



COUNTY ADMINISTRATOR SEARCH COMMITTEE AGENDA

Room 404, Government Center
Wednesday, February 16, 2011
3:30 p.m.

1. Call to Order – Chairman Segobiano
2. Approval of Minutes: February 8, 2011 1-2
3. Items to be Presented for Action
 - A. EXECUTIVE SESSION: Personnel Matters
4. Items to be Presented for Information
 - A. General Report
 - B. Other
5. Adjournment

Minutes of the County Administrator Search Committee

The County Administrator Search Committee met on Tuesday, February 8, 2011 at 3:30 p.m. in Room 404, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Segobiano; Members Owens, Gordon, Bostic and Caisley

Members Absent: None

Other Members Present: None

Staff Present: Mr. Terry Lindberg, County Administrator and Ms. Judith LaCasse, County Administrator's Assistant

Chairman Segobiano called the meeting to order at 3:30 p.m.

Chairman Segobiano presented the minutes of the January 25, 2011 Administrator Search Committee for approval. Hearing no additions or corrections to those minutes, Chairman Segobiano advised that the minutes would stand approved as presented.

Chairman Segobiano advised that there are now 26 applications. He recommended that if the Committee did not finish reviewing the last few applications, the Committee could reconvene following the Executive Committee meeting. Chairman Segobiano reminded the Committee that February was set aside to screen the applications, on-site interviews are schedule for March, and the selection of a new County Administrator will take place in April.

Chairman Segobiano suggested that the Search Committee begin to meet every week to begin the final analysis of resumes and scheduling times for calls to prospective candidates. The next two meetings will be scheduled for Wednesday, February 16th and Wednesday, February 23rd at 3:30 p.m. Chairman Segobiano added that beginning in March the Committee will concentrate on who to bring in for personal interviews. Mr. Gordon advised that he has a dental appointment on February 16th and will not be able to attend that meeting.

Chairman Segobiano called for a motion to go into *Executive Session* to review County Administrator applications with the Committee Members and the Administrator's Office Staff.

Motion by Owens/Caisley to Recommend the Administrator Search Committee go into *Executive Session* at 3:31 p.m. to review County Administrator applications with the Committee Members and the Administrator's Office Staff.

Motion carried.

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Motion by Bostic/Owens to recommend the Administrator Search Committee return to *Open Session* at 4:30 p.m.
Motion carried.

Chairman Segobiano reminded the Committee that the next meeting is scheduled for Wednesday, February 16, 2011 at 3:30 p.m.

Chairman Segobiano asked if there was any other business or communication for the Administrator Search Committee. Hearing none, the meeting was adjourned at 4:28 p.m.

Respectfully submitted,



Judith A. LaCasse
Recording Secretary

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