

Minutes of the Transportation Committee

The Transportation Committee of the McLean County Board met on Tuesday, April 3, 2018 at 8:00 a.m. in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois.

Members Present: Chairman William Caisley Members Catherine Metsker, Carlo Robustelli, Mark Johnson, Randall Martin, Josh Barnett

Members Absent: Member Don Cavallini

Other Members Present:

Staff Members Present: Mr. Bill Wasson, County Administrator, Mr. Donald Knapp, Assistant County Administrator; Ms. Jessica Woods, First Civil Assistant State's Attorney, Mr. Eric Schmitt, Administrative Services Director; Ms. Julie Morlock, Recording Secretary

Department Heads Present: Mr. Jerry Stokes, County Engineer,

Others Present: Mr. Luke Hohulin, Assistant County Engineer

Chairman Caisley called the meeting to order at 8:00 a.m. and presented the March 6, 2018 regular Transportation Committee minutes and the March 13, 2018 special Transportation Committee minutes for approval. Ms. Metsker suggested that if there are special meetings of the Committee called in the future, and there is a question as to enough members attending, that we follow up with phone calls.

Motion by Johnson/Robustelli to recommend approval of the March 6, 2018 regular Transportation Committee Minutes and the March 13, 2018 special Transportation Committee Minutes
Motion Carried.

Chairman Caisley presented the bills as of April 1, 2018 for review and approval with a prepaid total of \$359,163.44. Mr. Caisley asked if we get a dividend for purchase of fuel from Evergreen FS. Mr. Stokes indicated we do not receive dividends. He stated Evergreen FS is not always our supplier of fuel because, per policy, we receive three quotes and the lowest quote is offered the contract. Mr. Caisley asked if the County could belong to the Farm Bureau and get a dividend. Ms. Metsker indicated that she was not sure that we could do that, as the County would not have enough income from a farm to qualify for that type of membership.

Mr. Johnson asked what services we received from the Ecology Action Center. Mr. Stokes stated that it was our yearly contract with EAC for education and outreach programs to meet requirements for our MS4 permit we are required to have with the Environmental Protection Agency. Mr. Caisley asked for definition of MS4 permit. Mr. Stokes indicated it is a storm water drainage management plan and part of the plan is education in schools and other groups in the community.

Mr. Caisley asked what we received from Carrot Top Industries. Mr. Stokes indicated they ordered Illinois and American Flags from them. Mr. Caisley asked why we are paying recording fees. Mr. Stokes indicated we have always paid recording fees for right of way, monument records, surveying and acquiring property. Mr. Caisley said he thought we were exempt from paying fees. Mr. Wasson stated that we have not been exempt from recording fees in the past. Mr. Caisley asked the State's Attorney's Office to check on whether we are exempt from fees.

MCLEAN COUNTY BOARD COMMITTEE REPORT

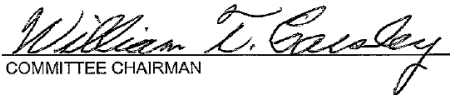
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AS OF 4/1/2018

EXPENDITURE SUMMARY BY FUND

Transportation Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0120	HIGHWAY		\$152,072.29	\$152,072.29
0121	BRIDGE MATCHING FUND		\$1,820.00	\$1,820.00
0123	MOTOR FUEL TAX		\$163,479.51	\$163,479.51
0501	TOWNSHIP MOTOR FUEL TAX		\$41,791.64	\$41,791.64
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			\$359,163.44	\$359,163.44


COMMITTEE CHAIRMAN

Motion by Johnson/Robustelli to recommend payment of bills as of April 1, 2018 as submitted by the County Auditor in the amount of \$359,163.44.
Motion carried.

Chairman Caisley confirmed there were no members of the public to appear before the Committee.

Chairman Caisley presented for action a request to approve a Resolution & Bid for March 27, 2018 Equipment Letting. Mr. Caisley asked about trading in three vehicles for one and if it caused a shortage for the department. Mr. Stokes indicated they put through vehicle request last month where no trade in was used and that one of the vehicles traded had been assigned to an individual who retired at the end of the year.

Motion by Martin /Robustelli to recommend approval of a Resolution & Bid for March 27, 2018 Equipment Letting
Motion carried.

Chairman Caisley presented for action a request to approve a Resolution & Bid for March 27, 2018 Construction and MFT Maintenance Letting.

Motion by Metsker/Martin to recommend approval of Resolution & Bid for March 27, 2018 Construction and MFT Maintenance Letting.
Motion Carried.

Chairman Caisley presented for action a request to approve Bridge Fund Resolution, Holders Bridge, Riddle Pit Road (CH 15), Section 16-00069-00-BR. Mr. Stokes showed pictures of this bridge to show where repairs are needed and went over improvements that would be made. Ms. Metsker asked how long the bridge is now. Mr. Stokes indicated that it is currently only 30 foot. Ms. Metsker asked if they would need to purchase right of way. Mr. Stokes indicated they are in the process of purchasing it now. Ms. Metsker asked if it was drainage or creek. Mr. Stokes indicated he believed it is a creek. Ms. Metsker questioned involving the drainage district if it was drainage on one side. Mr. Stokes indicated there had not been contact with or from the drainage district.

Motion by Metsker/Barnett to recommend approval of Bridge Fund Resolution, Holders Bridge, Riddle Pit Road (CH 15), Section 16-00069-00-BR
Motion Carried.

Chairman Caisley presented for action a request to approve Bridge Construction Petition for Joint Culvert Replacement #1, Dawson Road District. Ms. Metsker asked if this was on a township or county road. Mr. Stokes indicated this is in conjunction with culvert work previously approved but they needed to go farther along the township road and the township agreed to replacement.

Motion by Metsker/Robustelli to recommend approval of Bridge Construction Petition for Joint Culvert Replacement #1, Dawson Road District
Motion Carried.

Chairman Caisley presented for action a request to approve Bridge Construction Petition for Joint Culvert Replacement #1, Cropsey Road District. Ms. Metsker asked if there was reciprocation since it is on a County line road. Mr. Stokes indicated work needs to be over 25 square feet to have Livingston County as a party. Mr. Stokes said if under 25 square feet, the unit who has jurisdiction, maintenance of the road is responsible, and in this case, it is Cropsey Township.

Motion by Metsker/Martin to recommend approval of Bridge Construction Petition for Joint Culvert Replacement #1, Cropsey Road District
Motion Carried.

Chairman Caisley presented for action a request to approve Bridge Construction Petition for Joint Culvert Replacement #1, Chenoa Road District. Mr. Caisley confirmed location with Mr. Stokes. Mr. Stokes indicated this coincides with the Prairie Central elevator project. He stated that the township agreed to this project and they hoped to get this done before contractor comes in to reconstruct the road.

Motion by Metsker/Johnson to recommend approval of Bridge Construction Petition for Joint Culvert Replacement #1, Chenoa Road District
Motion Carried.

Chairman Caisley presented for action a request to approve a Qualification Based Selection Process. Mr. Stokes indicated they have used a form of this process before to select consulting firms. He provided examples and went over the process. He said that IDOT rewrote chapter 5, so Mr. Hohulin took that and wrote out this process. Mr. Stokes indicated we are required to have this written process on file to receive federal dollars for engineering projects. He indicated we can also use it for Motor Fuel Tax Fund projects. Ms. Metsker indicated she felt this was a very wise direction to go in as it tries to move the subjective decision to an objective decision. Mr. Caisley pointed out a scrivener's error in the last paragraph of the document to change "an" to "and". Mr. Hohulin indicated he would correct.

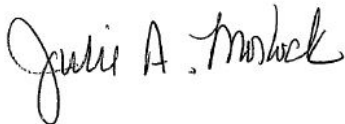
Motion by Robustelli/Barnett to recommend approval of Qualification Based Selection Process with the scrivener's error corrected.

Motion Carried.

Chairman Caisley indicated there was one position filled under the purview of the Highway Department in the last 30 days. Mr. Stokes indicated a civil engineer had taken the retirement incentive last year and this was his replacement.

Chairman Caisley asked if there was any other business to come before the Committee; hearing none, he adjourned the Transportation Committee at 8:24 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie A. Morlock".

Julie Morlock
Recording Secretary