

## Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, April 11, 2017 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, Paul Segobiano, George Gordon, Chuck Erickson, Bill Caisley, Susan Schafer, Erik Rankin and Dave Selzer

Members Absent: None

Other Board Members Present: Members Jacob Beard and Scott Murphy

Staff Present: Mr. Bill Wasson, County Administrator, Ms. Hannah Eisner, Assistance County Administrator, Ms. Julie Morlock, Recording Secretary; Mr. Eric Schmitt, Administrative Services Director

Department Heads/  
Elected Officials Present: Craig Nelson, Information Technologies Director

Others Present:

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the March 14, 2017 regular Executive Committee Meeting for approval.

Motion by Segobiano/Rankin to approve the minutes from the March 14, 2017 regular Executive Committee meeting.  
Motion Carried

Chairman McIntyre confirmed with Staff that there were no appearances by the members of the public.

Chairman McIntyre presented for action approval of Appointments and Reappointments.

Motion by Segobiano/Caisley to recommend the Appointments and Reappointments as presented.  
Motion Carried.

Under Information Chairman McIntyre indicated that the Finance Committee put forward a recommendation to the Executive Committee that a Sub-Committee be convened to review possible uses for the CDAP funds. Chairman McIntyre asked Mr. Selzer for any comments. Mr. Selzer stated that the Finance Committee had asked the EDC to present recommendations

on how those unrestricted dollars could be utilized as well as asking for input from Board members. Mr. Selzer indicated that this is follow up to those requests to appoint Board members from multiple Committees to look at those recommendations. Chairman McIntyre appointed a Sub-Committee of the Executive Committee consisting of Chairman of Finance Committee Mr. Selzer, Vice Chairman of Finance Committee Mr. Rankin, Chairman of the Property Committee Mr. Segobiano, Chairman of Land Use Mr. Erickson, Chairman of Justice Committee Mr. Gordon and Vice Chairman of the County Board and Chairman of the Sub-Committee Mr. Soeldner. Mr. McIntyre indicated that he would like for the Sub-Committee to meet more than once and suggested a meeting regarding history of the Fund, and one or two meetings reviewing suggestions and putting together a recommendation to the Executive Committee that the Board could eventually vote on. Mr. McIntyre asked that if any member could not be on the Sub-Committee to please let him know. He also asked that the Sub-Committee please reach out to other members of the Board for suggestions.

Ms. Susan Schafer, Chairman of the Health Committee presented for action a request to approve the Affiliation Agreement between the County of McLean and The Board of Trustees of Illinois State University on behalf of its Mennonite College of Nursing.

Motion by Schafer/Gordon to recommend approval of the Affiliation Agreement between the County of McLean and The Board of Trustees of Illinois State University on behalf of its Mennonite College of Nursing.  
Motion Carried.

Ms. Schafer indicated they had no further items and no further items for the Board next week. Chairman McIntyre asked if there were any questions for Chairman Schafer or the Health Committee; hearing none, he moved on to the Land Use and Development Committee.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated he had nothing to present for action before the Committee, but would have one item for the Board next week. Chairman McIntyre asked if there were any questions for Chairman Erickson or the Land Use and Development Committee; hearing none, he moved to the Transportation Committee.

Mr. William Caisley, Chairman of the Transportation Committee indicated presented for action a request to approve the IDOT (Illinois Department of Transportation) FY 2018 Section 5311 Formula Application for Rural Areas Operating Assistance. Ms. Schafer asked if this was item, that did not get funding and received Stop GAP funding from State. Mr. Wasson indicated that funding comes from Federal Government through the State and funds were held by the State, but the State did eventually release funds to local governments.

Motion by Caisley/Segobiano to recommend approval of IDOT (Illinois Department of Transportation) FY 2018 Section 5311 Formula Application for Rural Areas Operating Assistance.  
Motion Carried.

Mr. Caisley presented for action a request to approve Illinois State Fiscal Year 2018 Downstate Operation Assistance Program (DOAP) Application for Rural & Urbanized Areas.

Motion by Caisley/Gordon to recommend approval of Illinois State Fiscal Year 2018 Downstate Operation Assistance Program (DOAP) Application for Rural & Urbanized Areas.

Motion Carried.

Mr. Caisley presented for action a request to approve a Purchase of Service Agreement between McLean County and Show Bus for the continuation of Rural Public Transportation Service in FY 2018.

Motion by Caisley/Selzer to recommend approval of a Purchase of Service Agreement between McLean County and Show Bus for the continuation of Rural Public Transportation Service in FY 2018

Motion Carried.

Mr. Caisley presented for action a request to approve Motor Vehicle Lease Agreement between McLean County and Show Bus.

Motion by Caisley/Rankin to recommend approval of a Motor Vehicle Lease Agreement between McLean County and Show Bus.

Motion Carried.

Mr. Caisley presented for action a request to approve the 2017 Rolling Stock Capital Assistance Application for replacement of two buses and addition of five new buses.

Motion by Caisley/Selzer to recommend approval of the 2017 Rolling Stock Capital Assistance Application.

Motion Carried.

Mr. Caisley indicated they would have other items to come to the Board next week. Chairman McIntyre asked if there were any questions for Mr. Caisley or the Transportation Committee; hearing none, he thanked Mr. Caisley.

Mr. Paul Segobiano, Chairman of the Property Committee indicated they had nothing for the Committee. Chairman McIntyre asked if there were any questions for Mr. Segobiano and the Property Committee; hearing none, he thanked Mr. Segobiano.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and McLean County Circuit Clerk.

Motion by Gordon/Caisley to recommend approval of an Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and McLean County Circuit Clerk  
Motion Carried.

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance Fund 0140 Circuit Clerk Automation Fund, Circuit Clerk Department 0015

Motion by Gordon/Schafer to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance Fund 0140 Circuit Clerk Automation Fund, Circuit Clerk Department 0015  
Motion Carried.

Mr. Gordon presented for action a request to approve an Intergovernmental Agreement by and between the County of McLean, the McLean County Sheriff and the Bloomington-Normal Airport Authority – Sheriff.

Motion by Gordon/Segobiano to recommend approval of Intergovernmental Agreement by and between the County of McLean, the McLean County Sheriff and the Bloomington-Normal Airport Authority – Sheriff  
Motion Carried.

Chairman Gordon indicated that the Committee would have an additional item to present to the Board next week. Chairman McIntyre asked if there were any questions for Chairman Gordon and the Justice Committee; hearing none, he moved to the County Administrator.

Mr. David Selzer, Chairman of the Finance Committee, presented for action a request to approve an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2017 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Animal Control Department 0032.

Motion by Selzer/Schafer to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2017 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Animal Control Department 0032.  
Motion Carried.

Mr. Selzer presented for action a request to approve an Ordinance by the McLean County Board amending Chapter 108 Personnel Policies and Procedures, Article VI Holidays and Leaves of Absence, Section 34 Sick Leave, and Section 37 Bereavement Leave in the McLean County Code.

Motion by Selzer/Caisley to recommend approval of an Ordinance by the McLean County Board amending Chapter 108 Personnel Policies and Procedures, Article VI Holidays and Leaves of Absence, Section 34 Sick Leave, and Section 37 Bereavement Leave in the McLean County Code  
Motion Carried.

Chairman Selzer indicated the Committee would have a couple additional items for the Board to consider next week. Chairman McIntyre asked if the Committee had any questions for Mr. Selzer or the Finance Committee; hearing none, he thanked Mr. Selzer.

Mr. Wasson presented for action a request to approve an application for a County Credit Card for the County Administrator's office. Mr. Wasson indicated this is a request because of the number of online payments needed. Mr. Segobiano stated that he wanted to see established a reporting system to oversight Committees that would show how the credit cards are being used by all departments who have one. Mr. Wasson indicated that he felt it would be beneficial to submit a report to the Committees and would work to generate those reports through the Auditor's office. Mr. Caisley asked if Committees would be responsible for reviewing all transactions. Mr. Rankin asked how many transactions occur per department. Mr. Wasson indicated that it depends on the department and provided example that Administration does not use credit card very often but other departments have extensive utilization. Ms. Eisner indicated that even though separate credit cards, it is one account and the bill goes to the Auditor's office for review. Mr. Gordon asked if reports would be coming from the Auditor's Office. Mr. Wasson indicated that reports would be generated through the Auditor's office.

Mr. Rankin asked about the process to use a card in the past in the Administration Office. Mr. Wasson indicated that the Administrator's office has utilized the Auditor's card when it is available, but it has not always been available when needed. He indicated that with more and more transactions requiring online payment there have been instances when the card was not available and individuals in our office had to use their personal card, which created a different set of reporting processes and issues. Mr. Rankin asked what had changed to make this process no longer viable. Mr. Wasson stated that there are times they are unable to secure the Auditor's card.

Mr. Segobiano stated he felt a general report should go to the Committees. Mr. Selzer stated that the bill shows which card charged the amounts, but now if you are borrowing a card they are not sure who charged and who authorized use of the card. Mr. Selzer stated that having cards for individual departments increases accountability. Mr. Caisley asked about the process the Auditor would use to determine who used the card and which line it should be charged. Mr. Wasson stated that the bill shows which card charged the amount and then each department submits copies of invoices with the appropriate coding on it. The Auditor would need to produce the billing reports for Committees.

Motion by Selzer/Gordon to recommend approval of an application for a County Credit Card for the County Administrator's office.  
Motion Carried.

Mr. Wasson presented for action a request to approve a Resolution of the McLean County Board Supporting the Rail banking of Norfolk & Southern Right-of-Way from Mansfield, IL to Bloomington, IL. He presented historical information regarding previous Board action in 2003, but the Railroad rescinded their intention to abandon right of way at that time. He indicated that the Railroad has recently expressed an intent for abandonment again and contacted public entities along the right-of-way. Mr. Wasson stated that this Resolution gives McLean County a voice in the determination of the right-of-way and if possible preservation for public use. Mr. Gordon stated that he was in support of this because of possible future use especially as a recreation trail. Mr. McIntyre went over where this trail would be and discussed all municipalities signing documentation saying they are in support of trail for public use. Mr. McIntyre stated this is the initial phase to say that all governments along this right-of-way are in support of evaluating preservation for public use in case the railroad does go ahead and abandon it.

Motion by Schafer/Segobiano to recommend approval of a Resolution of the McLean County Board Supporting the Rail banking of Norfolk & Southern Right-of-Way from Mansfield, IL to Bloomington, IL.  
Motion Carried.

Mr. Wasson presented information on the Employee Activities Report. Chairman McIntyre asked if anyone had any questions for the County Administrator; hearing none, he thanked Mr. Wasson.

Chairman McIntyre asked if there were any other items. Mr. Soeldner went over Bills in the House and Senate. Mr. Soeldner mentioned House Bill 278, the local government distribution fund payment schedule that would return us to 10% of the total income tax collected. Mr. Soeldner also mentioned Bills in the House and Senate that require that juveniles have hearings within 24 hours, which would require us to have staffing available every day of the week. He mentioned that there is a proposal by the Counties for 48 hours instead of 24 hours and two-way audio/visual conferencing. Mr. Soeldner also mentioned a Bill that would allow Counties to create their own Board of Election Commissions that could eliminate confusion about Bloomington and McLean County Election Commissions.

Chairman McIntyre asked if there was any further business to come before the Committee; hearing nothing, he moved to paying of the Bills.

Chairman McIntyre presented for approval bills as forwarded by the Auditor in the amount of \$325,161.23.

MCLEAN COUNTY BOARD COMMITTEE REPORT

PAGE 1 OF 6

AS OF 3/31/2017

EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$320,207.43	\$320,207.43
0136	VETERANS ASSISTANCE COMM		\$4,953.80	\$4,953.80
			<hr/>	
			\$325,161.23	\$325,161.23

  
COMMITTEE CHAIRMAN

Motion by Selzer/Rankin to recommend approval of the Executive Committee bills as presented to the Committee by the County Auditor in the amount of \$325,161.23.  
Motion carried.

Chairman McIntyre asked if there was anything further to come before the Committee; hearing nothing, he adjourned the meeting at 5:04 p.m.

Respectfully Submitted,



Julie Morlock  
Recording Secretary