

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, December 12, 2017 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, Paul Segobiano, George Gordon, Chuck Erickson, William Caisley, Susan Schafer, Erik Rankin and David Selzer

Members Absent: None

Other Board Members Present: Members Jacob Beard, Catherine Metsker

Staff Present: Mr. Bill Wasson, County Administrator, Mr. Don Knapp, Assistant County Administrator, Jessica Woods, First Assistant State's Attorney – Civil Division; Mr. Eric Schmitt, Administrative Services Director; Ms. Julie Morlock, Recording Secretary

Department Heads/
Elected Officials Present: Craig Nelson, Director, Information Technology; Jason Chambers, State's Attorney

Others Present: Derek Barker, Information Technologies; David Peters, GIS

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre confirmed no appearances by members of the public.

Chairman McIntyre presented the minutes from the November 14, 2017 regular and October 17, 2017 special meetings of the Executive Committee for approval.

Motion by Segobiano/Caisley to approve the minutes from the November 14, 2017 regular and October 17, 2017 special meetings of the Executive Committee.

Motion Carried

Chairman McIntyre presented for action approval of the Appointments and Reappointments.

Motion by Segobiano/Selzer to recommend Appointments and Reappointments as presented.

Motion Carried.

Chairman McIntyre presented for action a request to amend and renew a support contract with Tyler Software. Mr. Caisley asked what these applications are used for. Mr. Nelson indicated that these are the financial systems for the County including accounts payable and accounts receivable as well as Human Resources application.

Motion by Schafer/Selzer to recommend approval of the renewal of an amended support contract with Tyler Software.

Motion Carried.

Mr. McIntyre presented on behalf of the Information Technologies Department a request to enter into a cyber security information sharing program with the Illinois Statewide Terrorism and Intelligence Center and allow the CIO to submit the application with the STIC and sign the associated Non-Disclosure Agreement.

Motion by Segobiano/Schafer to recommend entering into a cyber security information sharing program with the Illinois Statewide Terrorism and Intelligence Center and allow the CIO to submit the application with the STIC and sign the associated Non-Disclosure Agreement.

Motion Carried.

Mr. McIntyre presented a request to approve a contract with Kucera International Incorporated for aerial mapping, photograph and photogrammetry services. Mr. Caisley asked them to explain what photogrammetry is and how it is used. Mr. David Peters, GIS Coordinator stated that photos are taken and used by several departments including Highway, Building & Zoning and the Assessor to look at land in the County. Mr. Caisley asked about the 3-inch and 6-inch designations. Mr. Peters stated that this refers to resolution and can get better clarity in towns so they can pick up things such a manholes and striping.

Motion by Caisley/Soeldner to recommend approval of a contract with Kucera International Incorporated for aerial mapping, photograph and photogrammetry services.

Motion Carried.

Mr. McIntyre presented a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance Tort Judgement Fund 0135, Tort Judgement 0077, General Fund 0001, Information Services 0043.

Motion by Selzer/Rankin to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance Tort Judgement Fund 0135, Tort Judgement 0077, General Fund 0001, Information Services 0043.

Motion Carried.

Mr. George Gordon, Chairman for the Justice Committee presented for action a request to approve Intergovernmental Agreements with the City of Bloomington, Illinois State University and Town of Normal to provide booking services.

Motion by Gordon/Selzer to recommend approval of Intergovernmental Agreements with the City of Bloomington, Illinois State University and Town of Normal to provide booking services.

Motion Carried.

Member Rankin Abstained

Mr. Gordon presented for action a request to approve an Agreement for GED Instruction, Calendar Year 2018 with Heartland Community College and the McLean County Sheriff's Office.

Motion by Gordon/Caisley to recommend approval of an Agreement for GED Instruction, Calendar Year 2018 with Heartland Community College and the McLean County Sheriff's Office.

Motion Carried.

Mr. Gordon presented for action a request to approve an Amendment to the Children's Waiting Room Agreement between the Eleventh Judicial Circuit Court, McLean County and the Children's Home & Aid.

Motion by Gordon/Segobiano to recommend approval of an Amendment to the Children's Waiting Room Agreement between the Eleventh Judicial Circuit Court, McLean County and the Children's Home & Aid.

Motion Carried.

Mr. Gordon presented for action a request to approve an Amendment to the Neutral Site Custody Exchange and Supervised Visitation Center Agreement.

Motion by Gordon/Schafer to recommend approval of an Amendment to the Neutral Site Custody Exchange and Supervised Visitation Center Agreement.

Motion Carried.

Mr. Gordon indicated that the Justice Committee had nothing further for the Committee but would have additional items for the Board. Chairman McIntyre asked if there were any questions for the Justice Committee; hearing none, he thanked Mr. Gordon.

Mr. Dave Selzer, Chairman of the Finance Committee presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance for Tort Judgement Fund 0135, Tort Judgement 0077, Risk Management/Insurance 0077.

Motion by Selzer/Gordon to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance for Tort Judgement Fund 0135, Tort Judgement 0077, Risk Management/Insurance 0077.

Motion Carried.

Mr. Selzer indicated they had no additional items for the Committee today and no additional items for the Board next week. Chairman McIntyre asked if the Committee had any questions for Mr. Selzer or the Finance Committee; hearing none, he thanked Mr. Selzer.

Ms. Schafer indicated they had no items for the Committee today and no items for the Board next week. Chairman McIntyre asked if there were any questions for Chairman Schafer or the Health Committee; hearing none, he moved on to the Land Use and Development Committee.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated they had no items for the Committee today but would have several items for the Board next week. Chairman McIntyre asked the Committee if they had any questions for Mr. Erickson; hearing none, he thanked Mr. Erickson.

Mr. William Caisley, Chairman of the Transportation Committee indicated that had nothing for the Committee to consider today but would have items to be presented to the Board next week. Chairman McIntyre asked if the Committee had any questions for Mr. Caisley, hearing none, he thanked him.

Mr. Paul Segobiano, Chairman of the Property Committee presented for action a request to approve an Amendment to Amended and Restated Lease between the County of McLean and the Public Building Commission.

Motion by Segobiano/Rankin to recommend approval of an Amendment to Amended and Restated Lease between the County of McLean and the Public Building Commission.
Motion Carried.

Mr. Segobiano presented for action a request to approve an Amendment to Contract for Operation and Maintenance between the County of McLean and the Public Building Commission.

Motion by Segobiano/Caisley to recommend approval of approval of Amendment to Contract for Operation and Maintenance between the County of McLean and the Public Building Commission.
Motion Carried.

Mr. Segobiano indicated they had nothing further for the Committee today but would have an item for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Segobiano and the Property Committee; hearing none, he thanked Mr. Segobiano.

Mr. Wasson presented for action a request to approve an Ordinance by the McLean County Board Amending Chapter 108 Personnel Policies and Procedures; Article VII On-The-Job Employee Behavior, Section 79 Confidentiality in the McLean County Code. Mr. Wasson stated changes put us in compliance with new State statute requirements as of January 1,

2018. Mr. Selzer asked about submitting statements of purpose and how many requests they felt we would get. Mr. Wasson stated he felt requests would be on a rare but training was being put into progress to address.

Motion by Gordon/Segobiano to recommend approval of an Ordinance by the McLean County Board Amending Chapter 108 Personnel Policies and Procedures; Article VII On-The-Job Employee Behavior, Section 79 Confidentiality in the McLean County Code.
Motion Carried.

Mr. Wasson presented for action a request to approve an Ordinance by the McLean County Board Amending Chapter 108 Personnel Policies and Procedures; Article VIII on-the-job Employee Behavior, Section 72 Complaint Procedure in the McLean County Code. Mr. Wasson stated also will put us in compliance with State Statutes. Mr. Gordon asked them to clarify that added language is mandated by the State of Illinois. Ms. Woods confirmed that our policy had most of this language but we did add some language per statute.

Motion by Segobiano/Rankin to recommend approval of an Ordinance by the McLean County Board Amending Chapter 108 Personnel Policies and Procedures; Article VIII on-the-job Employee Behavior, Section 72 Complaint Procedure in the McLean County Code.
Motion Carried.

Mr. Wasson presented for action a request to approve an Emergency Appropriation Ordinance Amending the Mclean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Board 0001.

Motion by Segobiano/Selzer to recommend approval of an Emergency Appropriation Ordinance Amending the Mclean County Fiscal Year 2017 Combined Annual Appropriation and Budget Ordinance General Fund 0001, County Board 0001.
Motion Carried.

Mr. Wasson stated that the next item on the Agenda was a Memorandum of Understanding for Economic Development Consulting Services between the County of McLean and the Bloomington-Normal Economic Development Council. He stated that Staff had received several suggested modifications after the packet was posted and would recommend tabling until next month's meeting so that they could address items presented to them. Mr. Rankin supported tabling and asked if the Economic Development Council would be present next month. Mr. Wasson stated that they were at their own Board meeting this afternoon but will be present next month. Mr. Selzer asked if they could discuss proposed changes at current meeting. Mr. McIntyre suggested that anyone who had concerns or recommended changes bring them to Staff and they would bring updated version to Committee next month. Mr. Soeldner stated that we would be discussing any suggested changes next month. Mr. Selzer stated that he felt that any changes could be discussed in this meeting. Ms. Schafer suggested that if proposed changes could be given to Administration early enough so they

could turn the document and get it to the Committee before the meeting and then have discussion next month. Mr. Wasson stated that if Committee could get comments to Staff by next Tuesday they would have time to draft new version to share with Executive Committee. Mr. Caisley asked about the loan administration that the Economic Development Council had done in the past. Mr. McIntyre recommended that he submit suggestion to Staff. Mr. Segobiano stated that he had concerns with the Agreement and had mentioned them to staff and Mr. Erickson over the last weeks. He stated that his main concern is that County had to tell employees we have no money for raises, so feels that the Economic Development Council should account for the money that we give them.

Motion by Erickson/Segobiano to table review and approval of Memorandum of Understanding for Economic Development Consulting Services between the County of McLean and the Bloomington-Normal Economic Development Council until the January 8, 2018 Executive Committee meeting.

Motion Carried.

Member Selzer voted against.

Mr. Wasson presented an update on the Employee Activities for last month. Mr. Wasson mentioned the recent announcement of a financial partnership between Rivian Automotive and Sumitomo Corporation. Mr. Wasson also mentioned that Brandt Industries received 850 applications in the first week they posted for jobs. Chairman McIntyre asked if there were any questions for Mr. Wasson; hearing none, he thanked him.

Chairman McIntyre asked if there were any other items to come before the Committee. Member Soeldner indicated he put information in Member's mailboxes regarding the annual meeting of the Illinois Association of County Board Members and if anyone had any questions they could contact him.

Chairman McIntyre asked if there was anything further to come before the Committee; hearing none, he moved to payment of the Bills. Chairman McIntyre presented for approval bills as forwarded by the Auditor in the amount of \$164,588.07.

MCLEAN COUNTY BOARD COMMITTEE REPORT
AS OF 11/30/2017
EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$139,898.40	\$139,898.40
0136	VETERANS ASSISTANCE COMM.		\$7,473.67	\$7,473.67
0159	WASTE MANAGEMENT FUND		\$8,750.00	\$8,750.00
0180	VENDING MACHINE ACCOUNT		\$8,466.00	\$8,466.00
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			\$164,588.07	\$164,588.07



COMMITTEE CHAIRMAN

Motion by Segobiano/Caisley to recommend approval of the Executive Committee bills as presented to the Committee by the County Auditor in the amount of \$164,588.07.

Motion carried.

Chairman McIntyre stated there was no other business to come before the Committee and adjourned the Executive Committee Meeting at 5:05 p.m.

Respectfully Submitted,



Julie Morlock
Recording Secretary