

## **Minutes of the Justice Committee**

The Justice Committee of the McLean County Board met on Tuesday, December 1, 2015 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Caisley, Members Rankin, Cavallini, Schafer, Wendt and Metsker

Members Absent: Member McIntyre

Other County Board  
Members Present: None

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Mr. Don Knapp, First Civil Assistant State's Attorney; and Ms. Julie Morlock, Recording Secretary;

Department Heads/  
Elected Officials  
Present: Mr. Don Everhart, Circuit Clerk; Ms. Kathy Davis, Coroner; Ms. Judy Brucker, Director, Children's Advocacy Center; Public Defender, Carla Barnes; Mr. Jason Chambers, State's Attorney; Jon Sandage Sheriff; Lori McCormick, Director, Court Services; Will Scanlan, Administrator, Circuit Court

Others Present:

Chairman Caisley called the meeting to order at 4:30 p.m. and declared a quorum.

Chairman Caisley presented the Minutes of the October 19, 2015 special meeting and November 3, 2015 regular meeting of the Justice Committee for approval.

Motion by Metsker/Cavallini to approve of the October 19, 2015 special meeting and November 3, 2015 regular meeting of the Justice Committee.  
Motion carried.

Chairman Caisley presented for action a request from Ms. Kathy Davis, Coroner, to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for the McLean County Coroner's Office.

Motion by Wendt/Rankin to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for the McLean County Coroner's Office.  
Motion Carried.

Ms. Davis presented her monthly report. She discussed going up to Lurie's Children's Foundation where she found out that national statistics show that 33% of teenage suicides happen within 10 minutes of thought process and 68% of suicides happen because of a legal issue such as a DUI, divorce or financial issue. Mr. Rankin asked if she saw Coroner's office role with mental health expanding. She said yes. She indicated that she and legal had reviewed and she had signed an MAU with Lurie's Children Foundation for them to come and do research on our County regarding our standard numbers and that every 6 months we will get a report on our County numbers as compared to the national standards. She also stated that this is part of the accreditation process, which requires that you have to be part of violent death reporting for national standards. Ms. Schafer asked about the reports produced by Lurie's Children Foundation. Ms. Davis explained that they would come down and do stats for us involving violent deaths. Ms. Metsker asked how the accreditation benefits us. Ms. Davis explained that hospitals do it and it give us a set of policies and procedures and raises our standards and level of care. Mr. Wendt stated that being certified helps get federal grants. Ms. Davis said that by 2020 all Coroner offices are to be accredited. Ms. Schafer asked if there were other offices accredited in the state. Ms. Davis indicated that we would be the first. Chairman Caisley asked if there were any questions for the Coroner, hearing none, he thanked Ms. Davis.

Ms. Judy Brucker, Director, Children's Advocacy Center presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for the Children's Advocacy Center.

Motion by Cavallini/Rankin to recommend approval an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for the Children's Advocacy Center.  
Motion Carried.

Ms. Brucker presented her monthly report and stated that the Children's Advocacy Center numbers for October are higher than those from October of 2014 and she expects see those numbers continue to increase. She stated that the CASA numbers show about 7200 hours for the 85 children they provide services. Ms. Metsker asked about CASA information provided in the packet. Ms. Brucker said that at the last meeting, she had presented statewide information for the CAC program and the committee had requested similar information regarding the CASA program. She stated that the information shows only two programs that are county affiliated because most are 501c3's. Mr. Rankin asked if there was a benefit to affiliation with a County. Mr. Brucker stated she felt you were able to provide a higher level of commitment to the program because as a 501c3 you have to spend more time fund raising because you are getting more money from private donors. Mr. Wasson stated that at the time the programs were created the County Board wanted to have more control over the revenue that would go to the CAC and CASA programs to ensure the quality of those programs. Mr. Wendt asked if we could look at counties that have 501c3s and how well

they are doing raising enough private money because he might disagree with concept that we are doing a better job than a private 501c3 would do. Ms. Brucker clarified that the dollars that go to the CASA program do not come from tax referendum. Mr. Wendt asked about fees. Mr. Wasson stated that the statute allowing a fee to be imposed for the CASA program has only been in effect for about 3 years so there has been limited time for people to implement a fee. Ms. Brucker indicated that fees currently collected are for the CAC, and CASA funds are from grants and CPN donations. Mr. Wendt asked if 501c3's could get grants. Ms. Brucker indicated they could. Ms. Metsker asked for confirmation that in addition to the funding that they receive as a 501c3 they also get funding from Counties. Ms. Brucker stated that was not necessarily the case because some receive things like office space rent-free but no funding from the County. Chairman Caisley asked if there were any further question for Ms. Brucker. Hearing none, he thanked Ms. Brucker

Chairman Caisley presented for action a request from Mr. Don Everhart, McLean Count Circuit Clerk to approve extended leave for an employee in exceptional circumstances.

Motion by Cavallini/Wendt to recommend approval of a request to approve extended leave for an employee in exceptional circumstances.

Motion Carried.

Mr. Everhart presented his monthly statistical report. Chairman Caisley asked if there were any additional questions or comments; hearing none, he thanked Mr. Everhart.

Chairman Caisley presented for action a request from Mr. Scanlan and the Circuit Court to approve a Contract for Consulting Services with Criminal Justice Coordinating Council.

Motion by Rankin/Schafer to recommend approval of a Contract for Consulting Services with Criminal Justice Coordinating Council.

Motion Carried.

Chairman Caisley presented for action a request from Mr. Scanlan and the Circuit Court to approve two Contracts for Guardian Ad Litem services with McLean County, Donald Bernardi and Brenda Temke.

Motion by Cavallini/Rankin to recommend approval of two contracts between McLean County and Donald Bernardi and Brenda Temke for Guardian Ad Litem services.

Motion Carried.

Chairman Caisley presented for action a request from Mr. Scanlan and the Circuit Court to approve an Amendment to the Agreement between the Eleventh Judicial Circuit Court, McLean County and the Children's Home & Aid.

Motion by Schafer/Metsker to recommend approval of an Amendment to the Agreement between the Eleventh Judicial Circuit Court, McLean County and the Children's Home & Aid for the Children's Waiting Room.  
Motion Carried.

Mr. Scanlan pointed out a date error in the amendment and indicated he would have a corrected copy to Staff to be included in the Board packet.

Chairman Caisley presented for action a request from Mr. Scanlan and the Circuit Court to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance Jury Commission.

Motion by Wendt/Cavallini to recommend approval of Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance Jury Commission.  
Motion Carried.

Chairman Caisley asked the Committee if they had any questions for Mr. Scanlan. Hearing none, he thanked Mr. Scanlan.

Chairman Caisley presented for action a request from Carla Barnes of the Public Defender's office to approve six contracts between the Public Defender's office and Special Public Defenders Jeff Brown, John J. Bussan, Philip Finegan, Kelly R. Harms, Alan J. Novick, and Joshua P. Rinker.

Motion by Cavallini/Metsker to recommend approval of the six (6) contracts between the Public Defender's office and Special Public Defenders including Jeff Brown, John J. Bussan, Philip Finegan, Kelly R. Harms, Alan J. Novick, and Joshua P. Rinker.  
Motion Carried.

Mr. Caisley indicated that this system has worked well in the past and has helped with cases where there are conflicts of interest with our public defender's office. Mr. Caisley explained that each person's contract differs in the monthly amount they are paid because it is based on the time and cases they work on.

Ms. Metsker asked about Kelly Harms. Ms. Barnes indicated that one of the special public defenders we have had in the past has decided to focus more on his private practice and Ms. Kelly Harms will take over that contract. That contract requires a lot of attention on every case because those are post-conviction and sexually violent cases.

Ms. Barnes presented her monthly report and numbers. Chairman Caisley asked if there were any questions for Ms. Barnes. Hearing none, he thanked Ms. Barnes.

Chairman Caisley presented for action a request from Sheriff Sandage to approve an Emergency Appropriation ordinance amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance in Sheriff's Department 0029, the Multidisciplinary Domestic Violence Grant Fund 0160.

Motion by Cavallini/Rankin to recommend approval of an Emergency Appropriation ordinance amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance in Sheriff's Department 0029, the Multidisciplinary Domestic Violence Grant Fund 0160.  
Motion Carried.

Chairman Caisley presented for action a request from Sheriff Sandage to approve the renewal of an agreement with Merle Pharmacy, Inc. for the Provision of Pharmaceutical Services at the Mclean County Adult Detention Facility.

Motion by Metsker/Schafer to recommend approval of a renewal of an agreement with Merle Pharmacy, Inc. for the Provision of Pharmaceutical Services at the Mclean County Adult Detention Facility.  
Motion Carried.

Ms. Metsker commended the Sheriff for using a local pharmacy instead of a national chain. Mr. Sandage stated that they can count on them and they have provided good service.

Chairman Caisley presented for action a request from Sheriff Sandage to approve renewal of an agreement with Correctional Healthcare Companies, Inc. for the provision of inmate psychiatric services at the McLean County Adult Detention Facility

Motion by Metsker/Rankin to recommend approval of an agreement renewal with Correctional Healthcare Companies, Inc. for the provision of inmate psychiatric services at the McLean County Adult Detention Facility.  
Motion Carried.

Chairman Caisley asked if they had been satisfied with the services and if they come in to provide the services. Mr. Sandage stated that services are provided via video teleconference. Mr. Wasson stated that this contract actually expands the number of hours of service.

Chairman Caisley presented for action a request from Sheriff Sandage to approve the Purchase of Five (5) Police Vehicles and One (1) Jail Transport Van from Geiser Ford in Roanoke, Illinois.

Motion by Rankin/Cavallini to recommend approval of the Purchase of Five (5) Police Vehicles and One (1) Jail Transport Van from Geiser Ford in Roanoke, Illinois.  
Motion Carried.

Mr. Wendt asked if we received a bid from any McLean County dealers. Mr. Sandage indicated that a lot do not do the State bid and if you look at cost break down, Geisers provides a better trade in value. Mr. Wendt stated that he agreed we should go where we can get the better price, but stated that he had hoped local vendors would want to provide a better option for our Sheriff's department. Mr. Wasson stated that we could choose to go through the state contract, but to try to give local providers an option we go through the bid process.

Sheriff Sandage presented his monthly numbers report. Mr. Sandage indicated that numbers have been increasing slightly over the last few months. Chairman Caisley asked if there were any further questions for Mr. Sandage. Hearing none, he thanked Mr. Sandage.

Chairman Caisley presented for action a request from Ms. McCormick and Court Services to approve renewal of a contract between OSF Healthcare Systems and McLean County for Physician Services.

Motion by Schafer/Cavallini to recommend approval of the renewal of a contract between OSF Healthcare Systems and McLean County for Physician Services.  
Motion Carried.

Ms. Metsker asked if services are provided on site. Ms. McCormick confirmed they were. Mr. Rankin asked if we go through a bidding process for these. Mr. Wasson indicated we have been talking with OSF because the physicians that currently act as medical directors have reached a point in their careers where they wish to reduce number of hours so we are working with OSF to find other physicians. Mr. Wasson stated OSF has indicated they will provide service until other options are secured. Mr. Wasson stated other providers in the region are limited but staff is reaching out to them to see if they would be willing to provide physicians. Mr. Wendt asked if we could be reimbursed for people covered under private insurance or Medicaid. Mr. Wasson stated we do not believe we can statutorily charge Medicaid for those incarcerated, but we can and do charge private insurance carriers. Mr. Wendt stated if they are Medicaid eligible then we should be able to recover costs from Medicaid. Chairman Caisley asked about termination of the contract. Mr. Wasson stated that either party could terminate upon 30-day notice.

Chairman Caisley presented for action a request from Ms. McCormick and Court Services to approve renewal of a contract between Cathy Vogel and McLean County Juvenile Detention Center for Counseling Services.

Motion by Wendt/Schafer to recommend approval of the renewal of a contract between Cathy Vogel and McLean County Juvenile Detention Center for Counseling Services.  
Motion Carried.

Mr. Rankin asked about bidding this one out. Ms. Waltz stated they went through an RFP proposal process when Ms. Vogel was chosen. Ms. Waltz stated Ms. Vogel has worked with them since 2006; she is exceptional with the children, never exceeds the amount for total services in the contract and puts in extra hours. Mr. Wendt asked if they bill insurance for the counseling services because some of those services are covered under the new plan and we could recover some of our costs. Ms. McCormick indicated that she would check in to that.

Ms. McCormick presented her monthly report. Chairman Caisley asked about pre-sentence reports. Ms. McCormick indicated that they have 25-30 cases a month and each of the three (3) processors may do between 12-15 PSI riders a month. Chairman Caisley asked if there were any further questions for Ms. McCormick. Hearing none, he thanked her for her time.

Chairman Caisley presented for action a request from Jason Chambers and the States Attorney's office to approve a Resolution continuing McLean County's participation with the State of Illinois Appellate Prosecutor's Office.

Motion by Schafer/Cavallini to recommend approval of a Resolution continuing McLean County's participation with the State of Illinois Appellate Prosecutor's Office.

Motion Carried.

Mr. Chambers stated that if these appeals were done in house he would need at least two more full time prosecutors to cover these appeals. Mr. Caisley asked about other cases we refer to them. Mr. Chambers stated that they call them a lot with questions but we do not actually assign them other cases. Mr. Chambers indicated that this contract is the same contract they have been using for years and it might be time to review the contract and take out some of the cases where they do not assist. Chairman Caisley asked if they provide continuing education. Mr. Chambers indicated they provide weeklong sessions twice a year in Springfield for about \$250.00 that provides good information. Ms. Metsker asked if this is a State agency and what other funding they receive to cover their costs. Mr. Chambers indicated that they get funding from the State and they receive 12½% from all asset forfeitures in the State. Mr. Knapp confirmed it is a State agency created by statute that operates in all counties except for Cook. He stated it is governed by a Board of Directors composed of sitting State's Attorneys.

Chairman Caisley presented for action a request from Jason Chambers and the State's Attorney's office to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for the McLean County State Attorney's Office.

Motion by Cavallini/Metsker to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015

Combined Annual Appropriation and Budget Ordinance for the McLean County State Attorney's Office.  
Motion Carried.

Mr. Jason Chambers, State's Attorney for McLean County presented his monthly Caseload Report and Asset Forfeiture Fund Report for the Committee. Mr. Chambers indicated that the misdemeanor numbers are lower in large part due to the deferred program. Mr. Rankin asked if they are understaffed to cover felonies. Mr. Chambers discussed how they charge felonies, how the courtrooms and cases are assigned and how they are handling with the number of prosecutors they have on staff. Mr. Wendt and Mr. Rankin expressed concern that all felony cases are being prosecuted that need to be. Mr. Chambers indicated that with the loss of the prosecutor position, the other prosecutor's caseloads have increased but assured the committee that they are prosecuting those that need to be prosecuted. Ms. Metsker indicated budgets should be examined to make sure the needs of each of the Departments are being covered. Mr. Chambers clarified that the prosecutor position lost was not because of the County budget but because they lost grant funding from the State. Mr. Chambers also pointed out to the Committee that it has been over a year without a murder. Mr. Chambers stated that many people play into this factor including prosecutors, Judges, social services agencies and our community as a whole. Chairman Caisley asked if there were any questions or comments. Hearing none, he thanked Mr. Chambers.

Mr. Wasson presented for action for Mr. Hawk and EMA a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance, Emergency Management Agency. Mr. Wasson stated that there were unplanned expenses including the winter storm season and upgrade to computer equipment used in remote locations and gas service for heat at the garage last year.

Motion by Schafer/Cavallini to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance, Emergency Management Agency.  
Motion Carried.

Mr. Wasson presented the employment changes for the month. Ms. Metsker asked about the staffing changes at Metcom and if there were actions we could take to make this job more attractive. Mr. Wasson said that he did not recall specifics on the ones listed in this report but stated that overall there is turn over in this position. He stated that it is a stressful job and that many people also use this job as a starting point for other jobs in the criminal justice system. Ms. Metsker asked about turn over in other departments and getting more information on those. Mr. Wasson indicated that they would be happy to present trend information to the Committee regarding overall turnover in County Departments.



Chairman Caisley presented the November 29, 2015 Justice Committee bills for review and approval as transmitted by the County Auditor. The Justice Committee bills include a Prepaid Total of \$1,207,347.75 and a Fund Total that is the same.

Motion by Cavallini/Metsker to Recommend Approval of the Justice Committee Bills and transfers as of November 29, 2015 as transmitted by the County Auditor.  
Motion carried.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
AS OF 11/29/2015  
EXPENDITURE SUMMARY BY FUND

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Justice Committee

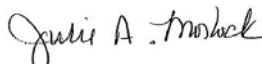
FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$244,451.13	\$244,451.13
0129	CHILDRENS ADVOCACY CNTR		\$10,540.15	\$10,540.15
0138	CIRCUIT CLK/OPER & ADMIN		\$588.15	\$588.15
0140	CIRCUIT CLERK AUTOMATION		\$229.70	\$229.70
0142	COURT DOCUMENT STORAGE		\$986.09	\$986.09
0143	CHILD SUPPORT COLLECTION		\$1,101.68	\$1,101.68
0146	ADULT PROBATION SERVICES		\$5,374.60	\$5,374.60
0148	SCAAP-JUSTICE BENEFITS		\$2,984.30	\$2,984.30
0150	FEDERAL ASSET FORFEITURE SHERIFF		\$150.00	\$150.00
0152	ASSET FORFEITURE-SAO		\$3,149.97	\$3,149.97
0155	ASSET FORFEITURE-SHERIFF		\$9,945.00	\$9,945.00
0156	IDPA IV-D PROJECT		\$18,781.29	\$18,781.29
0160	MULTIDISCIPLINARY DV GRNT		\$27,038.84	\$27,038.84
0170	NEUTRAL SITE CUSTODY EXCH		\$8,334.00	\$8,334.00
0171	CHILDRENS WAITING ROOM		\$5,500.00	\$5,500.00
0450	ETSB SURCHARGE FUND/E-911		\$255,983.26	\$255,983.26
0452	METRO COMMUNICATIONS CTR		\$611,119.92	\$611,119.92
0506	LAW LIBRARY		\$1,089.67	\$1,089.67
			<hr/>	
			\$1,207,347.75	\$1,207,347.75

  
COMMITTEE CHAIRMAN

Chairman Caisley asked if there was any other business or communication for the Justice Committee. Hearing none, he adjourned the meeting.

Adjourned at 5:58 p.m.

Respectfully submitted,



Julie A. Morlock  
Recording Secretary