

Minutes of the Health Committee

The Health Committee of the McLean County Board met on Monday, July 31, 2017, at 3:00 p.m. at the Fairview Building, 905 N. Main Street, Normal, IL 61761.

Members Present: Chairman Susan Schafer, Members: Carlo Robustelli, George Gordon, George Wendt, Randall Martin and Catherine Metsker and Laurie Wollrab

Members Absent: NONE

Other Members Present: Chairman John McIntyre and Member Chuck Erickson

Staff Present: Mr. Bill Wasson, County Administrator; Mr. Eric Schmitt, Administrative Services Director; Don Knapp, Assistant State's Attorney – Civil Division; Ms. Julie Morlock, Recording Secretary, County Administrator's Office;

Department Heads/

Elected Officials Present: Ms. Cindy Wegner, Nursing Home Director; Ms. Cathy Waltz, Juvenile Detention Center; Ms. Cathy Coverston-Anderson, Interim Health Department director

Others Present: Ms. Cathy Dryer, Mr. Tom Anderson, and Ms. Kim Anderson, Ms. Laura Beavers Health Department; Ms. Sonja Reece, Board of Health; Ms. Judy Buchanan, Board of Health

Chairman Schafer called the meeting to order at 4:00 p.m. and declared a quorum.

Chairman Schafer presented the minutes from the June 26, 2017 regular meeting for approval.

Motion by Wollrab/Robustelli to approve the minutes from the June 26, 2017 regular meeting.

Motion carried.

Chairman Schafer confirmed there were no appearances by members of the public.

Chairman Schafer indicated that the Committee would proceed on a tour of the Nursing Home and the Juvenile Detention Center and then return to the Fairview Building for the remainder of the meeting.

Ms. Cindy Wegner led the Committee on a tour of the Nursing Home. On the tour, Ms. Wegner showed the Committee the dining room and renovated recreation rooms where they hold religious services, activities for the residents and families gather to visit. Mr. Martin asked if they had an Activities Director. Ms. Wegner indicated they do as well as three individuals who assist. Ms. Schafer asked about activities provided. Ms. Wegner indicated they base activities on abilities and interests of the residents, which include religious services, arts and crafts, bingo, reading groups and music performances. Ms. Metsker

asked about technology availability for residents. Ms. Wegner indicated that they do have some items such as iPads but most residents are not interested. Ms. Wegner indicated that the residents receiving therapy tend to use technology more and bring their own devices. She did indicate that the Nursing Home is required to provide Wi-Fi access. Mr. Robustelli asked about partnering with the History Museum for activities. Ms. Wegner indicated they do and those activities are well received by the residents.

The Committee proceeded to tour the therapy wing. Mr. Gordon asked about use of the room before it was designated for therapy. Ms. Wegner indicated it was used as an additional dining area but for efficiency and to better serve residents they utilize the dining room at the front of the building. Ms. Schafer asked if they had enough room for therapy services. Ms. Wegner indicated that they would like to expand the room by taking out the temporary wall between it and the small recreation area. Ms. Metsker asked if they had all the necessary therapy equipment. Ms. Wegner indicated they had in the current budget and next year's budget items that they would like to purchase for therapy services. Ms. Metsker stated that with more equipment they would need more space. Ms. Wegner confirmed that would be the case. Ms. Wegner showed the Committee the staff/training room and indicated it was adequate space when asked by Chairman Schafer. Mr. Robustelli asked about the patches on the ceiling in the staff/training room. Ms. Wegner explained there was a change in the regulations for sprinklers and maintenance was moving them and repairing the ceilings after sprinklers were moved.

Ms. Wegner went on to provide a tour of the semi-private rooms. Ms. Schafer asked if regulations were changing where four residents would not be able to share one bathroom, which is the current situation. Ms. Wegner indicated that regulations did not prohibit four residents sharing a bathroom but it is a marketing issue, as residents do not want to share a bathroom with that many other people. Mr. Erickson asked about cameras in rooms. Ms. Wegner indicated there were cameras in the hallways and residents or their families could request cameras in the rooms. She went on to explain that the family had to cover the initial set up cost and then a monthly fee for the equipment. Ms. Wollrab asked if there were physical aspects of the Nursing Home that prevent receiving a five star rating. Ms. Wegner indicated there are no physical conditions that limit us with rating but it does limit us in acquiring new residents and retaining current residents. Ms. Wegner showed the Committee a private room and indicated they are required to keep a number of private rooms in case they need to isolate a resident because of illness. She also indicated that private rooms have showers in their private bathrooms whereas the residents in semi-private rooms use a shower room by the nurse's station. Ms. Wegner proceeded to show the Committee the shower room. Mr. Robustelli asked how many use the shower rooms. Ms. Wegner went over numbers in semi-private rooms. Ms. Schafer asked if there were other public or general use restrooms in the halls. Ms. Wegner indicated that only other restrooms are in the resident rooms. Ms. Wegner indicated that there are rest rooms near nurse's station that the employees use but try not to have the residents use for infection control. Mr. Martin asked about patient to nurse ratio. Ms. Wegner indicated that it is one registered nurse to 25 residents and one Certified Nursing Assistant to eight residents.

Ms. Wegner also discussed renovation of the nurse's stations to allow for more computer and file space as well as make them more ADA accessible and more open for residents.

Ms. Wegner ended the tour back at the front of the building where she showed the display cases that include items that the employees are entered into a drawing for each month as an incentive

The Committee proceeded to the Juvenile Detention Facility where Ms. Cathy Waltz started a tour in the intake room and discussed the intake procedures including questions asked to determine suicide risk and if they should be detained. She indicated these questions have a scoring system and below a certain number, they can determine that the juvenile does not need to be detained. She indicated that if they do detain them then they cannot release them later as the State's Attorney's office has to determine release. She indicated that sometimes they determine that medical attention is needed and the juvenile is sent to an emergency room and the hospital can determine if they need to remain in the hospital or can be returned to the facility. Ms. Wollrab asked about reasons that they might not be detained. Ms. Waltz indicated that sometimes it is a medical reason but that not the only reason. Ms. Waltz went over regulations and steps for detaining 10, 11 and 12 year olds. Ms. Metsker asked about process if they determine juvenile should not be detained. Ms. Waltz indicated that they contact an officer who will return juvenile to their home. Ms. Waltz discussed runaways and requirements to detain out of state runaways.

Ms. Waltz discussed sleeping rooms, classrooms, and programs provided for juveniles. She indicated that meals are provided for them from the Nursing Home. Ms. Waltz then proceeded to show the Committee the exam room and indicated that all incoming juveniles receive an exam and take a shower upon arrival. She also discussed medical and dental services provided. Ms. Metsker asked about emergency treatment as opposed to preventative dental. Ms. Waltz indicated that dentist comes every other month but if there is an issue, they arrange to take them to dentist. Ms. Schafer asked if they had some who have never had physical or dental exam. Ms. Waltz indicated that they do have those instances. Ms. Waltz indicated that there are cameras in the facility but they would like to have more.

The Committee then returned to the Fairview Building where some of the members went on a brief tour of the main floor and second floor of the building. The Committee then returned to room set up for the remainder of the Committee meeting.

Ms. Cindy Wegner, Director, Nursing Home presented her monthly report. Mr. Martin asked about time frame for things she wanted to accomplish in the future at the nursing home. Ms. Wegner indicated that all are in process except for the Alzheimer's wing, which she would need to discuss with the Committee in the coming months as they put together more information. Ms. Wollrab indicated that she would want to know more about the possible cost for Alzheimer's unit. Ms. Wegner indicated she would present that information. Ms. Schafer thanked her for all of the information in the report and on the tour.

Mr. Wasson presented for action on behalf of the Adult Detention Center a request to approve an agreement with Correctional Healthcare Companies for 2018. Mr. Wasson indicated they have been pleased with the services provided and only challenge has been the change in doctors in a short period of time, but felt that benefits outweigh the concerns. Ms. Metsker asked if they had considered adding language to contract so that if vendor had a lot of turn over the County would have indemnifications. Mr. Wasson indicated that the Vendor knows of our concerns and the Vendor is limited because of the contracts they have with physicians. Mr. Wasson also reminded the Committee that this was the only vendor who submitted an RFP. Mr. Knapp indicated that it is difficult to legally enforce those indemnification clauses in medical contracts. Ms. Waltz confirmed that they have been happy with the physicians and services provided.

Motion by Martin/Metsker to recommend approval of an Agreement with Correctional Healthcare Companies for 2018.
Motion Carried.

Chairman Schafer indicated that the reports for the Juvenile Detention Center and Adult Medical were in the packet and asked the Committee if they had any questions. Hearing none, she thanked Ms. Waltz for the tour of the Juvenile Detention Facility and the information provided on the tour and in her report.

Ms. Cathy Coverston- Anderson, Interim Health Department Administrator, presented for action a request to approve an Ordinance of the McLean County Board amending the 2017 Combined Appropriation and Budget Ordinance for Fund 0105. Mr. Wendt asked them to confirm that the amount of the grant is \$70,000 and asked about the additional \$2,000 for salary. Ms. Dreyer explained that it is actually \$70,000 for this year and another \$70,000 that starts in August for next year and the \$2,000 falls under the next budget cycle. Mr. Wendt also asked about duties for job and if there was an increase in the number of employees. Ms. Dryer indicated that there are two employees who are currently partially paid out of 105 Fund and partially out of the 112 Fund. Ms. Anderson confirmed that there was no addition to number of employees but a matter of adjusting two employees' duties and where their salaries are paid. Ms. Metsker asked how two individuals who had full time positions before now have time for these additional duties. Ms. Coverston-Anderson confirmed that duties being added should not require additional personnel and went over the duties they would be adding. Mr. Gordon asked about funds from the grants that were not shown in this Ordinance. Ms. Dryer indicated that those will be included in the 2018 budget. Ms. Schafer asked if there should be a decrease in 112 Fund. Mr. Wasson discussed not decreasing the amount once it was put in the Board of Health salary budget. Ms. Schafer asked if this grant was one that was discontinued a few years ago. Ms. Dreyer explained that the smoking cessation grant went away and that this is a different grant to use CDC advertising. Ms. Schafer asked if they applied for this grant. Ms. Dreyer indicated that no application was submitted.

Motion by Wollrab/Metsker to recommend approval of an Ordinance of the McLean County Board amending the 2017 Combined Appropriation and Budget Ordinance for Fund 0105.

Motion Carried

Ms. Coverston-Anderson presented the monthly reports. Chairman Schafer asked the Committee if they had any further questions for Ms. Coverston-Anderson; hearing none, she thanked her.

Chairman Schafer asked Ms. Buchanan, President of the Board of Health to present an update on the search for the Health Department Director. Ms. Buchanan indicated that they did not use a search firm but have posted for the position in several locations and received applications, which the search committee reviewed. She indicated they are currently conducting phone interviews. She indicated that they hoped to invite 2 or 3 individuals in the next few months to come to the community for a couple of dates to meet with the hiring committee, the Health Committee and further discuss the position. Ms. Buchanan indicated they still hoped to have someone in place by the end of the year. Ms. Schafer asked the Committee if they had any questions, hearing none, she thanked Ms. Buchanan.

Mr. Wasson presented the employee activity report and went over the positions filled under the purview of the Health Committee. Chairman Schafer asked if there were any questions for Mr. Wasson, hearing none, she thanked him.

Chairman Schafer reminded the Committee that the next meeting would be Wednesday, September 6th at 3:00 p.m. due to the Labor Day holiday. Ms. Schafer thanked the department heads for the tours and information provided.

Chairman Schafer presented bills and transfers to be paid for the Nursing Home with a prepaid total of \$334,352.90 and a fund total of the same for approval.

MCLEAN COUNTY BOARD COMMITTEE REPORT

PAGE 1 OF 11

AS OF 7/28/2017

EXPENDITURE SUMMARY BY FUND

Health Committee - Nursing Home

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0401	NURSING HOME		\$334,352.90	\$334,352.90
			<hr/>	<hr/>
			\$334,352.90	\$334,352.90


COMMITTEE CHAIRMAN

Motion by Robustelli/Wollrab to approve bills and transfers for the Nursing Home as presented.

Motion carried.

Chairman Schafer presented for approval bills and transfers in the amount of \$39,762.50 to be paid for Jail Medical and JDC Medical.

MCLEAN COUNTY BOARD COMMITTEE REPORT

PAGE 1 OF 4

AS OF 7/28/2017

EXPENDITURE SUMMARY BY FUND

Health Committee - Jail Med & JDC Med

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0135	TORT JUDGEMENT		\$39,762.50	\$39,762.50
			\$39,762.50	\$39,762.50


 COMMITTEE CHAIRMAN

Motion by Gordon/Martin to approve bills and transfers to be paid for the Jail Medical and JDC Medical as presented.
 Motion carried.

Chairman Schafer presented for approval transfers and bills in the amount of \$350,318.19 to be paid for the Board of Health.

MCLEAN COUNTY BOARD COMMITTEE REPORT

PAGE 1 OF 15

AS OF 7/28/2017

EXPENDITURE SUMMARY BY FUND

Health Committee - Board of Health

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0102	DENTAL SEALANT GRANT		\$37,219.48	\$37,219.48
0103	HEALTH DEPT. - WIC		\$28,171.78	\$28,171.78
0105	PREVENTIVE HEALTH PROGRAM		\$18,077.26	\$18,077.26
0106	FAMILY CASE MANAGEMENT		\$39,928.23	\$39,928.23
0107	AIDS/COMM/DISEASE CONTROL		\$15,113.89	\$15,113.89
0112	HEALTH DEPARTMENT		\$211,807.55	\$211,807.55
			\$350,318.19	\$350,318.19


 COMMITTEE CHAIRMAN

Motion by Wollrab/Martin to approve the transfers and bills for the Board of Health as presented.
 Motion carried.

Chairman Schafer presented the bills and transfers for the Developmental Disability Board with prepaid total of \$ 59,383.38 and a fund total of the same for approval.

MCLEAN COUNTY BOARD COMMITTEE REPORT

AS OF 7/28/2017

EXPENDITURE SUMMARY BY FUND

Health Committee - Dev. Disability Board

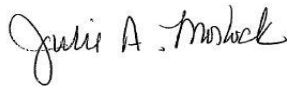
FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0110	PERSONS/DEV.DISABILITY		\$59,383.38	\$59,383.38
			<hr/>	
			\$59,383.38	\$59,383.38


COMMITTEE CHAIRMAN

Motion by Robustelli/Martin to approve bills and transfers for the Developmental Disability Board as presented.
Motion carried.

Chairman Schafer asked if there was any additional business to come before the Committee; hearing nothing, she adjourned the meeting at 4:38 pm.

Respectfully submitted,



Julie A. Morlock
Recording Secretary