

Minutes of the Transportation Committee

The Transportation Committee of the McLean County Board met on Monday, December 31, 2018 at 8:00 a.m. in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois.

Members Present: Chairman William Caisley Members Randall Martin, Josh Barnett, Elizabeth Johnston, Logan Smith, Gerald Thompson and Shayna Watchinski

Members Absent: None

Other Members Present: None

Staff Members Present: Mr. William Wasson, County Administrator, Jessica Woods, First Assistant State's Attorney Civil Division, Mr. Eric Schmitt, Administrative Services Director; Ms. Julie Morlock, Recording Secretary

Department Heads Present: Mr. Jerry Stokes, County Engineer,

Others Present: Mr. Luke Hohulin, Assistant County Engineer

Chairman Caisley called the meeting to order at 8:00 a.m. and declared a quorum.

Chairman Caisley presented the December 3, 2018 meeting minutes for review and approval.

Motion by Johnson/Barnett to approve the December 3, 2018 regular meeting minutes.
Motion Carried.

Chairman Caisley presented the bills for review and approval. Mr. Caisley asked about a Pantagraph invoice. Mr. Stokes indicated it was for bid lettings advertising.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 12/30/2018

EXPENDITURE SUMMARY BY FUND

Transportation Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0006	SHOW BUS		\$682,862.00	\$682,862.00
0120	HIGHWAY		\$198,476.56	\$198,476.56
0121	BRIDGE MATCHING FUND		\$202,607.82	\$202,607.82
0123	MOTOR FUEL TAX		\$328.44	\$328.44
0501	TOWNSHIP MOTOR FUEL TAX		\$102,289.08	\$102,289.08
			\$1,186,563.90	\$1,186,563.90


COMMITTEE CHAIRMAN

Motion by Barnett/Smith to recommend payment of bills as submitted by the County Auditor in the amount of \$1,186,563.90.
Motion carried.

Chairman Caisley confirmed there were no members of the public to appear before the Committee.

Chairman Caisley presented for action a request to approve Resolution for December 20, 2018 Material Letting. Mr. Caisley asked if Grade 9 was large rock. Mr. Stokes indicated this bid was for hot mix/asphalt for patching roads and is based on availability. He stated they also had a bid for metal and plastic pipe but are recommending they reject the metal pipe bid as it came in quite a bit over estimate and the second bidder on pipe did not meet all the requirements so that bid was not read. He stated that they are recommending that the pipe bid be reissued. Mr. Stokes indicated they would still like to go ahead with bids for hot mix and plastic pipe.

Motion by Martin/Johnston to recommend approval of Resolution for December 20, 2018 Material Letting.
Motion carried.

Chairman Caisley presented for action a request to approve a Resolution for December 21, 2018 Equipment Letting. Mr. Stokes indicated this covered three new trucks, three trade-ins and one John Deer tractor. He stated these are brand of trucks purchased over the last several years that have worked well.

Motion by Barnett/Thompson to recommend approval of Resolution for December 21, 2018 Equipment Letting.
Motion carried.

Chairman Caisley presented for action a request to approve a General Engineering Services Agreement with Lewis, Yockey & Brown, Inc. Mr. Stokes indicated they do a lot of the general survey work needed and indicated that contract is same except for the rate. Mr. Martin asked the average it goes up each year. Mr. Stokes indicated that not all groups go up each year, but increases tend to be about \$5.00 to \$10.00 per hour. Mr. Thompson asked what percentage that increase would be. Mr. Stokes indicated it would be an approximately 5%, which is standard.

Motion by Johnston/Martin to recommend approval of General Engineering Services Agreement with Lewis, Yockey & Brown, Inc.
Motion Carried.

Chairman Caisley presented for action a request to approve Engineering Services Agreement with Hampton, Lenzini and Renwick, Inc. for County Bridge Load Ratings. Mr. Stokes indicated they have done bridge design work for us in the past but this contract is for load ratings on county bridges. He stated that IDOT changed the format on rating bridges and that we use to send down the overweight loads to IDOT and they would do an analysis on that particular load. Mr. Stokes stated that IDOT indicated they do not have the staff to continue to review each overweight load and recommended that we bring in a consultant.

Mr. Stokes went over number of requests in past. He said new system will allow us to put information and tell us the load a bridge can accommodate. Mr. Martin asked him to confirm that the State previously did for free and now they are asking that we pay an hourly rate to do this. Mr. Stokes confirmed. Mr. Martin asked what would occur if we did not follow the State's recommendation to hire a consultant. Mr. Wasson stated that it could cause a backlog, which would affect commercial enterprises within the County. Ms. Johnston asked how long the rating lasts. Mr. Stokes indicated it would be good until they change the rating system. Mr. Stokes indicated they changed system to include actual load amounts. Mr. Stokes said they will have a list of bridges with their load bearing capabilities so we can determine what is allowed and only send off for analysis the ones that are not on the list. Mr. Barnett asked what types of overweight products are being hauled on bridges. Mr. Stokes provided examples of windmill components, transformers, excavator, and Bulldozers.

Motion by Thompson/Barnett to recommend approval of Engineering Services Agreement with Hampton, Lenzini and Renwick, Inc. for County Bridge Load Ratings
Motion Carried.

Chairman Caisley presented for action a request to approve Ordinance and Resolution of Altered Speed Zone – Old Town Township. Mr. Smith stated he had been out and driven the road and supported reduction. Mr. Caisley said he also drove the road and would support reduced speed. Mr. Smith asked about Downs's jurisdiction on this section. Mr. Stokes confirmed Downs did not have jurisdiction over this section.

Motion by Thompson/Johnston to recommend approval of Ordinance and Resolution of Altered Speed Zone – Old Town Township
Motion Carried.

Chairman Caisley presented for action a request to approve Reference Station Host Agreement. Mr. Stokes indicated this tower would be put in at the Highway Department to enhance survey and GPS capabilities. Mr. Stokes went over fee per year that would be waived if we put up this station. Mr. Hohulin stated this is a collaboration with TopCon where they get a host site to upgrade their GPS grid, and we get access to software that would help us with GPS and survey needs. He indicated it is an antenna that will be attached to our building. Mr. Caisley asked that the word "their" be changed to "Its" in the second paragraph on page 52 of the packet. Mr. Wasson noted the Scribner's error.

Motion by to Thompson/Smith recommend approval of Reference Station Host Agreement.
Motion Carried.

Mr. Stokes provided a presentation to the Committee regarding revenue sources for the Department. He went over the four different funds that make up the highway department budgets. Mr. Stokes stated that the Highway fund is the main operating fund that runs day-to-day operations and most of the revenue in this Fund comes from property tax and

remaining revenue comes from commodities sold to townships, equipment rental and permit fees such as overweight and work permit fees. Mr. Stokes indicated that the Bridge fund is where any drainage related work is budgeted including culverts and maintenance projects. He stated they do one township bridge project per year that is funded from the TVP Fund through the State where the State funds 80%, the Township fund 10% and the County funds 10%. He stated they also do joint culvert projects where it is a 50/50 with the Township. He stated that most of the revenue for this Fund comes from Property Tax.

Mr. Stokes indicated that the Matching Fund can only be used to match federal funds and motor fuel tax dollars on certain projects such as construction, engineering or right of way projects, but you cannot pay for materials or salaries out of this Fund.

Mr. Stokes stated that the Motor Fuel Tax Fund is used for maintenance, engineering, construction and comes from state monthly. He stated that we also have a County consolidated program. He stated that the State is statutorily required to provide MFT funds to the Counties on a monthly basis. Mr. Stokes provided the history of the Motor Fuel Tax that started as a user fee and is now paid in two ways, one is paid at the pump and the other is paid at the Secretary of State through vehicle registration, driver's license and certificates of title fees. Mr. Stokes indicated that locals do not receive revenue from the portion collected by the Secretary of State. Mr. Stokes also provided history on the portion of Motor fuel tax that has gone to the state and local governments where it started with the local governments receiving 65% and State receiving 35%, but has changed over time where the State receives more than local government. He stated that even though there have been programs generated to try to help with the distribution, the costs have increased and the amounts coming to local governments have decreased. He mentioned projects that have been postponed because there is no funding to complete those projects and went over the miles we are required to maintain. He stated that the County Engineers in the State continue to reach out to the Legislature to increase the amount of Motor Fuel Tax that is received by locals because if they are carrying 40% of the traffic, then they need to receive that in revenue. Mr. Stokes went over a map showing projects that have been deferred and explained some of those projects and indicated that as we continue to defer projects he feels that map will continue to grow.

Ms. Watchinski asked about getting flow charts sent to Committee members. Mr. Stokes indicated he would. Mr. Barnett asked them to confirm that we cannot impose a county motor fuel tax. Mr. Wasson indicated that only four collar counties and Cook County can levy a county motor fuel tax. He indicated that for the last three years we have asked that authority be given to all counties. He stated that it may be easier to accept proposals for a specific county instead of all counties. Mr. Wasson stated that they agree with the Illinois Association of County Engineers that the most effective manner to address shortfall is to increase allotments that go to all local governments. He stated that County wide motor fuel tax provides for additional assistance to address the needs of County Highways but it does not take up and assist with the problems that exist on Township or municipal roads. Mr. Caisley asked about the truck access route program. Mr. Stokes went over the program IDOT has to upgrade roads to 80,000 pounds. He stated that they take advantage of this program and

apply for that grant each year. Mr. Caisley asked if this program is federally funded. Mr. Stokes stated that it is State funded. Mr. Caisley asked if we still have County grain elevators not on an 80,000-pound road. Mr. Stokes indicated he was not aware of any. Mr. Caisley asked how much money we spend supporting municipality bridges. Mr. Stokes stated that requests would be a 50/50 split, but we usually do with townships and not with municipalities. Mr. Caisley asked if anyone had any questions; hearing none, he moved on to informational items.

Mr. Stokes indicated that the Shaffer Bridge project is complete and will come in under contract because of change from hot mix to oil and chip on the road. Mr. Stokes updated the Committee on the Holders Bridge project indicating it was also complete and came in over construction amount as they found items that needed to be taken care of when they started the project. Mr. Stokes indicated that Towanda Barnes Road / Ireland Grove Road project was complete except for some grading and that the project would come in under budget.

Mr. Stokes stated that also included in their packet was the Storm Water Education – 3rd Quarter report from the Ecology Action Center. He indicated that these are education and outreach programs required by the State that the Ecology Action Center handles for the Department.

Mr. Stokes indicated he had provided them with a five-year plan, and a sheet with equipment proposed for 2019. Mr. Caisley asked if we been doing well on maintaining equipment. Mr. Stokes indicated they are doing well to try to cycle out old equipment.

Mr. Caisley asked if there was other business to come before the Committee. He then recognize Chairman McIntyre. Mr. McIntyre indicated this is a one-department committee because members get involved in oversight of the large department. He stated that other committees may have several departments reporting to it. Mr. McIntyre then discussed the County Board system compared to other governmental systems and indicated that with this system each member has to make sure they ask questions and read materials of other Committees if they have questions before voting on items at the Board. Mr. McIntyre discussed other committee or advisory groups that had been created including the Behavioral Health Coordinating Council, Legislative Committee, and Search Committee that all report to the Executive Committee. He stated that he did not expect the Chairman of each of the Committees to send communication to all the Board members summarizing what occurred at their meetings. He said that we count on each member to do reading and background research. Mr. McIntyre indicated that we need to try to work together, but cannot always get every piece of information out to every individual.

Ms. Watchinski stated that she felt it was clear that we need to keep track of things that happen in other committees. She said that she pushed back on the Triage Health Center because no one was aware until it was mentioned in the Pantagraph. Mr. McIntyre asked her to clarify who was not aware. Ms. Watchinski said it was across board including new members, members who have been on the board, and people who were in meetings when those decisions would have been made. Ms. Watchinski said she would like to see that

information on things like that be related to all members so that when an article comes out in the paper they can respond to constituents. Mr. McIntyre provided history of the Behavioral Health Coordinating Council, which is where the Triage Center was discussed. Mr. McIntyre indicated that these plans were discussed at the Behavioral Health Coordinating Council and included in their budget that went to the Executive Committee and the full Board. He stated that there are times when the media is in attendance when things are voted on in committee and they can report those things within hours. He said that they try to keep everyone informed, but in this case the funding went through the budget cycle, so if board members were not aware of amounts that went through budget, then they should have been.

Ms. Watchinski asked if there was information available for how tele-psychiatric services will be implemented and where the triage center will be located. Mr. Wasson said tele-psychic services and triage center are two different matters. He stated that the Triage program was provided to Behavioral Health Coordinating Council for review and advice in September and recommended to County Board by the BHCC in September and included in the recommended County Budget and included in the approved budget in November. He stated that they anticipated that the triage program would be housed in one of our County facilities and had been evaluating the 200 W. Front Street Building and Fairview Campus. He stated that they spent a lot of time in October and November discussing possibilities with a number of communities partners about a co-location but that site did not become available. He stated that currently we do not have a final location because other things have happened including the Center for Human Services announcement that they were no longer going to accept new referrals for psychiatric services. He stated that Staff had a very short window to try to minimize delays of new referrals to psychiatric services, so they took the steps over a 2 week period to look at providers outside the community including tele-psychiatric providers and ultimately brought to the County Board a recommendation that give us the capability to provide some psychiatric service. Mr. Wasson stated that the Frequent User Project (FUSE project) was also in the budget, approved by BHCC and the County Board and was to be housed in 200 W. Front St, building, so we now there are psychiatric programs we need to provide housing for in the coming year. Mr. Wasson clarified that we have a company to provide psychiatric services, but we are now holding interviews with specific providers to determine individuals who would best meeting the needs of our community. He stated that a memo was included in the Health Committee packet to discuss some of these matters.

Ms. McIntyre stated that our County is unique in that it took the initiative to create the Mental Health Action Plan that included forming the BHCC and advisory groups. He said that Board members would get to make decisions as things come before the Board but initial details such as location, and sponsors of projects are not something that Members of the Board are involved in. He said that we are not trying to keep anything from Board members; there is just a lot of things going on.

Mr. Caisley said he felt equally in the dark as Ms. Watchinski. He stated that he was upset with CHS making this decision and moving it to a matter for the County to deal with. He stated that he understood that there was some funding for mental health with the County that could be used to sustain this service, but felt it should not be pushed to us. Mr. McIntyre

stated that we were not aware of this decision until last minute and then had to respond and react. He said that we are trying to follow through on plans for mental services to youth and adult services.

Ms. Johnston said that they were elected to represent their districts and be a voice and elected to help constituents better advocate for themselves. She said that regardless of Committee placement we should have a voice and a place to have our voice heard and know how we can be useful and involved. She provided example of team or all members contacting the legislature to pass on concerns. Mr. McIntyre said that the legislative sub-committee is designated to be that contact. Ms. Johnston asked how they could be heard by the Legislative Committee. Mr. McIntyre confirmed there are ways for them to be recognized at those meetings.

Ms. Watchinski thanked Mr. Wasson for explanation and asked him to confirm that tele-psych has not be initiated in the community and triage location has not been confirmed. Mr. Wasson confirmed. Ms. Watchinski stated that what she was referring to with communication was that if there was going to be a large issue announced in the Pantagraph that the County Board be given some form of a press release so that we can have some talking points for our constituents.

Mr. Smith asked if there was a plan to start live streaming Committee meetings. Mr. McIntyre indicated that this was a posted public meeting and so people could attend if they had concerns. Mr. Smith said that he felt what they do here should be accessible throughout the County. Mr. McIntyre said it was up to him as their representative to be in touch with them and keep them informed. Mr. Smith indicated that You Tube could also help him do his job. Mr. McIntyre invited Mr. Smith to meet with him about numbers they currently have on live stream viewers of the County Board.

Mr. Caisley confirmed that there were no new hires for the Highway Department. Chairman Caisley asked if there was anything else to come before the Committee; hearing nothing, he adjourned the meeting at 9:39 a.m.

Respectfully submitted,

Julie A. Morlock

Julie A. Morlock
Recording Secretary