



McLean County 911 Communications Center

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Metcom Operations Board Meeting

April 14, 2017

Attendees: Chairman Bill Wasson, Rick Bleichner, Dustin Carter, Dylan Ferguson, Mick Humer, Mark Peterson, Dennis Powell, Jon Sandage, Tom Willan, Tony Cannon

Others: Dave Warner, Craig Nelson

The meeting was called to order at 9:01 a.m. by Chairman Bill Wasson.

Opening Remarks – Chairman Wasson welcomed everyone to the meeting.

Approval of Minutes – Chairman Wasson asked if there were any questions on the minutes of the last meeting of February 10, 2017. Having no questions, Dennis Powell motioned to approve the minutes, and Rick Bleichner seconded the motion. All were in favor, the motion was carried.

Expenditures – The February and March 2017 expenses were reviewed. Director Cannon reported there were no unusual expenses. Jon Sandage motioned to approve the expenses, and Mark Peterson seconded the motion. All were in favor, the expenditures were approved.

Director's Report

Items for Information:

Problem Reports – Director Cannon reported there were no problem reports since the last meeting.

Staffing – Director Cannon reported on the current staffing level. He reported we have 23 telecommunicators, with one in training. He should be out on his own soon. We are in the testing process for additional candidates. Many seem to be struggling with the typing tests. We may have a telecommunicators test soon.

Other – Director Cannon reported that Assistant Director Rose Buchanon has announced she will be retiring June 23rd. We will host an open house for her. We have posted for her position, and are taking applications. So far there are three internal employees and about 12 outside candidates that have applied.

Chairman's Report

Items for Action:

Authorize request to make emergency appropriation from unencumbered funds – CAD upgrade – Director Cannon stated he had sent out an email regarding the CAD upgrade. He is requesting to utilize funds from the fund balance which is currently at \$355,591. He stated he had planned to make a budget request for next fiscal year, however, some pressing issues have developed. He explained the biggest issue is that our main EMD provider has changed software versions, and the updated version does not work with our current CAD version. This will also require us to upgrade the hardware. We have also been having issues with our ANI/ALI lately. This should be fixed with the next version. In addition, we have been having some mapping problems that will be resolved with the upgrade. We are looking at an estimate cost of \$175,428 (the breakdown of items is listed on the memo in the board packet). Dave Warner briefly explained what all will be included in the upgrade. Dylan Ferguson made a motion to accept the recommendation for the upgrade, and Dennis Powell seconded the motion. All were in favor, the motion was carried.

Chairman Wasson asked for a motion to move into executive session under 5 ILCS 120/2(c)(1) A Public Body may hold closed meetings to consider the: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Rick Bleichner made the motion to move into executive session, and Dylan Ferguson seconded the motion. All were in favor the motion was carried, and moved to executive session at 9:12 a.m.

The meeting was moved back into regular session at 9:28 a.m.

Chairman Wasson stated that they have completed Director Cannons' annual performance review. He asked board members to express their input. All the board members that were present stated they all appreciate his efforts and hard work and communication with the departments, and added they appreciate the great staff at Metcom. Director Cannon thanked everyone, adding we do have a great team.

Items for Information:

Announcement of the next meeting: The next meeting is scheduled for June 9, 2017.

Other General Business and Communication:

Having nothing further to discuss, the meeting was adjourned at 9:40 a.m.

Respectfully submitted:

Patsy Mayer, Recording Secretary
June 9, 2017

Bill Wasson, Chairman