



**Property Committee Agenda**  
**Room 400, Government Center**  
**Thursday, December 4, 2014**  
**4:45 p.m.**

1. Roll Call
2. Chairman's Approval of Minutes – November 6, 2014
3. Appearance by Members of the Public
4. Departmental Matters:
  - A. Mike Steffa, Director, Parks and Recreation Department
    - 1) Items to be Presented for Action:
      - a) Request Approval to Amend Camping Fees, McLean County Ordinance 35.21-1 (A) & (B); Watercraft Registration Fees, McLean County Ordinance 35.21-2; Boat Concession Fees, McLean County Ordinance 35.21-4; and Picnic Shelter Reservation Fees, McLean County Ordinance 35.21.5 (A) 1-4
    - 1) Items to be Presented for Information:
      - a) General Report
      - b) Other
  - B. Jack Moody, Director, Facilities Management
    - 1) Items to be Presented for Information:
      - a) General Report
      - b) Other
  - c. Bill Wasson, County Administrator
    - 1) Items to be Presented for Action:
      - a) Request Approval of Critical Personnel Hiring Requests 5
    - 2) Items to be Presented for Information:
      - a) Jail Needs Assessment Update – Dewberry Architects, Inc.
      - b) General Report
      - c) Other

5. Other Business and Communications
  - A. Discuss January 2015 Property Committee Meeting, which is scheduled on January 1, 2015
6. Recommend Payment of Bills and Transfers, if any, to County Board
7. Adjournment

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DEPARTMENT OF PARKS AND RECREATION  
 (309)726-2022 FAX (309)726-2025  
 www.mcleancountvil.gov

DATE: November 24, 2014  
 TO: Honorable Chairman and Members, Property Committee  
 FROM: Michael J. Steffa, Director of Parks & Recreation  
 RE: Request Authorization to Amend Camping Fees, McLean County Ordinance 35.21-1 (A) & (B), Watercraft Registration Fees, McLean County Ordinance 35.21-2, Boat Concession Fees, McLean County Ordinance 35.21-4, and Picnic Shelter Reservations Fees. McLean County Ordinance 35.21.5 (A).

The Department of Parks and Recreation recommends the adoption of the following fee changes consistent with the budget, recommended and approved for Fiscal Year 2015 Budget by the McLean County Board:

<u>1.(A) Campsite Type</u>	<u>McLean County Residents</u>	<u>Non-McLean County Residents</u>
Non-Electric/Primitive Campsite	\$16.00 \$17.00	\$18.00 \$19.00
Electric Campsite – 30 amp	\$19.00 \$20.00	\$21.00 \$22.00
Electric Campsite – 50 amp	\$22.00 \$23.00	\$24.00 \$25.00

(B) Campsite Reservation Fee per Site \$7.00: In-Person  
 \$10.00: Phone-In & On-Line

<u>2. Watercraft Registration Fees</u>	<u>McLean County Residents</u>	<u>Non-McLean County Residents</u>
Calendar Year, 1/1 – 12/31	\$37.00 \$38.00	\$47.00 \$48.00
One Day Only	\$14.00 \$15.00	\$18.00 \$20.00

**3. Evergreen Lake Boat Rental**

Paddleboat	\$6.00/Half Hour \$8.00	
Canoe/Kayaks	\$8.00/Hour \$10.00	<del>\$23.00</del> All Day \$25.00
Rowboat Without Gas Motor	\$10.00/Hour \$12.00	<del>\$25.00</del> -All Day \$27.00
Rowboat WITH Gas Motor	\$25.00/Hour \$27.00	<del>\$65.00</del> All Day \$70.00

**4. Seasonal Watercraft Moorings**

	<b>McLean County Residents</b>	<b>Non-McLean County Residents</b>
Dock Mooring for Boats/Pontoons	<del>\$250.00</del> \$300.00	<del>\$350.00</del> \$400.00
Mooring for Canoes/Kayaks	<del>\$45.00</del> \$50.00	<del>\$65.00</del> \$70.00

**5. Picnic Shelter Rentals**

	<b>McLean County Residents</b>	<b>Non-McLean County Residents</b>
Small Shelters (1-25 People)	<del>\$30.00</del> \$35.00	<del>\$35.00</del> \$40.00
Large Shelters (1-50 People)	<del>\$40.00</del> \$45.00	<del>\$50.00</del> \$55.00
Large Shelters (51-100 People)	<del>\$55.00</del> \$60.00	<del>\$70.00</del> \$75.00
Two Large Shelters (101-300 People)	<del>\$130.00</del> \$150.00	<del>\$155.00</del> \$175.00
Two Large Shelters (+300 People)	<del>\$155.00</del> \$175.00	<del>\$180.00</del> \$200.00

These fee changes are reflective of the Department's recommended budget and are based upon fee surveys of similar facilities, especially our closest competitor, state parks and increases in operating costs.

**Ordinance Amendment Attached**

AN ORDINANCE AMENDING AN ORDINANCE ADOPTING AND ENACTING RULES AND REGULATIONS PERTAINING TO THE PUBLIC USE OF ALL COUNTY PARKS AND RECREATIONAL AREAS, AND PROVIDING FOR THE ENFORCEMENT OF SAID ORDINANCE AND THE FIXING OF PENALTIES FOR ITS VIOLATION

AMENDING CHAPTER 35 OF THE McLEAN COUNTY CODE

PARKS

BE IT ORDAINED by the County Board of McLean County now in regular session that the aforesaid Ordinance be and hereby is amended as follows:

Amend subsection 35.21-1 to read as follows:

**35.21-1 Campsite Fees.** The fees for the use of campsites are hereby established as follows:

- (A) For campsites, daily fees for parties of a maximum eight individuals shall be ~~\$16.00~~ **\$17.00** for Residents of McLean County and ~~\$18.00~~ **\$19.00** for non-residents of McLean County on primitive sites and ~~\$19.00~~ **\$20.00** for residents of McLean County and ~~\$21.00~~ **\$22.00** for non-residents of McLean County on 30 amp electrified campsites and ~~\$22.00~~ **\$23.00** for residents of McLean County and ~~\$24.00~~ **\$25.00** for non-residents of McLean County on 50 amp electrified campsites. The aforementioned campsite fees shall be discounted by twenty percent (20 %) when levied for terms exceeding 6 consecutive days. There shall be an additional daily fee of \$1.00 for every adult over two in the party. All Disabled Veterans, POW's, or Active Duty personnel from McLean County will be charged half price on their daily camping fees Monday-Thursday.
- (B) The fee for campsite reservations shall be \$7.00 per campsite in addition to the deposit of one daily fee for such campsite for reservations made **In-Person and \$10.00 per campsite in addition to the deposit of one daily fee for such campsite for reservations made by Phone-In or On-Line.** The reservation fees shall not be refunded, however, an alternative reservation may be made if the reservation is cancelled at least one day in advance of the date for which the reservation is made.

Amend subsection 35.21-2 to read as follows:

**35.21-2 Watercraft Registration Fees.** The fee for the registration of each watercraft that is operated or anchored on Evergreen Lake shall be as follows:

	<u>McLean County Residents</u>	<u>Non-McLean County Residents</u>
Calendar Year, 1/1 – 12/31	<del>\$37.00</del> <b>\$38.00</b>	<del>\$47.00</del> <b>\$48.00</b>
One Day Only	<del>\$14.00</del> <b>\$15.00</b>	<del>\$18.00</del> <b>\$20.00</b>

**Amend subsection 35.21-4 to read as follows:**

**35.21-4 Boat Concession Fees.** The fees for rental of watercraft and related equipment shall be:

<u>Paddleboats</u>	<del>\$6.00</del> <b>\$8.00</b> per half hour
<u>Canoes/Kayaks</u>	<del>\$8.00</del> <b>\$10.00</b> per hour or <del>\$23.00</del> <b>\$25.00</b> for operating day or overnight.
Rowboat w/o Gas Motor	<del>\$10.00</del> <b>\$12.00</b> per hour or <del>\$25.00</del> <b>\$27.00</b> for operating day or overnight.
Rowboat with Gas Motor	<del>\$25.00</del> <b>\$27.00</b> per hour or <del>\$65.00</del> <b>\$70.00</b> for operating day or overnight.
 Seasonal Dock Mooring for Boats	 <del>\$250.00</del> <b>\$300.00</b> for Residents of McLean County and <del>\$350.00</del> <b>\$400.00</b> for Non-Residents of McLean County.
 Mooring for Canoes/Kayaks	 <del>\$45.00</del> <b>\$50.00</b> for Residents of McLean County and <del>\$65.00</del> <b>\$70.00</b> for Non-Residents of McLean County.

**Amend subsection 35.21-5 to read as follows:**

**35.21-5 Picnic Shelter Reservation Fees.**

(A) The fee for the reserved use of designated picnic shelters in County Parks and Recreational Areas as Permitted in Section 35.19-1 herein shall be as follows for each day reserved:

	<u>McLean County Resident</u>	<u>Non-Resident of McLean County</u>
<b>Maple, White Oak West Park Shelters Only</b>		
1 shelter for use by 25 or fewer persons	<del>\$30.00</del> <b>\$35.00</b>	<del>\$35.00</del> <b>\$40.00</b>
<b>All Other Shelters</b>		
1 shelter for use by 0 through 50 persons	<del>\$40.00</del> <b>\$45.00</b>	<del>\$50.00</del> <b>\$55.00</b>
1 shelter for use by 51 through 100 persons	<del>\$55.00</del> <b>\$60.00</b>	<del>\$70.00</del> <b>\$75.00</b>
2 shelters for use by 101 through 300 persons	<del>\$130.00</del> <b>\$150.00</b>	<del>\$155.00</del> <b>\$175.00</b>
2 shelters for use by more than 300 persons	<del>\$155.00</del> <b>\$175.00</b>	<del>\$180.00</del> <b>\$200.00</b>

**This amendment shall become effective and in full force on January 1, 2015.**

**Adopted by the County Board of the County of McLean, Illinois, this 16<sup>th</sup> Day of December, 2014.**

**ATTEST:**

**APPROVED:**

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Kathy Michael, Clerk of McLean County,  
Illinois

\_\_\_\_\_  
Matt Sorensen, Chairman of the  
McLean County Board, McLean County, Illinois



**OFFICE OF THE ADMINISTRATOR**

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**TO:** Honorable Chairman Paul Segobiano and Members, Property Committee

**FROM:** Hannah Eisner, Assistant County Administrator

**DATE:** November 26, 2014, Hannah Eisner

**RE:** Critical Personnel Hiring Requests

The following is a list of critical personnel position requests which have been received by the County Administrator's Office through November 26, 2014, for Departments under the oversight of the Property Committee. All positions listed below are budgeted and funded through the end of FY 2014.

Facilities Management

- 1) Request to fill 1 FTE Custodian position in the Health Department

The promotion of 1 FTE custodian has created a vacancy in the Facilities Management Department. The current vacancy is in the Health Department. This position cleans offices, public areas, hallways, and restrooms daily. Staff assigned to the other County buildings cannot absorb the work performed by this individual. The position must be filled for Facilities Management to maintain its daily work load.