

Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Tuesday, November 6, 2018 at 4:30 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman George Gordon Members Carlo Robustelli, Randall Murphy, Scott Murphy, Dave Selzer, and Susan Schafer

Members Absent: Member George Wendt

Other County Board
Members Present

Staff Present: Mr. Bill Wasson, County Administrator, Ms. Jessica Woods, First Assistant State's Attorney - Civil Division; Mr. Eric Schmitt, Administrative Services Director and Ms. Julie Morlock, Recording Secretary

Department Heads/

Elected Officials Present: Ms. Carla Barnes, Public Defender Office; Kathy Davis, Coroner; Cassy Taylor, Court Services; Donald Knapp, State's Attorney; Jon Sandage, Sheriff; Mr. Don Everhart, Circuit Clerk

Others Present: Mr. Jason Tabb, Juvenile Detention Center; Mike Donovan, Deputy Director over the Veterans Court Program.

Chairman Gordon called the meeting to order and declared a quorum. He informed the Committee that Member Wendt had requested to attend remotely under County Board Rules and asked if there was any objection. Hearing no objection, he approved Mr. Wendt's request to attend remotely and declared him present.

Chairman Gordon presented the minutes of the September 18, 2018 special meeting and October 2, 2018 regular meeting for approval.

Motion by Martin/Schafer to approve the minutes from the September 18, 2018 special meeting and October 2, 2018 regular meeting minutes.
Motion Carried.

Chairman Gordon confirmed there were no appearances by members of the public.

Mr. Donald Knapp, McLean County State's Attorney presented for action a request to approve the Fiscal Year 2019 Appellate Prosecutor's Contract. He stated that the amount and terms remained the same as last year.

Motion by Selzer/Murphy to recommend approval of the Fiscal Year 2019 Appellate Prosecutor's Contract.
Motion Carried. Chair voted.

Mr. Knapp presented his monthly reports. Chairman Gordon asked the Committee if there were any questions or comments; hearing none, he thanked him.

Ms. Cassy Taylor, Director, Court Services presented for action a request to approve an Agreement with National Center for State Courts for Adult Redeploy Illinois Program. Ms. Taylor summarized the proposal stating this was a grant funded evaluation agreement where the National Center for State Courts will help us to look at our program to determine ways to improve it and make it more efficient.

Motion by Selzer/Martin to recommend approval of a request to approve an Agreement with National Center for State Courts for Adult Redeploy Illinois Program.

Motion Carried.

Ms. Taylor presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2018 Combined Annual Appropriation and Budget Ordinance for Fund 0103 – Veteran's Court in the Court Services Department 0022. Ms. Taylor pointed out a change in the Software License Agreement line from \$7,500 to \$40,000 and an increase in the revenue line. She indicated change was because grant is circuit wide so her numbers needed to include all five counties. Ms. Schafer asked if the Veteran Mentor Coordinator and other Veteran Mentors are accredited. Ms. Taylor indicated the Coordinator would need a bachelor's degree and many of the applicants have master's degrees and while they would prefer a Veteran, it is not required. She said the Veteran mentors from the community would go through training but not accreditation. Ms. Schafer asked if CYFS had capacity to provide a case manager for this grant. Ms. Taylor indicated they have worked well with case managers from CYFS and their thought process was that the SAMSHA grant would be ending and person handling that grant could take this grant work.

Motion by Schafer/Selzer to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2018 Combined Annual Appropriation and Budget Ordinance for Fund 0103 – Veteran's Court in the Court Services Department 0022 as updated.

Motion Carried. Chair Voted

Ms. Taylor presented her monthly reports. Chairman Gordon asked if the Committee had any questions for Ms. Taylor; hearing none, he thanked her.

Mr. Don Everhart, McLean County Circuit Clerk Mr. Everhart presented his monthly and quarterly reports. Chairman Gordon asked if there were any questions for Mr. Everhart, hearing none; he thanked him.

Ms. Carla Barnes, Public Defender presented her monthly reports. Ms. Barnes introduced her First Assistant, Michael Herzog. Chairman Gordon asked if there were any questions for Ms. Barnes; hearing none, he thanked her.

Mr. Jon Sandage, Sheriff presented for action a request to approve an Intergovernmental Agreement between the City of Bloomington and the County of McLean regulating the use

by the County of McLean of the Police Shooting Range Facility of the City of Bloomington. He stated it was the same terms as last year.

Motion by Martin/Selzer to recommend approval of an Intergovernmental Agreement between the City of Bloomington and the County of McLean Regulating the use by the County of McLean of the Police Shooting Range Facility of the City of Bloomington.
Motion Carried.

Mr. Sandage presented his monthly report for the Sheriff's Department. Ms. Schafer asked for an update on the Law & Justice Expansion project. Mr. Schmitt provided an update including inspections, testing of alarms and delivery of furniture. He stated they still hoped to have possession before Thanksgiving and start the move at the end of November and first of December. Chairman Gordon asked if there were comments or questions; hearing none, he thanked Mr. Sandage and Mr. Schmitt.

Ms. Molly Evans, Director, Children's Advocacy Center presented her monthly statistical reports to the Committee. Chairman Gordon asked if there were any questions, hearing none, he thanked her and welcomed her to the County.

Ms. Kathy Davis, McLean County Coroner presented her monthly report. Chairman Gordon asked if the Committee had any questions for Ms. Davis, hearing none, he thanked her.

Mr. Bill Wasson, County Administrator presented his monthly report on recent employment activities. Chairman Gordon asked if there were any questions for Mr. Wasson; hearing none, he thanked him.

Chairman Gordon asked if there was any other business to come before the Committee.

Chairman Gordon indicated there was one matter the Committee needed to discuss and act on with regard to Bills before they got to the general transfers and invoices presented by the Auditor. Chairman Gordon asked Mr. Wasson to summarize. Mr. Wasson summarized the situation stating that Ms. Anderson received hotel invoices for a conference and appropriately reported that the expenditures did not fall within the parameters of the travel policy and that Ms. Taylor reported they took steps to reduce cost to allow individuals to attend at this event including double occupancy for members of the staff. He said policies cannot always foresee every circumstance and while this is outside of our policy, Ms. Taylor ultimately handled the situation in a way that saved the County money. Mr. Wasson noted that Ms. Taylor and Ms. Anderson were present if there were questions. Ms. Schafer asked if the Committee was able to make an exception to policy. Mr. Wasson stated that oversight committees have approved bills that were not been recommended by the County Auditor. Mr. Selzer stated that there is not a travel desk for departments to utilize and for the most part department heads follow policy. He said he felt the department acted in good faith, worked to save the County money and felt the invoice should be paid. Mr. Selzer also expressed concern about the wording in the memo. Mr. Murphy stated he felt it was good to bring matter outside the parameters of the policy to the Committee for the Committee to make the decision and in this case, he felt an

exception should be made. He said he would make a motion to pay the reimbursement. Mr. Gordon said he felt actions were taken in good faith and believed the invoice should be paid. Ms. Schafer said she appreciated all of the information provided by both parties. Mr. Selzer stated he did not want Ms. Taylor or Ms. Anderson to feel they had not been given an opportunity to provide feedback. Chairman Gordon stated that if there were questions the Committee wished to direct to Ms. Anderson or Ms. Taylor specifically, he would allow that but if not, they would move to vote. Hearing no questions, Chairman Gordon called the question.

Motion by Murphy/Martin to pay the invoice from the Court Services Department.

Motion Carried. Chair voted.

Chairman Gordon presented a transfer of \$350.00 from for the Children's Advocacy Center.

Motion by Schafer/Murphy to approve the transfer presented from the Children's Advocacy Center.

Motion Carried.

Chairman Gordon presented the Justice Committee with bills for review and approval as transmitted by the County Auditor with a prepaid total of \$677,553.95.

Motion by Martin/Murphy to approve the Justice Committee bills as transmitted by the County Auditor with a prepaid total of \$677,553.95.

Motion Carried.

MCLEAN COUNTY BOARD COMMITTEE REPORT

AS OF 10/31/2018

EXPENDITURE SUMMARY BY FUND

Justice Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$371,569.09	\$371,569.09
0129	CHILDREN'S ADVOCACY CNTR		\$38,372.23	\$38,372.23
0138	CIRCUIT CLK/OPER & ADMIN		\$1,409.95	\$1,409.95
0140	CIRCUIT CLERK AUTOMATION		\$8,449.22	\$8,449.22
0141	COURT SECURITY		\$18,075.31	\$18,075.31
0142	COURT DOCUMENT STORAGE		\$3,901.20	\$3,901.20
0143	CHILD SUPPORT COLLECTION		\$2,829.10	\$2,829.10
0146	ADULT PROBATION SERVICES		\$2,384.02	\$2,384.02
0152	ASSET FORFEITURE-SAO		\$2,779.64	\$2,779.64
0156	IDPA IV-D PROJECT		\$26,915.53	\$26,915.53
0170	NEUTRAL SITE CUSTODY EXCH		\$2,833.33	\$2,833.33
0171	CHILDREN'S WAITING ROOM		\$2,208.33	\$2,208.33
0450	ETSB SURCHARGE FUND/E-911		\$122,898.30	\$122,898.30
0452	METRO COMMUNICATIONS CTR		\$70,701.99	\$70,701.99
0506	LAW LIBRARY		\$2,246.71	\$2,246.71
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			\$677,553.95	\$677,553.95


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Chairman Gordon asked if there was any other business or communication for the Justice Committee; hearing none, he adjourned at 5:12 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie A. Morlock".

Julie Morlock
Recording Secretary