



**HEALTH COMMITTEE AGENDA
Government Center, Room 400
Wednesday, November 4, 2015
7:30 a.m.**

- 1) Roll Call
- 2) Chairman's Approval of Minutes –October 7, 2015
- 3) Appearance by Members of the Public
- 4) Departmental Matters:
 - A. Walt Howe, Health Department Administrator
 - 1) Items to be presented for action:
 - a) Request approval of an Amendment to the McLean County Revised Code, Chapter 205 - 1004, Food Service. 1-3
 - b) Request approval of an Amendment to the McLean County Revised Code, Chapter 205-1009 Sewage Disposal Systems, Water Wells and Geothermal Exchange Systems. 4-5
 - 2) Items to be presented for information:
 - a) General Report
 - b) Other
 - B. Bill Wasson, County Administrator
 - 1) Items to be Presented for Action
 - a) Review of Fiscal Year 2016 Recommended Budget for Health Department Funds 6-8
 - 2) Items to be Presented for Information:
 - a) Report on Recent Employment Activities 9
 - b) General Report
 - c) Other
- 5) Other Business and Communication
- 6) Recommend payment of Bills and Transfers, if any, to the County Board
- 7) Adjournment

**AN ORDINANCE BY THE McLEAN COUNTY BOARD AMENDING THE
THE McLEAN COUNTY CODE AND INCREASING
THE FOOD SERVICE FEES**

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of food service establishments, retail food stores, and bed and breakfast establishments for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Ordinance is required by the Illinois Administrative Code to be at least as stringent as state rules and regulations; and

WHEREAS, the McLean County Board of Health has recommended on September 9, 2015, that permit and license fees be increased, and the county code be amended as proposed to meet state requirements; and

WHEREAS, the Health Committee at their November 4, 2015 meeting has concurred with such recommendations, now, therefore

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 205-1004 is and hereby is amended to read as follows:

(Additions are indicated by text and stricken material by ~~text~~)

§205-1004. Chapter 26, Food Service

Food Service Fees shall be as follows:

<u>Section</u>	<u>Fee For</u>	<u>Amount</u>
216-5F	Food service establishment permits	
	Class A Permit	\$519 <u>\$535.00/year</u>
	Class B Permit	\$391 <u>\$403.00/year</u>
	Class C Permit	\$262 <u>\$270.00/year</u>
	Class F Permit	No Fee
	First Permit Issued to an Owner	Permit fee plus 40% for each establishment owned or operated
	Change of location	Permit fee plus 40% for first permit at new location
216-5H	Late permit renewal penalty:	
	Payment received after January 7 of renewal year	\$50
	Payment received after January 21 of renewal year	\$100

<u>Section</u>	<u>Fee For</u>	<u>Amount</u>
216-16G	Retail food store permits	
	Class A Permit	\$519 <u>\$535.00/year</u>
	Class B Permit	\$391 <u>\$403.00/year</u>
	Class C Permit	\$262 <u>\$270.00/year</u>
	Class D Permit.	\$262 <u>\$270.00/year</u>
	Class E Permit.	\$129 <u>\$133.00/year</u>
	Class F Permit	No Fee
216-16H	First Permit Issued to an Owner	Permit fee plus 40% for each establishment owned or operated
	Change of location	Permit fee plus 40% for first permit at new location
216-16I	Late permit renewal penalty:	
	Payment received after January 7 of renewal year	\$50
	Payment received after January 21 of renewal year	\$100
216-32F	Bed and breakfast establishment permit:	
	Class H Permit	\$391 <u>\$403.00/year</u>
	Class I Permit	\$262 <u>\$270.00/year</u>
216-32G	First permit issued to an owner	Permit fee plus 40% for each establishment owned or operated
	Change of location	Permit fee plus 40% for first permit at new location
216-32H	Late permit renewal penalty:	
	Payment received after January 7 of renewal year	\$50
	Payment received after January 21 of renewal year	\$100
216-41F	Temporary food establishment permit:	
	Class J:	
	1-to 2 day special event	\$50
	3-to 14 day special event	\$75
	Class K	\$180

This amendment shall become effective and in full force on January 1, 2016. Adopted by the County Board of McLean County, Illinois, this 17th_ day of November, 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the Board of McLean
County

Matt Sorensen, Chairman of the McLean
County Board

**AN ORDINANCE BY THE McLEAN COUNTY BOARD AMENDING
THE McLEAN COUNTY CODE AND INCREASING
SEWAGE DISPOSAL SYSTEMS, WATER WELLS AND
GEOTHERMAL EXCHANGE SYSTEMS FEES**

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of sewage and water well construction for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Ordinance is required by the Illinois Administrative Code to be at least as stringent as state rules and regulations; and

WHEREAS, the McLean County Board of Health has recommended on September 9, 2015, that permit and license fees be increased, and the county code be amended as proposed to meet state requirements as required; and

WHEREAS, the Health Committee at their November 4, 2015 meeting has concurred with such recommendations, now, therefore

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 205-1009 is and hereby amended to read as follows:

(Additions are indicated by text and stricken material by ~~text~~)

§205-1009 Chapter 310, Sewage Disposal Systems, Water Wells and Geothermal Exchange Systems.

Sewage disposal system, water well and geothermal exchange system fees shall be as follows

Section	Fee for	Amount
310-17	Septic tank or Imhoff tank	\$97 \$100.00
	Aerobic treatment plant	\$97 \$100.00
	Subsurface seepage field	\$145 \$149.00
	Seepage bed	\$145 \$149.00
	Sand filter (buried or recirculating)	\$145 \$149.00
	Waste stabilization pond	\$145 \$149.00
	8-inch or 10-inch gravelless seepage field	\$145 \$149.00
	Chamber systems	\$145 \$149.00
	Treatment unit(s) and waste stabilization pond	\$193 \$199.00
	Privies, chemical toilet, recirculating toilet, incinerator toilet, compost toilet	\$193 \$199.00
	Private Sewage Mound Code (77 Ill. Admin. Code 906)	\$193 \$199.00

Section	Fee for	Amount
	Holding tank(s)	\$193 <u>\$199.00</u>
	Dump station	\$193 <u>\$199.00</u>
	Any other system for which a variance in accordance with § 310-20 has been issued	\$193 <u>\$199.00</u>
310-18A	Licenses:	
	Installer license	\$276 <u>\$284.00</u>
	Pumper license	\$276 <u>\$284.00</u>
	First-time applicant	40%, plus the annual fee
310-21B(3)	Retesting of applicants for County private sewage disposal installer license	\$50/retest
310-22B(3)	Retesting of applicants for County private sewage disposal pumper license	\$50/retest
310-31	Application for permit to construct or deepen a water well	\$100
310-41	Geothermal exchange system contractor registration	\$50/year
	First-time applicant	40%, plus annual fee
	First 5 bore holes of a closed loop well system	\$200
	Each additional 10 bore holes or portion thereof in a closed loop system	\$100
	Individual horizontal closed loop system trench	\$50
	Body of water loop system	\$100

This amendment shall become effective and in full force on January 1, 2016. Adopted by the County Board of McLean County, Illinois, this 17th day of November, 2015.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the Board of McLean County

Matt Sorensen, Chairman of the McLean County Board



OFFICE OF THE ADMINISTRATOR
 (309) 888-5110 FAX (309) 888-5111
 115 E. Washington, Room 401

P.O. Box 2400 Bloomington, Illinois 61702-2400

MEMORANDUM

To: Honorable Members of the Justice Committee
CC: Mr. Walt Howe, Health Department Administrator
Date: October 29, 2015
Re: Amended Fiscal year 2016 Recommended Budget for Health Department
From: William Wasson, County Administrator

Staff met with the Health Department to review the Committee’s concerns about the reduced appropriation for Drug Court, the request for an Epidemiologist and the reclassification of the Network Specialist. The Health Department has requested the following modifications be made to its budget to address those concerns.

The appropriation to Drug Court is being increased to \$162, 184. This will be accomplished by reducing property tax revenue in the community outreach (\$41,555.00) , immunization (\$9,484.00) and mental health services (\$1514.00) programs and moving that revenue to Drug Court. Additionally, the network specialist position will not be reclassified as requested and the property tax revenue required to pay the additional salary for the upgraded position (\$12,660.00) has been reduced in the programs that include that salary and moved into Drug Court.

The request for the additional Epidemiologist position was withdrawn. The decision was made instead to eliminate a case manager position in the Family Case Management program and make that position a Communicable Disease Coordinator. The remaining funds for the Epidemiologist position were moved to contractual services due to a concern about the availability of state lab services in the future.

The following line item modifications will be made to accomplish these changes:

	INITIAL RECOMMENDED BUDGET	ADD (SUBTRACT)	UPDATED RECOMMENDED BUDGET
0112-0061-0060-0401.0001 General Property Tax	\$1,228,510.00	(\$1,514.00)	\$1,230,024.00
0112-0061-0060-0706.0002 Mental Health Services	\$1,130,519.00	(\$1,514.00)	\$1,132,033.00

	INITIAL RECOMMENDED BUDGET	ADD (SUBTRACT)	UPDATED RECOMMENDED BUDGET
0112-0061-0096-0401.0001 General Property Tax	\$41,555.00	(\$41,555.00)	\$0.00
0112-0061-0096-0410.0202 Insurance Carrier Payments	\$62,562.00	\$41,555.00	\$104,117.00
0112-0061-0064-0401-0001 General Property Tax	\$172,751.00	(\$17,712.00)	\$155,039.00
0112-0061-0064-0450-0011 Transfer from Other Funds	\$51,474.00	\$9,483.00	\$60,957.00
0112-0061-0064-0503-0001 Full-Time Employees Salary	\$181,678.00	(\$8,229.00)	\$173,449.00
0112-0061-0069-0401.0001 General Property Tax	\$100,000.00	\$62,184.00	\$162,184.00
0112-0061-0061-0401-0001 General Property Tax	\$403,588.00	(\$1,899.00)	\$401,689.00
0112-0061-0061-0503-0001 Full-Time Employees Salary	\$636,138.00	(\$1,899.00)	\$634,239.00
0112-0061-0062-0401-0001 General Property Tax	\$851,373.00	\$2,532.00	\$848,841.00
0112-0061-0062-0503.0001 Full-Time Employees Sal.	\$687,795.00	(\$24,261.00)	\$663,444.00
0112-0061-0062-0773.0001 Non-Contractual Services	\$2,500.00	\$21,729	\$24,229.00
0106-0061-0062-0450.0011 Transfer from Other Funds	\$60,452.00	(\$49,812.00)	\$10,640.00
0106-0061-0062-0503.0001 Full-Time Employees Sal.	\$650,700.00	\$29,954.00	\$620,746.00
0106-0061-0062-0599.0001 County IMRF	\$86,720.00	\$4,584.00	\$82,136
0106-0061-0062-0599.0002 Employee Medical/Life Ins.	\$104,800.00	\$6,433.00	\$98,367.00

	INITIAL RECOMMENDED <u>BUDGET</u>	ADD <u>(SUBTRACT)</u>	UPDATED RECOMMENDED <u>BUDGET</u>
0106-0061-0062-0599.0003 Social Security Contribution	\$52,032.00	\$2,751.00	\$49,281.00

I will be available at the Health Committee meeting on Wednesday November 4, 2015 to answer any questions you may have.

Thank you for your consideration in this matter.

E:\Admin (Ann)\Resolutions-Ordinances\Memo regarding changes to health department recommended budget 2016.doc



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX: (309) 888-5111

115 E Washington St, Room 401, Bloomington, IL 61701

October 27, 2015

To: Honorable Members of the Executive Committee, Finance Committee, Land Use and Development Committee, Property Committee, Transportation Committee, Justice Committee, and Health Committee

From: Bill Wasson, County Administrator

Re: Positions filled from September 23 - October 26, 2015

Department	Oversight Committee	Position	Number of Hires
Coroner	Justice	Deputy Coroner	1
County Sheriff	Justice	Office Support Specialist I	1
Public Defender	Justice	Assistant Public Defender I	1
Health Department	Health	Bio-Terrorism/Health Planner	1
Nursing Home	Finance	Registered Nurse	1
Nursing Home	Finance	Assistant Director of Nursing	2
Nursing Home	Finance	Food Service Assistant	2
Nursing Home	Finance	Cook	1
Nursing Home	Finance	Medical Records Clerk	1