

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, February 12, 2019 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, George Gordon, William Caisley Chuck Erickson, Susan Schafer, Laurie Wollrab, Scott Murphy and Catherine Metsker

Members Absent: None

Other Board Members Present:

Staff Present: Mr. Bill Wasson, County Administrator, Jessica Woods, First Assistant State's Attorney – Civil Division; Mr. Eric Schmitt, Administrative Services Director; Julie Morlock Recording Secretary, Trisha Malott, BHCC Supervisor

Department Heads/

Elected Officials Present: Craig Nelson, Director Information Technologies

Others Present: Derek Barker, Information Technologies Department

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the December 18, 2018 special meeting and January 8, 2018 regular meeting of the Executive Committee for approval.

Motion by Soeldner/Caisley to approve the minutes from the December 18, 2018 special meeting and January 8, 2018 regular meeting of the Executive Committee.

Motion Carried

Chairman McIntyre indicated that someone had requested to speak but was not present at this time.

Chairman McIntyre presented appointments and reappointments for approval.

Motion by Caisley/Murphy to recommend approval of appointments and reappointments.

Motion Carried.

Mr. Scott Murphy, Chairman of the Property Committee presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Facilities Management 0004.

Motion by Murphy/Gordon to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019

Combined Annual Appropriation and Budget Ordinance General Fund
0001, Facilities Management 0004.
Motion Carried.

Mr. Murphy indicated they had nothing further for the Committee today or for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Murphy and the Property Committee; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve a contract for services between DeWitt County Community Mental Health Board and McLean County for the Children's Advocacy Center.

Motion by Gordon/Murphy to recommend approval of a contract for services between DeWitt County Community Mental Health Board and McLean County for the Children's Advocacy Center.
Motion Carried.

Mr. Gordon presented for action a request to approve an ICJIA Grant and related documents for a Community Law Enforcement Deflection Program.

Motion by Gordon/Schafer to recommend approval of an ICJIA Grant and related documents for a Community Law Enforcement Deflection Program.
Motion Carried.

Mr. Gordon indicated the Justice Committee had nothing further for the Committee today but would have more items for the Board to consider next week. Ms. Wollrab asked for clarification on lease item listed to go to Board next week. Mr. Wasson stated lease is for space in Livingston County for our Children's Advocacy Center operation. Chairman McIntyre asked if there were any further questions for Mr. Gordon and the Justice Committee, hearing none, he thanked him.

Mr. Jim Soeldner, Chairman of the Finance Committee, indicated he had no items for action for the Executive Committee but would have items for the Board next week. Chairman McIntyre asked if the Committee had any questions for Mr. Soeldner or the Finance Committee; hearing none, he thanked Mr. Soeldner.

Ms. Susan Schafer, Chairman of the Health Committee indicated the Health Committee had no items for action but would have items for consideration at the Board meeting next week. Chairman McIntyre asked if there were any questions for Chairman Schafer or the Health Committee; hearing none, he thanked Ms. Schafer.

Mr. Erickson, Chairman of the Land Use and Development Committee indicated they had no items for action today but would have items for the Board next week. Mr. Erickson indicated there was extensive discussion on the demolition project at the Land Use Committee meeting and that the Committee had asked for a report back from Building and Zoning to the Committee.

He asked Mr. Wasson to remind Mr. Dick of that request. Chairman McIntyre asked if there were any questions for Mr. Erickson, hearing none, he thanked him.

Mr. William Caisley, Chairman of the Transportation Committee indicated they had no items for the Committee today but would have items for the Board next week. Chairman McIntyre asked the Committee if they had any question for Mr. Caisley; hearing none, he thanked Mr. Caisley.

Mr. Bill Wasson, County Administrator presented for action a request to approve an Ordinance by the McLean County Board Amending Chapter 257 & Section 205-91 of the McLean County Code: Raffle and Poker Run Ordinance. Mr. Wasson stated that the State of Illinois now requires to County to begin the licensing of poker runs and this document tries to mirror the raffle license already in place. Mr. Soeldner asked how we would get word out to individuals about this new ordinance. Mr. Wasson stated that historically we inform people as we learn about raffle events that have not received a license and will plan to do the same with the poker run ordinance. Mr. Caisley asked Ms. Woods to describe a poker run. Ms. Woods stated individuals go to set locations and receive a card at each location and person with best poker hand at the end usually wins a 50/50 pot with the other half going to the charitable organization. Ms. Wollrab asked if these are only for charitable organizations. Ms. Woods indicated that by statute they are only for non-profit organizations.

Mr. Erickson asked about license classifications listed. Ms. Woods explained that state statute only allows us to charge \$25.00 for a poker run application so we set it up for class A and class B. She indicated that the Class C and Class D are only for raffles. Mr. Erickson asked who the raffle manager was. Ms. Morlock indicated the Manager organizes the raffle and makes sure the application is followed. Mr. Erickson asked if raffle manager is the one who files for the license. Ms. Morlock indicated they usually are. Mr. Erickson stated that on the application we are asking for two sureties and wondered if the manager could be a surety. Ms. Morlock indicated that many times they are. Mr. Erickson stated that if someone is going to take the money, he felt that it would be the manager so he would include the manager as a surety. Mr. Wasson stated we could include the manager as a surety and suggested it be done for both raffles and poker runs. Ms. Woods stated she would need to check the statute but suggested acting on a motion to add manager to the bond and if they find that statute is in opposition, staff would bring to stand-up. Mr. Erickson said he would make a motion to add manager to the bond. Mr. Murphy seconded the motion. Mr. Caisley stated that he did not feel that was necessary, as the manager is required to give a fidelity bond and get two sureties. He stated the manager is responsible under section 257-32(a)(3) for an amount equal to the aggregate retail value of all of prizes or merchandise awarded in the raffle because the manager is the principal and the sureties back the principal up. Mr. McIntyre asked to confirm that is the case for both raffles and poker runs. It was confirmed. Mr. Erickson stated he would defer to the Mr. Caisley. Mr. Erickson and Mr. Murphy withdrew the motion.

Mr. Gordon asked for clarification that the language in 257-32 A (3) where raffle is referred to in the third line as he thought it should be poker run. It was determined to be a Scribner's error and changed to say poker run. Mr. Soeldner asked about circumstances where the poker run

has stops in another county. Ms. Woods stated that per statute the County that issues the poker run license is the key location of the poker run.

Motion by Soeldner/Metsker to recommend approval of an Ordinance by the McLean County Board Amending Chapter 257 & Section 205-91 of the McLean County Code: Raffle and Poker Run Ordinance as originally presented.

Motion Carried.

Mr. Wasson presented a request to approve an Ordinance by the McLean County Board Amending Section 82 of Chapter 108 of the McLean County Code: Involuntary Resignation. Mr. Wasson stated that because of 24/7 operations and the need to meet patient or custodial care, some of our departments have implemented a more strict policy regarding no call to notify employer of an employee's inability to make their shift. Our Code has not previously recognized that, so this will update our code. Mr. Gordon asked to whom departments have to demonstrate a need for these restrictive policies and parameters. Mr. Wasson stated we have a number of elected county officials who have internal control of their offices and we would not want to preempt that internal control, so there is not direct review process by the County Board or the County Administrators office but we recommend that departments bring those to legal staff for review and discussion. Mr. Gordon asked about appointed department heads. Mr. Wasson stated that we strive in County policy to treat all department heads and their departmental operations the same, so would not want to specify one level of supervision and requirement for some department heads and not for others. Ms. Wollrab asked if this is referencing a body of "written" policies. Mr. Wasson confirmed it was. Ms. Wollrab suggested adding the word written under section B(2). There was discussion about electronic version of policies and it was determined that written was correct even though paper copies of policies where no longer handed out. The word "written" was added with the consensus of the Committee.

Motion by to recommend approval of a request to approve an Ordinance by the McLean County Board Amending Section 82 of Chapter 108 of the McLean County Code: Involuntary Resignation.

Motion Carried.

Mr. Wasson presented for approval a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Information Services 0043, Shared Sales Tax/Municipalities 0007, Non-Departmental 0099. He stated that they are still evaluating electronic medical records systems that will assist with appropriate levels of data sharing and this will re-appropriate funds from 2018 to 2019 budget.

Motion by Schafer/Metsker to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance General Fund

0001, Information Services 0043, Shared Sales Tax/Municipalities 0007,
Non-Departmental 0099
Motion Carried.

Mr. Wasson presented for approval a Request under section 108-43 F (2) (b) [3] of the McLean County Code to authorize the County Administrator to offer a salary above that identified in section 108-43 F (2) (b) [2]. Chairman McIntyre indicated there was a closed session noted on the agenda but stated he felt this could be discussed in open session. Mr. Wasson stated this is to request salary authorization for the FUSE program supervisor. He indicated a candidate had been identified that meets the qualifications and has excellent knowledge that would benefit this program and staff recommends we bring this individual in at step 38. He stated this new position is not on the impacted position list, which would allow them to offer up to step 40, so Staff is asking the for committee permission to do so. Ms. Metsker asked if pay range steps needed to be adjusted or if we should gather more information about positions to help us determine the correct classification of positions. Mr. Wasson went over restrictive policy and history of these types of requests. Ms. Metsker stated that she thought we should have had a market analysis that would have helped us determine a starting salary range. Mr. Wasson stated that current request is also based on the individual meeting more than just base qualifications, which will bring additional benefits to the project and the organization. Ms. Metsker stated that she just wanted to make sure that we were putting these positions in the correct classification. Mr. McIntyre stated that this is a new position, and there are not many similar positions in the county for us to get proper comparable salary data. Mr. Caisley asked for an explanation of the FUSE program. Mr. Wasson went over the Frequent User Systems Engagement project developed under the supervision of the Behavioral Health Coordinating Council. He stated this would provide significant case management services to individuals who are frequent users of medical services, the justice system and homeless system. He stated the goal is that by providing these services it will reduce overall costs to community by reducing expenditures in the medical, justice and homeless systems.

Motion by Schafer/Wollrab to approve a request under section 108-43 F (2) (b) [3] of the McLean County Code to authorize the County Administrator to offer a salary above that identified in section 108-43 F (2) (b) [2].
Motion Carried.

Mr. Wasson stated that Mr. John Wohlwend requested to speak to the committee about a donation to the County but was not in attendance so Mr. Wasson went on to review the proposal for a donation of a statue that would be placed at the corner of East Street and Washington Street. He stated that a model could be seen in the Chairman office. Mr. Wasson provided a picture that represented the location and size of the proposed statue. He said this statue is to recognize the contributions of circus aerial performers to Bloomington Normal who use to practice at the original YMCA that had been located on the proposed site. He stated that Staff had been in communication with city staff as the site is joint County/City property. He stated that Staff would bring a resolution to stand up for Committee approval and would hope to get County Board approval next Tuesday and then send to the City for their approval at their next meeting. Mr. Erickson asked Staff to confirm that the County's part would be providing

the land. Mr. Wasson confirmed. Mr. Caisley asked if the statue would be cast in bronze. Mr. Wasson confirmed it would be. Mr. Caisley asked about insurance coverage. Mr. Wasson stated that statue would be added to the Government Center insurance policy. Mr. Wasson stated that Staff has also advised the PBC of this request. Mr. Murphy asked if donation is made, can we later move or remove it or does it have to go back to the artist. Mr. Wasson stated that it would be donated, and while a return provision has not been asked for, one could be included in the donor agreement. Mr. Soeldner stated that it might come up if we determine to do something else with the parking lot. Mr. Wasson stated they would bring it to both Property and Executive Committee stand up before going before the full board.

Chairman McIntyre moved on to the payment of the bills and reminded the Committee that the Regional Planning office budget now falls under the County and presented invoices in the amount of \$19,404.38 for that department.

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 1/31/2019

EXPENDITURE SUMMARY BY FUND

Regional Planning

| FUND | FUND TITLE | PENDING TOTAL | PREPAID TOTAL | FUND TOTAL |
|------|-------------------|---------------|---------------|-------------|
| 0010 | Regional Planning | | \$19,404.38 | \$19,404.38 |
| | | | <hr/> | |
| | | | \$19,404.38 | \$19,404.38 |


 COMMITTEE CHAIRMAN

Motion by Wollrab/Caisley to recommend approval of the Regional Planning bills as presented to the Committee by the County Auditor in the amount of \$19,404.38.
 Motion carried.

The General Bills for under the purview of the Executive Committee

MCLEAN COUNTY BOARD COMMITTEE REPORT

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AS OF 1/31/2019

EXPENDITURE SUMMARY BY FUND

Executive Committee

| FUND | FUND TITLE | PENDING TOTAL | PREPAID TOTAL | FUND TOTAL |
|------|---------------------------|---------------|---------------|--------------|
| 0001 | GENERAL FUND | | \$367,680.91 | \$367,680.91 |
| 0136 | VETERANS ASSISTANCE COMM. | | \$6,716.98 | \$6,716.98 |
| 0159 | WASTE MANAGEMENT FUND | | \$22,285.39 | \$22,285.39 |
| | | | <hr/> | |
| | | | \$396,683.28 | \$396,683.28 |

Motion by Schafer/Gordon to recommend payment of the bills under the purview of the Executive Committee in the amount of \$396,683.28.
 Motion Carried.

Chairman McIntyre asked if there was anything further to come before the committee; hearing nothing he stated there was no other business to come before the Committee and adjourned the Executive Committee meeting at 5:26 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Julie A. Morlock".

Julie Morlock
Recording Secretary