



**SWEARING IN CEREMONY AND REORGANIZATION MEETING  
OF THE McLEAN COUNTY BOARD**

Government Center, Room 400  
115 E. Washington Street  
Bloomington, Illinois

**December 6, 2010  
8:30 a.m.**

8:30 a.m. Swearing In Ceremony for County Board Members  
The Honorable Elizabeth A. Robb, Chief Judge, Eleventh Judicial Circuit Court

Following the Swearing In Ceremony, there will be a reception for the County Board members and their guests.

9:00 a.m. Reorganization Meeting of the McLean County Board

1. Call to Order – The Honorable Kathy Michael, McLean County Clerk
2. Invocation by Member Butler
3. Pledge of Allegiance
4. Roll call - County Clerk
5. Election of Temporary Chairman of the County Board - County Clerk
6. Nomination and Election of the Chairman of the County Board - Temporary Chairman
7. Nomination and Election of the Vice-Chairman – Chairman
8. Items to be Presented for Action:
  - A. Request for Approval of a Resolution to Amend and Continue the *Rules of the County Board of McLean County*
  - B. Request for Approval of a Resolution Approving the Chairman's Appointments to the Standing Committees, Sub-Committees, and the Liquor Control Commission (to be distributed at meeting)
9. Adjourn until December 21, 2010

## RESOLUTION TO AMEND AND CONTINUE THE RULES OF THE COUNTY BOARD OF McLEAN COUNTY

WHEREAS, the McLean County Board last amended the Rules of the McLean County Board on August 19, 2008; and

WHEREAS, the McLean County Board desires that the *Rules of the County Board of McLean County*, as hereinafter amended, continue in effect until such time as the McLean County Board approves, amends, and/or rescinds the *Rules of the County Board of McLean County* by formal action of the McLean County Board; and

WHEREAS, the McLean County Board deems it necessary and appropriate to amend the *Rules of the County Board of McLean County* for the purpose of consolidating the functions and responsibilities of the Legislative Subcommittee with the functions and responsibilities of the Executive Committee; now, therefore

BE IT RESOLVED that the *Rules of the County Board of McLean County* be amended as follows:

1. 5.15-4 Subcommittees of Standing Committees

(A) Subcommittees of the Executive Committee. There shall be ~~two~~ three standing subcommittees of the Executive Committee: the ~~Legislative Subcommittee~~, Liquor Control Commission and the Rules Subcommittee, appointed by the Chairman.

2. 5-17.1 Executive Committee

The Executive Committee shall have the following specific functions and responsibilities:

(A) To provide general direction for all Board programs, business, planning and policy-making functions and to review the reports of Board Committees.

(B) To exercise general supervision of the administration of all Board affairs, the Administrator's Office, and Information Services Department.

(C) To act in an advisory capacity to the Chairman of the Board.

(D) To review and make recommendations for changes in Committee organization and scope and in rules as may be deemed necessary.

(E) To be responsible for the general overview of, and coordination with, all "Ad-Hoc" Committees, task force and other like organizations as their activities relate to County business, unless specifically under the jurisdiction of another Standing Committee.

(2)

(F) To be responsible for all matters concerning the employment and activities of all consultants, both paid and unpaid, unless specifically under the jurisdiction of another Standing Committee.

(G) To review and make recommendations to the Board on salaries and compensation of elected and appointed officials; and to be responsible for the performance evaluation of the County Administrator.

(H) To be responsible for all relationships with other units of government and for all intergovernmental agreements unless specifically under the jurisdiction of another Standing Committee.

(I) To exercise general supervision over all matters relating to the codification of County ordinances and resolutions.

(J) To exercise general supervision over any federal or state entitlement programs for which the Board has a responsibility.

(K) To make recommendations on all emergency appropriations, transfer ordinances, and any transfers from the Contingent Account in all Funds.

(L) To prepare and submit an annual Budget Policy Resolution to the Board for its approval.

(M) To direct the County Administrator to prepare, recommend and submit to the appropriate oversight Committees each year a five-year capital improvement program. The five-year capital improvement program shall be updated annually by the County Administrator as a part of the budget process.

(N) To receive the proposed annual operating and annual capital improvements budgets for each of the departments of County government as recommended by the respective oversight committees; and to study, review and adjust such departmental budget requests in order to accommodate budgetary priorities and fiscal constraints. To then direct the County Administrator to consolidate these adjusted budget requests into a Proposed Budget and Appropriation Ordinance and a Proposed Tax Levy Ordinance that shall be submitted to the Board, with the Executive Committee's recommendation, in accordance with the Statutes of the State of Illinois.

(O) To serve as liaison in the Board's relationship with external boards and Commissions with which the Board may have a working relationship.

(3)

(P) To be responsible for County government public relations and information matters.

(Q) To be generally responsible for the County's interest in all matters concerned with Federal and State legislation.

(R) To develop an annual legislative program of primary County legislative concerns; and said program to be adopted by the County Board in January of each Fiscal Year.

(S) To engage in a review of all legislation affecting the County which has been introduced in the General Assembly.

(T) To take action consistent with the best interests of the County on proposed or pending legislation at all stages.

(U) To take action consistent with the best interests of the County, on existing and proposed rules and regulations issued by agencies of the United States of the State of Illinois.

3. 5.17-1.1.3 Legislative Subcommittee

~~The Legislative Subcommittee shall have the following specific functions and responsibilities:~~

~~(A) To be generally responsible for the County's interest in all matters concerned with Federal and State legislation.~~

~~(B) To develop an annual legislative program of primary County legislative concerns; and said program to be adopted by the County Board in January of each Fiscal Year.~~

~~(C) To engage in a review of all legislation affecting the County which has been introduced in the General Assembly.~~

~~(D) To take action consistent with the best interests of the County on proposed or pending legislation at all stages.~~

~~(E) To take action consistent with the best interests of the County, on existing and proposed rules and regulations issued by agencies of the United States of the State of Illinois. And,~~

(4)

BE IT FURTHER RESOLVED by the McLean County Board as follows:

(1) The *Rules of the County Board of McLean County*, as hereby amended, shall remain in effect until such time as the McLean County Board approves, amends, and/or rescinds the *Rules of the County Board of McLean County* by formal action of the McLean County Board.

(2) The County Clerk shall provide a copy of this Resolution to the County Administrator, the State's Attorney, and the First Civil Assistant State's Attorney.

(3) This Resolution shall become effective immediately upon approval and adoption

ADOPTED by the McLean County Board the 6<sup>th</sup> day of December, 2010.

ATTEST:

APPROVED:

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Kathy Michael, Clerk of the  
McLean County Board, McLean  
County, Illinois

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Chairman  
McLean County Board