

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, September 12, 2017 at 4:33 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, Paul Segobiano, George Gordon, William Caisley, Chuck Erickson, Susan Schafer, David Selzer

Members Absent: Members Erik Rankin

Other Board Members Present: Members Laurie Wollrab, Catherine Metsker, Scott Murphy and Jacob Beard

Staff Present: Mr. Bill Wasson, County Administrator, Mr. Don Knapp, First Assistant State's Attorney – Civil Division; Mr. Eric Schmitt, Administrative Services Director; Ms. Julie Morlock, Recording Secretary

Department Heads/
Elected Officials Present: Craig Nelson, Director, Information Technology

Others Present: Derek Barker, Information Technologies

Chairman McIntyre called to order a meeting of the Executive Committee at 4:33 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the July 18, 2017 special and August 8, 2017 regular Executive Committee Meetings for approval.

Motion by Segobiano/Schafer to approve the minutes from July 18, 2017 special and August 8, 2017 regular Executive Committee Meetings.
Motion Carried

Chairman McIntyre presented for action approval of the Reappointments.

Motion by Segobiano/Gordon to recommend Reappointments as presented.
Motion Carried.

Chairman McIntyre presented for action request to approve Purchase and Leaseback Agreement between the County of McLean and Personal Assistance Telephone Help d/b/a PATH, Inc.

Motion by Selzer/Segobiano to recommend approval of a Purchase and Leaseback Agreement between the County of McLean and Personal Assistance Telephone Help d/b/a PATH, Inc.
Motion Carried.

Chairman McIntyre presented for action a request to approve a Data Sharing Agreement with the University of Chicago.

Motion by Schafer/Gordon to recommend approval of a Data Sharing Agreement with the University of Chicago.
Motion Carried.

Chairman McIntyre stated that we would now hear from the Candidates for the District #7 Vacancy. He let the Committee know that two of the candidates had withdrawn their applications, Mr. Muftee and Mr. Morris. Mr. Knapp brought Mr. Diaz in and the Chairman told him he would have five minutes to address the Committee and then the floor would be open for questions. Mr. Diaz provided his personal, work and public service history for the Committee. Mr. Soeldner asked if he had any Committees he would be interested in serving on. Mr. Diaz stated he would be interested in the Finance and Justice Committees. Ms. Schafer asked him what he thought was a pressing issue in the County besides Financial issues. Mr. Diaz stated health issues including mental health. Ms. Wollrab asked him to elaborate on his statement that he had been called to public service. Mr. Diaz stated that he wants to serve the people in his district and speak for them. Chairman asked if there were other questions, hearing none, he thanked Mr. Diaz.

Mr. Knapp brought Mr. Scritchlow in and the Chairman told him he would have five minutes to address the Committee and then the floor would be open for questions. Mr. Ryan Scritchlow presented his personal, work and public work history. Mr. Segobiano stated that he met with Mr. Scritchlow and appreciated the fact that he was not coming to the Board with an agenda but to learn and help. Mr. Caisley stated that he also met with Mr. Scritchlow and appreciated his eagerness to learn and help the Community. Mr. Caisley also mentioned Mr. Buchanan and Ms. Betty Rackauskas' support of the candidate. Mr. Soeldner asked him if attending Committee meetings and other meetings was going to be a problem with his work. Mr. Scritchlow indicated he has people at his company that can handle work and it helps that the beginning of appointment would be during the winter, which is a slow time for his landscaping business. Mr. Selzer asked if he had a specific interest in any Committees and what he felt younger generation expected to see from government. Mr. Scritchlow indicated he would be interested in Land Use and Property Committees and he thought they, like him would expect government to be streamlined. Ms. Schafer asked if there were other issues, he saw beside the budget. He stated that health and jail expansion are issues but was not sure of others and would be here to learn more about issues of the County and to assist with those. Mr. Segobiano stated that he wanted to support Mr. Caisley statement that both Rich and Judy Buchanan endorsed Ryan Scritchlow. Mr. Murphy asked him how long he served on the City of Bloomington Planning Commission and how many meetings he missed. Mr. Scritchlow stated that he served on it 5 years and he did not miss a meeting. Chairman McIntyre asked if there were any other questions; hearing none, he thanked Mr. Scritchlow.

Mr. Knapp brought Mr. Fike in and the Chairman told him he would have five minutes to address the Committee and then the floor would be open for questions. Mr. Robert Fike

presented his personal, work and public service history to the Committee. Ms. Schafer asked what he felt the biggest pressing issue in the County is besides Finance. Mr. Fike stated it is mental health and that he saw many people who needed help when he served in the Fire Department. He stated that it would take money and cooperation of the municipalities to solve this problem. Mr. Gordon asked if there were any Committees, he would take an interest in. Mr. Fike stated that he thought he would do well on any of them and did not have a preference. Mr. Caisley stated that he noticed he worked for Bates Commodities and asked if he worked with farmers. Mr. Fike indicated that he did not broker corn/beans or hogs/cattle but handled currencies, bonds, S&P 500. Mr. Erickson asked him the names of the states where he held conceal and carry licenses. Mr. Fike stated that he has licenses in Illinois, Utah, Florida and Arizona and that there were extensive background checks for all of those licenses. Chairman McIntyre asked if there were other questions, hearing none, he thanked Mr. Fike.

Chairman McIntyre noted to the Committee that he had interviewed all candidates and asked that Committee members and other Board members call him with preferences and comments.

Mr. McIntyre asked Mr. Kyle Hamm to come forward for the presentation from the Economic Development Council. Mr. Hamm presented an investment update and went over staff and their responsibilities. He also went over Goals of the Economic Development Council. He stated that Goal 1 is existing business retention and expansion and discussed assistance they provide to current businesses in the Community including the small business development center, Enterprise Zone, and Community Development Corp. He mentioned Destihl and how the Economic Development Council worked to keep that company in the community. He also went over ways they have been assisting Rivian Automotive. Mr. Hamm discussed the metrics they use to measure success of Goal 1. Mr. Hamm stated that Goal 2 of their strategic plan is new business attraction and development. He stated that many times when companies look at our community Economic Development Council members are asked to sign non-disclosure and confidentiality agreements. He went over projects they are working to get into the Community including some federal projects, a solar energy company, Interchange West and Amazon. Mr. Hamm mentioned attending an FDI conference in Washington D.C. where there were over 6,000 businesses from around the world looking to do business in the United States. He stated that Entrepreneurship is another focus of this goal and identifying things that we can do to help Entrepreneurs. He went over things they point out to potential businesses that could attract them to our Community including the airport, two universities, and highway and rail system. Mr. Hamm discussed the metrics to measure success of this goal. Mr. Hamm briefly went over Goal 3 of their strategic plan, which is Community Branding & Advocacy including marketing and communication strategies, BN STEM, and a Rural Development Seminar. He went over the metrics used to measure success of this goal. Mr. Hamm stated that they would like to provide metrics on a regular basis and asked for Committee feedback on how often they would like that information and what they would like included. Mr. Hamm indicated that he would also be happy to answer any questions the Committee might have. Mr. Selzer thanked Mr. Hamm for the information and indicated that he did not feel it needed to be monthly but was open to quarterly. Mr. Gordon asked about level of interest in Bloomington

Normal in the Global sector. Mr. Hamm indicated that Bloomington Normal is noticed because of Chicago. He stated that our infrastructure helps us as we are the only state in the United States that has all the major rail lines run through it. He mentioned that we also have an educated workforce and grass roots manufacture workforce. Mr. Segobiano asked that McLean County government be listed in the marketing. Mr. Hamm indicated they are working to include logo and marketing materials. Mr. Erickson asked about the progress on an MOU with the Economic Development Council to make sure that information on how our money is being spent is brought to the Committee and the Board on a regular basis. Mr. Knapp indicated that he would begin to work on it as it had slipped through the cracks. Mr. Wasson stated Mr. Hamm, at the end of his presentation, had asked the Committee for feedback on information and frequency to be brought to the Committee. Mr. Soeldner asked if the money the County Board gives to the Economic Development Council is included in the funds listed at the beginning of his presentation. Mr. Hamm went through general budget information and how they are trying to get more private dollars to spend. Mr. Soeldner stated that the City and Town have their own Economic Development people, and asked if the City and Town commit funds to the Economic Development Council too. Mr. Hamm confirmed they do commit funds. He stated that the Development people for the City and Town focus more on retail side, which is something the EDC does not do. He stated that the goal of the Economic Development Council is to create living wage jobs. Mr. Segobiano stated that he wanted to support Mr. Erickson on getting information on how the County Board dollars are spent. He pointed out the budget crunch and employees being effected. He stated that money going to need to be divided up and where it is spent is going to be an important decision. Mr. McIntyre thanked the Economic Development Council for all the time and effort they put in to bring Rivian here. He stated that there were other things that the Economic Development Council has worked on that he did not feel the County would have had the time or resources to do alone. Mr. McIntyre asked for information on past management and effort on the revolving loan fund. He thanked them for coming.

Mr. Paul Segobiano indicated they had nothing for the Committee today but would have one item for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Segobiano and the Property Committee; hearing none, he thanked Mr. Segobiano.

Mr. George Gordon, Chairman for the Justice Committee presented for action a request to approve an Inter-Governmental Agreement between The State of Illinois, Illinois Criminal Justice Information Authority and McLean County on behalf of McLean County Court Services for the Adult Redeploy Program.

Motion by Gordon/Segobiano to recommend approval of an Inter-Governmental Agreement between The State of Illinois, Illinois Criminal Justice Information Authority and McLean County on behalf of McLean County Court Services for the Adult Redeploy Program.
Motion Carried.

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2017 Combined Annual Appropriation and Budget Ordinance Fund 0094 – General Fund Adult Redeploy for Court Services Department 0022.

Motion by Gordon/Schafer to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal year 2017 Combined Annual Appropriation and Budget Ordinance Fund 0094 – General Fund Adult Redeploy for Court Services Department 0022.
Motion Carried.

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2017 Combined Annual Appropriation and Budget Ordinance in the Circuit Clerk Department Automation Fund.

Motion by Gordon/Caisley to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal year 2017 Combined Annual Appropriation and Budget Ordinance in the Circuit Clerk Department Automation Fund.
Motion Carried.

Mr. Gordon indicated that the Justice Committee had nothing further for the Committee or the Board. Chairman McIntyre asked if there were any questions for the Justice Committee; hearing none, he thanked Mr. Gordon.

Mr. Dave Selzer, Chairman of the Finance Committee presented for action a request to approve a Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2017 Fund 0401 Department 0090 Nursing Home.

Motion by Selzer/Schafer to recommend approval of a Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2017 Fund 0401 Department 0090 Nursing Home.
Motion Carried.

Mr. Selzer asked Mr. Knapp to review the next items in the packet. Mr. Knapp indicated that the first item was an amendment to the Budget Policy, which returns the policy back to oversight approval being required before a position is filled or re-filled. He stated that it also directs the administrator in his budget presentation to the Board to suspend the county policy of an across the board and merit increase. Mr. Knapp stated that it does not mandate that there are no merit or across the board increases, it just requires the Administrator to meet other requirements. He stated that the next three items are changes in the County Code that do not mandate that any one position is reduced in force, but put together a frame work in case that does happen to provide employees the greatest relief we can. Mr. Knapp provided an example for the Committee.

Mr. Selzer presented for action a request to approve an amendment to the Resolution Establishing the Budget Policy for Fiscal Year 2018.

Motion by Selzer/Segobiano to recommend approval of an amendment to the Resolution Establishing the Budget Policy for Fiscal Year 2018
Motion Carried.

Mr. Selzer presented for action a request to approve a Resolution Amending Article VI Chapter 108: Personnel Policies and Procedures of the McLean County Code. Mr. Gordon asked about demotion procedure and if this was to provide greater flexibility and how it helps with budget savings. Mr. Knapp explained that a position reduced would immediately save the County on the budget. He further explained that this policy change is to help the employees being displaced because if they take a position in a lower classification and stay at the same step it would be a large reduction in salary, but this allows them to go in at a higher step that is equivalent to the current salary. He went on to explain that higher step in lower classification would have slower merit increases and would save money over the course of the next several years. Mr. Selzer confirmed that this protects employee when they move from one position to another, as the current policy does not protect them in this manner.

Motion by Selzer/Schafer to recommend approval of a Resolution Amending Article VI Chapter 108: Personnel Policies and Procedures of the McLean County Code.
Motion Carried.

Mr. Selzer presented for action a request to approve a Resolution Amending Section 108-43: *Pay Plan composition and definitions* of the McLean County Code. Mr. Segobiano stated that we would have an opportunity to work through this when the budget is presented to us and see what we can do for our employees. Mr. Selzer stated that this give oversight committee's leave to make some of those changes and protect the employees. Mr. Segobiano wanted employees to know that we are try to protect them as much as we can.

Motion by Selzer/Soeldner to recommend approval of a Resolution Amending Section 108-43: *Pay Plan composition and definitions* of the McLean County Code.
Motion Carried.

Mr. Selzer presented for action a request to approve a Resolution Amending Section 108-84: *Reduction in work force* of the McLean County Code. Mr. Gordon asked about merit and seniority not being the sole determination for positions available. Mr. Knapp stated that this is a clarifying statement and that there are other considerations such as grant funded positions and provided an example of an individual with more years of service but someone else has more experience and better qualifications for the available job.

Motion by Selzer/Soeldner to recommend approval of a Resolution Amending Section 108-84: *Reduction in work force* of the McLean County Code.

Motion Carried.

Mr. Selzer presented for action a request to approve a Resolution Authorizing County Administration to offer a Voluntary Retirement Incentive to eligible employees as defined by the County Board. Mr. Segobiano asked how we give incentives and still save money. Mr. Selzer stated that Mr. Schmitt had a spreadsheet that showed cost to the County is relatively the same between the three options for each employee and provided example of the cost to the County versus savings in salary to show immediate savings and savings in years to come. Mr. Selzer also stated that payment would be made 61 days after retirement so that they would not have a pension-spiking penalty. Mr. Segobiano stated that at some point we have to know how many are going to take instead of just the ones that could take it. He asked about getting reports out to show costs and savings. Mr. McIntyre indicated that this is just the first step in a process. Mr. Segobiano asked about this coming at the last minute. Mr. McIntyre stated that this is because the State Budget came at the last minute. Mr. Selzer stated that tonight is framework and reminded the Committee that this is a voluntary incentive. He stated that Staff would get as much information to members as soon as possible. Mr. Segobiano asked if employees affected have been notified. Mr. Selzer confirmed they had not been notified.

Motion by Selzer/Schafer to recommend approval of a Resolution Authorizing County Administration to offer a Voluntary Retirement Incentive to eligible employees as defined by the County Board

Motion Carried.

Member Caisley voted in opposition

Mr. Selzer indicated they had no other items for action for the Committee. Mr. Selzer passed out a memo presented from the Treasurer to the Finance Committee regarding the status of the Nursing Home enterprise fund. He went over the information in the memo and stated that Member Schafer will be discussing with the Health Committee next month. Ms. Wollrab asked if the Staff could present at the Budget presentation a detailed breakdown of where short falls are going to be and how that contributes to reduction in force. She also asked if we would be putting out a survey like the County of Peoria. Mr. Wasson stated that County of Peoria's budget is not a calendar year cycle so they are able to put that out and get responses to assist with their budget whereas we are in a time crunch to complete our budget by the end of the year. Chairman McIntyre asked if the Committee had any questions for Mr. Selzer or the Finance Committee; hearing none, he thanked Mr. Selzer.

Ms. Schafer indicated they had no items for the Committee and several items for the Board next week. Chairman McIntyre asked if there were any questions for Chairman Schafer or the Health Committee; hearing none, he moved on to the Land Use and Development Committee.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated they had no items for the Committee today and would have nothing for the Board next week. Chairman McIntyre asked the Committee if they had any questions for Mr. Erickson; hearing none, he thanked Mr. Erickson.

William Caisley, Chairman of the Transportation Committee indicated they had nothing for the Committee to consider today and a couple of items for the Board next week. Chairman McIntyre asked if the Committee had any questions for Mr. Caisley, hearing none, he thanked him.

Chairman McIntyre asked if there were any other items to come before the Committee; hearing none, he stated that he would move to payment of the Bills before going into Closed Session. Chairman McIntyre presented for approval bills as forwarded by the Auditor in the amount of \$271,258.87.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 9/1/2017

EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$251,550.76	\$251,550.76
0136	VETERANS ASSISTANCE COMM.		\$4,829.77	\$4,829.77
0159	WASTE MANAGEMENT FUND		\$8,750.00	\$8,750.00
0180	VENDING MACHINE ACCOUNT		\$6,128.34	\$6,128.34
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			\$271,258.87	\$271,258.87


 COMMITTEE CHAIRMAN

Motion by Selzer/Segobiano to recommend approval of the Executive Committee bills as presented to the Committee by the County Auditor in the amount of \$271,258.87.
 Motion carried.

Chairman McIntyre asked for a motion to move into closed session pursuant to Open Meetings Act (5 ILCS 120/2(c)(1)) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine is validity

Motion by Schafer/Selzer to move into closed session Closed Session pursuant to Open Meetings Act (5 ILCS 120/2(c)(1)) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an

employee of the public body or against legal counsel for the public body to determine is validity.

Motion Carried.

The Executive Committee moved into closed session at 6:10 p.m.

The Executive Committee returned to open session at 6:28 p.m.

The Chairman reminded the Committee of the Kickball Tournament on Friday and social gathering afterward as well as the Public Building Commission Open House. Chairman McIntyre stated that no other business to come before the Committee, Chairman McIntyre adjourned the Executive Committee Meeting at 6:30 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Julie A. Morlock".

Julie Morlock
Recording Secretary