



AMENDED
Property Committee Agenda
Room 400, Government Center
Thursday, April 7, 2016
4:45 p.m.

1. Roll Call
2. Chairman's Approval of Minutes – NONE
3. Appearance by Members of the Public
4. Departmental Matters:
 - A. Mr. Mike Steffa, Director, Parks & Recreation Department
 - 1) Items to be presented for action
 - a) An Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2015 Combined Annual Appropriation and Budget Ordinance for General Fund 0001, Parks & Recreation Department 0040/0042. 1
 - 2) Items to be presented for information
 - a) General Report
 - b) Other
 - B. Mr. Jack Moody, Director, Facilities
 - 1) Items to be presented for action:
 - a) Request approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2015 Combined Annual Appropriation and Budget Ordinance for General Fund 0001, Facilities Management Department 0041 and the Fairview Building Fund 0360. 2-3

- b) EXECUTIVE SESSION IF NECESSARY – 5 ILCS 120/2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.)

Request approval of a Resolution of the McLean County Board Authorizing the Facilities Management Director to Offer a Salary above the Starting Maximum Salary.

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2) Items to be presented for information:

- a) General Report
- b) Presentation by Farnsworth Group on Progress of the McLean County Jail Project
- c) Other

C. Mr. Bill Wasson, County Administrator

1) Items to be presented for Information:

- a) Report on Recent Employment Activities
- b) General Report
- c) Other

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5. Other Business and Communications

6. Recommend Payment of Bills and Transfers, if any, to County Board

7. Adjournment

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2015
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County General Fund 0001, Parks & Recreation 0040/0042, and,

WHEREAS, the County Parks & Recreation Department overspent their annual appropriation by \$42,285.60, and,

WHEREAS, the Property Committee at its regular meeting on April 7, 2016, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the McLean County General Fund 0001, Parks & Recreation 0040/0042, the following appropriation:

		<u>ADOPTED</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED</u>
Full-time Salaries				
0001-0040-0042 0503.0001	\$	152,751	\$ 7,000	\$ 159,751
Maint. Buildings/Grounds/Equip				
0001-0040-0042 0744.0001	\$	13,000	\$ 14,100	\$ 27,100
Non-Contractual Services				
0001-0040-0042 0773.0001	\$	-0-	\$ 10,000	\$ 10,000
Capital Assets				
0001-0040-0042 0850.0001	\$	41,000	\$ 47,000	\$ 88,000

2. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, and Parks & Recreation Director.

ADOPTED by the McLean County Board the 19th day of April 2016.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

John McIntyre, Chairman
McLean County Board

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2015
Combined Annual Appropriation and Budget Ordinance

WHEREAS, the McLean County Board, on November 18, 2014, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2015 Fiscal Year beginning January 1, 2015 and ending December 31, 2015; and.

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County General Fund 0001, Facilities Management 0041 and the Fairview Building Fund 0360, Facilities Management 0041 and,

WHEREAS, the Property Committee at its regular meeting on April 7, 2016, approved and recommended to the County Board an Emergency Appropriation Ordinance; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Auditor is directed to add (subtract) to the appropriation budget of the McLean County General Fund 0001, Facilities Management 0041, Law & Justice Building 0050, the following appropriation:

	<u>ADOPTED</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED</u>
Cleaning Supplies 0001-0041-0050 0624-0001	\$ 64,000	\$ 21,400	\$ 85,400
Maint. Bldgs/Grounds/Equip 0001-0041-0050 0744.0001	\$ 46,043	\$ 55,500	\$ 101,543
Equip. Maintenance Contract 0001-0041-0050 0750-0001	\$ 126,124	\$ 16,500	\$ 142,624
Capital Improvements 0001-0041-0050 0801.0001	\$ 84,000	(84,000)	- 0 -
Full Time Salaries 0001-0041-0050 0503.0001	\$ 861,108	(9,400)	\$ 851,708

2. That the County Auditor is directed to add (subtract) to the appropriation budget of the McLean County Fairview Building Fund 0360, Facilities Management 0041, Fairview Building 0051, the following appropriation:

	<u>ADOPTED</u>	<u>ADD (SUBTRACT)</u>	<u>AMENDED</u>
Maint. Bldgs/Grounds/Equip 0360-0041-0051 0744.0001	\$ -0-	\$ 18,000	\$ 18,000
Land Purchase/Building Construction 0360-0041-0051 0808.0001	\$ 484,221	(18,000)	\$ 466,221

3. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Administrator, County Auditor, County Treasurer, and Facilities Management Director.

ADOPTED by the McLean County Board the 19th day of April 2016.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board
McLean County, Illinois

John McIntyre, Chairman
McLean County Board

RESOLUTION OF THE McLEAN COUNTY BOARD
AUTHORIZING THE FACILITIES MANAGEMENT DIRECTOR
TO OFFER A SALARY ABOVE THE STARTING MAXIMUM SALARY

WHEREAS, the Facilities Maintenance Supervisor retired from the County, and

WHEREAS, this position oversees and directs the work of maintenance staff, ensures compliance with OSHA requirements and County maintenance and repair procedures, and requires possession of HVAC, Refrigeration and other trade certificates; and,

WHEREAS, the Facilities Management Director has requested authorization from the Property Committee to offer a salary above the starting maximum salary under the County's adopted Personnel Ordinance and Policy to the candidate recruited to fill the position of Facilities Maintenance Supervisor; and

WHEREAS, the Property Committee, at its meeting on Thursday, April 7, 2016, recommended approval of the request of the Facilities Management Director to offer a salary above the starting maximum salary under the County's adopted Personnel Ordinance and Policy to the candidate recruited to fill the position of Facilities Management Supervisor; now, therefore,

BE IT RESOLVED by the McLean County Board, now in regular session, as follows:

- (1) That the Facilities Management Director is hereby authorized to offer a starting salary above the starting maximum salary in accordance with the County's adopted Personnel Ordinance and Policy to the candidate recruited to fill the position of Facilities Maintenance Supervisor.
- (2) That the Facilities Management Director shall prepare the salary offer to be made above the starting maximum salary in accordance with the County's adopted Personnel Ordinance and Policy to the candidate to fill the position of Facilities Maintenance Supervisor.
- (3) That the County Clerk is hereby directed to provide a certified copy of this Resolution to the County Auditor, the County Treasurer, the County Administrator, and the Facilities Management Director.

ADOPTED by the McLean County Board this 19th day of April, 2016.

ATTEST:

APPROVED:

Kathy Michael, Clerk of the County Board,
McLean County, Illinois

John D. McIntyre, Chair
McLean County Board



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX: (309) 888-5111

115 E Washington St, Room 401, Bloomington, IL 61701

March 28, 2016

To: Honorable Members of the Executive Committee, Finance Committee, Land Use and Development Committee, Property Committee, Transportation Committee, Justice Committee, and Health Committee

From: Bill Wasson, County Administrator

Re: Positions filled from February 22 – March 26, 2016

Department	Oversight Committee	Position	Number of Hires
Circuit Clerk	Justice	Courtroom Clerk	2
County Sheriff	Justice	Corrections Officer	1
Building & Zoning	Land Use	Planner	1
Nursing Home	Health	Certified Nursing Assistant	4
Nursing Home	Health	Domestic Services Assistant	1
Nursing Home	Health	Food Services Assistant	2
Jail Medical	Health	Registered Nurse	1
Health Dept.	Health	Vision & Hearing Technician	1