

## Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, December 11, 2018 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, George Gordon, William Caisley Chuck Erickson, Susan Schafer, Laurie Wollrab and Scott Murphy

Members Absent: Member Catherine Metsker

Other Board Members Present: Members Jacob Beard and Logan Smith

Staff Present: Mr. Bill Wasson, County Administrator, Jessica Woods, First Assistant State's Attorney – Civil Division; Mr. Eric Schmitt, Administrative Services Director; Julie Morlock Recording Secretary, Trisha Malott, Behavioral Health Coordinating Council Supervisor

Department Heads/

Elected Officials Present: Craig Nelson, Director Information Technologies

Others Present: Derek Barker, Information Technologies Department

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the October 16, 2018 special meeting and November 13, 2018 regular meeting of the Executive Committee for approval.

Motion by Schafer/Murphy to approve the minutes from the October 16, 2018 special meeting and November 13, 2018 regular meeting of the Executive Committee.

Motion Carried

Chairman McIntyre confirmed there were no appearances by members of the public.

Chairman McIntyre asked Mr. Mike O'Grady to come forward to provide an update from the Economic Development Council. Mr. O'Grady provided updates including:

- The Community received a 4.6 million dollar grant as a result of meetings during a One Voice trip. The funds will provide scholarships to students in the area to attend Wesleyan University, Illinois State University and Heartland Community College.
- There have been 13 projects in the Enterprise Zone and 87 certificates issued in the community.
- Rivian and Brandt both have vendors who want to come to the Community to work with them and their employee numbers more than meet the tax abatement agreements.
- A Company, Mud runner, has shown some interest in our community.

- He thanked the Board for their support of the loan program and indicated he had talked with the Small Business Development Center about the micro loan program that could see a lot of interest.
- He provided information on a project with a company looking at the area that might provide 200 employees.
- He also mentioned that the One Voice trip will be March 5-7 and indicated over 30 million dollars has come into our community from work done on One Voice trips.

Mr. Erickson thanked him for working to bring more blue-collar jobs to the area. Jim Soeldner asked how much collaboration the EDC has with the Economic Development people from Bloomington and Normal. Mr. O'Grady indicated they do work with them on projects, but Bloomington/Normal focus is more on retail. Ms. Schafer asked if companies looking at our community are looking for tax abatements. Mr. O'Grady indicated they are not promoting it and there have been no requests at this time. Ms. Wollrab asked if they are involved in the Eastland Mall situation with Bloomington. Mr. O'Grady indicated they are not involved in that situation. Mr. McIntyre asked if there were any further questions, hearing none, he thanked him for his time.

Chairman McIntyre presented an appointment and reappointments for approval. Mr. McIntyre indicated he would have another one to present at stand-up for the Extension Board.

Motion by Caisley/Gordon to recommend approval of appointment and reappointments.  
Motion Carried.

Chairman McIntyre presented for action a request to approve a Resolution Establishing County Board Meeting Dates for Calendar Year 2019.

Motion by Wollrab/Murphy to recommend approval of a Resolution Establishing County Board Meeting Dates for Calendar Year 2019.  
Motion Carried.

Chairman McIntyre presented for action a request to approve a Contract with Conference Technologies Inc. for all maintenance, repair and upgrades to audio/visual equipment in Government Center room 400 through the Information Technologies Department. Mr. Soeldner asked if this was standard or if we were ready for an upgrade. Mr. Nelson indicated this was standard and includes quarterly quality checks. Ms. Wollrab asked if the amount of the contract also included travel and onsite time. Mr. Nelson indicated this price is inclusive.

Motion by Murphy/Wollrab to recommend approval of a Contract with Conference Technologies Inc. for all maintenance, repair and upgrades to audio/visual equipment in Government Center room 400 through the Information Technologies Department.  
Motion Carried.

Chairman McIntyre presented for action a request to approve renewal of the annual maintenance contract with Interact Public Safety for the integrated justice system. (Information Technologies).

Motion by Schafer/Caisley to recommend approval of renewal of the annual maintenance contract with Interact Public Safety for the integrated justice system. (Information Technologies).

Motion Carried.

Chairman McIntyre presented for action a request to approve a contract with Tech Electronics to upgrade the voicemail system. Mr. Caisley asked what the upgrade included. Mr. Nelson indicated that features are controlled by a physical box in one of our facilities and that box will no longer be supported and it will be virtualized giving us ability to copy from one location to another.

Motion by Wollrab/Schafer to recommend approval of a contract with Tech Electronics to upgrade the voicemail system.

Motion Carried.

Mr. Erickson, Chairman of the Land Use and Development Committee indicated they had no items for action today or the Board next week. Chairman McIntyre asked if there were any questions for Mr. Erickson, hearing none, he thanked him.

Mr. William Caisley, Chairman of the Transportation Committee presented for action a request to approve a Motor Fuel Tax Resolution for the County Engineer's Salary. Mr. McIntyre indicated that the Committee had received a revised copy of the Resolution at their seats.

Motion by Caisley/Murphy to recommend approval of a Motor Fuel Tax Resolution for the County Engineer's Salary.

Motion Carried.

Mr. Caisley indicated they had no further items for the Committee today but would have items for the Board next week. Chairman McIntyre asked the Committee if they had any question for Mr. Caisley; hearing none, he thanked Mr. Caisley.

Mr. Scott Murphy, Chairman of the Property Committee presented for action a request to approve an Amendment to Amended and Restated Lease between the County of McLean and the Public Building Commission.

Motion by Murphy/Schafer to recommend approval of an Amendment to Amended and Restated Lease between the County of McLean and the Public Building Commission.

Motion Carried.

Mr. Murphy presented for action a request to approve Amendment to Contract for Operation and Maintenance between the County of McLean and the Public Building Commission. Ms. Wollrab asked how increases were figured as there did not seem to be a constant increase. Mr. Wasson stated these are actual costs based on expenses including equipment purchases and capital improvements, so they will not be consistent increases. He stated numbers reflect the budget approved last month. Mr. Caisley indicated these documents cover most of the buildings we have. Mr. Wasson confirmed the buildings these documents cover.

Motion by Murphy/Soeldner to recommend approval of Amendment to Contract for Operation and Maintenance between the County of McLean and the Public Building Commission.

Motion Carried.

Mr. Murphy indicated they had no further items for the Committee today or for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Murphy and the Property Committee; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Agreement between McLean County and the National Center for State Courts for process and outcome evaluation services through the SAMHSA Drug Court Enhancement grant.

Motion by Gordon/Wollrab to recommend approval of an Agreement between McLean County and the National Center for State Courts for process and outcome evaluation services through the SAMHSA Drug Court Enhancement grant.

Motion Carried.

Mr. Gordon presented for action a request to approve an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Court Services Department 0022.

Motion by Gordon/Schafer to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Court Services Department 0022.

Motion Carried.

Mr. Gordon presented for action a request to approve an Interlocal Agreement between the City of Bloomington, IL and County of McLean – 2018 Byrne Justice Assistance Grant (JAC) Program Award.

Motion by Gordon/Murphy to recommend approval of Interlocal Agreement between the City of Bloomington, IL and County of McLean – 2018 Byrne Justice Assistance Grant (JAC) Program Award.

Motion Carried.

Mr. Gordon presented for action a request to approve an Agreement for GED Instruction, Calendar Year 2019 with Heartland Community College and the McLean County Sheriff's Office.

Motion by Gordon/Caisley to recommend approval of an Agreement for GED Instruction, Calendar Year 2019 with Heartland Community College and the McLean County Sheriff's Office  
Motion Carried.

Mr. Gordon presented for action a request to approve Intergovernmental Agreements between the County of McLean, the City of Bloomington, the Town of Normal and Illinois State University to provide booking services.

Motion by Gordon/Caisley to recommend approval of Intergovernmental Agreements between the County of McLean, the City of Bloomington, the Town of Normal and Illinois State University to provide booking services.  
Motion Carried. Mr. Murphy abstained from vote on ISU.

Mr. Gordon presented for action a request to approve an amendment to the Contract with ISU Stevenson Center for Data/Research Services – Criminal Justice Coordinating Council

Motion by Gordon/Schafer to recommend approval of an amendment to the Contract with ISU Stevenson Center for Data/Research Services – Criminal Justice Coordinating Council  
Motion Carried. Mr. Murphy abstained from vote.

Mr. Gordon indicated the Justice Committee had nothing further for the Committee today but would have several more items for the Board to consider next week. Chairman McIntyre asked if there were any questions for Mr. Gordon and the Justice Committee, hearing none, he thanked him.

Mr. Jim Soeldner, Chairman of the Finance Committee, indicated he had no items for action for the Executive Committee but would have items for the Board next week. Chairman McIntyre asked if the Committee had any questions for Mr. Soeldner or the Finance Committee; hearing none, he thanked Mr. Soeldner.

Ms. Susan Schafer, Chairman of the Health Committee indicated the Health Committee had no items for action but would probably have an item to be consider at the Board meeting next week. Chairman McIntyre asked if there were any questions for Chairman Schafer or the Health Committee; hearing none, he thanked Ms. Schafer.

Mr. Bill Wasson, County Administrator presented for action a request to approve an Agreement to provide specified third party administrator services by Brentwood Services Administrators, Inc. Mr. Gordon asked for clarification of the services Brentwood provides. Mr. Wasson

indicated they are the third party administrator for worker's compensation claims and work with our employees, providers and legal staff. Mr. Gordon asked him to confirm the total cost. Mr. Wasson reviewed cost in contract. Mr. Caisley asked if Brentwood performs some of the duties previously performed by Ms. Jennifer Ho. Mr. Wasson stated these services were provided when Ms. Ho was still with the organization. Ms. Wollrab asked them to confirm that the claims payments are separate from the amount in this contract. Mr. Wasson confirmed. Ms. Wollrab asked which Committee sees reports of claims. Mr. Wasson stated those reports go to the Finance Committee. Mr. Caisley asked about the claim with the Law & Justice elevator. Ms. Woods indicated that the claim has been resolved.

Motion by Murphy/Wollrab to recommend approval of an Agreement to provide specified third party administrator services by Brentwood Services Administrators, Inc.  
Motion Carried.

Mr. Wasson presented for approval a request obtain a County Credit card for use by the staff of the McLean County Regional Planning Commission. Mr. Wasson stated that as of January 1, 2019, the McLean County Regional Planning Commission will function from a financial reporting standpoint as a county agency and this would allow them access to a county credit card. Mr. Caisley asked who monitors credit card use. Mr. Wasson stated that the Auditor reviews and recommends payment of bills.

Motion by Murphy/Wollrab to recommend approval request to obtain a County Credit card for use by the staff of the McLean County Regional Planning Commission.  
Motion Carried.

Chairman McIntyre asked if there was any other business or communications to come before the Committee. Mr. Wasson stated that the Center for Human Services notified the County and other organizations they would no longer have the capacity to accept new referrals for psychiatric services. He stated that staff is working on an interim solution and it is possible Staff will bring a contract to the Executive Committee this month to try to fill a portion of the gap while we continue to look for long-term solutions.

Mr. McIntyre indicated he had decided the search committee for a new County Administrator would consist of the chairs from the Committees. He indicated he would send out a note to try to set up a meeting after Christmas.

Mr. McIntyre stated that at the last Board meeting it putting meeting audio on line and reduce the amount of dialogue included in the minutes was discussed. He stated he had talked with Staff and they agreed to put the audio of Committee meetings on line and will continue to do the minutes as they have been doing. He stated that based on his discussion with Staff, he did not feel there was a need for the Rules Committee to meet.

Mr. Caisley indicated that the legislative sub-committee would be meeting tomorrow and asked if there were any suggestions by members for that meeting. Mr. McIntyre indicated that one of the reasons for the meeting was to get language to respond to House Bill 4100. He stated that the second reason was to put together the draft legislative plan. Mr. Wasson stated that Staff is gathering suggestions for the legislative agenda that usually goes through the Committee cycle in January. He stated Staff hoped to bring something to stand up to respond to issues created by House Bill 4100. Mr. McIntyre asked them to encourage all members to bring suggestions to Staff and encouraged more members to become involved. Mr. Caisley indicated that the Transportation Committee would be in support of an increase in Motor Fuel Tax as the amount has declined with the increased efficiency of motor vehicles. Mr. Wasson stated there has been a desire to extend authority that currently exists for collar counties to have their own motor fuel tax and we have supported a statewide increase, as that would also help the townships. Mr. Wasson stated that language for that was included in the draft provided to Legislative Committee members.


Chairman McIntyre presented for approval bills as forwarded by the Auditor in the amount of \$144,099.06.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**  
 AS OF 12/2/2018  
 EXPENDITURE SUMMARY BY FUND

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**Executive Committee**

| FUND | FUND TITLE                | PENDING TOTAL | PREPAID TOTAL | FUND TOTAL   |
|------|---------------------------|---------------|---------------|--------------|
| 0001 | GENERAL FUND              |               | \$140,292.10  | \$140,292.10 |
| 0136 | VETERANS ASSISTANCE COMM. |               | \$3,806.96    | \$3,806.96   |
|      |                           |               | \$144,099.06  | \$144,099.06 |

  
 COMMITTEE CHAIRMAN

Motion by Gordon/Murphy to recommend approval of the Executive Committee bills as presented to the Committee by the County Auditor in the amount of \$144,099.06.  
 Motion carried.

Chairman McIntyre asked for a motion to go into Closed Session pursuant to 5 ILCS 102/2(c)(11): Pending Litigation. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Motion by Soeldner/Schafer to go into Closed Session pursuant to 5 ILCS 102/2(c)(11): Pending Litigation. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable

or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.  
Motion Carried.

The Executive Committee went into Closed Session at 5:14 p.m.  
The Executive Committee returned to Open Session at 5:22 p.m.

Chairman McIntyre stated there was no other business to come before the Committee and adjourned the Executive Committee Meeting at 5:23 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Julie A. Morlock".

Julie Morlock  
Recording Secretary