



COUNTY ADMINISTRATOR SEARCH COMMITTEE AGENDA

Room 404, Government Center

Tuesday, July 13, 2010

3:30 p.m.

1. Call to Order – Chairman Segobiano
2. Items to be Presented for Action:
 - A. Request Approval of the County Administrator Search Process Schedule
 - B. EXECUTIVE SESSION – If necessary
3. Items to be presented for Information:
 - A. Discuss Role and Responsibilities of County Administrator
 - B. General Report
 - C. Other
4. Adjournment

County Administrator Search Process and Calendar

July 2010	Form County Board Search Committee Finalize Search Process and Schedule Form Stakeholder Group
Aug – Sept 2010	Stakeholder Group Meetings
Oct 2010	Finalize Candidate Profile, draft Recruitment Brochure and set Advertising Plan
Oct-Nov 2010	Advertise in appropriate print media and websites
Jan 31, 2011	Tentative Application Deadline
Feb 2011	Search Committee Screening Process
March 2011	On-site Interviews with Finalists
March 18, 2011	Committee Report to Chairman
April 2011	Selection of County Administrator
May 2011	New Mclean County Administrator begins work