

Minutes of the Transportation Committee

The Transportation Committee of the McLean County Board met on Tuesday, November 1, 2016 at 8:00 a.m. in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois.

Members Present: Chairman Selzer, Members Metsker, Buchanan, Harris, Martin, Cavallini and Barnett

Members Absent: None

Other Members Present: Mr. John McIntyre, County Board Chairman, Mr. Jim Soeldner, Vice Chairman, County Board, Mr. Bill Caisley, County Board Member

Staff Members Present: Mr. Bill Wasson, County Administrator, Ms. Hannah Eisner, Assistant County Administrator, Mr. Don Knapp, First Assistant State's Attorney Civil, Ms. Diana Hospelhorn, Recording Secretary

Department Heads Present: Mr. Jerry Stokes, County Engineer, Mr. Luke Hohulin, Assistant County Engineer

Others Present: None

Chairman Selzer called the meeting to order at 8:02 a.m. He stated that the first item for action is approval of the minutes from the October 4, 2016 Transportation Committee Meeting.

Motion by Cavallini//Martin to recommend approval of the minutes from the October 4, 2016 Transportation Committee Meeting.
Motion carried.

Chairman Selzer advised the Committee that the Transportation Committee is the only Committee getting a copy of the bills included in the packet. He stated that it is the responsibility of the County Auditor to assure all expenditures are charged to the correct account, funds are available and then send a certification of approval of the bills to the Committee. In the future he would like to see the bills be available in Administration for viewing.

Mr. Buchanan stated that he does not believe this is a step in the correct direction. He learns from discussion on the bills.

Ms. Harris agreed with Mr. Buchanan. She would like to see them at least put on line for viewing and come to the meeting with questions. Chairman Selzer questioned if it is a function of a County Board member to review line item bills or if it is our job to set policy and present a budget.

Transportation Committee Minutes

November 1, 2016

Page 2 of 6

Ms. Metsker agreed with Mr. Buchanan and Ms. Harris. She is a better Committee member knowing the line item bills. Ms. Metsker would also like to see the bills on line with questions addressed to Mr. Stokes. She advised that this is a learning opportunity; it is not micromanaging.

Mr. Barnett clarified that the motion on the floor is approval for the bills not approval of the process. Chairman Selzer agreed.

Ms. Harris stated that due to the fiscal crunch, it benefits the Committee to be aware of how and where money is spent.

Chairman Selzer will follow up with Administration and the Rules Committee.

Chairman Selzer presented the bills for September 30, 2016. The prepaid total is \$738,182.54.

MCLEAN COUNTY BOARD COMMITTEE REPORT


PAGE 1 OF 9

AS OF 10/31/2016

EXPENDITURE SUMMARY BY FUND

Transportation Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0006	SHOW BUS		\$54,148.50	\$54,148.50
0120	HIGHWAY		\$209,421.95	\$209,421.95
0121	BRIDGE MATCHING FUND		\$402,759.49	\$402,759.49
0123	MOTOR FUEL TAX		\$30,163.78	\$30,163.78
0501	TOWNSHIP MOTOR FUEL TAX		\$41,688.82	\$41,688.82
			<hr/>	
			\$738,182.54	\$738,182.54



COMMITTEE CHAIRMAN

Motion by Harris/Martin to recommend payment of the October 31, 2016 bills as submitted by the County Auditor.
Motion carried.

Chairman Selzer stated that the first item for action is the 2017 MFT County Maintenance Resolution and Estimate of Costs.

Mr. Stokes stated that this Resolution is to appropriate the MFT funds for maintenance of our County Highway System for calendar year 2017. He advised that the Estimate of Cost sets up the categories of maintenance work to be performed and the estimated quantiles, unit costs, and funds to be used in each category. Included is:

- Oil and chip work
- Shoulder maintenance material
- Signs and posts
- Salt
- Crack filler
- Paint
- Labor for maintenance operations

He noted that this work is vital to the overall maintenance of the County Highway System.

Motion by Buchanan/Harris to recommend approval of
the 2017 MFT County Maintenance Resolution and
Estimate of Costs
Motion carried.

Chairman Selzer presented the Towanda Barnes Road – CH 29 Sec 16-00113-07-RS – MFT Resolution

Mr. Stokes advised that this MFT Resolution will appropriate \$40,000 funding for the engineering of the design and construction of the last resurfacing section of Towanda Barnes Road from Route 9 to Fort Jesse Road. The project will be done by the engineering staff of the Highway Department. Once completed, the Department will have resurfaced all of Towanda Barnes Road from Route 150 to Raab Road.

Mr. Stokes introduced Mr. Luke Hohulin, the new Assistant County Engineer. He was the resident engineer on the 5 lane Towanda Barnes project from Ft Jesse to Raab Road.

Ms. Harris commended the work done on Towanda Barnes Road. Mr. Hohulin responded that the Town of Normal, Raab Road project is scheduled to open on Wednesday, November 2, 2016.

Motion by Metsker/Cavallini to recommend approval of
the Towanda Barnes Road – CH 29 Sec 16-00113-07-RS
– MFT Resolution.
Motion carried.

Chairman Selzer continued with the McLean County Fund 0120 – Budget Amendment – Emergency Appropriation Ordinance.

Mr. Stokes stated that there is an existing 10” clay drainage tile that runs from the northeast corner of the County Highway property to Route 9. The tile is in poor condition and does not properly provide drainage for the Department, especially during

heavy rain. He presented a pictorial showing the flooding during heavy rain along with the path of the new drainage tiles. The Department is proposing to install two 12" plastic drain tiles: one would be dedicated to the facility and the second would be dedicated to the existing field and any lateral tiles. He advised that this amendment would move \$90,000 to the capitalized assets line from the gas/oil/diesel fuel line item to cover the installation of the tiles. He advised that the Department has been in contact with the farm manager and the property owner.

Mr. Barnett asked if with the larger pipe providing better drainage, is there any possibility or concern that this could cause water flooding across Route 9 into Harvest Pointe Subdivision. Mr. Stokes responded that the water way will drain to the east. There is no possibility of water crossing Route 9.

Motion by Cavallini/Harris to recommend approval of the
McLean County Fund 0120 – Budget Amendment –
Emergency Appropriation Ordinance.
Motion carried.

Chairman Selzer presented the Agreement of Understanding with Illinois Department of Transportation (IDOT).

Mr. Stokes stated that this agreement with IDOT allows the Highway Department to construct and maintain County & Township Roads using Motor Fuel Tax (MFT) Funds and other state funds administrated under MFT Policies and Procedures without the approval and supervision of IDOT. Mr. Stokes stated that this simply provides a smooth transition from the former County Engineer.

Motion by Buchanan/Harris to recommend approval of the
Agreement of Understanding with Illinois Department of
Transportation (IDOT).
Motion carried.

Chairman Selzer continued with the items for Information, Project Summaries.

Mr. Stokes reported that the resurfacing project on the Saybrook Road in town on CH 36 is complete. A few punch list items need to be completed. The new MSA mix was successfully used on this project, resulting in a longer life on the road pavement. The project will come in \$10,000-\$15,000 under budget.

Mr. Stokes continued with the Shirley Overpass. He stated that the patching and milling work is completed. Resurfacing is complete.

Chairman Selzer continued with the Storm Water Education Program – 2016 Third Quarter Report.

Mr. Stokes presented the Ecology Action Center Stormwater Education and Public Participation Program Report for the 3rd Quarter July 1, 2016 – September 30, 2016. The County participates in the program along with the City of Bloomington, Town of Normal and the Bloomington Normal Water Reclamation District. He reported that the Ecology Action Center has completed the following tasks as part of the Stormwater Education and Public Participation program:

- Education Programs
- Informational Events and Presentations
- Yard Smart Program
- Outreach Efforts
- Other Efforts – Storm drain stenciling, Watershed website, Bloomington/Normal Clean Up Week, Stormwater Runoff Awareness, Household Hazardous Waste Collection.

Chairman Selzer stated that the next meeting of the Transportation Committee will be held on Tuesday, December 6, 2016 Room 400.

Chairman Selzer asked if there was any other business to come before the Committee.

Mr. Stokes reported that SHOW BUS is experiencing cash flow issues with IDOT. Money was not set aside for the first two quarters of FY 2017. Also contracts for #5311 funds and DOPE funds were late. He advised that the Federal contract has been released. The 5311 funds should be received by SHOW BUS next week. With the 5311 funds and a line of credit from their bank, SHOW BUS should be able to continue operations until December, 2016. Mr. Stokes stated that the Downstate Operating Assistant Program Funds will be available in December.

Ms. Metsker asked if the funding is channeled through this Committee. Mr. Stokes explained that SHOW BUS funding does pass through McLean County. Mr. Bill Wasson, County Administrator added that SHOW BUS is not a budgeted entity under the County. SHOW BUS provides rural transportation services for multi counties through McLean County. The funds flow through the County. Mr. Wasson stated that Administration is currently in discussion with IDOT for possible release of funding to insure that operations continue.

Mr. Soeldner, Chairman of the Rules Committee updated the Committee on the progress of the Rules Committee in regards to the letter received at the November County Board meeting. He stated that after meeting with Chairman McIntyre and Mr. Wasson it was decided that the best approach would be through a work session, tentatively set for Monday November 21, 2016. At this session we will discuss:

- Website – Social Media
- Possible change in County Board meeting time
- Policy of speaking before the County Board

Transportation Committee Minutes

November 1, 2016

Page 6 of 6

Small member meetings will begin next week in preparation for the work session.

Chairman Selzer adjourned the Transportation Committee meeting at 10:08 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Diana Hospelhorn". The signature is written in a cursive style with a large initial "D".

Diana Hospelhorn
Recording Secretary