

Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, October 3, 2017 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman George Gordon, Members George Wendt, Carlo Robustelli, Randall Martin, Dave Selzer, Scott Murphy and Susan Schafer

Members Absent:

Other County Board
Members Present Chairman John McIntyre

Staff Present: Mr. William Wasson, County Administrator; Mr. Don Knapp, First Civil Assistant State's Attorney; Mr. Eric Schmitt, Administrative Services Director, and Ms. Julie Morlock, Recording Secretary;

Department Heads/
Elected Officials Present: Ms. Carla Barnes, Public Defender Office; Kathy Davis, Coroner; Don Everhart, Circuit Clerk, Cassy Taylor, Court Services; Judy Brucker, Children's Advocacy Center

Others Present: Greg Allen, Chief Deputy Sheriff; Cathy Waltz, Juvenile Detention Center

Chairman Gordon called the meeting to order at 4:30 p.m. and declared a quorum. He asked for a moment of silence for victims of shooting in Las Vegas.

Chairman Gordon indicated that unless there were any changes or objections he would approve the minutes from September 5, 2017 regular meeting and August 15, 2017 special meeting.

Chairman Gordon confirmed with Mr. Wasson there were no appearances by members of the public.

Chairman Gordon indicated that the reports for Ms. Kathy Davis, McLean County Coroner; Ms. Brucker, Director, Children's Advocacy Center; and Ms. Carla Barnes, Public Defender were in the packet and if Members had questions, they could contact them or ask Mr. Wasson.

Chairman Gordon presented on behalf of Mr. Everhart, McLean County Circuit Clerk for action a request to approve an Amendment between Loomis Armored US, LLC and McLean County Circuit Clerk for armored car services. Mr. Gordon indicated that Ms. Becky Gaither was present if anyone had any questions.

Motion by Schafer/Murphy to recommend approval of an Amendment between Loomis Armored US, LLC and McLean County Circuit Clerk for armored car services.

Motion Carried.

Chairman Gordon asked if any member of the Committee had any questions regarding the monthly reports; hearing none, he thanked Ms. Gaither.

Mr. Jon Sandage, McLean County Sheriff presented for action a request to approve an Interlocal Agreement between the City of Bloomington, IL and the County of McLean, IL – 2017 Byrne Justice Assistance Grant (JAG) Program Award. Mr. Sandage noted that this is a grant based on crime statistics. He stated they joined forces with Bloomington and Normal to form a regional accident reconstruction team and will use these funds for equipment and computer software for that team.

Motion by Selzer/Martin to recommend approval of an Interlocal Agreement between the City of Bloomington, IL and the County of McLean, IL – 2017 Byrne Justice Assistance Grant (JAG) Program Award.
Motion Carried (Chair Voted).

Mr. Sandage presented his monthly reports. Chairman Gordon asked if there were any questions or comments, hearing none; he thanked Mr. Sandage.

Ms. Cassy Taylor, Court Services Director presented her reports to the Committee. She noted that the Community Service Officer has a caseload of 1,057 cases and those numbers continue to grow. Chairman Gordon asked the Committee if they had any further questions for Ms. Taylor; hearing none, he thanked her.

Mr. Jason Chambers, McLean County State's Attorney presented his monthly reports. Mr. Chambers indicated that booking numbers continue to decrease. He also discussed that while numbers are down they have some large cases that will take up more time. Chairman Gordon asked if there were any questions or comments; hearing none, he thanked Mr. Chambers.

Mr. Wasson presented the State Attorney's Office 0001-0020 budget State's Attorneys IV-D Child Support Enforcement –0156-0020 budget for review and approval. Mr. Wasson noted that under this budget there are reductions in force of one legal assistant and an OSS I. Mr. Chambers indicated that the office would be impacted with the loss of the receptionist position as they have about a dozen people who walk into our office on daily basis and we will not have someone there to direct them or answer questions, but we need to make sure the court and document work is done. Mr. Wasson stated that there would be other reception type positions throughout the County that will be eliminated. Ms. Schafer asked if they were expecting to file for the Victims Assistance Grant for next year. Mr. Chambers indicated they were in the process of re-applying for it now.

Motion by Wendt/Murphy to recommend approval of the State Attorney's Office 0001-0020 budget and State's Attorneys IV-D Child Support Enforcement –0156-0020 budget.
Motion Carried. (Chair Voted)

Mr. Wasson presented the budgets for the Circuit Clerk's Office – 0001-0015, the Circuit Clerk Operation & Administration – 0138-0015, the Circuit Clerk Court Automation –0140-0015, the Circuit Clerk Court Document Storage – 0142-0015, the Circuit Clerk Child Support Collection – 0143-0015, and the Circuit Clerk IDPA IV-D Child Support Enforcement Prog – 0156-0015 for review and approval. Mr. Wasson stated that the recommended work force reductions in the Circuit Clerk's office include 3.2 FTE deputy clerk positions that are currently vacant that the Circuit Clerk's office feels they can continue to work without. Mr. Wasson also noted there was a position approved for hiring before the hiring freeze was established and they will continue to work to fill that position.

Motion by Wendt/Selzer to recommend approval budgets for the Circuit Clerk's Office – 0001-0015, the Circuit Clerk Operation & Administration – 0138-0015, the Circuit Clerk Court Automation –0140-0015, the Circuit Clerk Court Document Storage – 0142-0015, the Circuit Clerk Child Support Collection – 0143-0015, and the Circuit Clerk IDPA IV-D Child Support Enforcement Prog– 0156-0015
Motion Carried (Chair voted).

Mr. Wasson presented budgets for the Court Services Department Fund 0001 Juvenile Detention Program (0022), the Court Services Department Fund 0001 Court Services (0024), the Court Services Department Fund 0001 Pretrial (0068), the Court Services Department Fund 0001 Adult treatment SAMHSA Grant (0093), the Court Services Department Fund 0001 Juvenile Redeploy Grant (0095), and the Court Services Probation Services Fund – 0146-0022 for review and approval. Mr. Wasson stated that the work force reductions include a reduction of one full time OSSII position and .23 in seasonal occasional. Ms. Taylor indicated that the OSSII position is currently filled and they are not eligible for Voluntary Retirement. Mr. Selzer asked if this person could take a position that will be reduced in another department through a Voluntary Retirement. Mr. Wasson confirmed that they are working to move as many employees around to open positions as possible to minimize employees losing jobs with our organization. Mr. Robustelli asked about the impact of losing this person. Ms. Taylor indicated that because of unfunded State mandates the 5 staff they have to cover adult and juvenile division already cover some of the clerical duties that probation officers would do to help with officer's workloads. She indicated she is still reviewing positions and workloads to determine what can be reduced to minimize impact.

Ms. Schafer asked if they were going to be able to add Veteran's Court. Mr. Wasson reminded the Committee that Veteran's Court was a State mandate that did not include funding, but Court Services is moving ahead with plans to perform these functions to the best of their ability under the confines of the budget that has been provided. Mr. Gordon asked about implications past this year. Mr. Wasson stated that the impact would be ongoing. Ms. Taylor indicated that our judiciary is aware of the needs of Veterans and is in full support of serving these individuals, so they are going forward to provide a Circuit wide

program. Ms. Schafer asked about other Counties and how they are helping with funding. Mr. Wasson stated that they do not have funds to contribute either. Ms. Taylor stated that we will serve the Veterans in McLean County and they will serve the Veterans in their County but we will share a judge. Mr. Wasson stated that we are not far enough along in this program to tell what the impacts will be on day-to-day services.

Motion by Wendt/Selzer to recommend approval of the Court Services Department Fund 0001 Juvenile Detention Program (0022) budget, the Court Services Department Fund 0001 Court Services (0024) budget, the Court Services Department Fund 0001 Pretrial (0068) budget, the Court Services Department Fund 0001 Adult treatment SAMHSA Grant (0093) budget, the Court Services Department Fund 0001 Juvenile Redeploy Grant (0095) budget, and the Court Services Probation Services Fund – 0146-0022 budget

Motion Carried. (Chair Voted)

Mr. Wasson presented budgets for the Circuit Court – 0001-0016, the Circuit Court Neutral Site Custody Exchange –0170-0016, the Circuit Court – Children’s Waiting Room 0171-0016, and the Jury Commission – 0001-0018 for review and approval. Mr. Wasson went over work force reductions which include one judicial secretary and a reduction in seasonal occasional in the Jury Commission. Mr. Scanlan stated that the e-filing system is going to help in the long term but short term it is will require that we do the work in both paper form and electronic form. Mr. Scanlan stated that Ms. Taylor has worked very hard to establish the Veteran’s Court and stated that the Veteran’s Administration person we have is very enthusiastic and willing to provide as many services as they can.

Motion by Selzer/Wendt to recommend approval of the budgets for Circuit Court – 0001-0016, the Circuit Court Neutral Site Custody Exchange – 0170-0016, the Circuit Court – Children’s Waiting Room 0171-0016, and the Jury Commission – 0001-0018.

Motion Carried. (Chair Voted)

Mr. Wasson presented the Metro McLean County Centralized Communications Center – 0452-0030 budget for review and approval. Mr. Wasson stated that the Metcom department is operated through an intergovernmental agreement between the County, Town of Normal and Emergency Telephone Services Board. Mr. Tony Cannon stated that the only major expense this year is the maintenance for the Starcom system that was included in our upgrade. Mr. Selzer asked about the ETSB budget. Mr. Wasson stated that we do not approve that budget. Mr. Wendt asked where they receive funds should they have a major expense. Mr. Cannon stated that the County use to have the ability to regulate the telephone fee but that money is now regulated and processed by the State, so it would be up to the three entities in the intergovernmental agreement to split cost.

Motion by Selzer/Schafer to recommend approval of the Metro McLean County Centralized Communications Center – 0452-0030 budget.

Motion Carried. (Chair Voted)

Mr. Wasson presented his monthly report on recent employment activities. Mr. Wasson also provided an update on the number of employees who have signed contracts for

Voluntary Retirement Incentive. Chairman Gordon asked if there were any questions from the Committee; hearing none, he thanked Mr. Wasson.

Chairman Gordon presented the Justice Committee bills for review and approval as transmitted by the County Auditor. Mr. Gordon stated that the Auditor reported that the Law Library needed to submit an appropriation but had not done so at the time bills were presented to the Committee. Mr. Selzer asked Mr. Gordon to confirm that there are bills for the Law Library and the Auditor is recommending that we pay them even though there are no funds appropriated for those invoices. Mr. Gordon confirmed there were bills for the Law Library and reported the amount. Mr. Gordon also read the Auditor's letter again which stated that she recommended payment and that although there was a note about the need for an appropriation, there is no note to exclude those bills.

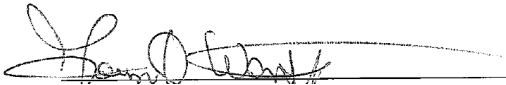
Motion by Murphy/Robustelli to approve the Justice Committee Bills as transmitted by the County Auditor with a prepaid total of \$461,406.56
 Motion carried.

MCLEAN COUNTY BOARD COMMITTEE REPORT
 AS OF 9/30/2017
 EXPENDITURE SUMMARY BY FUND

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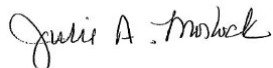
Justice Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$223,658.71	\$223,658.71
0129	CHILDREN'S ADVOCACY CNTR		\$21,474.83	\$21,474.83
0138	CIRCUIT CLK/OPER & ADMIN		\$1,101.55	\$1,101.55
0140	CIRCUIT CLERK AUTOMATION		\$1,938.48	\$1,938.48
0141	COURT SECURITY		\$10,286.12	\$10,286.12
0142	COURT DOCUMENT STORAGE		\$2,156.78	\$2,156.78
0143	CHILD SUPPORT COLLECTION		\$1,652.33	\$1,652.33
0146	ADULT PROBATION SERVICES		\$7,258.55	\$7,258.55
0152	ASSET FORFEITURE-SAO		\$1,240.92	\$1,240.92
0156	ASSET FORFEITURE-SHERIFF		\$2,925.00	\$2,925.00
0166	IDPA IV-D PROJECT		\$23,138.80	\$23,138.80
0170	NEUTRAL SITE CUSTODY EXCH		\$4,167.00	\$4,167.00
0171	CHILDREN'S WAITING ROOM		\$2,208.33	\$2,208.33
0450	ETSB SURCHARGE FUND/E-911		\$93,838.73	\$93,838.73
0462	METRO COMMUNICATIONS CTR		\$62,930.01	\$62,930.01
0506	LAW LIBRARY		\$1,430.42	\$1,430.42
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			\$461,406.56	\$461,406.56



Chairman Gordon reminded the Committee that there is a special meeting of the Committee next Monday, October 9, 2017 at 4:30. Chairman Gordon asked if there was any other business or communication for the Justice Committee; hearing none, he adjourned the meeting at 5:17 p.m.

Respectfully submitted,



Julie Morlock
 Recording Secretary