



Property Committee Agenda
Room 400, Government Center
Thursday, June 2, 2011
3:45 p.m.

1. Roll Call
2. Chairman's Approval of Minutes – No Minutes
3. Departmental Matters:
 - A. Mike Steffa, Director, Parks and Recreation
 - 1) Items to be Presented for Action:
 - a) Request Approval of Tractor/Loader Lease with Martin Bros. Implement Co. 1-2
 - 2) Items to be Presented for Information:
 - a) General Report 3
 - b) Other
4. Other Business and Communications
5. Recommend Payment of Bills and Transfers, if any, to County Board
6. Adjournment



DEPARTMENT OF PARKS AND RECREATION
(309)726-2022 FAX (309)726-2025 www.mcleancountyil.gov
13001 Recreation Area Dr. Hudson, IL 61748-7594

TO: **Honorable Chairman and Members, Property Committee**

FROM: Michael J. Steffa, Director of Parks and Recreation *MS*

DATE: 05/25/11

RE: Tractor/Loader Lease

The Department of Parks and Recreation recently solicited lease proposals from tractor dealers for a 2 year lease, minimum 400 hours per year, and a 65 PTO HP mechanical front wheel drive tractor with a minimum 2500 lbs. lift capacity loader for one unit. The most recent quotations received for loader lease are as follows:

Annual Lease Cost

Martin Bros. Implement Co.	\$4,495.00	& \$10.00 for ea. hr. over 400
Cross Implement Inc.	\$4,999.92	& \$10.00 for ea. hr. over 400
Central Illinois Ag	Declined to submit proposal	
Birkey's Farm Store	Declined to submit proposal	
Stoller International, Inc.	Declined to submit proposal	

All tractors included in proposals met specifications.

I would like to recommend the approval of a 2 year lease agreement with Martin Brothers Implement Company for a single tractor/end loader at \$4,495.00 annually for a 2 year lease period. This unit has a quick release loader attachment system which allows for multiple-use.

In the 2 year lease agreement, the vendor is required to replace the unit with a new unit at the end of the first year of lease. The two year agreement will guarantee budget stability for the next 2 years and reward the vendor for providing a competitive proposal.

RENTAL AGREEMENT

1119665

Name <i>McLean Co Parks & Rec.</i>	DATE <i>5/23/11</i>	RENTAL TERM <i>1 July 2011</i>	BEGINS ON <i>1 July 2011</i>	ENDS ON	
Street or RFD <i>13001 Recreational Area Dr.</i>	BRANCH/REGION	ACCOUNT NO.	<i>Do NOT write in shaded areas. For Office use only.</i>		
City, State ZIP Code <i>Hudson FL 61748</i>	LESSOR NAME AND ADDRESS			NUMBER OF MONTHS	
Telephone Number <i>309-434-6770</i>				APPLIED DATE	
Contact <i>Mike Staffa cell. 309-242-5806</i>				PAYMENTS APPLIED	
Rental Rate <i>\$ 4495/yr. up to 400 hrs/yr \$10/hr for any hours over</i>	Tax	Service Charge	TOTAL RENTAL RATE		
Minimum RENTAL PERIOD Guaranteed by Lessee <i>This is for 1 year</i>		Minimum RENTAL AMOUNT Guaranteed by Lessee		Rentals are payable in advance of use of equipment: Weekly Rental - one week's rent in advance Hourly and Daily Rental - entire amount in advance Monthly Rental - one month's rent in advance	
EQUIPMENT WILL BE USED AT: (County) (City) (State)			Lessee will not remove the Equipment from this location without written permission from Lessor.		
Document Reference No.	Qty.	Model	Size & Description of Equipment (Give Product Identification/Serial No.)	Hour Meter Reading	Present Value
	1	JD5065E	Tractor MFWD		26137 ⁰⁰
	1	JD553	Loader		6039 ⁰⁰
					32176⁰⁰
					TOTAL VALUE PRESENT

RENTAL AGREEMENT

The above-named Lessor hereby leases to the above-named Lessee the equipment listed herein ("Equipment") for the term and with the rental payments set out above. Rental payments shall be made to Lessor at his address shown above. Lessee will pay the cost of transporting the Equipment from Lessor's place of business and returning it thereto. Such transportation shall take place during the term hereof.

It is contemplated that the Equipment will be operated for not more than _____ hours in any one day; _____ hours in any one week; _____ hours in any one month, and Lessee agrees that he will pay additional rental prorated at the applicable daily, weekly or monthly rate for each hour the Equipment is used in excess of such time. The additional rent for excess hours shall be paid at the time the Equipment is returned or, if the Equipment is leased for more than thirty days, on the first day of the month following such use. If there is an hour meter furnished, Lessee agrees to keep it connected to the Equipment and in good working condition at all times and it is to be used as the conclusive basis of the number of hours of operation. If Lessee fails to return the Equipment promptly at the end of the term, additional rental shall be payable for each day prorated at one and one-half times the normal rental.

Lessee shall indemnify Lessor against all loss or damage to the Equipment while it is out of Lessor's possession, and the amount of any such loss or damage shall be based on the value shown above. Damage to the Equipment, other than a total loss, shall not abate or excuse the making of prescribed rental payments.

Lessee agrees to use and care for the Equipment in a careful and prudent manner, to pay all operation and maintenance expenses while the Equipment is out of the possession of Lessor, and to make, at his expense, any and all repairs. The Equipment shall be returned to Lessor in as good condition as received, reasonable wear and tear excepted. If, upon its return to Lessor, the Equipment is not in such good condition, Lessor may repair it and Lessee will pay the cost of any such repairs at Lessor's regular shop rates.

Lessee assumes all risk and liability for and shall hold Lessor and its assigns harmless from all damages for injuries or death to persons and property arising out of the use, possession or transportation of the Equipment. Lessee, at his own expense will carry public liability insurance with minimum liability limits in the amount of \$100,000 per person and \$300,000 per occurrence for bodily injury, including death, and in the minimum amount of \$50,000 per occurrence for property damage. Neither Lessor, its assigns, the wholesale distributor, nor the Manufacturer shall be liable for any incidental or consequential damages which may result from any failure or use of the Equipment.

Upon expiration of the term of this Rental Agreement or at any time during such term, Lessee may elect to purchase the Equipment for the "Total Present Value" shown above, and may apply to such purchase price _____ % of all rentals theretofore paid. Such election shall be evidenced by execution of a purchase order form supplied by Lessor, together with payment of the remainder of the purchase price in cash or settlement for the Equipment in some other manner agreed to by the parties.

THIS RENTAL AGREEMENT IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET OUT ON THE REVERSE SIDE HEREOF WHICH ARE HEREBY MADE A PART HEREOF.

LESSEE (Customer) <i>Michael J. Staffa for McLean County Parks</i> 5/23/11	LESSOR (Lessor) <i>McLean Bros. Lexington</i> BY <i>Ken Jones</i>
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TO: Honorable Chairman and Members, Property Committee

FROM: Michael J. Steffa, Director of Parks and Recreation

DATE: 05/25/11

RE: General Report

Parks Facility Usage – YTD as of 05/25/11

	<u>2011</u>	2010	2009	2008	2007	2006	2005
<u>Camping Nights</u>	1776	1959	1782	1670	1695	1579	1382
<u>Watercraft Registration</u>							
Annual Resident	433	485	365	348	448	418	393
Annual Non-Resident	622	584	448	405	588	567	337
Daily Resident	18	23	17	8	22	35	12
Daily Non-Resident	141	120	78	73	107	174	64
<u>Shelter Reservations</u>							
	27	34	32	46	44	41	30

Hosted Normal Community High School Senior Day – Approx. 400 students
 Hosted Normal West High School Senior Day- Approx. 350 students
 Hosted Bloomington High School Senior Day – Approx. 300 students
 GPS/Geocaching Program – 12 Participants
 Paddling at the Park Kayak Program – 15 participants
 Mackinaw River Canoe Trip – 20 Participants
 Hosted Prairieland Bloodhound Trials
 Hosted 3 fishing tournaments in May

Current Parks based cooperative scientific study programs – ISU Biology Dept.
 1) ISU Prairie Plant Study (on-going)
 2) ISU Migratory non-game Birds Study- collection site (on-going)