

## Minutes of the Health Committee

The Health Committee of the McLean County Board met on Monday, October 1, 2018 at 4:30 p.m. at the Government Center Building, 115 E. Washington Street, Bloomington, IL.

Members Present: Chairman Susan Schafer, Members: Carlo Robustelli, Randall Martin, Laurie Wollrab, Catherine Metsker and George Gordon

Members Absent: Members George Wendt

Other Members Present:

Staff Present: Mr. Bill Wasson, County Administrator; Jessica Woods First Assistant State's Attorney – Civil Division; Mr. Eric Schmitt, Administrative Services Director; Ms. Julie Morlock, Recording Secretary, County Administrator's Office; Ms. Trisha Malott, Supervisory, Behavioral Health Coordinating Council

Department Heads/

Elected Officials Present: Ms. Cindy Wegner, Nursing Home Director; Ms. Michelle Welch, Adult Detention Center; Jason Tabb, Director Juvenile Detention Center; Ms. Camille Rodriguez, Administrator Health Department

Others Present:

Chairman Schafer called the meeting to order at 4:30 p.m. and declared a quorum.

Chairman Schafer presented the minutes from the July 17, 2018 special meeting and August 6, 2018 regular meeting for approval.

Motion by Wollrab/Robustelli to approve the minutes from the July 17, 2018 special meeting and August 6, 2018 regular meeting.  
Motion carried.

Chairman Schafer confirmed there were no members of the public.

Ms. Cindy Wegner, Director of the Nursing Home presented for action a request to approve an Aetna/Coventry Medicare replacement and supplemental insurance agreement. Ms. Wegner stated this was an agreement for the Nursing Home to become an in-network provider. Ms. Schafer asked why the contract had auto and worker's compensation networks listed in the products. Ms. Woods indicated that was boilerplate language not requested by us. Ms. Schafer asked her to confirm there was no cost to this contract. Ms. Wegner confirmed.

Motion by Robustelli/Wollrab to recommend approval of the Aetna/Coventry Medicare replacement and supplemental insurance agreement.  
Motion Carried.

Ms. Wegner presented for action a request to approve a Patientping Inc. No Cost Agreement. Ms. Wegner said this program is utilized by hospitals and other healthcare networks to let us know when a former patient at the nursing home has been re-admitted to the hospital. She

provided an example where they would receive notice when someone was admitted into a hospital within 30 days of discharge from the Nursing Home so the Nursing Home could indicated they would take them back to avoid an in-network admin and extra costs.

Motion by Metsker/Gordon to recommend approval of a Patientping Inc. No Cost Agreement.  
Motion Carried.

Ms. Wegner presented for action a request to approve a MatrixCare Software and Professional Services Proposal. Ms. Wegner said this is a one-time fee for the patient ping system to be synced with their computer system.

Motion by Robustelli/Martin to recommend approval of a MatrixCare Software and Professional Services Proposal.  
Motion Carried.

Ms. Wegner presented for action a request to approve a position reclassification. Ms. Wegner stated this request is based on the wage study done regarding registered nurse positions in the Bloomington/Normal area, which found that we are compatible with our CNAs and LPNs but not Registered Nurse wages. Ms. Metsker asked how this affects current employees. Mr. Schmitt confirmed they would adjust current employees. Mr. Gordon asked how this would affect budget. Mr. Schmitt said that because we are currently using Agency staffing our total costs would be below current costs. Ms. Wollrab asked about staffing decrease in staffing levels. Mr. Schmitt stated that staffing levels for 2019 reflect the census at the Nursing Home. Ms. Schafer asked if this request was a result of the Blue Ribbon Panel suggestions. Ms. Wegner confirmed it was.

Motion by Robustelli/Martin to recommend approval of a position reclassification.  
Motion Carried.

Ms. Wegner presented her monthly reports. Chairman Schafer asked if there were any other questions, hearing none she thanked Ms. Wegner.

Ms. Michelle Welch, Jail Medical and Mr. Jason Tabb, Director for Juvenile Detention Center presented their reports. Chairman Schafer asked if there were questions for Ms. Welch and Mr. Tabb, hearing none, she thanked him

Ms. Camille Rodriguez, Administrator of the Department, presented for action a request to approve an Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205, Section 205-95, Chapter 310 Sewage Disposal Systems, Water Wells and Geothermal Exchange Systems Fees. Ms. Metsker asked about increasing each year. Ms. Schafer confirmed that the Geothermal goes up 3% automatically each year. Ms. Wollrab asked if there was an underlying reason for 3% as it exceeds the cost of living. Ms. Schafer indicated that even with the increase it only covers costs. Mr. Gordon asked for confirmation that part of this ordinance is automatic and the sewage and water do not automatically go up. Mr. Anderson confirmed that the geothermal is automatic and others are proposed. He stated

all three are listed in the same document because they fall in the same ordinance. Ms. Metsker asked about costs and user fees. Ms. Schafer stated that the budget policy is to try to cover costs. Mr. Thomson stated that Ms. Dreyer looks at the costs to perform the duties contracted to us through the Department of Public Health and the amounts we receive from tax levy, grant money and permit fees to determine the percentages. Ms. Rodriguez stated that compared to Counties around us we try to keep these costs down. Mr. Schmitt reminded the Committee of the 2.25% across the board increase as well as increase in cost of health insurance of 2% that are also considered when determining fees.

Motion by Martin/Metsker to recommend approval of an Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205, Section 205-95, Chapter 310 Sewage Disposal Systems, Water Wells and Geothermal Exchange Systems Fees.  
Motion Carried.

Ms. Rodriguez presented for action a request to approve an Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205: Section 205-90 Chapter 216 Food Service Fees. Mr. Robustelli stated that each year he looks at the budget numbers to see if we are being responsible and can I explain to my constituents the increases. Mr. Robustelli provided a hand-out to the Committee, went over the numbers and stated that when he looked back at the revenue line for food permits from FY 08 to FY 19 he saw a 44% increase during that time. He stated that he also looked to see if we had an increase in inspections or actions, but saw that the numbers stayed relatively flat with 21 fewer inspections and re-inspections, an increase of 3 establishment plans, and an increase of 2 food establishments permits. He then stated that he looked to see what seemed to be the major increases. Mr. Robustelli stated that the two largest were an administrative surcharge and telephone service costs. He stated that the increase in costs and salary should be covered by the increase in EAV/levy increase. He stated it is difficult for him to support this fee increase when the cost of doing business is for restaurants is of phone service and an administrative surcharge. He said he would not be able to support this based on that rationale. There was discussion on whether they wanted to table. Mr. Schmitt said they could table to next month if they wanted.

Motion by Gordon/Metsker to recommend approval of Amendment to McLean County Code Article XVIII: Miscellaneous Code Fees Chapter 205: Section 205-90 Chapter 216 Food Service Fees  
Motion pulled and moved to the November Health Committee meeting.

Ms. Rodriguez presented the monthly reports for the Health Department. Chairman Schafer asked if there were any questions or comments for Ms. Rodriguez, hearing none, she thanked her.

Ms. Schafer indicated the next item on the agenda was the Health Department's budget. Ms. Wollrab asked if Ms. Rodriguez would provide an overview of the budget. Ms. Rodriguez indicated the budget had been reviewed and approved by the Board of Health in August. She noted they continue to reallocate staff to the programs for which they spend most of their time, which included having her time and Ms. Dreyer's time over all programs as they spend time on all programs. She said they are also working to correct titles of positions that did not necessarily

represent position. Ms. Rodriguez stated they were also working to increase efficiency in the Health Department so she considered whether to re-fill positions as individuals resigned and provided examples. She indicated they also evaluated areas that need extra supervisory oversight including their clinics and provided examples. Ms. Rodriguez indicated they are also working to create a shared service center where all of the office supports specialist would be crossed trained so work can be covered when others are out. She indicated the tax rate was reduced by .32%, and overall budget went down by 3%. She said they reduced the dental budget and eliminated the vision and hearing program that was funded by a grant that never fully covered the costs. She indicated they had found providers for those who received those services from the Health Department. She indicated 31% of the 2019 budget is grants and 2018 was 30%. She indicated they wanted to continue to find grants to cover the needs of our community.

Mr. Gordon asked if she saw grant revenue streams continuing. Ms. Rodriguez stated when you have reductions in one area you need to look at areas that are receiving funding and pursue those opportunities that fit with our community's needs. Mr. Robustelli asked her to clarify that FTE's are not new just redistributed. Ms. Rodriguez confirmed. Mr. Robustelli asked what the administrative fee accounts for across the different programs. Mr. Schmitt stated that the administrative surcharge is the cost for the County to oversee the overhead of the Health Department. He provided examples of the work the Treasurer's office, the Auditor's office, Administration, and the Civil State's Attorney's office provide to departments that are funded out of the General Fund. Mr. Robustelli asked him to confirm that we as the organization are applying a charge to another part of the organization to be part of the organization. Mr. Schmitt stated this charge is cost of doing business that usually comes from the general fund and that does not have a large enough source of revenue to cover costs. Mr. Robustelli asked how the percentage is figured. Mr. Schmitt said it is not a simple metric. Mr. Schmitt stated that the Health Department has historically been lower due to absence of grant fund expenditures so this is trying to bring it up. Ms. Wollrab asked if this is required under financial reporting standards. Mr. Schmitt said it is not. Ms. Wollrab asked him to confirm that this is something that we have decided to do not directed to do. Mr. Schmitt confirmed.

Ms. Schafer presented for review and approval the Health Department Dental Sealant Grant Fund (0102) budget. Ms. Schafer said the Board of Health is looking at the costs of this program to see if it is cost effective for us to continue. Ms. Metsker asked about amounts in non-major equipment. Ms. Dreyer indicated that amount paid for replacement of aging dental equipment. Ms. Metsker asked about increase in educational materials. Ms. Dreyer said they increased materials to community about importance of dental care.

Motion by Robustelli/Martin to recommend the Health Department Dental Sealant Grant Fund (0102) budget.  
Motion Carried.

Ms. Schafer presented for review and approval the Health Department WIC Grant Fund (0103) budget. Ms. Wollrab asked about unappropriated fund balance amount when there was nothing in the last few years. Ms. Dreyer indicated that in previous years, there was a transfer from the FFP money but for 2019, they decided to use unappropriated fund balance.

Motion by Metsker/Martin to recommend approval of the Health Department WIC Grant Fund (0103) budget.

Motion Carried.

Ms. Schafer presented for review and approval the Health Department Preventive Health Program Grant Fund (0105) budget. Ms. Metsker asked them to confirm that a grant was going away in this Fund. Ms. Rodriguez confirmed.

Motion by Martin/Wollrab to recommend approval of the Health Department Preventive Health Program Grant Fund (0105) budget.

Motion Carried.

Ms. Schafer presented for review and approval the Family Case Management Grant Fund (0106) budget. Mr. Robustelli asked them to confirm amounts used in this Fund and the total Fund balance. Ms. Schafer confirmed the amounts. Ms. Metsker asked them to confirm we received a new grant in this Fund. Ms. Dreyer indicated they had received this grant for several years but this year they received an increase.

Motion by Wollrab/Martin to recommend approval of the Family Case Management Grant Fund (0106) budget.

Motion Carried.

Ms. Schafer presented for review and approval the Health Department Aids/Communicable Disease Control Grant Fund (0107) budget. Ms. Wollrab asked where the local health protection grant comes from. Ms. Rodrigues stated it comes from the Illinois Department of Public Health.

Motion by Robustelli/Wollrab to recommend approval of the Health Department Aids/Communicable Disease Control Grant Fund (0107) budget.

Motion Carried.

Ms. Schafer presented for review and approval the Health Department Federal Financial Participation Prog Grant Fund (0109) budget. Ms. Wollrab said that in Ms. Rodriguez's presentation she mentioned changes in Medicaid reimbursement. Ms. Wollrab asked if changes would be significant and if Ms. Rodriguez expected those to continue in the future. Ms. Rodriguez said she would expect it to continue to be significantly reduced as we have noticed that FFP dollars continue to decrease.

Motion by Robustelli/Wollrab to recommend approval of the Health Department Federal Financial Participation Prog Grant Fund (0109) budget.

Motion Carried.

Ms. Schafer presented for review and approval the Health Department Persons/Developmental Disabilities Grant Fund (0110) budget. Mr. Martin asked about the dues and membership listed under this Fund. Ms. Rodriguez indicated they were for the Association of County Mental Health Providers where mental health and behavioral health members come to share information and receive training. Mr. Robustelli said he was uncomfortable with the increases

in these funds for the administrative surcharge, as he did not feel it was appropriate to charge these departments for the operation of County government. He said that these increases show there is money to cover the food service fees. Mr. Schmitt indicated that historically these have been included in the special fund programs and it helps with the general fund, which is at the maximum rate. He said that there are departments that have paid higher amount and we have tried to level that out and help with general fund costs. Ms. Wollrab asked if we are leveling this year, would we see a set percentage next year. Mr. Schmitt said if you have many capital costs in a department then your overhead costs are higher compared to a department that has fewer capital costs. Ms. Wollrab asked if there was a current formula. Mr. Schmitt indicated there is not a set formula.

Motion by Martin/Metsker to recommend approval of the Health Department Persons/Developmental Disabilities Grant Fund (0110) budget  
Motion Carried.

Ms. Schafer presented for review and approval Health Department Fund (0112) Programs; Mental Health (0060), Environmental Health (0061), Personal Health Services (0062) Administrative Support (0063), Immunization Program (0064), Health Promotion (0067), Problem Solving Courts (0069), Community Outreach (0096) TB Care & Treatment Program (0111) budget.

Motion by Wollrab/Martin to recommend approval of the Health Department Fund (0112) Programs; Mental Health (0060), Environmental Health (0061), Personal Health Services (0062) Administrative Support (0063), Immunization Program (0064), Health Promotion (0067), Problem Solving Courts (0069), Community Outreach (0096) TB Care & Treatment Program (0111) budget.  
Motion was withdrawn and tabled to November's Health Committee meeting.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Mental Health Program (0060). Ms. Wollrab asked if the decrease in FFP stems from the decrease, we are receiving from the Federal Government. Ms. Dreyer indicated they were funding fewer projects this year and less to the projects, they funded last year that are also funded this year.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Environmental Health Program (0061) budget. Mr. Robustelli said he is concerned about the rising cost of doing business. He stated that the County charges 58% for to a program for you to continue to do what you are doing and felt that could have gone to providing direct services. He said that he still felt the 3% increase in Food Services Fees could be covered this year. Mr. Robustelli said as far as he was concerned the options were; he could tell them places to cut to save the \$7,000, the Committee could not approve the increase and the Health Department would have to find the \$7,000, or eliminate the surcharge in this Fund this year to cover the increase in fees. Ms. Metsker said if we do not include increase this year businesses could end up paying more next year.

Mr. Robustelli said their EAV goes up and so does their fee. Ms. Metsker stated that was true of any user fee and provided example of paying her taxes and still paying a user fee to put in a new septic system. She said these fees are the cost of doing business. Ms. Metsker asked

why not-for-profits do not get charged. She said this could possibly be another opportunity to help with costs and no increasing overall fees. Ms. Schafer stated a comp review was done and that no other counties charge the not-for-profits and our fees are similar to other counties, which are just trying to cover our costs. Ms. Wollrab said Mr. Robustelli made a good point and that she questioned the administrative surcharge for this because still do not understand how it is figured. Mr. Schmitt said historically we have not charged the special funds for the financial software program, which is a significant cost for the County that is paid for out of the general fund.

Ms. Rodriguez said the average cost to inspect a restaurant is about \$794 of which the Health Department covers about \$364 after fees. She said other counties charging fees to come out to re-inspect but they do not. She said that fee increase is about \$10.07 and for with capacity over 200 it would be just over \$16.00. Mr. Robustelli appreciated that, but questioned the sustainability of a regular 3% increase. He said that most of them do their job to make sure food is prepared in a safe way and do not have to have repeat inspections, so he felt facilities that do require return visits should have to pay. He said he also felt we should have different fees for different size restaurants. Mr. Robustelli said that Mr. Anderson indicated that as one-point restaurants wanted a set fee, but he did not feel that was reflective of what current business owners want. Ms. Schafer said they talked about it a lot at the Board of Health meeting. Ms. Metsker said she agreed with Mr. Robustelli about fee structure possibly based on square footage to make the system fairer and on a fee when we have to return to businesses for repeat inspections. She said she could vote for increase this year knowing they would work to change this system next year.

Mr. Robustelli said he would not support an increase in this program. Ms. Schafer suggested if they do not do 3% this year, they might have to do more next year to re-coop costs. Ms. Wollrab suggested that if they make changes to structure they might not need increase. She said that in the past when we have needed to raise taxes for homeowners we asked Administration to go back and find a way not to do that and felt this is the same type of situation where we are putting burden on small business owner. She said that she voted for the increase when Mr. Robustelli brought this up a couple of years ago, but would vote no to an increase this year. Mr. Martin asked Mr. Robustelli if he wanted this program pulled from the vote on program 112. Mr. Robustelli agreed that was what he wanted. Mr. Martin said he was in agreement with Mr. Robustelli about not voting for an increase in this sub-line. Ms. Metsker asked if the 112 fund could be tabled to next month. Ms. Schafer and Mr. Schmitt confirmed it could but asked them to review all other budgets under this fund first to make sure there were no other changes that needed to be considered next month.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Programs Personal Health Services (0062) budget. Ms. Metsker said we have many software license agreements and wondered if the County could pull these license agreements together to try to streamline and possibly save money. Mr. Schmitt said that New World Logos is one of the systems where we have it for the organization, with user licenses for departments that is paid out of the General Fund. He said they try to overlap as much as they can but there are specialized systems that different departments use. Ms. Rodriguez provided the example of medical records software. Ms. Wollrab wondered why the general property tax line decreased. Ms. Rodriguez indicated that with the reallocations of staff there were decreases in expenses.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Programs Administrative Support (0063) budget; hearing none she moved on to the next budget.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Programs Immunization Program (0064) budget; hearing none she moved on to the next budget.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Programs Health Promotion (0067). Mr. Robustelli confirmed with Ms. Rodriguez there were reallocations in this fund.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Programs Problem Solving Courts (0069) budget; hearing none she moved on to the next fund.

Ms. Schafer asked if there were questions regarding the Health Department Fund (0112) Programs Community Outreach (0096) budget; hearing none she moved on to the next fund.

Ms. Schafer asked if there were any questions regarding the Health Department Fund (0112) Programs TB Care & Treatment Program (0111) budget; hearing none she then summarized items that needed to be addressed for the entire 0112 Fund before next month. Ms. Schafer confirmed clarification on Administrative surcharge was needed and for Health Department to see if they can absorb food service fee increase, but that they could bring new food service fee structure next year. Ms. Metsker thanked Ms. Camille Rodriguez for the information provided and how smooth the process went with the budget this year.

Ms. Schafer indicated that the next item might we require the Committee to go into closed session and so she asked the Committee if they were ok proceeding to other actions items before going into closed session. Committee confirmed.

Ms. Schafer went over the employment activities under the purview of this Committee. Under Other Business Ms. Schafer mentioned the Mental Health Forum on Monday, October 8th. Mr. Robustelli asked about registering. Ms. Schafer indicated they only had to register if they wanted a box lunch. Ms. Wollrab asked about volunteering and getting communication from Ms. Malott. Mr. McIntyre indicated he would follow-up.

Chairman Schafer indicated the next meeting would be Monday, November 5, 2018 at 4:30 p.m. She asked if there was any other business to come before the Committee; hearing none, she moved to the payment of the bills.

Chairman Schafer presented for approval bills for the Board of Health with a prepaid and fund total of \$98,683.81.



**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 9/26/2018  
 EXPENDITURE SUMMARY BY FUND

**Health Committee - Board of Health**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0102	DENTAL SEALANT GRANT		\$24,007.84	\$24,007.84
0103	HEALTH DEPT. - WIC		\$3,148.88	\$3,148.88
0105	PREVENTIVE HEALTH PROGRAM		\$523.65	\$523.65
0106	FAMILY CASE MANAGEMENT		\$9,759.89	\$9,759.89
0107	AIDS/COMM.DISEASE CONTROL		\$4,776.97	\$4,776.97
0112	HEALTH DEPARTMENT		\$56,466.58	\$56,466.58
			<hr/>	
			\$98,683.81	\$98,683.81

  
 COMMITTEE CHAIRMAN

Motion by Metsker/Martin to approve bills for the Board of Health as presented.  
 Motion carried.

Chairman Schafer presented for approval bills with a prepaid and fund total of \$193,323.73 for the Nursing Home.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 9/26/2018  
 EXPENDITURE SUMMARY BY FUND

**Health Committee - Nursing Home**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0401	NURSING HOME		\$193,323.73	\$193,323.73
			<hr/>	
			\$193,323.73	\$193,323.73

  
 COMMITTEE CHAIRMAN

Motion by Martin/Robustelli to approve bills for the Nursing Home as presented.  
 Motion carried.

Chairman Schafer presented the bills for the Developmental Disability Board with a prepaid and fund total of \$2,520.71.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 9/26/2018  
 EXPENDITURE SUMMARY BY FUND

**Health Committee - Dev. Disability Board**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0110	PERSONS/DEV.DISABILITY		\$2,520.71	\$2,520.71
			<hr/>	
			\$2,520.71	\$2,520.71

  
 COMMITTEE CHAIRMAN

Motion by Robusetli/Wollrab to approve bills for the Developmental Disability Board as presented.  
Motion carried.

Chairman Schafer presented for approval bills for Jail Medical and JDC Medical with a prepaid and fund total of \$45,943.98.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

PAGE 1 OF 2

AS OF 9/26/2018

**EXPENDITURE SUMMARY BY FUND**

**Health Committee - Jail Med & JDC Med**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0135	TORT JUDGEMENT		\$45,943.98	\$45,943.98
			<hr/>	<hr/>
			\$45,943.98	\$45,943.98

  
COMMITTEE CHAIRMAN

Motion by Metsker/Robustelli to approve bills for Jail Medical and JDC Medical as presented.  
Motion carried.

Ms. Schafer asked for a motion to go into CLOSED SESSION (if necessary) pursuant to section 2 (c)(1) of the Open Meetings Act (5 ILCS 120/2(c)(1)) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Ms. Schafer indicated that the Committee, Administrative Staff and Ms. Rodriguez could remain in the room.

Motion by Robustelli/Wollrab to go into CLOSED SESSION (if necessary) pursuant to section 2 (c)(1) of the Open Meetings Act (5 ILCS 120/2(c)(1)) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.  
Motion Carried.

The Health Committee entered into closed session at 6:11 p.m.  
The Health Committee returned to open session at 6:24 p.m.

Ms. Schafer presented for action a request under section 108-43 F (2) (b) [3] of the McLean County Code to authorize the County Administrator to offer a salary above that identified in section 108-43 F (2) (b) [2].

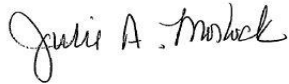
Motion by Metsker/Wollrab to approve the request under section 108-43 F (2) (b) [3] of the McLean County Code to authorize the County Administrator to offer a salary above that identified in section 108-43 F (2) (b) [2].

Motion Carried.

Chairman McIntyre asked if they received information from the Blue Ribbon Panel. Ms. Schafer indicated they receive the minutes from the meetings. Mr. Schmitt indicated they had not received minutes from the last meeting in September. Ms. Wollrab asked if they could receive those before the next meeting were they would approve final budgets. Mr. Schmitt indicated he would work to get them to the Committee.

Chairman Schafer asked if there was any additional business to come before the Committee; hearing nothing, she adjourned the meeting at 6:27 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie A. Morlock".

Julie A. Morlock  
Recording Secretary