

Minutes of the Transportation Committee

The Transportation Committee of the McLean County Board met on Tuesday, July 1, 2014 at 8:00 a.m. in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois.

Members Present: Chairman Soeldner, Members Cavallini Buchanan, Harris, Metsker, Robustelli and Pyne

Members Absent: None

Other Members Present: None

Staff Members Present: Mr. Bill Wasson, County Administrator, Ms. Hannah Eisner, Assistant County Administrator, Ms. Diana Hospelhorn, Recording Secretary

Department Heads Present: Mr. Eric Schmitt, County Engineer

Others Present: Mr. Jerry Stokes, Assistant County Engineer

Chairman Soeldner called the meeting to order at 8:00 a.m. He found a quorum present.

Chairman Soeldner presented the first item for action, approval of the minutes from the June 3, 2014 Transportation Committee Meeting.

Motion by Robustelli/Cavallini to recommend approval of the minutes from the June 3, 2014 meeting of the Transportation Committee.
Motion carried.

Chairman Soeldner asked the Committee to review the bills and transfers for June 30, 2014 reviewed and recommended for transmittal to the Transportation Committee by the County Auditor. The prepaid total was \$3,303,346.92.

Motion by Buchanan/Robustelli to recommend payment of the June 30, 2014 bills and transfers as submitted by the County Auditor.
Motion carried.

Chairman Soeldner presented the first Item for Action, the Resolution and Bid Tab for the June 25, 2014 Letting for one (1) County 2014 Motor Fuel Tax (MFT) Material proposal.

Mr. Schmitt reported that this is the annual sign review. During early spring the County Maintenance Department does an annual nighttime inspection for signs that no longer meet the retro-reflectivity requirements. He added that the replacement signs will be installed this fall/winter. The bid is 41.93% under the estimate.

Mr. Cavallini asked if the reflectivity of the signs were guaranteed for any length of time. Mr. Schmitt responded that the sheeting the Department uses is guaranteed for ten years. He noted that the county's sign management method of inspection is the most cost effective compared to blanket area replacement. There are 11,000 signs in the county.

Chairman Soeldner asked why the bid was so much under the estimate. Mr. Schmitt noted that the numbers received for budget did not include a governmental discount we were able to obtain.

Chairman Soeldner asked if the reflectivity of the signs is affected by the direction the sign faces. Mr. Schmitt responded that the signs facing north generally last longer.

Mr. Robustelli asked if pooling bids for signage with local units of government would lower the costs. Mr. Schmitt responded that the purchase of signs does include signs for the Townships. Mr. Wasson added that the size and requirements for municipal signage are many times different than for the county. Mr. Schmitt added that the border of all county signs say "McLean County Highway Department" creating a different screening requirement.

Mr. Jerry Stokes, Assistant County Engineer noted that in 2010 an IDOT sign upgrade program gave all the municipalities an opportunity to upgrade their signs.

Mr. Schmitt recommended approval of this material proposal:

2014 MFT Materials Section:

McLean County Sec 14-00000-00-GM-GR 11 Signs

The successful bidder on the above section was:

Vulcan Signs

408 E Berry Ave, PO Box 1850, Foley AL 36536-1850

\$21,447.81

Motion by Robustelli/Buchanan to recommend approval of the Resolution and Bid Tab for the June 25, 2014 Letting 2014 Letting for one (1) County 2014 Motor Fuel Tax (MFT) Material proposal.
Motion carried.

Chairman Soeldner presented the Engineering Agreement - Lewis, Yockey, & Brown Inc. (LYB) 2014-2015 General Surveying Services Agreement.

Mr. Buchanan asked if there is a process for engineering bids. Mr. Schmitt responded that the county has a long standing continued relationship with LYB for general surveying services. Hanson Professional Services, Inc. did all the preliminary engineering and design work for phase I of the Bike Trail and knows the project well. Both engineering firms were preselected for these reasons. Projects over certain dollar amounts require going through the RFB process.

Mr. Schmitt stated that this agreement is for miscellaneous surveying services. The upper limit of compensation is \$25,000. He recommended approval of the 2014-2015 General Surveying Services Agreement.

Motion by Cavallini/Harris to recommend approval of the Engineering Agreement - Lewis, Yockey, & Brown Inc. (LYB) for the 2014-2015 General Surveying Services Agreement.
Motion carried.

Chairman Soeldner continued with the Route 66 Bike Trail – Sec 12-00001-03-BT County Highway 29 (Jefferson Street) in Towanda north to end of Old US Rte. 66 pavement:

1. Engineering Agreement – Hanson Professional Services, Inc.
2. Local Agency (LA) Agreement for Federal Participation

Mr. Schmitt reported that the engineering agreement is for the Phase II design of the trail from CH 29 in Towanda 2.51 miles north where the existing Route 66 pavements ends The fee is \$114,015.68:

- 80% federal funding – ITEP
- 20% local match

The local match is funded in accordance with the Intergovernmental Agreement for the Route 66 Bikeway Development and Maintenance from November, 1999. The 20% local match of \$22,803.14 will be shared by McLean, Towanda, Lexington, Chenoa, City of Bloomington, Town of Normal and McLean County. Funds for the County's portion of the local match, \$5,677.98 has been included in the County Parks and Recreation

Department budget. He advised that construction of this portion of the Historic Route 66 Bike Trail is planned for the summer of 2015.

Mr. Schmitt stated that the Local Agency Agreement is state funding for the engineering of the project.

Ms. Harris referred to page 22 “the project will not include rehabilitation or replacement of structure 057-0032 over Money Creek.”. She asked the current condition of the structure. Mr. Schmitt noted that this is an older structure. For vehicular traffic it would probably need some rehabilitation; however bicycle and pedestrian traffic there is no need for rehabilitation. A lot of effort went into saving this bridge due to its historical nature. The Village of Towanda did not want the bridge removed.

Ms. Harris referred to page 24 J-5 “Hydraulic Studies of Money Creek”. She asked if this was connected to the Enbridge Pipeline. Mr. Schmitt responded no, that this is a hydraulic study of the bridge to determine if the bridge was being modified or replaced. Mr. Schmitt noted that the bridge is no longer used for vehicular traffic.

Ms. Pyne asked if this is the same project the County worked with Fred Walk on to preserve the Park. Mr. Schmitt advised that Ms. Pyne is referring to the south project going back into Normal. This is the project north of Towanda.

Motion by Robustelli/Pyne to recommend approval of the Route 66 Bike Trail – Sec 12-00001-03-BT County Highway 29 (Jefferson Street) in Towanda north to end of Old US Rte. 66 pavement:

1. Engineering Agreement – Hanson Professional Services, Inc.
2. Local Agency (LA) Agreement for Federal Participation

Motion carried.

Chairman Soeldner presented Emergency Appropriation Ordinances

1. Fund 0121 – Bridge Construction Amendment
2. Fund 0120 – Equipment Repair and Maintenance Amendment

Mr. Schmitt stated that this Bridge Fund budget amendment is for the addition of Unappropriated Fund balance funds to be used to fund the construction of the Williams Bridge in Martin Road District. He advised that IDOT will require the bridge be posted with a 12 ton weight limit if the bridge is not replaced this year.

Mr. Schmitt added that funds are also being allocated for the two projects on CH 12 that were planned for construction in 2011 and 2012, but were delayed and the funds reserved for these projects.

Mr. Robustelli asked why the projects were delayed. Mr. Schmitt responded that these projects are part of a larger road reconstruction project and due to funding and acquiring right-of-way the projects were delayed.

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Dept. Unincorporated Fund Balance 0121-0055-0056-0400-0000	\$450,000	\$550,000	\$1,000,000

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Dept. Const. Roads/Bridges/Culverts 0121-0055-0056-0810-0001	\$1,514,318	\$550,000	\$2,064,318

Motion by Cavallini/Harris to recommend approval of the Emergency Appropriation Ordinances
 1. Fund 0121 – Bridge Construction Amendment
 Motion carried.

Mr. Schmitt continued with Fund 0120 – Equipment Repair and Maintenance Amendment. He advised that this budget amendment is for the addition of funds from the Unappropriated Fund balance of the Highway Fund. This will add budget authority to the Highway Fund in the Equipment Maintenance and Repair line item. He noted that after the severe winter there were significant repairs needed to the equipment.

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Dept. Unincorporated Fund Balance 0121-0055-0056-0400-0000	\$250,000	\$70,000	\$320,000

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Dept. Equipment Maintenance and Repair 0121-0055-0056-0740-0002	\$213,000	\$70,000	\$283,000

Mr. Buchanan asked for an explanation of Unappropriated Fund Balance. Mr. Wasson, County Administrator responded that Unappropriated Fund Balance is the balance that remains in any given fund that has not been budgeted for the current fiscal year.

Chairman Soeldner asked if the savings incurred from the sign bid will be returned to the Unappropriated Fund Balance. Mr. Wasson stated that the funds will remain in the FY'2014 Budget until the completion of the FY'2014 Budget. At the end of the fiscal year, any funds that have not been expended will be returned to the County Highway Fund and fund balance.

Motion by Harris/Pyne to recommend approval of the Fund 0120 – Equipment Repair and Maintenance Amendment.
Motion carried.

Chairman Soeldner continued with the Items of Information – Project Summaries.

Mr. Schmitt reported that all the curb and gutter, aggregate base and earth excavation on the Meadows Road surfacing project on CH 8 is complete. The base course widening will be done this week and the surface next week.

Mr. Robustelli asked if it has been more difficult to get contractors as a result of the City of Bloomington's \$10,000,000 road work project. Mr. Schmitt responded that the County has not seen any significant effect due to this project. Projects on the State letting will have more of an effect on the County.

Mr. Schmitt continued with the Yuton Road Extension Resurfacing project. He noted that construction is complete. Final paperwork needs to be completed.

Mr. Schmitt reported that the CH 12 Aluminum Box Culvert project is replacing the old three sided structure with an aluminum box culvert. The material has been delivered and the installation will begin next week.

Mr. Buchanan asked if the aluminum box culvert is as substantial as a non-aluminum box culvert. Mr. Schmitt responded that the Department has used aluminum box culverts on five projects in the last 10 years. Materials are ordered and the Department puts them together. The costs are less and they do last as long.

Mr. Schmitt continued with the Whitwood Bridge Box Culvert Extension reconstruction project on CH 12. He advised that the project is complete. Final paperwork needs to be completed.

Mr. Schmitt reported on the Towanda Barnes resurfacing project from Ireland Grove Road to US Route 150. The road was closed on two consecutive Saturdays and different construction methods were used. He presented pictures showing the Hot Mix Asphalt (HMA) process of constructing both lanes. The new construction process was successful. Closure of the road was difficult; however the process was worth the additional costs. The only work remaining is the sidewalk work. The Department is happy with the quality of product received and is considering the same process with the next sections of the road included in the 5-year plan.

Ms. Harris asked if when new construction is done, is there a way to know if a bicycle path would be possible. Mr. Schmitt responded that there are some roads that do have the possibility of an adjacent bicycle path and a recommendation is made; however many roads have high traffic areas.

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He added that in counties under the population of 1,000,000, County Motor Fuel Tax cannot be used for bicycle trails.

Chairman Soeldner asked for an update on the building replacement due to the fire at the Highway Department.

Mr. Schmitt reported that following the June Property Committee Meeting, the Department signed a contract with PJ Hoerr for the reconstruction of the building. The building has been ordered and the plans will be reviewed this week. The building is expected to be operational by November 1, 2014.

Mr. Schmitt informed the Committee that the summer field trip will be August 5th. Several projects will be in progress at the time. We will leave immediately following the Transportation Committee Meeting.

Chairman Soeldner asked Mr. Wasson for a brief scenario of the budget process. Mr. Wasson stated that Department Head meetings will begin after July 9th. The initial round of budget review will begin on July 15th. He added that budget recommendation will come to the County Board in September with approval of the FY'2015 Recommended Budget in November following Committee review and approval.

Chairman Soeldner stated that the next Transportation Committee meeting will be August 5, 2014.

Chairman Soeldner asked if there was any further information to come before the Committee. Hearing none, he adjourned the meeting at 9:50 a.m. without objection.

Meeting adjourned at 9:07 without objection

Respectfully submitted,

Diana Hospelhorn
Recording Secretary