0	1
Individual-Annual	8	5	7	4	6	8	6	4	8	5
<u>Beach Usage</u>	4681	4123	4442	5734	5664	4590	5440	5016	6631	5329

ADDITIONAL PARKS ACTIVITIES

July	Hosted Bloomington P&R Day Camp	100-125 Kids/Day
July 5	COMLARA Co. Park Ice Cream Social	150 Attendees
July 8, 12, 22 & 26	Hosted Four Bass Fishing Tournaments	NA
July 12	Hosted Peddling for Kicks Bike Ride Meal Stop	300 Participants
July 19	Hosted Fishermen's Trail 7.5 K Trail Run	125 Participants
July 19	Hosted Heart of Illinois Crappie Fishing Tourney	50 People (25 Boats)
July 24	Hosted McLean County Employee Picnic	250 Attendees (Est.)
July 26	Take A Kid Fishing Tournament	15 Teams



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

TO: Honorable Chairman Paul Segobiano and Members, Property Committee

FROM: Hannah Eisner, Assistant County Administrator

DATE: July 31, 2014

RE: Critical Personnel Hiring Requests

The following is a list of critical personnel position requests which have been received by the County Administrator's Office through July 31, 2014 for Departments under the oversight of the Property Committee. All positions listed below are budgeted and funded through the end of FY 2014.

Parks and Recreation Department

- 1) Fill 1.0 FTE Maintenance Mechanic I which has been vacated

In 2010 the Parks Department lost 1.0 FTE (Maintenance Mechanic) due to a resignation. At that time the Parks Department was unable to refill that position due to a severe economic downturn. Most recently, the Director received a resignation letter from Jerad Campbell, our FTE 1.0 Maintenance Worker I. His last day with the department is August 5, 2014. This will leave one full-time Maintenance Supervisor as the entire full-time staff for the maintenance department.

This Maintenance Worker I position is a vital part of the operation of COMLARA Park/Evergreen Lake. The person who is in this role acts as a supervisor to part-time maintenance personnel when the Maintenance Supervisor is absent. The position's main duties include being responsible for performing a variety of building and grounds maintenance duties for the Parks Department. Employees in this class perform moderately difficult maintenance tasks on buildings and mechanical equipment, in addition to custodial duties as required. This position requires safe operation of a variety of electrical and gasoline powered equipment, vehicles and a variety of hand tools. Work is performed according to park maintenance policies and procedures, safety manuals, equipment operation manuals, and standard maintenance techniques. Work is performed with considerable independence.