

## Minutes of the Health Committee

The Health Committee of the McLean County Board met on Monday, June 5, 2017, at 4:30 p.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, IL.

Members Present: Chairman Susan Schafer, Members: Carlo Robustelli, George Gordon, George Wendt, Randall Martin and Catherine Metsker and Laurie Wollrab

Members Absent: NONE

Other Members Present:

Staff Present: Mr. Bill Wasson, County Administrator; Mr. Eric Schmitt, Administrative Services Director; Don Knapp, Assistant State's Attorney – Civil Division; Ms. Julie Morlock, Recording Secretary, County Administrator's Office;

Department Heads/

Elected Officials Present: Ms. Cindy Wegner, Nursing Home Director; Ms. Cathy Waltz, Juvenile Detention Center;

Others Present: Ms. Cathy Dryer, Mr. Tom Anderson, and Ms. Kim Anderson, Ms. Laura Beavers Health Department; Ms. Judy Buchanan and Ms. Sonja Reece, Board of Health

Chairman Schafer called the meeting to order at 4:30 p.m. and declared a quorum.

Chairman Schafer presented the minutes from the May 1, 2017 regular meeting for approval.

Motion by Robustelli/Martin to approve the minutes from the May 1, 2017 regular meeting.  
Motion carried.

Chairman Schafer confirmed there were no appearances by members of the public.

Chairman Schafer indicated that Ms. Cathy Coverston-Anderson was not present but that if there were questions on the action item Mr. Tom Anderson, Ms. Kim Anderson or Ms. Dreyer were present. Chairman Schafer, on behalf of the Health Department, presented for action a request to approve a Resolution of the McLean County Board of Health recommending changes to Chapter 310 of the McLean County Code. Ms. Wollrab stated that it looked as though geothermal fee increases 3% annually. Mr. Anderson stated that geothermal fees were put on an automatic increase because we were falling behind on ability to costs. Mr. Anderson mentioned new regulations where we have to have a staff person on site the entire time system is being put in as one of the reasons. Ms. Wollrab indicated that costs for personnel would continue to increase each year and wondered about automatically increasing other fees because of this. Mr. Anderson indicated that it had been considered with the other fees but had not been acted upon as of yet. Mr. Wasson indicated that at this time the Health Department was only bringing the change of designation of authority and

that they would bring changes later in the year that might include fees. Mr. Anderson agreed that they would be bringing changes later in the year as they transition to the FDA Food Code, which would give them an opportunity to discuss food fees. Ms. Wollrab indicated that she felt they should consider standard increase or freeze across all fees as personnel costs will continue to increase.

Motion by Robustelli/Martin to recommend approval a Resolution of the McLean County Board of Health Recommending Changes to Chapter 310 of the McLean County Code.

Motion Carried

Ms. Schafer presented the Health Department monthly activity summary. Ms. Metsker asked about the Home Nursing Program and if that was predominately for the elderly, who qualifies and how services are paid for. Ms. Dryer confirmed it is predominately elderly who are referred to Health Department by local service agencies and are income eligible. She stated that they do not received Medicaid for those services and individuals pay for the services. Ms. Metsker asked for more information regarding large-scale survey researching Ages and Stages Questionnaire (ASQ) scores that was conducted. Ms. Kim Anderson went over the questionnaire and survey that was conducted including who was surveyed and information gathered. She indicated that they looked at ASQ scores and development information gathered every time a child comes in the office or is seen at a home visit. Ms. Metsker asked what they did with the information gathered. Ms. Anderson indicated it helped them determine areas where more services might be needed and we can determine if statewide or local issue. Ms. Metsker asked who conducted the clinic services review. Ms. Anderson stated it was through the Lead program and was conducted by the Nurse Consultant in Springfield. Ms. Metsker stated that the Case Manager report indicates low caseload rate for the WIC program and asked if they follow up on surveys to determine why individuals drop out. Ms. Anderson indicated that they do try to follow up with individuals and the reason they typically receive is that parents wants to be on the program while infant is on formula to help with cost but drop the program when infant goes off of formula. Ms. Metsker asked them to confirm that potable water covered permits for wells. Mr. Anderson confirmed. Ms. Metsker asked about the number of complaints listed for nuisances. Mr. Anderson stated that number listed are contacts and that the number of complaints were lower. He went ahead to provide examples such as illegal dumping in County, tall grass and dog waste. Ms. Metsker asked him to confirm that this number is only County, not City and Town as well. Mr. Anderson confirmed County only because Bloomington and Normal have their own inspection units. Ms. Metsker asked if vital statistics number was year to date. Ms. Dreyer indicated that she thought it was.

Chairman Schafer asked if there were questions on the Strategic Plan. Ms. Metsker indicated that she did. Chairman Schafer asked Ms. Buchanan to come forward. Ms. Metsker asked who was on the Community Health Council. Ms. Buchanan stated it was a collaborative group including both the hospitals, the United Way and the Health Department. She stated that each group is mandated to do assessments and this year they joined to provide one assessment, which allowed a more complete look at data. Ms. Metsker stated that the plan indicates a goal of partnering with other health departments and hospitals to

increase access to epidemiology data and asked for an example. Ms. Buchanan indicated that they are trying to partner with others because we are one of the few County Health Departments in Illinois that does not have an epidemiologist. She stated they would be happy to provide specific examples to her. Ms. Metsker indicated that plan states installation of new medical records system and asked about the cost for that system. Ms. Dreyer indicated that they did implement a new electronic medical record system in July of 2015 and the cost is about \$50,000 a year. She indicated that a large portion of the cost is user licenses for individuals and another part is fees for billing company to submit all the claims, post all the payments, and follow up on rejections. Ms. Metsker asked what their ROI was. Ms. Dreyer indicated that in 2015 they brought in \$266,000 for 6 months and then in 2016 for a full year it was \$387,000. Ms. Metsker stated that there seemed to be a good return on the investment.

Ms. Metsker asked how we provide and track geriatric consultation services for families with concerns of inherited conditions. Ms. Dreyer indicated they have a genetics grant as part of our Family Case Management Program that cover costs. Ms. Anderson stated that when clients come through for family case management a genetic assessment is done including family history and based on responses and interest of the client they can make a referral for the client. Ms. Anderson stated that if infant is born with genetic condition they could refer the mother for further genetic testing. Ms. Metsker asked them to confirm that only done if they come to us; that we do not reach out, so not getting full scope of what is genetic concerns there are in our Community. Ms. Anderson confirmed and stated that genetics grant is focused on family case management clients only.

Ms. Metsker asked about strengthening relationship with school districts and applying for joint grants and if that is the same goal. Ms. Dreyer indicated they are starting to work on that and build relationships with school districts and want to build some items into the 2018 budget to work with school districts.

Ms. Metsker asked who is on the marketing committee. Ms. Dreyer indicated currently includes employees from each division in the Health Department. Ms. Metsker asked if they have an expertise in branding. Ms. Dreyer indicated that it might not be called an expertise but they are familiar with what the community is looking for. Ms. Buchanan indicated that they are individuals who are trained to do health promotion and public work. Ms. Buchanan stated this is one item that will probably be put on hold until there is a new director is in place. Ms. Metsker asked if they had done an analysis on where social media presence is lacking. Ms. Dreyer indicated that would be a question for the Communication Specialist and would pass that along to Ms. Lisa Slater to follow up. Ms. Metsker stated that they have in the plan to identify and train a spoke person for media relations and asked if they did not have someone currently. Ms. Dreyer indicated that Ms. Slater is current person. Ms. Metsker asked if there was a need to have more than one person. Ms. Dreyer indicated it would be in the event Ms. Slater is not available. Ms. Metsker asked about the populations they would be reaching out to when they mention enhancing cultural competencies in the plan. Ms. Anderson indicated that it would depend on the program and provided example that with maternal child health it would be the Hispanic population. Ms. Metsker asked if they have staff that speak French and Spanish. Ms. Anderson indicated they do have staff

who speak French and Spanish as well as other languages, and they have access to interpreters. Ms. Metsker asked what the IPLAN is. Mr. Anderson indicated that is the Illinois plan for locally assessed needs. He provided the history of the program; including how the State determined that all communities have different issues and the State should not dictate what local issues are but leave that to the individual Communities.

Ms. Metsker asked them to provide examples of participating in local coalitions, work groups and committees to address health issues. Ms. Buchanan stated that the community wide assessment is a prime example because it was a major undertaking with both hospitals, United Way and the Health department and allowed everyone to have a better understanding of needs. Ms. Metsker complemented them on including mental health needs. Ms. Buchanan indicated that in the collaborative assessment, mental health was determined to be a high priority by all four entities and they are currently working with Advocate/BroMenn to provide services to those with development disabilities. Ms. Metsker stated that she felt it was the intent of their organization to identify needs and then meet those needs, so again complemented them. She indicated that another piece that was good was that they wanted to include Board of Health members in legislative meetings with County Health Committee. Ms. Metsker asked what it meant when plane stated working with State's Attorney to create regulator policies for enforcement and what that meant. Mr. Knapp stated that an example was change in the Code they had voted on.

Ms. Metsker asked health department staff to clarify objective to hire credentialed staff and/or train existing staff to allow health department the ability to expand billable services. Ms. Buchanan indicated they need to have staff who are certified or accredited to bill for certain services. She indicated that not all staff services can be billed for but when we can, we are recouping dollars that go into the Budget. Ms. Metsker asked if a needs assessment was done to determine community need for the public health department to go to State Farm and give flu shots. Ms. Dreyer indicated that State Farm previously had another group provide flu shots and when that group was not able to provide, State Farm asked us to provide. Ms. Buchanan indicated that as far as she could tell they had not been out marketing, but were responding to requests. Mr. Wendt asked who was providing flu shots prior to the Health Department. Ms. Dreyer indicated that she thought it might have been OSF.

Ms. Metsker asked about the new Area Health Education Center. Ms. Laura Beaver indicated McLean County is part of the Central Illinois Area Health Education Center, which is based at Illinois State University. She indicated that Center receives Federal dollars to educate medical providers in rural areas and at the time of the strategic plan, we wanted to make sure we had a connection with them. Ms. Metsker asked if they have considered expanding hours to meet needs of clients when they explored more flexible work schedules. Ms. Anderson indicated they conduct yearly surveys of WIC program clients and adjust hours to meet the needs expressed in survey.

Ms. Metsker asked if potential cost listed for an epidemiologist at \$70,000/year included benefits. Ms. Dreyer confirmed with benefits. Ms. Schafer indicated that last budget cycle only approved about \$20,000 to try to partner with another group. Ms. Buchanan indicated

Mr. Howe had started to make contacts and all had indicated they did not have someone who would have time to split with McLean County. Ms. Buchanan indicated this would be a task the new director would have to take up. She stated that they would be in a better position to recover additional federal dollars if they had a dedicated epidemiologist. Ms. Metsker thanked them for the work on the strategic plan. Ms. Wollrab complimented them on the work on plan and pointed out that she liked cultural aspect and outreach to the community. Chairman Schafer asked if there were questions of Ms. Coverston-Anderson; hearing none, she thanked her.

Chairman Schafer indicated that Michelle Welch was not present. Ms. Cathy Waltz presented the McLean County Juvenile Detention Center Health Care Report and let them know they had hired a new nurse after previous nurse moved to the Adult Detention Center. Chairman Schafer asked if there were questions for Cathy Waltz; hearing none, she thanked them.

Ms. Wegner presented her monthly report. Chairman Schafer asked if there were any questions for Ms. Wegner; hearing none, Ms. Wegner moved on to her presentation regarding the Abaqis program at the Nursing Home. Ms. Wegner stated that she stated that they are required to develop, implement, and maintain an effective, comprehensive, Data Driven Quality Assurance and Performance Improvement Program. She stated that this program takes information from surveys of the residents and their families and provides them with results to help improve quality of care and annual survey results. She indicated that this program mirrors the survey process so they can address issues before the annual survey takes place. She went over how the survey system works, who conducts interviews, who is interviewed, what they are asked and how the system uses the information to determine areas that might need improvement including showing possible Federal Tag numbers that might be violated. Ms. Wegner indicated the system also has a satisfaction survey they can use for marketing and allows you to print out promotional materials. She indicated that the system also has a feature where you can compare location facilities.

Mr. Gordon asked how complicated it will be to compare information from system to the many federal regulations. Ms. Wegner stated that the system already pulls from the federal regulations so they would not have to do that work. Ms. Metsker asked if they would get updates to this application since it compares to federal and state guidelines. Ms. Wegner indicated they would receive updates. Ms. Metsker asked if they have a baseline. Ms. Wegner indicated they have only completed stage one but once they complete stage two they would have a baseline. Ms. Metsker asked if this was a requirement for accreditation. Ms. Wegner indicated that it is a requirement to have a Quality Assurance and Improvement plan but not necessarily to have and utilize this program. Ms. Metsker asked about current response rate to surveys and what they anticipate response rate to be with this program. Ms. Wegner said it was between 40 and 50% with the mailed paper form, but this will be 100% because it is done right away. Ms. Schafer asked about random sample and if all residents would be surveyed and how often it will be done. Ms. Wegner indicated that it will be ongoing and that residents are determined based on multiple criteria. Ms. Schafer asked if family members would be surveyed if the resident were never surveyed. Ms. Wegner indicated that they would be surveyed through the discharge survey process. Ms. Schafer

asked if a family could ask to see their family member's survey results. Ms. Wegner stated that they could not see this but could see other clinical information if they have a power of attorney. Chairman Schafer asked if there were any additional questions for Ms. Wegner; hearing none, she thanked Ms. Wegner for her report and presentation.

Mr. Wasson presented the employee activity report and went over the positions filled under the purview of the Health Committee. Chairman Schafer asked if there were any questions for Mr. Wasson, hearing none, she thanked him.

Chairman Schafer asked if there was any other business or communication to come before the Committee. Chairman Schafer reminded the Committee that the next meeting would be June 26, 2017 at 4:30 p.m.

Chairman Schafer presented the bills and transfers for the Developmental Disability Board with prepaid total of \$60,534.36 and a fund total of the same for approval.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

PAGE 1 OF 2

AS OF 5/26/2017

**EXPENDITURE SUMMARY BY FUND**

Health Committee - Dev. Disability Board

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0110	PERSONS/DEV.DISABILITY		\$60,534.36	\$60,534.36
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			\$60,534.36	\$60,534.36

  
COMMITTEE CHAIRMAN

Motion by Wollrab/Robustelli to approve bills and transfers for the Developmental Disability Board as presented.  
Motion carried.

Chairman Schafer presented for approval transfers and bills in the amount of \$267,699.50 to be paid for the Board of Health.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

PAGE 1 OF 14

AS OF 5/26/2017

EXPENDITURE SUMMARY BY FUND

Health Committee - Board of Health

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0102	DENTAL SEALANT GRANT		\$26,647.33	\$26,647.33
0103	HEALTH DEPT. - WIC		\$10,069.85	\$10,069.85
0105	PREVENTIVE HEALTH PROGRAM		\$2,178.16	\$2,178.16
0106	FAMILY CASE MANAGEMENT		\$23,627.55	\$23,627.55
0107	AIDS/COMM.DISEASE CONTROL		\$8,514.76	\$8,514.76
0112	HEALTH DEPARTMENT		\$198,661.85	\$198,661.85
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			\$267,699.50	\$267,699.50

  
 COMMITTEE CHAIRMAN

Motion by Gordon/Martin to approve the transfers and bills for the Board of Health as presented.  
 Motion carried.

Chairman Schafer presented for approval bills and transfers in the amount of \$83,155.22 to be paid for Jail Medical and JDC Medical.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

PAGE 1 OF 3

AS OF 5/26/2017

EXPENDITURE SUMMARY BY FUND

Health Committee - Jail Med & JDC Med

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0135	TORT JUDGEMENT		\$83,155.22	\$83,155.22
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			\$83,155.22	\$83,155.22

  
 COMMITTEE CHAIRMAN

Motion by Metsker/Robustelli to approve bills and transfers to be paid for the Jail Medical and JDC Medical as presented.  
 Motion carried.

Chairman Schafer presented bills and transfers to be paid for the Nursing Home with a prepaid total of \$288,090.13 and a fund total of the same for approval.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

PAGE 1 OF 11

AS OF 5/26/2017

**EXPENDITURE SUMMARY BY FUND**

Health Committee - Nursing Home

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0401	NURSING HOME		\$288,090.13	\$288,090.13
			<hr/>	<hr/>
			\$288,090.13	\$288,090.13

  
COMMITTEE CHAIRMAN

Motion by Gordon/Wollrab to approve bills and transfers for the Nursing Home as presented.  
Motion carried.

Chairman Schafer asked if there was any additional business to come before the Committee; hearing nothing, she adjourned the meeting at 5:31 pm.

Respectfully submitted,



Julie A. Morlock  
Recording Secretary