



# McLean County 911 Communications Center

2411 E. Empire  
Bloomington, IL 61704

Ph. (309)663-9911  
Fax (309)664-7917

## Metcom Operations Board Meeting

October 13, 2017

Attendees: Chairman Bill Wasson, Dylan Ferguson, Eric Klingele, Jon Sandage, Tony Cannon

Others: Dave Warner, Lisa Martin,

The meeting was called to order at 9:04 a.m. by Chairman Bill Wasson.

**Opening Remarks** – Chairman Wasson welcomed everyone to the meeting.

**Approval of Minutes** – Chairman Wasson asked if there were any questions on the minutes of the last meeting of August 11, 2017. Having no questions, Dylan Ferguson motioned to approve the minutes, and Jon Sandage seconded the motion. All were in favor, the motion was carried.

**Expenditures** – The August and September 2017 expenses were reviewed. Director Cannon reported there were no unusual expenses; however, on the year-to-date report some lines are over due to the CAD upgrade. The money was budgeted under one line item (capital assets), but was divided out under different lines for payments. Jon Sandage motioned to approve the expenses, and Dylan Ferguson seconded the motion. All were in favor, the expenditures were approved.

### **Director's Report**

Items for Information:

**Problem Reports** – Director Cannon reported there were no problem reports since the last meeting, adding there have been none so far for the year.

**Staffing** – Director Cannon reported on the current staffing level. He reported we recently promoted two TC's to supervisors. That left an additional two TC openings to the two we already had, so we are down four currently. One trainee will be out on his own soon, and then we'll be down three TC's. In addition, we have two that have chosen the voluntary retirement incentive and will retire before end of year. We are in the hiring process. Lisa and Kristy have revamped the hiring process. We hope to have some good candidates; we will conduct interviews soon.

Other – Director Cannon reported on the updates of the CAD upgrade. He stated there are few pending issues with TriTech, but all is going well so far. Dave is working with them to get those resolved.

He reported on the security measures regarding Visisnet webview access. He stated he has sent out new user agreements for all the agencies to sign. We are deleting all the old information soon.

### **Chairman's Report**

Items for Action:

Approval of the proposed 2018 budget:

Director Cannon distributed handouts of the recommended budget with changes that was approved by Justice Committee. Chairman Wasson noted these changes reflect the voluntary retirement incentive options. He stated we will likely have VRI reductions within the department, and would like to have the budget approved with the authorization to modify the 503.0001 line FTE salaries to recognize the VRI provisions that should be included in this, and authorization to make changes to the Metcom budget. Director Cannon stated this one is different than the one that was emailed earlier. This one reflects the changes for the VFI including reductions in the salary line and changes to the contributions from Town and County. He also noted almost all the line items have been reduced, except for Motorola. He added they have asked ETSB to contribute a little more than in the past. Having no further discussion, Dylan Ferguson motioned to approve the budget, and Eric Klingele seconded the motion. All were in favor, the motion was carried.

Approval of addition of StarCom site at the Cumulus Tower:

Director Cannon reported on this, stating he only put on agenda as action if we decided to do act on it today. He stated the McLean County Interoperable Communications Committee recently sent a letter regarding adding an addition StarCom Tower Site to McLean County. At their last meeting, the committee voted to endorse adding a site at the Cumulus Tower in south Bloomington. They have been working with Motorola on their concerns. Copies of their studies were included in the packet that was emailed. Funding is an issues, and their first option would be to seek a grant. It appears there are none available at this time. Another option discussed would be to share the costs equally among all the users. He stated currently there are 930 radios total. If shared equally it would be \$162 per radio for each agency if we were to go with the \$150,000 tower cost. He included the three options that were discussed. Chairman Wasson commented that he appreciates the information, noting due to lack of attendance today, and that this was not included in the budget, nor was it reviewed by the Town or County, he recommends table this for review at another meeting. Director Cannon asked if it would be helpful to ask for the chairman of this committee to attend a future meeting to provide more information. Chairman Wasson stated that is a good idea. He asked for a motion to continue. Jon Sandage motioned to table this for a future meeting, and Dylan Ferguson seconded the motion, with the addition to monitor for grand funding. All were in favor, the motion was carried.

Items for Information:

Announcement of the next meeting: The next meeting is scheduled for December 8, 2017.

Other General Business and Communication:

Having nothing further to discuss, Dylan Ferguson motioned to adjourn the meeting, and Jon Sandage seconded the motion. All were in favor, the meeting was adjourned at 9:23 a.m.

Respectfully submitted:

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Patsy Mayer, Recording Secretary  
December 8, 2017

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Bill Wasson, Chairman