

## **Minutes of the Justice Committee**

The Justice Committee of the McLean Board met on Tuesday, July 7, 2015 at 4:30 PM in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Member Present: Chairman Caisley; Members McIntyre, Wendt, Cavallini, Metsker, and Schafer.

Members Absent: Vice Chairman Rankin

Other County Board

Member Present: None

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Mr. Don Knapp, First Civil Assistant State's Attorney; Ms. Julie Morlock, Assistant to the County Administrator

Department Heads/

Elected Officials

Present: Mr. Don Everhart, Circuit Clerk; Ms. Carla Barnes, Public Defender; Mr. Will Scanlon, Court Administrator, Circuit Court; Dr. Kathy Davis, Coroner; Mr. Curt Hawk, Director, EMA; Ms. Lori McCormick, Director, Court Services; Greg Allen, Chief Deputy Sheriff; Mr. Tony Cannon, Director Metcom; Jason Chambers, State's Attorney

Others Present: Mr. Jim Tusek, Public Defender's Department

Chairman Caisley called the meeting to order at 4:30 PM.

Chairman Caisley presented the Minutes of the June 2, 2015 Justice Committee Meeting for approval.

Motion by McIntyre/Cavallini to approve the minutes of the special meeting of the Justice Committee on May 19, 2015 and the regular meeting of the Justice Committee on June 2, 2015.

Motion carried.

Mr. Don Everhart, Circuit Clerk, presented his monthly reports.

Chairman Caisley asked if there were any questions or comments. Hearing none, he thanked Mr. Everhart.

Mr. McIntyre stated that the committee appreciated Don presenting reports for the committee and coming to the meeting even when he did not have items for action.

Ms. Carla Barnes, Public Defender presented her monthly report.

Chairman Caisley asked if there were any questions or comments.

Ms. Schafer asked about the increasing juvenile numbers in these reports.

Mr. Tusek stated that they have seen the increase as well but they do not have an explanation.

Mr. Jason Chambers asked if he could speak and stated that about 2 years ago the law was changed as to how juveniles were charged. He stated that before it was 17 and under and now it is 18 and under, and that has made a difference in the numbers. He stated that while the numbers have changed there is not a great juvenile crime rate increase.

Mr. McIntyre stated that is why our rates on juvenile detention center have varied in the last two years because of the number of the juvenile incarcerated in the regular jail as opposed to the JDC. He stated that there is a concern about juvenile services in the county and we want make sure we keep tabs on what is going on.

Mr. Chambers stated that this change in definition of what determined a juvenile case has almost doubled the work load for the one prosecutor and one defender who handle juvenile cases.

Mr. McIntyre stated that they would appreciate it if the Public Defender would notify the Committee if they see any trends.

Ms. Barnes stated that they were busy, but nothing they could not handle and had not handled in the past.

Chairman Caisley asked if any further questions, hearing none, he thanked Ms. Barnes.

Mr. Greg Allen, Chief Deputy Sheriff, presented the Sheriff's monthly report.

Chairman Caisley asked if anyone had any questions of the Sheriff.

Ms. Metsker asked for clarification on the report of the definition of "straight sent males", and "straight sent females".

Mr. Allen stated that straight time means you are going to do straight time, not weekend or work release, for example 90 days or 45 days straight.

Chairman Caisley noted that the numbers for May and June are very encouraging as they are down.

Mr. Allen stated that there is no rhyme or reason to the decrease in numbers but confirmed they are some of the lowest they have seen.

Chairman Caisley asked if there were any additional questions. Hearing none, he thanked Mr. Allen.

Ms. Lori McCormick, Director of Court Services presented a request from the State to McLean County to be one of three counties to look at pre-trial information and in turn the State allocated funds for 3 new pre-trial officers due to the amount of work that it will require. She stated that the program is to start with Kane, McLean and Cook Counties with the anticipation that every county in the state will follow this program after the pilot program is completed. She stated that the Supreme Court desires to have this pre-trial program in place so that all new arrests, instead of just a few, will be assessed within the first 24 hours of being arrested to determine who can be out on bail and responsible for coming back to court, who might fail to re-appear and who poses a threat of violence and new arrests.

Chairman Caisley asked Ms. McCormick to clarify where the funds would come from.

Ms. McCormick confirmed that the Arnold Foundation, through the state is funding the positions.

Motion by Cavallini/Metsker to approve the Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2014 Combined Annual Appropriation and Budget Ordinance Fund 0001 General Fund Court Services Department 0022-0068 and Resolution amending the Funded FTE Positions Resolution for 2015 for Fund 0001 Department 0022-0068

Mr. Wendt asked her to confirm that we would be hiring three new people.

Ms. McCormick confirmed that yes; we would be hiring three new officers.

Mr. Wendt asked what we would do with them after the money ran out.

Ms. McCormick indicated that the money would be continuing as these are not grant positions. She stated that the State is allocating these probation pre-trial positions for our county which is what they do on a regular basis and is how we get all of our revenue for all of our probation officers.

Mr. Wendt asked what guarantee we are given that they will continue to give us this money.

Ms. McCormick stated that the money does not run out. She stated that we voucher what we pay for probation officers on a monthly basis and then they reimburse the county through revenue. This year it will be close to \$3,000,000 that we receive back for probation officer salaries.

Mr. Cavallini asked for clarification that we are going to serve at a model and if our results are what they anticipate, then they are going to use this model across the entire state.

Ms. McCormick stated that yes, this is correct and this model has already been used in other states such as Kentucky and the Carolinas. She stated that we have a pre-trial

assessment right now but it is not validated in the State of Illinois and that is what the Arnold Foundation is wanting to do to give judges a better way to make the decision of who to release and who to not release on a quick basis.

Mr. Cavallini asked how long it will take to ascertain the validity of this approach.

Ms. McCormick stated that the money is allocated for a 15 month program for these probation officers and that normally the State continues to allocate the funds for the pre-trial officers, but if that money leaves, then we would have to make the decision as to whether those pre-trial officers leave or remain.

Mr. Wendt stated that he was uncomfortable approving the hiring of 3 additional people because we do not know what the state is going to do with their budget.

Mr. McCormick stated that what she has heard from the Supreme Court is that they have asked for 100% funding for probation this year. She stated that we are going to get extra funds for the state fiscal year which ended in June for probation and that while we have not always had 100% funding, we are as close as we have ever been since she has been director.

Mr. Wendt stated that he had a real concern that we are going to hire 3 new people and discussed the money and how long that money (\$50,000) would pay the new individuals.

Ms. McCormick stated that the \$50,000 would be for half-a-year. Then in the 2016 budget, there would be the additional funds to carry through to June 30, 2016.

Mr. Wendt stated that at that point hopefully the state will come through or we would have to decide whether we are going to have to pay it.

Ms. McCormick stated that the State normally lets us know by about this time each year what our allocations are going to be for our salaries for probation. She stated that it is year-by-year thing for all probation officers, as the County receives some type of revenue for every probation and detention officer in our community, sometimes tallies close to \$3,000,000 that we get from the State for probation staff.

Ms. McCormick stated that she has been told that Chief Justice Garmon has requested 100% funding; however, if there are 10% cuts across the board we would still receive approximately the same amount of money that we did last year.

Ms. Schafer asked who covered the benefits for these three employees.

Ms. McCormick stated that the County pays the benefits and the State pays the salaries.

Mr. McIntyre asked for clarification of how the salaries are figured and whether training was provided.

Ms. McCormick indicated that the figures are based upon brand new employees and if the position would be filled by an existing employee then that money would increase and it

would be leveled out. She also indicated that training would be provided at no cost by the State and Arnold Foundation.

Mr. Wendt stated that he was going to vote against this because he did not want to accept any more money from the State until they could get the State budget figured out.

Motion carried; Member Wendt opposed.

Ms. McCormick asked if she could address the earlier question regarding the increase in Juvenile numbers. She stated that in the past every new charge that was added to a juvenile currently on probation was added to the original petition and was considered a supplemental petition; however, now every new charge is counted as a new petition so it looks like the petitions for juveniles have grown considerably.

Mr. Cavallini stated that this definitely explains the increase.

Chairman Caisley asked if there were any additional questions about Court Services or the Juvenile Detention Center. Hearing none, he thanked Ms. McCormick.

Jason Chambers, State's Attorney stated in further clarification that a year ago, the issue came up with the Committee about how we count juveniles and this is the first full year these numbers are in the report so see a change. He stated that with an adult case we list all five counts, but in a juvenile case we may not list all 5 counts but start with the biggest count and that affects the numbers. Mr. Chambers then presented his report and clarified that one month stands out on the report because the screening person was leaving and the number looks different that month as cases were being closed out. If we take that month out, we are on pace for about 1,400 cases for the year and it will probably be lower than that. He also stated that there is a grant funded position that ends this year and staffing will be adjusted to cover that lost position.

Mr. Chambers stated that he wanted to make the Committee aware that they had just filed today a Petition for Leave to Amend Petition to the Supreme Court to ask them to look at the Beaman insurance coverage fees decision.

Chairman Caisley asked if there was anything further. Hearing nothing, he thanked Mr. Chambers.

Ms. Davis, McLean County Coroner presented her report.

Ms. Schafer stated that she appreciated the changes that Ms. Davis had made to the report as it explained the counts and open and closed numbers and the definitions page helped with report.

Ms. Davis stated that "Gift of Hope" is a great program and wants to encourage continuing with the program, but it does affect our fees. She stated that Gift of Hope wants to take the decedents to Springfield to a sterile location to harvest the organs and she understands this because the Springfield facility is more like an operating room and they

are able to harvest more of the tissue and lung bones so able to save more lives. She stated that if we do not harvest the organs here then we do not get the fees however, from a medical stand point it is better to do it in Springfield. She also stated that she has asked Gift of Hope representatives to make sure that they tell the families that the decedent is going to be moved from McLean County for the harvesting as some families are uncomfortable with that. She emphasized that she wants full disclosure to the families so they understand the procedure from beginning to end.

Chairman Caisley asked who covered the cost of transfer.

Ms. Davis stated that Gift of Hope pays for the transfer and they also pay for the embalming.

Mr. Cavallini asked how many people are using this service and how it is explained to the families.

Ms. Davis stated that the families are asked if they want to harvest or procure and they answer yes, then they are told that the loved one will be taken to a medical facility. She stated that if the family is at Advocate or St. Joseph, the families assume it is going to be there but they are actually going to be taken to Springfield, so she makes sure they are told that. Ms. Davis indicated that there have been people who have denied transport and if that happens then the harvest takes place here.

Mr. McIntyre stated that he was happy to see the out of county numbers.

Ms. Davis stated that the other counties want to come to us as they like the facility and the care they receive.

Ms. Davis also presented her semi-annual budget report.

Chairman Caisley asked if there were any additional questions. Hearing none, he thanked Ms. Davis.

Will Scanlan, Circuit Court Administrator presented for action a contract regarding the law library. He stated that they had been notified that there would be an increase in maintenance costs and the adjustment had not been made in the budget and now they needed to move funds in the amount \$569.00 to cover the amount over in that account.

Motion by Schafer/McIntyre to approval the Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2015 Combined Annual Appropriation and Budget Ordinance for the Law Library.

Motion carried.

Ms. Judy Brucker, Director, Children's Advocacy Center presented her monthly report and discussed a conference they are presenting this fall and the speakers that will present at the conference.

Ms. Schafer asked if there were no new children through CASA in May.

Ms. Brucker stated that the number of children coming in to care through DCFS has been reduced significantly. She indicated that she could present statistics over time. She stated that not every child gets a CASA and there were two months at the beginning of the year where there weren't any shelter care hearing where kids were taken into protective custody, so it is not surprising that the Court would choose to not appoint CASA in those cases.

Chairman Caisley asked if there were any further questions or comments, hearing none he thanked Ms. Brucker.

Mr. Tony Cannon, Director of Metcom presented his request for approval of a contract between Starcom 21, Metcom and Motorola to purchase an upgrade that will include software and equipment. He stated that our equipment would be out of date if we don't do the upgrade and we would not be able to remain on the system. He stated that funding is to be split between the Town of Normal and McLean County evenly to help cover the cost and the equipment is on the State Master contract which the County may utilize instead of going through its own bid process.

Motion by Metsker/Wendt to recommend approval of the contract to upgrade services with Starcom 21, Metcom and Motorola.

Mr. Cavallini asked what specific improvements we would see with this upgrade.

Mr. Cannon indicated that he did not know what the specific improvements would be but that if we do not upgrade then we would not be able to remain on the system. He stated that he felt the improvement was more about Motorola's system, infrastructure and how it operations.

Mr. Cavallini stated that he wanted to know if the systems are getting faster or more efficient.

Mr. Cannon stated that we are at the mercy of State system and Motorola, but that when we went live with the system in 2006, we knew there were going to be upgrades in the future. He also stated that there have been upgrades over time, but those did not require that we spend any money.

Mr. McIntyre asked for clarification as to where the 50% from the County would come from.

Mr. Knapp stated that the amount that is coming from the County is already in Metcom's budget.

Ms. Metsker asked when the last upgrade was done.

Mr. Cannon indicated that we have not done any hardware upgrades in our system since 2006 when we first put in the equipment. He stated that there have been radio software upgrades and Motorola has improved their side of it on several occasions but those upgrades have not required us to do anything different.

Chairman Caisley asked how much it would cost to get an entirely new system from someone else.

Mr. Cannon indicated he did not have the numbers but it would be much more because we would have to purchase radios, the system, tower sites, radio license, and the user agencies would have to purchase new equipment.

Mr. Cavallini asked if it is possible for someone from Motorola to come and explain what we are getting for this additional sum of money.

Mr. Cannon stated that he could research, do a report and get it to the Committee.

Ms. Schafer asked Mr. Cannon to confirm that we are paying half of this \$948,910 total price.

Mr. Cannon stated that yes the amount is split in half and we would pay \$474,755.

Mr. Cavallini asked when the new equipment would arrive on the scene, who would do the work and what would happen to the old equipment.

Mr. Cannon stated that if this is approved the process would begin immediately. He stated that Motorola has already started putting together some of the equipment in anticipation of approval on our behalf. He stated that Buchanan communications has been onsite already to make their initial preparations and will work with Motorola engineers who will all be on site to take the old stuff away and put in the new stuff.

Chairman Caisley stated that we are at their mercy because they have made a determination that the old stuff is obsolete and they are not going to support it anymore so he did not feel we really had a choice.



Mr. Cannon indicated that one reason for the upgrade is that Microsoft is no longer supporting Windows XP and any computer platforms that deal with that operating system will have to be upgraded. He stated we have been using this system for 9 years now and it has performed as we expected and we are much better off than when we had the DF Johnson system. He stated that this was a much needed improvement and he believes this is the right system to remain on.

Mr. McIntyre asked if we could table this and bring it back to next month.

Mr. Cannon we budgeted for this and all people that are on the system have to complete the upgrade as well and so there are many others in the state that are completing the upgrade.

Mr. Cavallini asked if we knew when the next upgrade would be.

Mr. Cannon stated that he believed there was a schedule but the next several upgrades would not be like this as the upgrades would be in their system and they would have to come in and do some minor changes to our existing equipment but we would not have to purchase anything new. He stated that it is the expectation that this system would last another 10 years.

Mr. Knapp stated that he did see a schedule in the documents that he reviewed. He added that if we do not approve now, but wait a month or two then when we call to schedule the upgrade there is a good possibility that the upgrade to equipment would not happen before January 1 and we would not be able to communicate with the police and fire agencies that we need to.

Mr. Cannon stated that the first quarter of next year is when they will do their switch at Motorola.

Ms. Metsker stated that it is a lot of money and that she has concerns, but if you have a system for 9 years and there were software updates that is about \$55,000/year of maintenance that you did not have to pay for. She stated that it is the cost of doing business and the fact remains that the software runs this equipment and we need it and if it associated with XP then there are problems and if we continue to use then there are risks and we should not put our community at risk.

Mr. Wendt asked where the money comes from for Metcom.

Mr. Wasson confirmed that the money is budgeted in the Metcom budget for the upgrade and the funds were appropriately planned for over the last several years. He stated that

we currently are planning for replacement of radios for this system that will need to be replaced over the next several years and figure we will have several years to plan for the next upgrade to the system. He stated that there were originally four parties to the Metcom agreement including the Town of Normal, City of Bloomington, County of McLean and ETSB, but the City of Bloomington left the intergovernmental agreement several years ago and now the three remaining partners share in the cost of operating costs of the Metcom system. Mr. Wasson stated that the Starcom system is a great improvement from the EF Johnson system that we had and it was because of the issues we had with that system that we worked to obtain federal assistance to obtain this Starcom system. He stated that since it has been established, the Starcom system has been extremely effective for all the emergency services agencies in the county and we believe continued use of this system is the recommended avenue to maintain appropriate communications systems for our emergency agencies moving forward and this upgrade is required to do that.

Mr. Wendt stated that he did an inspection of the old system and since we have made the change to the Starcom system there have not been any problems like the ones we had with the old system such as difficulty communicating with the smaller towns. He stated he felt staff had done their homework and so he thought we should stay with this system and purchase the upgrades.

Chairman Caisley stated that he felt we are in a situation where we really can't say no. He stated that we were cornered and felt we did not have much of an alternative.

Mr. Cavallini stated he wanted a report to know how this upgrade is going to be an improvement to what we have. He stated that he did not hear any complaints about what we currently have but instead heard compliments about the system. He stated that this is not an issue with Starcom 21 system but the issue is how is this going to be better.

Mr. McIntyre stated that he understood the need for the upgrade and the planning with the budget to accomplish the upgrade.

Mr. Wendt asked them to clarify that if we don't do this then we can't use the Starcom system.

Mr. Cannon confirmed that we cannot use the Starcom system once the upgrade is complete.

Mr. Wasson stated that Motorola and the Starcom system has been solid for the past 10 years and we have obtained good service from them. He stated that to maintain the level of service that Starcom provides across the state, they have deemed it necessary to upgrade the technology. He stated that the good news is we have a system that is very

effective today and based upon the information we have it will be more effective once this upgrade is in place. He stated that while there are alternatives, they pale in performance and cost when we look back at the system we had in the past.

Ms. Schafer stated that we have to move forward because putting it off a month is not going to change anything and if we get the additional information, then that should be good enough for us to know that this is why we voted for the upgrade.

Mr. McIntyre called for the question

Chairman Caisley stated that the Chair was going to vote.

Motion Carried.

Mr. Cannon stated there are two local fire districts that are on the system but others are holding meetings to find funding because they are interested in becoming part of the system as well. He stated that he fully supports communities joining as it will make it that much better for the County.

Mr. McIntyre asked for clarification on the number of rural fire districts that are and are not on the system.

Mr. Cannon confirmed two are on the system and the rest of the rural systems are not on our system.

Ms. Metsker asked who the two rural fire districts are and also asked if adding people to the system incurs additional cost to the County.

Mr. Cannon stated that yes Metcom will incur additional costs but the funding the communities are looking for would help to cover those additional costs. He stated that there is an air time fee that the County pays for all the users in the County and Metcom budgets for that but then we bill back to the user agencies a portion of that as per the agreement when we first secured the grant. He stated that the two communities that are on the system are Dale Township and Towanda.

Ms. Metsker asked if in our current budget to add additional users if we know they are looking for funding.

Mr. Wasson indicated that they are not in the current budget, but in the past, when we see someone that could be added; we take into the consideration additional fees and then divide fees up with the new agencies participating in those fees.

Mr. Wendt asked what it would cost for a township to become part of the system.

Mr. Cannon stated that there are a lot of components that go into it as they would have to purchase radios that are roughly \$5,000 per radio for a mobile unit and little bit less for a portable unit and the air time fee of \$150/radio/year and there is also the usage packages that Motorola offers from \$18/mo to \$35/mo. He stated that the Town of Normal does not have a Starcom radio for every person like the police department because they use a their VHF radio and a vehicle repeater so it goes into the repeater, converts to digital then they are able to communicate with the Starcom system. He stated that is the way the rural fire departments would like to go.

Mr. Wendt asked if there was a way to have someone come to a township fire department meeting to explain all of this.

Mr. Cannon stated that the rural departments have had one meeting so far and they have another one scheduled and all departments have been notified of the meeting so they can come together to discuss the possibilities.

Ms. Metsker asked how the system would work when you have fire protection districts that sit on county lines such as Carlock that includes Woodford and McLean County.

Mr. Cannon they would continue to function as they do now as their VHF radios have frequencies that can be used state wide and with the use of their repeater they would still be able to communicate with Woodford County.

Chairman Caisley asked if there were any additional questions or comments, hearing none he thanked Mr. Cannon for his time.

Mr. Curtis Hawk, Director, EMA presented for approval an annual grant that pays up to 50% of EMA's salaries and supplies and operating expenses. He stated that it does not always meet the 50% but it has that capability of doing so based on how we write the quarterly reports and the claims that we can file in the quarterly reports. He stated that the agreement before them is for the current year as we just got the paperwork from the State. He stated that the money is a pass through from the federal government and the state has to pay it to us but they don't have to say when, but it will be coming soon because they only get the next pass through when they show that this one has passed through to local units.

Motion Wendt/Cavallini to approve the EMA annual grant.

Motion Carried

Ms. Schafer asked if Mr. Hawk and his team went out to assist any areas regarding the tornadoes in June.

Mr. Hawk said that yes, EMA had responded in Coal City and Sublette.

Ms. Metsker stated that she wanted the committee to know that Mr. Hawk spoke to township officials at their meeting and gave them valuable information and encouraged them to take required course work. She indicated that they are actually doing that and she believes other townships are also. She stated that it is wonderful to have someone willing to come and speak to groups who in turn benefit from the work that he has done. Ms. Metsker commended Mr. Hawk and told him that she appreciated this time.

Mr. Wasson stated that the only item he had was the report on vacancies and hiring that is to be reported to the oversight committees under the new budget policy. Mr. Wasson noted on the report that the first three positions one deputy patrol officer, one juvenile detention officer and one telecommunicator fall under the Justice Committee and were authorized to be hired due to vacancies in those departments.

Chairman Caisley asked if there were any further questions of Mr. Wasson, hearing none he thanked Mr. Wasson.

Chairman Caisley presented transfers of \$1,335 for the State's Attorney's office and \$5,000 for the Coroner's Office and bills as of June 1, 2015 with a Prepaid Total of \$361,069.88.

MCLEAN COUNTY BOARD COMMITTEE REPORT		PAGE 1 OF 30		
AS OF 6/30/2015		EXPENDITURE SUMMARY BY FUND		
Justice Committee				
FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$223,208.30	\$223,208.30
0129	CHILDREN'S ADVOCACY CNTR		\$10,332.66	\$10,332.66
0138	CIRCUIT CLK/OPER & ADMIN		\$1,038.54	\$1,038.54
0140	CIRCUIT CLERK AUTOMATION		\$1,068.01	\$1,068.01
0142	COURT DOCUMENT STORAGE		\$5,365.69	\$5,365.69
0143	CHILD SUPPORT COLLECTION		\$724.34	\$724.34
0146	ADULT PROBATION SERVICES		\$795.01	\$795.01
0152	ASSET FORFEITURE SAO		\$4,303.25	\$4,303.25
0153	DARE PROGRAM FUND		\$550.00	\$550.00
0156	IDPA IV-D PROJECT		\$21,501.54	\$21,501.54
0160	MULTIDISCIPLINARY DV GRNT		\$584.25	\$584.25
0170	NEUTRAL SITE CUSTODY EXCH		\$4,167.00	\$4,167.00
0171	CHILDREN'S WAITING ROOM		\$2,750.00	\$2,750.00
0450	ETSB SURCHARGE FUND/5-911		\$24,667.26	\$24,667.26
0452	METRO COMMUNICATIONS CTR		\$56,722.64	\$56,722.64
0506	LAW LIBRARY		\$3,291.39	\$3,291.39
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			\$361,069.88	\$361,069.88

*William T. Casley*  
COMMITTEE CHAIRMAN



Appropriation Transfer  
Request Form

Fund: 0001

Department: 0031

Date: 6/10/2015

From				To			
Program No.	Line-Item No.	Description	Amount	Program No.	Line-Item No.	Description	Amount
0038	0836-0001	Pur. Med/Den Equip.	\$5,000.00	0038	0620-0001	Operating/Office Supplies	\$3,700.00
				0038	0621-0001	Non-Major Equipment	\$1,300.00



Appropriation Transfer  
Request Form

Fund: 156 IDPA IV-D Department: 0020 State's Attorney

Date: 6/8/2015

From				To			
Program No.	Line-Item No.	Description	Amount	Program No.	Line-Item No.	Description	Amount
0079	0795.0003	Telephone Expense	\$1,335.00	0079	0999.0001	Transfer	\$1,335.00

Motion by Cavallini/Schafer to approve the presented bills and transfers.

Motion carried.

Meeting adjourned at 5:49 PM.

Respectfully submitted,

*Julie A. Morlock*

Julie A. Morlock  
Recording Secretary