

Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, August 2, 2011 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Rackauskas; Members McIntyre, Wollrab, Schafer, Rankin and McKibbin

Members Absent: None

Other County Board
Members Present: None

Staff Present: Mr. Bill Wasson, County Administrator; and Ms. Judith LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials
Present: Ms. Kim Campbell, Public Defender; Sheriff Mike Emery; Mr. Will Scanlon, Circuit Court Administrator, Eleventh Circuit Court; Judge Kevin Fitzgerald, Eleventh Circuit Court; Mr. Don Everhart, Circuit Clerk; Judy Brucker, Director, Children's Advocacy Center; Ms. Lori McCormick, Director, Court Services; and Mr. Craig Nelson, Director, Information Technologies

Others Present: Ms. Brandi Carlson, Intern, Eleventh Circuit Court; Ms. Cathy Waltz, Superintendent, Juvenile Detention Center; Ms. Elizabeth Barnhart, Multi-Disciplinary Team Grant Coordinator; Ms. Jane Foster, First Assistant State's Attorney; Mr. Rusty Thomas, Chief Deputy Sheriff; Ms. Kim Wells, Executive Director, Corporate Alliance to End Partner Violence

Chairman Rackauskas called the meeting to order at 4:34 p.m.

Chairman Rackauskas presented the Minutes from the Tuesday, July 5, 2011 meeting.

Motion by Rankin/McIntyre to Approve the Minutes of the July 5, 2011 Meeting.
Motion carried.

Ms. Kim Campbell, Public Defender, presented a request for approval of an amended contract between Jeff Brown, Special Public Defender, and the Public Defender's Office. She explained that Mr. Brown will be covering for an attorney who will be on maternity leave. Ms. Campbell indicated that when the Attorney on leave returns, a contract will be terminated, which will save the County \$20,000 next year in Contract Services.

Motion by Rankin/Wollrab to Recommend Approval of
an Amended Contract between Jeff Brown, Special
Public Defender, and the Public Defender's Office.
Motion carried.

Ms. Campbell presented her June 2011 Monthly Caseload Report. She indicated that there is nothing specific to point out on the report.

Chairman Rackauskas asked if there were any questions. Hearing none, she thanked Ms. Campbell.

Mr. Will Scanlon, Administrator, Circuit Court, provided an update on the Juvenile Abuse Data Collection Project with the Administrative Office of Illinois Courts (AOIC). He introduced Judge Kevin Fitzgerald, presiding Judge in the Family Division and Ms. Brandi Carlson who previously worked for the Circuit Court as a Juvenile Abuse Data Collection Intern, and recently accepted the position of Legal Assistant in the Law Library.

Mr. Scanlon advised that since October 2010, the Circuit Court has been working with the AOIC to collect and analyze the data regarding juvenile abuse and neglect cases in five counties in Illinois. The data collection was completed by Ms. Carlson who combs through the JA cases to find the relevant data points.

Mr. Scanlon stated that the goal of this project is to provide a concrete set of recommendations to other counties in the State regarding key elements in juvenile abuse case processing and methods to improve case processing, meeting permanency goals and enhancing the effectiveness of legal representation in these cases.

Mr. Scanlon indicated that Judge Fitzgerald, Ms. Carlson and he were in Springfield on July 22nd and reviewed this project with the five other participating counties. He noted that McLean County performed extraordinarily well in comparison with the other five counties. Mr. Scanlon pointed out that the AOIC was very complimentary to the system in McLean County, which is a reflection on Judge Fitzgerald, the State's Attorney's Office and the Public Defender's Office.

Chairman Rackauskas asked that the acronyms on page 12 be explained. The acronyms were described, as follows:

- Intact Case is when a family comes into the Court as an intact family where they are still together, but need the Court to interfere to get them to comply with their service plan. The children are not removed from the home.
- ICWA Case is the Indian Child Welfare Act. This is when a child is a member or a potential member of an Indian Tribe with a Federal Act that takes precedence and a Tribe can elect to have the child removed from the State Court into their private court.
- ICPC Case is Interstate Compact Case is where the parent resides out of state and is attempting to transfer the case from Illinois to the other state.
- Military Family is when a parent is in the military.
- Appeal is when parents' rights are terminated and they then have the right to appeal the termination.
- Pro Se Parent is when the parents are not represented by an attorney or chose to represent themselves.
- Incarcerated Parent is when one or both of the parents are incarcerated at any time during the course of the case.
- Putative Fathers is when there has been no determination of paternity.

Chairman Rackauskas asked what five counties are participating in this project. Ms. Carlson replied that the five counties are: McLean, Ford, Livingston, Logan and Woodford.

Ms. Wollrab asked if this is the first year of this statistical project. Mr. Scanlon replied that this is the first year. Ms. Carlson added that there will be additional data collection in 2012.

Ms. Wollrab asked what was learned from this process. Ms. Carlson responded that she was amazed with the number of these types of cases there are in the community. Judge Fitzgerald stated that the project has provided hard data about how the Courts are doing and how fast cases are being handled. Mr. Scanlon indicated that it validates some of the processes that have developed since 2001 or 2002, which he credited to Ms. Brucker, who is now the Director of Children's Advocacy Center.

Mr. Rankin requested that this report be available in color to make it easier to read. Mr. Scanlon responded that a color version will be produced and distributed to the Committee.

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Ms. Schafer asked if the results of the project will increase time efficiency in the Courts. Judge Fitzgerald replied that this data can assist in saving time.

Chairman Rackauskas asked if this statistical project will be an on-going project. Judge Fitzgerald replied that 2011 statistics are being analyzed now, and the contract runs through 2012.

Chairman Rackauskas asked if there were any additional questions. Hearing none, she thanked Mr. Scanlon, Judge Fitzgerald, and Ms. Carlson for their work with this project.

Ms. Lori McCormick, Director, Court Services, presented a request for approval to renew a Multi-Disciplinary Team-Domestic Violence Continuation Grant #609074 from the Illinois Criminal Justice Information Authority. She introduced Ms. Kathy Waltz, Superintendent, Juvenile Detention Center and Ms. Elizabeth Barnhart, Multi-Disciplinary Team Grant Coordinator. Ms. McCormick noted that Ms. Barnhart organized this grant project for all of the units that are part of the grant.

Ms. McCormick stated that this is an extension of the grant that the County has been involved with for the past seven years. Ms. McCormick indicated that the Court Service's part of the grant supports the Project Coordinator's salary. She noted that Court Services also has a match for the two Domestic Violence Probation Officers.

Ms. McCormick advised that this has been a very productive grant. She added that the Sheriff's Department and the State's Attorney's Office will present similar grant requests.

Ms. Schafer asked for an explanation of the "overmatch" in the amount of \$76,593. Ms. McCormick explained that this is the amount for the two Domestic Violence Probation Officers. Ms. Barnhart added that there is a required match, which is 25% of the overall total and then the overmatch is anything included above and beyond that amount.

Motion by Rankin/McIntyre to Recommend Approval to
Renew a Multi-Disciplinary Team-Domestic Violence
Continuation Grant #609074 from the Illinois Criminal
Justice Information Authority.
Motion carried.

Ms. McCormick reviewed her monthly reports noting that there is nothing outstanding to point out on the reports.

Sheriff Emery presented a request for approval to accept an Illinois Department of Transportation (IDOT) Highway Safety Grant for a Labor Day Enforcement Campaign. He indicated that McLean County has participated in this project for many years. Sheriff Emery indicated that IDOT will provide \$3,240 in funding to hire McLean County Deputies back to parole enforcement over the holiday season.

Sheriff Emery stated that McLean County received a second place award in Illinois for its enforcement efforts. The Sheriff's Department received a free \$6,000 intoxilizer ECIR machine from the Illinois Department of Transportation, which was installed in the Jail for all agencies to use. He added that they also received a \$700 hand-held radar unit.

Mr. McIntyre asked what the process of assignment is for the holiday enforcement. Sheriff Emery replied that the Sheriff's Department works with the Illinois State Police, and follows the IDOT guidelines as to the type of enforcement they want, such as speeding, roadside safety checks for DUI, and then assign the appropriate number of personnel per detail.

Motion by Rankin/Schafer to Recommend Approval to accept an Illinois Department of Transportation (IDOT) Highway Safety Grant for a Labor Day Enforcement Campaign.
Motion carried.

Sheriff Emery presented a request for approval to renew a Multi-Disciplinary Team-Domestic Violence Continuation Grant #609371 from the Illinois Criminal Justice Information Authority. He noted that this is the eighth year of this grant.

Motion by McIntyre/Rankin to Recommend Approval to Renew a Multi- Disciplinary Team-Domestic Violence Continuation Grant #609371 from the Illinois Criminal Justice Information Authority.
Motion carried.

Sheriff Emery reviewed the Monthly Population Report. He advised that for the first time this year, it was necessary to house nine inmates out-of-County on Saturday night. Sheriff Emery noted that they waited as long as possible before

making the decision to move the inmates. He pointed out that there was a "Pub Crawl" scheduled that weekend so they didn't know how crowded the jail might become. Sheriff Emery noted that five of the nine inmates made bond and the other four were returned to McLean County Jail on Monday morning. Sheriff Emery indicated that \$450 was expended for the weekend.

Sheriff Emery could not attribute the high attendance in the Jail to the Pub Crawl; rather, the numbers were not out of the ordinary for some weekends.

Ms. Schafer asked what the impact would be if the decision was not made to house the prisoners out-of-County. Sheriff Emery replied that if they hadn't made the decision when they did, it would have been necessary to transport them later in the evening and Deputies would have had to be pulled from the street to provide the transportation.

Mr. McIntyre asked if the court system allows inmates to be bonded out in the evenings to accommodate the jail overcrowding. Sheriff Emery responded that working with the Criminal Justice Coordinating Council (CJCC), many of the issues related to the jail population have been addressed. He pointed out the philosophy of the CJCC is "people should be in jail because we are afraid of them and not just because we are mad at them." With that philosophy the CJCC, the Courts and the State's Attorney's Office have made the decisions on certain crimes where inmates can be bonded out.

Chairman Rackauskas asked if there were any additional questions. Hearing none, she thanked Sheriff Emery.

Ms. Jane Foster, First Assistant State's Attorney, presented a request for approval of a Resolution of the McLean County Board Proclaiming Tuesday, October 4, 2011 "*It's Time to Talk Day*" and the Month of October 2011 as "*Domestic Violence Awareness Month*" in McLean County. She introduced Ms. Kim Wells, Executive Director, Corporate Alliance to End Partner Violence. Ms. Wells advised that this would be the seventh year that the County has signed this Resolution.

Motion by McIntyre/McKibbin to Recommend Approval
a Resolution of the McLean County Board Proclaiming
Tuesday, October 4, 2011 "*It's Time to Talk Day*" and
the Month of October 2011 as "*Domestic Violence
Awareness Month*" in McLean County.
Motion carried.

Ms. Foster presented a request for approval to renew the Multi-Disciplinary Team-Domestic Violence Continuation Grant #610070 from the Illinois Criminal Justice Information Authority. He indicated that in the State's Attorney's Office, this grant funds a full-time Felony Attorney who handles domestic violence cases only.

Motion by McIntyre/Wollrab to Recommend Approval to Renew Multi-Disciplinary Team-Domestic Violence Continuation Grant #610070 from the Illinois Criminal Justice Information Authority.
Motion carried.

Ms. Foster reviewed the State's Attorney's Monthly Caseload Report and Asset Forfeiture Fund Report. She indicated that felony cases have increased by 30 cases from June to July. Ms. Foster expects them to increase more in August.

Chairman Rackauskas asked if there were any questions. Hearing none, she thanked Ms. Foster.

Chairman Rackauskas presented the Coroner's Report as submitted by Ms. Beth Kimmerling, County Coroner. There were no questions on the report.

Mr. Don Everhart, Circuit Clerk, presented his Monthly Report as well as the Second Quarter Statistical Reports. He stated that there was nothing unusual to point out in the reports.

Chairman Rackauskas asked if there were any questions. Hearing none, she thanked Mr. Everhart.

Ms. Judy Brucker, Director, Children's Advocacy Center, presented the CAC and CASA Monthly Reports. She pointed out that the CAC activity is on par with this time last year.

Ms. Brucker advised that the CASA program will begin a new CASA training class in the fall. Chairman Rackauskas expressed her appreciation that there continue to be people who volunteer for this type of program.

Ms. Brucker informed the Committee that CAC has secured Mr. Bob Farley, a nationally known speaker on child abuse investigation, to speak on November 8th at an all-day seminar at Heartland College. She indicated that the training will be geared towards law enforcement, prosecutors, and investigators. She added that Mr. Farley recently spoke at the Vatican. Ms. Brucker stated that she will bring a flier to the next Justice Committee Meeting with details.

Chairman Rackauskas asked if there is a cost to attend the seminar. Ms. Brucker replied that there will be a minimal fee.

Chairman Rackauskas asked if there were any questions or comments. Hearing none, she thanked Ms. Brucker.

Chairman Rackauskas asked if there were any additional questions or comments. Hearing none, she thanked Ms. McCormick.

Mr. Craig Nelson, Director, Information Technologies, distributed an Integrated Justice Information System Summary Review. Mr. Scanlon assisted Mr. Nelson with his presentation.

Mr. Nelson stated that the second graph shows the original vision was developed in 1995 by the County Administrator's Office and a number of Stakeholders. He noted that one of the driving factors was the addition of staff to the Circuit Clerk's Office. Mr. Nelson indicated that there was a need to integrate the system, but there were no solutions on the market at that time. Each department had systems that were not compatible. Mr. Nelson added that basic information was being recorded more than 40 times in different offices. The Justice System offices pursued a shared vision of a Countywide Integrated Justice Information System (I.J.I.S.) for the following reasons:

- Improve the County's public safety;
- Improve the product quality and operational efficiency while controlling growth in staffing;
- Proactively redesign current business processes;
- To replace an existing collection of individual office manual and automated information systems;
- Participants in the criminal and civil justice system can receive timely and accurate information necessary to fulfill their individual legal responsibilities.

Mr. Nelson indicated that the official resolution was:

"The goal of [the team] is to develop a fully integrated, seamless Justice Information System which shall serve all of the County Justice offices and departments, reduce or eliminate redundant data entry, re-engineer the present workflow to maximize efficiency and improve the management and allocation of resources within the County's Justice System."

Mr. Nelson stated that the County's internal governance system was developed as follows:

- County Board – Funding Authorization;
- Justice Committee – Oversees Contracts and Project Manager;
- IJIS Board – Sets policy, issue dispute resolution for Workgroup;
- Workgroup (Line workers) – Resolve compatibility issues, bug fixes, enhancements.

Mr. Nelson pointed out that IJIS Board, for the most part, has become inactive as it was made up of Stakeholders from the various offices and as each office finished what they would be receiving, they dropped out of participation. The IJIS Workgroup is made up of the database employees who understand the processes.

Mr. Nelson noted that the following has been accomplished:

- Implemented a live Integrated Justice Information System;
- Project is thus called IJIS;
- Software product is named EJS (E*Justice System)
- Every law enforcement agency in the County is in EJS;
- Received national attention from Bureau of Justice and Government Technology.

Mr. Nelson advised that the live Integrated Justice Information System (IJIS) is a rarity across the nation. He pointed out that there are a few counties that claim to be integrated, but there are few, if any, that also includes the Circuit Clerk's Office in the integration.

Mr. Nelson stated that the development of the system was funded completely by the County. He noted that getting consensus among all of the executive stakeholders to make this happen was nothing short of miraculous. Mr. Nelson indicated that to get a State's Attorney and a Public Defender to sit at the table and agree on how and when data should be released and transferred from one office to the other, and to have the judges in agreement with how discovery is handled is very significant.

Mr. Nelson reviewed the advances in technology, which also drives this project. The first software version went live in 1997 with only the Sheriff's Office doing police reporting. Mr. Nelson pointed out the following advances in technology:

- Digitized fingerprinting;
- Digital photos and mug shot lineups;
- Use of barcode technology;
- Proactive electronic workflow;
- Use of latest Oracle products.

Chairman Rackauskas asked what is bar-coded. Mr. Nelson replied that barcodes are included on all files.

Mr. Nelson advised that the program provided reliable service, noting the following:

- Target of 95% uptime excluding regular maintenance;
- Current history of >99.9% uptime including regular maintenance.

Mr. Nelson indicated that the graph on Page 5 represents the original situation and the goal of integrated criminal justice processes. He noted that the all of the listed departments were separate systems and the program was developed to create one flow across each of those entities for example:

- The police officer makes an arrest.
- The information pulled into the arrest can then be pulled into the police report which is two different events in the system.
- The police report is then automatically sent to his supervisor in an automated tickler list that every user in the system has.
- Everyone has notifications that tell them how many they have; some are specific to people and some are specific to roles.
- The supervising person can then approve or disapprove the report.
- If it is approved, they can decide whether to forward it on to the State's Attorney for vetting there.
- In the morning the State's Attorney opens the program to see who came into custody, and what they have to work with.

Mr. Nelson advised that one of the biggest benefits that came out of this program is that the Justice Community began to learn what happens in all of the various offices.

Chairman Rackauskas asked if Information Technologies trained all of the personnel in the different Departments. Mr. Nelson responded that the training is typically provided by the vendor. He noted that they will identify two or three key people in each department and train those people who will in turn train the rest of

their office members. Mr. Nelson added that most of the program is written so intuitively that it is easy to follow.

Mr. Nelson stated that a typical database for small systems might be five to ten tables, but this system consists of over 850 tables.

Chairman Rackauskas asked who does the trouble-shooting for the database. Mr. Nelson replied that two employees in IT exclusively manage this system, and they do it very well.

Mr. Nelson stated that it was important that all law enforcement officers were able to share information with each other, including the following agencies:

- McLean County Sheriff's Department;
- McLean County Jail;
- Metcom (911);
- Bloomington Police Department;
- Normal Police Department;
- State's Attorney's Office;
- 11th Judicial Circuit;
- Circuit Clerk;
- Chenoa Police Department;
- Child Advocacy Center;
- LeRoy Police Department;
- Illinois State Police;
- Probation office;
- Domestic Violence Unit;
- Lexington Police Department;
- McLean Police Department;
- Public Defender's office;
- Danvers.

Mr. Nelson noted there are now 41 agencies using the system.

Mr. Nelson pointed out the graph on page 7 shows the growth of the IJIS users. He indicated that in the beginning, it was solely McLean County. In 1997 the Town of Normal came on, then the City of Bloomington and additional State's Attorney's offices, etc. Mr. Nelson noted that today there are 753 active users of the system.

Mr. Nelson indicated that some of the capabilities of the program include:

- Prevent release from jail if new warrant is being created;
- Report creation to HTML for Web publishing;
- Use of latest Oracle products;
- Mobil access, including access in the squad cars;
- Workflow.

Mr. Nelson noted that the Centralized Names Management provides “one stop shopping” for bookings, arrest cases, warrants, sentences, etc.

Mr. Nelson stated that if one department has information that is somewhat sensitive, the person in charge has the ability to lock out other agencies. The highest level of the report is the Sheriff, with the exception of the two IT staff members who manage the system and must access everything to manage the data.

Mr. Nelson advised that all entries, updates, and any piece of data that changes in the system is tracked, and will tell who originally created the information and who last updated it and when.

Ms. Schafer asked if the program records all the aliases an individual might have. Mr. Nelson replied that the primary name is determined and all of the aliases are listed as well.

Mr. Nelson reviewed the timeline in McLean County, noting the following:

- 1995: Project initiated by County Administration;
- 1996: Research and RFP by County Stakeholders;
- 1997: Sheriff’s Office, Jail Booking Live;
- 1998: Add SAO, Bloomington and Normal;
- 1999: Added Summons, Subpoenas and Rural Agencies;
- 2000: Added Clerk, Criminal and Traffic;
- 2002: Added Court Services, ADR, Integration with CAD;
- 2003: Added Public Access to Clerk;
- 2005: Added Automated Tickets;
- 2006: Mobile to Squad Cars;
- 2007: Loading Civil Data for Clerk;
- 2008: Adding and Loading Child Support;
- 2009: Mobile to all Squad Cars;
- 2010: Implemented Web Based Platform;
- 2011: Anticipate Child Support going live

Mr. Nelson advised that incorporating the Circuit Clerk's Office has been the largest challenge.

Mr. Nelson advised that the greatest challenges are as follows:

- Changes in vendor ownership:
 - BDM/TRW/Northrup Grumman/Crimecog/Ejustice Solution
- Staff involvement – competing priorities;
- Consensus Management;
- 2000 Dataload;
- Changing State requirements.

Mr. Nelson stated that the following should be expected in the future:

- Accommodation of Juveniles in the system;
- Ipad/Smart phone access;
- Evaluation of Circuit Clerk direction;
- Data exchange with other state/regional entities.

Mr. McIntyre asked if the ability of some agencies to lock out certain information from other agencies creates conflict between agencies and, if so, how is it resolved. Mr. Nelson replied that they have not run into any problems with this. He noted that Bloomington's reports are still Bloomington's, the Sheriff's are still the Sheriff's and Normal's are still Normal's. Mr. Nelson added that it would take a very special circumstance for an agency to choose to invoke that authority.

Mr. McIntyre asked what kind of security is required regarding the two IT staff members who have access to all of the information. Mr. Nelson responded that all staff members in IT have to be cleared through background checks and have specialized training to be able to work on the PC's that handle criminal justice information. He noted that the level of trust that the IT Department has been granted from the Federal Law Enforcement Agency is rare. Mr. Nelson indicated that the IT Department understands the responsibility that comes with this trust.

Ms. Schafer asked if some of this data collection is what is being used by the Stevenson Center. Mr. Nelson replied that the Stevenson Center is using some of this information to compile their data. Mr. Scanlon stated that Stevenson Center does not have access to police reports; rather, they have access to case filings. Mr. Nelson added that the Stevenson Center does not have access to the whole database.

Ms. Wollrab commended the IT Department for the work they have done on this long and difficult project. Chairman Rackauskas added her appreciation.

Mr. Rankin asked if the current vendor will continue into the future. Mr. Nelson responded that the company should be around for a while as they just won an extremely large contract in Texas. However, he cautioned that the County's product is not the product they are selling anymore. The new product does not include access for the Circuit Clerk. Mr. Nelson added that eventually the County may need to consider migrating back out the Circuit Clerk's components and move forward with either the same system or evaluation another system at that point.

Mr. McIntyre asked who decides on what information is released to the Stevenson Center. Mr. Nelson replied that there are certain guidelines from the FBI and the State of Illinois about what information can be shared and how. He stated that he reviews what information can be accessed by the Stevenson Center with County Administration and the Sheriff. Mr. Wasson added that the CJCC has active participation from the primary players in the justice system, including the State's Attorney, Chief Judge, Judicial Branch, etc. Those entities are actively involved in the decision-making processes.

Chairman Rackauskas asked if there were any additional questions or comments. Hearing none, she thanked Mr. Nelson and Mr. Scanlon.

Mr. Nelson offered to provide additional information and demonstration should the Committee be interested in the future.

Mr. Bill Wasson, County Administrator, advised that he reviewed with the Justice Committee Department Heads the current rotation of the Agenda schedule. He reported that the Department Heads expressed satisfaction with the current procedures that are in place as long as the County Administrator's Office continues to cooperate with them to modify the schedule when necessary.

Ms. Wollrab asked if the budget situation in Washington, D.C. will impact the County. Mr. Wasson responded that he has not been made aware of any reductions to the County. He noted that the grant programs are a major concern and anticipated that, in the future, there may be less grants available. Mr. Wasson stated that staff will continue to monitor the situation.

Chairman Rackauskas presented the July 31, 2011 Justice Committee bills for review and approval as transmitted by the County Auditor. The Justice Committee bills include a Prepaid Total of \$827,879.28 and a Fund Total that is the same.

Motion by Wollrab/Schafer to Recommend Approval of
the Justice Committee Bills as of July 31, 2011.
Motion carried.

Mr. Wasson advised that the Circuit Court has been informed by the Administrative Office of Illinois Courts that McLean County will be receiving an additional Associate Judge due to the 2010 census and redistribution of current seats across Illinois. He noted that some Circuits are losing judges. Mr. Wasson indicated that it is anticipated that the new judge will spend three days in McLean County and two days in Logan County. He added that the Woodford County Judge also spends some time in Logan County and will now be exclusively in Woodford County. Mr. Wasson stated that this will initially be an appointed position by the Judges of the circuit. He noted that the appointment will be made towards the end of the year.

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Chairman Rackauskas asked if there was any other business or communication for the Justice Committee. Hearing none, she called for a motion to adjourn.

Motion by Rankin/Wollrab to Recommend that the
Justice Committee meeting be adjourned at 6:30 p.m.
Motion carried.

Respectfully submitted,

Judith A. LaCasse
Recording Secretary