

## **Minutes of the Executive Committee Meeting**

The Executive Committee of the McLean County Board met on Tuesday, November 12, 2019 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, Chuck Erickson, George Gordon, Susan Schafer, Laurie Wollrab, Catherine Metsker and Josh Barnett

Members Absent: Member William Caisley

Other Board Members Present:

Staff Present: Camille Rodriguez, County Administrator; Eric Schmitt, Assistant County Administrator; Cassy Taylor Assistant County Administrator, Jessica Woods, Assistant State's Attorney – Civil Division; Trisha Malott, Behavioral Health Coordinating Council Supervisor

Department Heads/  
Elected Officials Present:

Others Present:

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the October 8, 2019 regular meeting of the Executive Committee for approval.

Motion by Schafer/Gordon to approve the minutes from October 8, 2019 regular meeting of the Executive Committee.

Motion Carried

Chairman McIntyre confirmed there were no members of the public or employees to appear before the Committee.

Chairman McIntyre presented appointments and reappointments for approval. Chairman McIntyre corrected two Scribner errors in the Reappointment of George Gordon to the Law and Justice Commission Mobile Team Unit #8 District.

Motion by Barnett/Wollrab to recommend approval of appointments and reappointments.

Motion Carried.

Ms. Susan Schafer, Chairman of the Health Committee indicated they had nothing for action today but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked her.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee presented for action a request by the Ecology Action Center (EAC) to approve renewal of a three-year

McLean County Solid Waste Program agreement between the EAC, McLean County, the City of Bloomington, and the Town of Normal.

Motion by Erickson/Gordon to recommend approval of a request by the Ecology Action Center (EAC) to approve renewal of a three-year McLean County Solid Waste Program agreement between the EAC, McLean County, the City of Bloomington, and the Town of Normal.

Motion Carried.

Chairman Erickson indicated they had no further items for today. Chairman McIntyre asked if there were any questions, hearing none, he thanked Mr. Erickson.

Chairman McIntyre presented on behalf of Mr. William Caisley, Chairman of the Transportation Committee a request to approve an Intergovernmental Agreement with IDOT for Truck Access Route Program (TARP) Funds for Gillum Road – Section 18-00074-03-RS.

Motion by Schafer/Soeldner to recommend approval of an Intergovernmental Agreement with IDOT for Truck Access Route Program (TARP) Funds for Gillum Road – Section 18-00074-03-RS.

Motion Carried.

Mr. McIntyre presented for action a request to approve a Weight Limit Resolution for Gillum Road – Section 18-00074-03-RS.

Motion by Wollrab/Soeldner to recommend approval of a Weight Limit Resolution for Gillum Road – Section 18-00074-03-RS.

Motion Carried.

Mr. McIntyre presented for action both D1c and d a request to approve a Jurisdictional Transfer Agreement and Jurisdictional Transfer Resolution for West Street in the Village of Danvers. Ms. Metsker asked for background information. Mr. Schmitt explained the County road through Danvers was rerouted many years ago and the Village of Danvers has been taking care of the road since that time. Mr. Schmitt stated a new person at IDOT was going back through documents and realized that paperwork did not include this section in Danvers.

Motion by Gordon/Barnett to recommend approval of a Jurisdictional Transfer Agreement and Jurisdictional Transfer Resolution for West Street in the Village of Danvers.

Motion Carried.

Mr. Josh Barnett, Chairman of the Property Committee indicated he had no action items for the Committee but would have items for the Board next week. (5:20) Mr. Barnett presented the Committee with a proposal for architectural/engineering services from Farnsworth Group for the Nursing Home. He stated the Federal Centers for Medicare and Medicaid Services (“CMS”) conducted a survey and some life safety tags were noted with the facility that need to be corrected. Ms. Schafer asked what budget expenses would come from. Mr. Schmitt indicated would be paid from the Nursing Home Enterprise Fund. Mr. Gordon asked about timeline for

the upgrades. Mr. Schmitt went over possible timeline. Mr. Erickson asked if there was a fine assessed for these tags. Ms. Rodriguez indicated no monetary fine, but we do have penalty for these tags as we cannot get reimbursed for Medicare or Medicaid patients so not taking any new Medicare or Medicaid patients and we cannot participate in the CNA fast track program right now. Mr. Gordon asked when will sanctions will be lifted. Ms. Rodriguez indicated we submitted an action plan to mitigate these tags and are waiting for review by the State. Ms. Metsker asked them to confirm price is for design work only. Mr. Schmitt confirmed amount is for design work. Ms. Wollrab asked if we have met all criteria once we take care of these items. Ms. Rodriguez indicated these are the only items found during this survey, but Staff will be going through the survey requirements to see if there are other areas that need to be addressed. Chairman McIntyre asked if there were any further questions; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Intergovernmental Agreement between the State of Illinois, Illinois Emergency Management Agency and the County of McLean.

Motion by Gordon/Wollrab to recommend approval of an Intergovernmental Agreement between the State of Illinois, Illinois Emergency Management Agency and the County of McLean  
Motion Carried.

Mr. Gordon presented for action a request to approve an Agreement for GED Instruction, Calendar Year 2020 with Heartland Community College and the McLean County Sheriff's Office

Motion by Gordon/Schafer to recommend approval of an Agreement for GED Instruction, Calendar Year 2020 with Heartland Community College and the McLean County Sheriff's Office  
Motion Carried.

Mr. Gordon confirmed it was ok to combine F1c, d, e and the Committee consented to combine booking items. Mr. Gordon presented for action a request to approve Intergovernmental Agreements between the County of McLean and the City of Bloomington, Town of Normal and Illinois State University for booking services.

Motion by Gordon/Barnett to recommend approval of Intergovernmental Agreements between the County of McLean and the City of Bloomington, Town of Normal and Illinois State University for booking services.  
Motion Carried.

Mr. Gordon presented for action a request to approve a resolution concerning the agreement between McLean County and the Illinois Appellate Prosecutor's Office.

Motion by Gordon/Metsker to recommend approval of a resolution concerning the agreement between McLean County and the Illinois Appellate Prosecutor's Office.

Motion Carried.

Mr. Gordon indicated the Justice Committee had no further items for action today but would have one additional item for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Soeldner, Chairman of the Finance Committee presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance for Animal Control Department 0032 (Donation funds – Animal Control)

Motion by Soeldner/Schafer to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance for Animal Control Department 0032 (Donation funds – Animal Control)

Motion Carried.

Mr. Soeldner presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance Animal Control Department 0032 (Radios – Animal Control).

Motion by Soeldner/Gordon to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2019 Combined Annual Appropriation and Budget Ordinance Animal Control Department 0032 (Radios – Animal Control).

Motion Carried.

Mr. Soeldner presented for action a request to approve the Fiscal Year 2020 Compensation Plan.

Motion by Soeldner/Wollrab to recommend approval of the Fiscal Year 2020 Compensation Plan.

Motion Carried.

Mr. Soeldner indicated they had nothing further for the Committee today but would have items for the Board next week. Chairman McIntyre asked if there were any questions for Mr. Soeldner, hearing none he thanked him.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve a Second Amendment to the FUSE Program Service Agreement with Chestnut.

Motion by Barnett/Gordon to recommend approval of a Second Amendment to the FUSE Program Service Agreement with Chestnut.

Motion Carried.

(21:09) Ms. Rodriguez presented for action a request to approve the County Administrator's Office Budget (Fund 0001 Department 0002, Program 0002) budget. Ms. Rodriguez indicated

they would be bringing to stand up for Finance Committee a request for a new position in the Administrator office, an HR Director. She indicated funding had become available after requested adjustments to the Nursing Home Budget were made and approved at a special meeting of the Health Committee last Friday. Ms. Schafer asked if budget number for full time employees before them was correct. Mr. Schmitt indicated that number is correct as the position would be paid out of the risk management fund. Mr. Soeldner asked if this person would have a support staff. Ms. Rodriguez indicated there is existing staff person in our office that performs some of these duties. Ms. Schafer asked how this position would impact existing HR positions at Health Department and Nursing Home. Ms. Rodriguez indicated individual would collaborate with them to standardize processes. Ms. Metsker asked about future funding for this position. Mr. Schmitt went over future funding. Mr. Gordon asked for information on the collaboration effort with HR positions. Ms. Rodriguez indicated current individuals perform some HR duties, but they do not have the title of HR generalist, so would work with them to regulate the work across the organization. Mr. Gordon asked if chain of command would come through Administration. Ms. Rodriguez confirmed it would. Mr. McIntyre asked if this person would also provide training. Ms. Rodriguez confirmed this position would provide HR training for the entire organization. Ms. Wollrab indicated that HR person is to reduce liability in the organization with training as well as organize onboarding and offboarding and other processes and felt this was something the organization needed. Ms. Rodriguez indicated they would also bring a budget amendment for the County Clerk and a budget amendment for fleet to Stand-up. Mr. Soeldner asked if Fleet would come before Justice or Finance. Mr. Schmitt indicated it would come to Executive.

Motion by Barnett/Gordon to recommend approval of County Administrator's Office Budget (Fund 0001 Department 0002, Program 0002)  
Motion Carried.

Ms. Rodriguez presented for action a request to approve the Shared Sale Tax/Municipalities Budget (Fund 0007, Department 0099, Program 0099 and Fund 0007, Department 0001, Program 0060 Budget. (40:00) Ms. Trisha Malott came forward and provided a PowerPoint presentation to the Committee summarizing programs and budgets for the Triage Center, FUSE program, Outpatient Telepsychiatry Clinic, Adolescent Intensive Outpatient Services and the annual Behavioral Health Forum. She went over changes from the prior year budget including personnel expenses, telepsychiatry, adolescent program, electronic medical records system and security. Ms. Metsker asked if Sheriff would be taking care of security initially. Ms. Malott indicated discussions have included what the position would entail, whether to use contract security or inhouse and training. She stated Sheriff and Chiefs of Police for Normal and Bloomington feel it would be better managed in-house rather than contracting it out for similar expense, and the in-house expense would be paid for out of this budget. Mr. McIntyre commented he felt security was an important piece for this walk-in clinic. (54:03) Mr. Soeldner asked about maintenance building and grounds expense. Ms. Malott indicated it was for plans to modify the Triage Center area. Mr. Soeldner asked about parking expense. Ms. Malott indicated that 60% of FUSE is work out in the community so pay for parking for that staff. Mr. Gordon stated she had mentioned collaborative funding for the Adolescent program and asked if she had any idea what Advocate or OSF could provide. Ms. Malott indicated they could be providing other things besides dollars such as a nurse or space. Mr. Gordon asked about outpatient services and the reference to Full Day. Ms. Malott indicated adolescents would be

there all day but would return home at night. She indicated this would be until they transition back into school. Mr. Barnett asked for clarification on parking. Ms. Malott indicated they park in the parking deck, so the funds are paid to the City of Bloomington.

Motion by Schafer/Wollrab to recommend approval of the Shared Sale Tax/Municipalities Budget (Fund 0007, Department 0099, Program 0099 and Fund 0007, Department 0001, Program 0060 budget.  
Motion Carried.

Mr. McIntyre commented he was pleased to see the hospitals and other organizations working together on these programs. Ms. Wollrab asked if Ms. Malott had an idea with when the Adolescent program would start. Ms. Malott indicated she hoped services could begin the first quarter of 2020.

Ms. Rodriguez presented for action a request to approve the County Board Budget (Fund 0001 Department 0001 Program 0001). Ms. Wollrab asked about comments and key provided. Mr. Schmitt indicated a lot of changes were made due to change in court fees law and this was provided to show funding not going to specific departments but to the County Board Budget. He said he also included the end of year transfers included in budget.

Motion by Gordon/Soeldner to recommend approval of the County Board (Fund 0001 Department 0001 Program 0001) budget.  
Motion Carried.

Ms. Rodriguez presented the general employment activity report Chairman McIntyre asked if there were any questions; hearing none, he thanked her and moved to the presentation of Committee budgets.

Vice Chairman Soeldner presented for consideration and approval the 2020 Departmental Budgets under the Oversight of the Executive Committee.

Motion by Soeldner/Schafer to recommend approval of the 2020 Departmental Budgets under the oversight of the Executive Committee.  
Motion Carried.

Chairman Soeldner presented for consideration and approval the 2020 Departmental Budgets under the Oversight of the Finance Committee.

Motion by Soeldner/Metsker to recommend approval of the 2020 Departmental Budgets under the Oversight of the Finance Committee as amended.  
Motion Carried.

Chairman Gordon presented for consideration and approval the 2020 Departmental Budgets under the Oversight of the Justice Committee.

Motion by Gordon/Wollrab to recommend approval of the 2020 Departmental Budgets under the Oversight of the Justice Committee.

Motion Carried.

Vice Chair Wollrab presented for consideration and approval the 2020 Departmental Budgets under the Oversight of the Land Use and Development Committee.

Motion by Wollrab/Barnett to recommend approval of the 2020 Departmental Budgets under the Oversight of the Land Use and Development Committee.

Motion Carried.

Chairman Barnett presented for consideration and approval the 2020 Departmental Budgets under the Oversight of the Property Committee.

Motion by Barnett/Gordon to recommend approval of the 2020 Departmental Budgets under the Oversight of the Property Committee as amended.

Motion Carried.

Chairman McIntyre presented for consideration and approval the 2020 Departmental Budgets under the Oversight of the Transportation Committee.

Motion by Barnett/Soeldner to recommend approval of the 2020 Departmental Budgets under the Oversight of the Transportation Committee.

Motion Carried.

Chairman Schafer presented for consideration and approval the 2020 Department Budgets under the Oversight of the Health Committee.

Motion by Schafer/Metsker to recommend approval of the 2020 Departmental Budgets under the Oversight of the Health Committee.

Motion Carried.

Chairman McIntyre presented a request to approve the Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance, as recommended by the various Oversight Committees.

Motion by Soeldner/Barnett to recommend approval of the Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.

Motion Carried.

Chairman McIntyre presented for action a request to approve the McLean County 2019 Tax Levy Ordinance.

Motion by Metsker/Schafer to recommend approval of the McLean County 2019 Tax Levy Ordinance.

Motion Carried.

Chairman McIntyre presented for action a request to approve an Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2020.

Motion by Gordon/Wollrab to recommend approval of an Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2020.  
Motion Carried.

Chairman McIntyre presented for action a request to approve the Five-Year Capital Improvement Budget, as recommended by the various Oversight Committees.

Motion by Wollrab/Gordon to recommend approval of the Five-Year Capital Improvement Budget, as recommended by the various Oversight Committees.  
Motion Carried.

Chairman McIntyre asked if there was anything under other business; hearing nothing Chairman McIntyre presented a transfer of \$32,350 for the Triage Center.

Motion by Schafer/Gordon to recommend payment of a Transfer for the Triage Center.  
Motion Carried.

Chairman McIntyre presented bills in the amount of \$250,768.24 for the general fund, shared sales tax, veterans and vending machine account and \$14,554.42 for the Regional Planning Fund.

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

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AS OF 11/3/2019

**EXPENDITURE SUMMARY BY FUND**

**Executive Committee**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$244,064.82	\$244,064.82
0007	Shared Sales Tax/Municipalities		\$4,021.31	\$4,021.31
0136	VETERANS ASSISTANCE COMM.		\$2,682.11	\$2,682.11
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			\$250,768.24	\$250,768.24

**MCLEAN COUNTY BOARD COMMITTEE REPORT**

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AS OF 11/3/2019

**EXPENDITURE SUMMARY BY FUND**

**Regional Planning**

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning		\$14,554.42	\$14,554.42
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			\$14,554.42	\$14,554.42

  
COMMITTEE CHAIRMAN

Motion by Metsker/Gordon to recommend payment of the Regional Planning invoices and General fund, Shared Sales Tax, Veterans and Vending Machine Account invoices.  
Motion Carried.



Executive Committee Minutes

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Chairman McIntyre asked if there was anything further; hearing nothing, he adjourned the Executive Committee meeting at 5:41 p.m.

Respectfully Submitted,

*Julie A. Morlock*

Julie Morlock  
Recording Secretary