

## Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, February 2, 2016 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman William Caisley, Members Susan Schafer, Erik Rankin, John McIntyre, George Wendt and Carlo Robustelli

Members Absent: Member Don Cavallini

Other County Board  
Members Present: Member Catherine Metsker

Staff Present: Mr. Bill Wasson, County Administrator; Ms. Hannah Eisner, Assistant County Administrator; Mr. Don Knapp, First Civil Assistant State's Attorney; and Ms. Julie Morlock, Recording Secretary;

Department Heads/  
Elected Officials Present: Mr. Don Everhart, Circuit Clerk; Ms. Kathy Davis, Coroner; Ms. Judy Brucker, Director, Children's Advocacy Center; Public Defender, Carla Barnes; Mr. Jason Chambers, State's Attorney; Jon Sandage Sheriff; Lori McCormick, Director, Court Services; Will Scanlan, Administrator, Circuit Court

Others Present: Mr. Greg Allen, Chief Deputy Sheriff

Chairman Caisley called the meeting to order at 4:30 p.m. and declared a quorum.

Chairman Caisley presented the Minutes of the December 15, 2015 special meeting of the Justice Committee for approval.

Motion by Wendt/McIntyre to approve the minutes from the December 15, 2015 special meeting of the Justice Committee.  
Motion carried.

Chairman Caisley presented the Minutes of the January 5, 2016 regular meeting of the Justice Committee for approval.

Motion by Robustelli/Rankin to approve the minutes from the January 5, 2016 regular meeting of the Justice Committee.  
Motion carried.

Mr. Everhart presented his monthly and quarterly statistical reports. Mr. Caisley asked about the number of probate cases and if the inventory had been reviewed lately. Mr. Everhart indicated that they reviewed them last year. Chairman Caisley asked if there were any further questions or comments; hearing none, he thanked Mr. Everhart.

Ms. Carla Barnes, Public Defender presented her monthly report. Mr. Caisley asked if Mr. Luckman had left. Ms. Barnes indicated that he is working on some cases from 2013 that were not resolved. She stated that Kelly Harms has started taking over the casework. Chairman Caisley asked if there were any further questions for Ms. Barnes; hearing none, he thanked Ms. Barnes.

Sheriff Sandage presented for action a request to approve Ray O'Herron's bid for uniforms and equipment. Mr. Sandage indicated bid specs were sent to four vendors and they received only one reply. Mr. Wendt asked if there was a reason we received only one reply. Mr. Sandage indicated that other vendors do not carry the inventory and when we hire someone we have a week before we have to send them to the academy, so it is good to have someone who can fit an officer in that time frame. Mr. Caisley asked if O'Herron's would send someone over to do measurements. Mr. Sandage indicated that they have done so in the past if we need it.

Motion by Schafer/Wendt to recommend approval of the Ray O'Herron bid  
for uniforms and equipment  
Motion Carried

Sheriff Sandage presented his monthly report. Mr. Caisley asked for clarification on the numbers listed under "other". Mr. Allen stated that those are individuals at other facilities such as hospitals or Chestnut, but not other jail facilities. Chairman Caisley asked if there were any further questions for Mr. Sandage; hearing none, he thanked Mr. Sandage.

Ms. McCormick presented her monthly report. Chairman Caisley asked if there were any questions for Ms. McCormick; hearing none, he thanked Ms. McCormick.

Mr. Jason Chambers, State's Attorney for McLean County presented his monthly Caseload Report and Asset Forfeiture Fund Report for the Committee. He stated that numbers are usually down for the month of January. Chairman Caisley asked if there were any questions or comments; hearing none, he thanked Mr. Chambers.

Ms. Kathy Davis, Coroner presented her monthly report. Ms. Davis reported that the Homicide and Questionable Death Protocol had been rewritten and would be disseminated soon. Ms. Davis announced that her team would be awarded the Chase for Champion Award for outstanding public service. Ms. Schafer asked her to give more details about the award. Ms. Davis indicated that the program was set up to promote fire, law enforcement, EMS and rescue. Ms. Davis indicated that she nominated her staff because the Coroner's office also gives back to the community. Ms. Davis stated

that the award ceremony is April 16<sup>th</sup> at ISU. Mr. Wendt asked her to clarify numbers for suicides. Ms. Davis confirmed that those were closed cases from last year and that we had 22 suicides last year. She stated that we are above the national average. Chairman Caisley asked if there were any further questions for the Coroner; hearing none, he thanked Ms. Davis.

Ms. Judy Brucker, Director, Children's Advocacy Center presented for action a request to approve an Amendment to the Resolution with the Children Protection Network to Provide Funding for the Children's Advocacy Center and CASA Program. She stated that this amendment would allow for a facility dog program where a dog will be at the children's advocacy center and a dog will be made available to those child sexual abuse victims who go into the courtroom.

Motion by Robustelli/Wendt to recommend approval of an Amendment to the Resolution of the Children Protection Network to Provide Funding for the Children's Advocacy Center and CASA Program.

Motion Carried.

Ms. Brucker presented for action a request to approve an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2016 Combined Annual appropriation and Budget Ordinance for the Children's Advocacy Center Program. She pointed out that the budget amount needs to be corrected by \$1.00.

Motion by McIntyre/Robustelli to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2016 Combined Annual appropriation and Budget Ordinance for the Children's Advocacy Center Program.

Motion Carried.

Ms. Brucker presented her monthly reports. Chairman Caisley indicated that Member Cavallini wanted to know where their other facilities are located and if the same services are available at those locations. Ms. Brucker confirmed that the satellite offices are in Clinton and Pontiac. She indicated that there is not a medical room at either location and counseling is available at DeWitt but not Livingston. She stated that they work with the teams in those locations for forensic interviews and other casework. She explained that currently those expenses are paid with grant funds or by the Children Protection Network. Chairman Caisley asked if there were any questions for Ms. Brucker; hearing none, he thanked Ms. Brucker.

Mr. Curtis Hawk, Director, Emergency Management Agency presented the IPRA Annual Review report. Mr. Hawk indicated that he has reviewed the Clinton Nuclear Plan workbooks and notification books including the procedures, and that they are up-to-date and correct with all the contact phone numbers, etc. Chairman Caisley asked how far the nuclear station is from the McLean County line. Mr. Hawk indicated that the emergency protective zone comes in to McLean County by about 2 miles. Chairman

Caisley asked if there were any further questions for Mr. Hawk, hearing none, he thanked Mr. Hawk.

Jeanene Payne, Director, Correctional Health Services presented a request to approve an extended leave for a full-time employee. Mr. Wasson stated that there was a memo in the packet that explained the request and if members of the Committee had any questions then the Committee would need to go into executive session to review. No executive session was requested by the Committee.

Motion by Robustelli/Rankin to approve the request for extended leave for an employee in the Correctional Health Services.  
 Motion Carried.

Mr. Wasson presented the monthly employment report. He stated that there were 6 positions refilled in the last 30 days under the oversight of the Committee. Chairman Caisley asked if there were any questions for Mr. Wasson; hearing none, he thanked Mr. Wasson.

Chairman Caisley presented the Justice Committee bills for review and approval as transmitted by the County Auditor as of February 1, 2016. The Justice Committee bills include a Prepaid Total of \$813,092.70 and a Fund Total that is the same.

Motion by Schafer/Rankin to Recommend Approval of the Justice Committee Bills and transfers as of February 1, 2016 as transmitted by the County Auditor.  
 Motion carried.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

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AS OF 2/1/2016

**EXPENDITURE SUMMARY BY FUND**

Justice Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$330,019.07	\$330,019.07
0129	CHILDRENS ADVOCACY CNTR		\$3,612.69	\$3,612.69
0138	CIRCUIT CLK/OPER & ADMIN		\$3,310.80	\$3,310.80
0140	CIRCUIT CLERK AUTOMATION		\$42,417.50	\$42,417.50
0142	COURT DOCUMENT STORAGE		\$23,676.77	\$23,676.77
0143	CHILD SUPPORT COLLECTION		\$32.97	\$32.97
0146	ADULT PROBATION SERVICES		\$8,970.92	\$8,970.92
0148	SCAAP-JUSTICE BENEFITS		\$2,436.75	\$2,436.75
0152	ASSET FORFEITURE-SAO		\$1,078.10	\$1,078.10
0155	ASSET FORFEITURE-SHERIFF		\$30,141.00	\$30,141.00
0156	IDPA IV-D PROJECT		\$17,018.11	\$17,018.11
0170	NEUTRAL SITE CUSTODY EXCH		\$5,560.00	\$5,560.00
0450	ETSB SURCHARGE FUNDS-911		\$246,918.24	\$246,918.24
0452	METRO COMMUNICATIONS CTR		\$93,095.05	\$93,095.05
0506	LAW LIBRARY		\$4,204.73	\$4,204.73
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			\$813,092.70	\$813,092.70

*William T. Caisley*  
 COMMITTEE CHAIRMAN

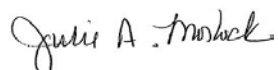
Chairman Caisley presented a transfer request for review and approval as transmitted by the County Auditor in the amount of \$2,355 from the Circuit Clerk Department.

Motion by Rankin/McIntyre to approve the transfer request in the amount of \$2,355 from the Circuit Clerk's office.  
Motion Carried.

Chairman Caisley asked if there was any other business or communication for the Justice Committee; hearing none, he adjourned the meeting.

Adjourned at 4:56 p.m.

Respectfully submitted,



Julie A. Morlock  
Recording Secretary