



EXECUTIVE COMMITTEE AGENDA
Room 400, Government Center
Tuesday, January 13, 2015
4:30 p.m.

1. Call to Order
2. Chairman's Approval of Minutes – December 9, 2014
November 18, 2014 Stand-up
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
 - A. Executive Committee – Chairman Sorensen
 - 1) Items to be Presented for Action:
 - a) REAPPOINTMENTS:
EMERGENCY TELEPHONE SYSTEM BOARD
Chief Brendan O. Heffner
Bloomington Police Department
305 S. East Street
P.O. Box 3157
Bloomington, IL 61702-3157
(Four-year term to expire on January 20, 2019)

EMERGENCY TELEPHONE SYSTEM BOARD
Mr. James C. Kern
11770 N 3300 E Rd.
Arrowsmith, IL 61722
(Four-year term to expire on January 20, 2019)

EMERGENCY TELEPHONE SYSTEM BOARD
Mr. Dennis Powell
12795 E. 350 North Rd.
Heyworth, IL 61745
(Four-year term to expire on January 20, 2019)

b) APPOINTMENTS:
None

c) RESIGNATIONS:
None

d) Request Approval of Critical Personnel Hiring
Requests – County Administrator’s Office

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2) Items to be Presented to the Board:

a) General Report

b) Other

B. Justice Committee – Chairman Caisley

1) Items to be Presented for Action:

a) Request Approval of an Emergency Appropriation
Ordinance Amending the McLean County
Fiscal Year 2014 Combined Annual Appropriation
and Budget Ordinance, Fund 0001 General
Fund, Court Services Department 0022-0024
and 0022-0093 (AOIC Salary Reimbursement for
Recovery Court) – Court Services

2-4

2) Items to be Presented to the Board:

a) Request Approval of an Agreement between the
McLean County Probation and Court Services
(MCPCS) and SMART START Company for
S.M.A.R.T. Mobil Breath Alcohol Testing System –
Court Services

b) General Report

c) Other

C. Finance Committee – Chairman Owens

1) Items to be Presented to the Board:

a) General Report

b) Other

D. Land Use and Development Committee – Chairman Gordon

1) Items to be Presented to the Board:

a) Request Approval of a Resolution to Amend
Chapter 36 of the McLean County Subdivision
Ordinance to move the Fees for Subdivision
Applications from the Subdivision Ordinance to
a different area of the County Code that Contains
all Fees Charged by McLean County

b) General Report

c) Other

E. Transportation Committee – Chairman Soeldner

1) Items to be Presented for Action:

- a) Request Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance, McLean County Highway Fund 0120, McLean County Highway Department 0055 (Full-time Employees Salary and Overtime Pay) 5-6
- b) Request Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance, McLean County Highway Fund 0121, McLean County Highway Department 0055 (Full-time Employees Salary) 7

2) Items to be Presented to the Board:

- a) Request Approval of a Resolution & Bid Tab for the December 30, 2014 Letting for 2015 County Non-MFT (Motor Fuel Tax) Maintenance Project
- b) Request Approval of the Resolution & Bid Tab for the December 30, 2014 Equipment Letting
- c) Request Approval of Sec 14-00168-03-RS – Towanda Barnes Rd (CH 29)
 - (1) MFT Resolution
- d) Request Approval of Sec 13-00029-03-BR – Arteman Bridge (Rock Rd – CH 40)
 - (1) Bridge Fund Resolution
- e) Request Approval of McLean County Prioritization Study Extension Engineering Agreement w/ Hanson Professional Services, Inc.
- e) General Report
- f) Other

F. Property Committee – Chairman Segobiano

1) Items to be Presented for Action:

- a) Request Approval of Lease and Contract Extension Agreement No. 12 Extending the Lease of the Courthouse Building and the contract for Operation and Maintenance All Dated December 3, 2002 – County Administrator's Office 8
- b) Request Approval of Attachment Number 24 to Amendment to the Lease and Operation and Maintenance Agreement for the Law and Justice Center - County Administrator's Office 9
- c) Request Approval of Attachment Number 13 to Amendment to Lease and Operation and Maintenance Agreement for the City/County Office Building – County Administrator's Office 10

- 2) Items to be Presented to the Board:
 - a) General Report
 - b) Other

G. Report of the County Administrator

- 1) Items to be Presented to the Board:
 - a) General Report
 - b) Other

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any,
to County Board

8. Adjournment

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OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

TO: Honorable Chairman Matt Sorensen and Members, Executive Committee

FROM: Hannah Eisner, Assistant County Administrator

DATE: January 6, 2015

RE: Critical Personnel Hiring Requests

The following is a list of critical personnel position requests which have been received by the County Administrator's Office through January 6, 2015. All positions listed below are budgeted and funded through the end of FY 2015.

Finance Committee

Health Department

1) Request to fill 1.0 FTE Public Health Nurse

There is a vacant full-time Public Health Nurse (Job Class #8015) position in the Immunizations Program which will be vacated on January 13, 2015.

This full-time Immunization Clinic RN position (37.50 hours/week) has responsibility for providing vaccinations to children (and their adult caregivers) through the state's Vaccines for Children (VFC) Program as well as through the private insurance/ private pay vaccine program. As the Lead OSHA RN, this nurse assures that the department is OSHA compliant. Duties include Provide immunizations to clinic clients, document all vaccines provided into the state's ICARE immunization registry, assist with maintaining proper vaccine storage and handling according to VFC and CDC requirements.

The MCHD VFC Immunization Clinic staff saw 2,414 clients and gave 10,012 vaccines in the past year. The RN previously in this position provided approximately 35% of the VFC vaccinations given in one year—it is essential that this now open RN position be filled so that the needs of McLean County children can continue to be met, particularly those on Medicaid and the un-insured or under-insured for immunizations.



McLean County

PROBATION AND COURT SERVICES

Adult and Juvenile Probation: (309) 888-5372
104 W. Front Street, P.O. Box 2400
Law & Justice Center, 7th Fl. Bloomington, IL 61702

Juvenile Detention Center (309) 888-5550
903 N. Main Street, Normal IL, 61761

TO: Honorable Chairman and Members of the Justice Committee
CC: County Administrator Bill Wasson
CC: Honorable Chief Judge Kevin Fitzgerald, Assistant County Administrator Hannah Eisner
INRE: Additional Funding through Administrative Office of the Illinois Courts
Date: December 23, 2014

Attached, please find an Emergency Appropriation Ordinance to appropriate and budget additional salary reimbursement as revenue and salary expenses in Fiscal Year 2015 in 0022-0024 Court Services and reduce the amount appropriated for salary and reallocate the amount appropriated to contract services for 0022-0093. This request for appropriation is due to the Administrative Office of the Illinois Courts (AOIC) providing additional funding in salary reimbursement to Court Services for the Recovery Court Probation Officer under AOIC's New or Expanded Evidence-Based Risk Programs

I will be available to answer any questions you may have at the January 6, 2015 Justice Committee meeting.

An **EMERGENCY APPROPRIATION** Ordinance
 Amending the McLean County Fiscal Year 2014
 Combined Annual Appropriation and Budget Ordinance
 Fund 0001 General Fund
 Court Services Department 0022-0024 and 0022-0093

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Court Services Department 0022 including budgets for the Court Services program 0024, and Adult Treatment SAMHSA program 0093;

WHEREAS, the Court Services Department has been notified by the Administrative Office of Illinois Courts of the award of additional salary reimbursement for the Recovery Court Probation Officer under the New or Expanded Evidence-Based Risk Programs beginning January 1, 2015; and, .

WHEREAS, the salary for the Recovery Court Probation Officer was included in the Fiscal Year 2015 adopted budget for 0022-0093

WHEREAS, the Court Services Department wishes to appropriate and budget a portion of this additional salary reimbursement as revenue and salary expense in the Fiscal Year 2015 Adopted Budget for 0022-0024 and reduce and reallocate the amount appropriated for salary 0022-0093 to contract services; and

WHEREAS, the Justice Committee, on Tuesday, January 6, 2015, approved and recommended to the County Board an Emergency Appropriation to amend the Combined Annual Appropriation and Budget Ordinance for Fiscal Year 2015 to appropriate and budget this additional revenue in the Fiscal Year 2015 Adopted Budget; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add to the appropriated budget of the Court Services Department, General Fund 0001, Court Services Department, Department 0022, Court Services Program 0024, the following appropriation:

	<u>ADOPTED BUDGET</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
0001-0022-0024-0407.0005 Prob. Officer Salary Reimb.	\$1,263,829.00	\$19,445.00	\$1,283,274.00
0001-0022-0024-0503.001 Full Time Employee Salary	\$1,941,502.00	\$19,445.00	\$1,960,947.00

(2)

2. That the County Auditor is directed to add (subtract) to the appropriated budget of the Court Services Department, General Fund 0001, Court Services Department, Department 0022, Court Services Program 0093, the following appropriation:

	<u>ADOPTED</u> <u>BUDGET</u>	<u>(SUBTRACT)</u> <u>ADD</u>	<u>AMENDED</u> <u>BUDGET</u>
0001-0022-0093-0503-0001 Full Time Employee Salary	\$ 44,000.00	\$(19,445.00)	24,555.00
0001-0022-0093-0706-0001 Contract Services	\$184,395.00	\$ 19,445.00	203,840.00

3. That the County Clerk shall provide a copy of this ordinance to the County Auditor, County Treasurer, Director of Court Services, and County Administrator.

ADOPTED by the County Board of McLean County this 16 day of September, 2014.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the
County Board of McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

An EMERGENCY APPROPRIATION Ordinance
 Amending the McLean County Fiscal Year 2014
 Combined Annual Appropriation and Budget Ordinance
 McLean County Highway Fund 0120
 McLean County Highway Department 0055

WHEREAS, the McLean County Board, on November 19, 2013, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities to be incurred by and against the County of McLean for the 2014 Fiscal Year beginning January 1, 2014 and ending December 31, 2014; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Highway Fund 0120; and,

WHEREAS, the Highway Department incurred significant overtime costs for winter snow operations and summer construction inspection during 2014; and,

WHEREAS, the Highway Department has unused budget authority remaining in the following line items in the McLean County Highway Fund (0120); and,

0120-0055-0056-0810-0001	(Construction of Roads/Bridges/Culverts)	\$30,900.00
0120-0055-0056-0820-0001	(Purchase of Right-of-Way)	\$10,000.00
0120-0055-0056-0832-0001	(Purchase of Furnishings/Office Equipment)	\$ 2,500.00
0120-0055-0056-0833-0002	(Purchase of Computer Equipment)	\$ 1,200.00
0120-0055-0056-0795-0003	(Telephone Services)	\$ 2,000.00
0120-0055-0056-0706-0001	(Contract Services)	\$16,000.00
0120-0055-0056-0716-0002	(Engineering & Design Expenses)	\$14,750.00

WHEREAS, the Highway Department recommends transferring the above referenced unused budget authority to line item 0120-0055-0056-0503-0001 (Full Time Employee Payroll) in the amount of \$68,350.00 and to line item 0120-0055-0056-0526-0001 in the amount of \$9,000.00 for the incurred expenses; and,

WHEREAS, the Transportation Committee at its regular meeting on January 2, 2015, approved and recommended to the County Board an Emergency Appropriation Ordinance for the County Highway Fund, Fund 0120, to transfer funds to provide additional budget authority for expenses incurred in Fund 0120; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to deduct from the appropriation budget of the County Highway Fund 0120, Highway Department 0055, the following appropriations:

	<u>CURRENT BUDGET</u>	<u>REDUCE</u>	<u>AMENDED BUDGET</u>
County Highway Department			
Construction Roads/Bridges/Culverts			
0120-0055-0056-0810-0001	\$373,878.00	(\$30,900.00)	\$342,978.00
Purchase of Right-of-Way			
0120-0055-0056-0820-0001	\$ 12,050.00	(\$10,000.00)	\$ 2,050.00
Purchase of Furnishings/Office Equipment			
0120-0055-0056-0832-0001	\$ 3,850.00	(\$ 2,500.00)	\$ 1,350.00

Purchase of Computer Equipment			
0120-0055-0056-0833-0002	\$ 5,000.00	(\$ 1,200.00)	\$ 3,800.00
Telephone Services			
0120-0055-0056-0795-0003	\$ 6,000.00	(\$ 2,000.00)	\$ 4,000.00
Contract Services			
0120-0055-0056-0706-0001	\$ 37,700.00	(\$16,000.00)	\$ 21,700.00
Engineering & Design Services			
0120-0055-0056-0716-0002	\$ 33,000.00	(\$14,750.00)	\$ 18,250.00

2. That the County Auditor is directed to add to the appropriation budget of the County Highway Fund 0120, Highway Department 0055, the following appropriations:

	<u>CURRENT BUDGET</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
County Highway Department			
Full-Time Employees Salary			
0120-0055-0056-0503-0001	\$1,217,454.00	\$68,350.00	\$1,285,804.00
Overtime Pay			
0120-0055-0056-0526-0001	\$ 187,250.00	\$ 9,000.00	\$196,250.00

3. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Treasurer, County Auditor, and County Engineer.

ADOPTED by the McLean County Board the 20th day of January 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

An EMERGENCY APPROPRIATION Ordinance
 Amending the McLean County Fiscal Year 2014
 Combined Annual Appropriation and Budget Ordinance,
 McLean County Highway Fund 0121
 McLean County Highway Department 0055

WHEREAS, the McLean County Board, on November 19, 2013, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities to be incurred by and against the County of McLean for the 2014 Fiscal Year beginning January 1, 2014 and ending December 31, 2014; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Bridge Fund 0121; and,

WHEREAS, the Highway Department has unused budget authority remaining in the following line item in the McLean County Bridge Fund (0121); and,
 0121-0055-0056-0820-0001 (Purchase of Right-of-Way) \$ 6,500.00

WHEREAS, the Highway Department recommends transferring the above referenced unused budget authority to line item 0121-0055-0056-0503-0001 (Full Time Employee Payroll) in the amount of \$6,500.00 for the incurred expenses; and,

WHEREAS, the Transportation Committee at its regular meeting on January 2, 2015, approved and recommended to the County Board an Emergency Appropriation Ordinance for the County Bridge Fund, Fund 0121, to transfer funds to provide additional budget authority for expenses incurred in Fund 0121; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to deduct from the appropriation budget of the County Bridge Fund 0121, Highway Department 0055, the following appropriation:

	<u>CURRENT BUDGET</u>	<u>REDUCE</u>	<u>AMENDED BUDGET</u>
County Highway Department Purchase of Right-of-Way 0121-0055-0056-0820-0001	\$ 35,000.00	(\$ 6,500.00)	\$ 28,500.00

2. That the County Auditor is directed to add to the appropriation budget of the County Bridge Fund 0121, Highway Department 0055, the following appropriation:

	<u>CURRENT BUDGET</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
County Highway Department Full-Time Employees Salary 0121-0055-0056-0503-0001	\$ 215,788.00	\$ 6,500.00	\$222,288.00

3. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Treasurer, County Auditor, and County Engineer.

ADOPTED by the McLean County Board the 20th day of January 2015.

ATTEST:

APPROVED:

 Kathy Michael, Clerk of the County Board
 McLean County, Illinois

 Matt Sorensen, Chairman
 McLean County Board

**LEASE AND CONTRACT EXTENSION AGREEMENT NUMBER 12
EXTENDING THE LEASE OF THE COURTHOUSE BUILDING
AND THE CONTRACT FOR OPERATION AND MAINTENANCE,
ALL DATED DECEMBER 3, 2002**

The undersigned as parties to that certain lease between them, dated December 3, 2002, being a one-year lease to the County of McLean, commencing January 1, 2004, for the Courthouse Building, which is located at 200 North Main Street, Bloomington, Illinois, and as parties to that certain Contract for Operation and Maintenance, dated December 3, 2002, do hereby agree to extend said lease and contract terms for one additional year beginning January 1, 2015 at an annual rent and payment of \$167,976.00 by each party to the other. All of the terms of the lease and the contract shall remain in full force and effect and the County of McLean agrees to take such action as is required of it under the lease as is necessary to levy the necessary taxes to pay the rent of \$167,976.00.

This EXTENSION AGREEMENT NUMBER 12 is executed this ____ day of _____, 20____, by the officers of the Public Building Commission of McLean County and on this ____ day of _____, 20____ by the officers of the County of McLean.

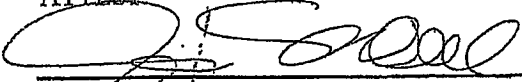
ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board of
McLean County, Illinois

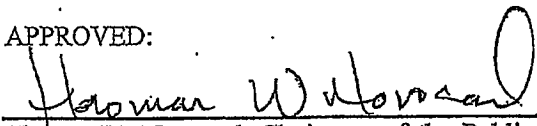
Matt Sorensen, Chairman of the County Board
of McLean County, Illinois

ATTEST:



John E. Morel, Secretary of the Public
Building Commission of McLean County,
Illinois

APPROVED:



Thomas W. Novosad, Chairman of the Public
Building Commission of McLean County,
Illinois

**ATTACHMENT NUMBER 24 TO THE AMENDMENT TO THE LEASE
AND OPERATION AND MAINTENANCE AGREEMENT
FOR THE LAW AND JUSTICE CENTER**

Pursuant to the provisions of that certain AMENDMENT TO THE LEASE AND OPERATION AND MAINTENANCE AGREEMENT for the Law and Justice Center, located at 104 West Front Street, Bloomington, Illinois, dated December 18, 1990, between the undersigned parties, the parties hereby declare that the provisions of said agreement are hereby extended to the period beginning on January 1, 2015 and ending December 31, 2015, and the County of McLean agrees to pay the Public Building Commission of McLean County for operation and maintenance for such period the sum of \$2,150,438.00.

This ATTACHMENT NUMBER 24 is executed this ____ day of _____, 20____, by the officers of the Public Building Commission of McLean County and on this ____ day of _____, 20____ by the officers of the County of McLean.

ATTEST:

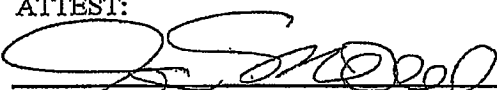
APPROVED:

Kathy Michael, Clerk of the County Board of
McLean County, Illinois

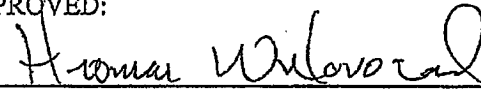
Matt Sorensen, Chairman of the County Board
of McLean County, Illinois

ATTEST:

APPROVED:



John C. Morel, Secretary of the Public
Building Commission of McLean County,
Illinois



Thomas W. Novosad, Chairman of the Public
Building Commission of McLean County,
Illinois

**ATTACHMENT NO. THIRTEEN TO AMENDMENT TO LEASE AND OPERATION AND
MAINTENANCE AGREEMENT FOR THE CITY/COUNTY OFFICE BUILDING**

Pursuant to the provisions of that certain AMENDMENT TO LEASE AND OPERATION AND MAINTENANCE AGREEMENT for the City/County Office Building at 115 E. Washington Street, Bloomington, Illinois dated November 20th, 2001, between the undersigned parties, the City and County agree to pay to the PBC for the period beginning January 1st, 2015 and ending December 31st, 2015 the sum of \$765,314.00. Of this total, the city agrees to pay \$382,587.00 and the County agrees to pay \$382,587.00;

The PBC agrees to perform the operation, maintenance, upkeep and safekeeping functions for the City/County Office Building for the one-year period beginning January 1, 2015 said functions being all pursuant to the provisions of Section III of the Lease, dated November 20th, 2001.

The City and County agree to cause the necessary tax levies to be made to provide for the collection of the funds needed to pay the amounts hereinabove set forth.

COUNTY OF MCLEAN

By: _____
Chairman, County Board
Executed: _____

ATTEST:

COUNTY CLERK

PUBLIC BUILDING COMMISSION OF
McLEAN COUNTY, ILLINOIS .

By _____
Its Chairman
Executed _____

ATTEST:

Its Secretary

CITY OF BLOOMINGTON

By: _____
Its Mayor
Executed _____

ATTEST:

City Clerk

APPROPRIATION TRANSFER ORDINANCE
 AMENDING THE MCLEAN COUNTY FISCAL YEAR 2014
 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN
 REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE
 HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

BE IT ORDAINED BY THE County Board of McLean County, Illinois
 THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE
 THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

Executive Committee

	FUND 0001			General Fund	
	DEPT 0043			Information Services	
	PGM 0047			Data Processing	
DECREASE FROM:	ACCOUNT TITLE	AMOUNT	INCREASE TO:	ACCOUNT TITLE	AMOUNT
0621 0005	Computers under \$1000	40,000.00	0850 0001	Capital Assets	40,000.00
		<u>40,000</u>			<u>40,000</u>

ADOPTED BY THE County Board of McLean County, Illinois
 THIS 18th DAY OF NOVEMBER, 2014

 CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST:

 COUNTY CLERK, MCLEAN COUNTY