



**McLean County GIS Intergovernmental Policy Committee
115 E. Washington Street, Bloomington, Illinois
Government Center, Room 400
Thursday, December 19, 2019
12:00 p.m.**

AGENDA

1. Roll Call
2. Approval of Minutes: September 11, 2018 2
3. Appearance by Members of the Public and County Employees
4. Departmental Matters:
 - A. Camille Rodriguez, County Administrator
 - 1) Items to be presented for information:
 - a) General Reports
 - b) Other
 - 2) Items to be presented for action:
 - a) Approval of Fiscal Year 2020 Recommended Budget 3-5
5. Recommend Payment of bills and transfers, if any, to County Board None
6. Other Business and Communication
7. Adjournment

Minutes of the GIS Intergovernmental Policy Committee

The Intergovernmental Policy Committee met on Tuesday September 11, 2018 at 12:00 p.m. in Room 400, Government Center, and 115 E. Washington Street, Bloomington, Illinois.

Members Present: John McIntyre, Chairman McLean County Board, Bill Wasson, McLean County Administrator; Paul Gleason, City of Bloomington Manager; Tari Renner, City of Bloomington Mayor; Pam Reece, Town of Normal Manager; Chris Koos Town of Normal Mayor

Members Absent: None

Others Present: Mr. David Peters, GIS; Craig Nelson, IT Director

Staff Present: Ms. Julie Morlock, Recording Secretary

Chairman McIntyre called the meeting to order at 12:06 p.m. and declared a Quorum.

Chairman McIntyre presented the minutes from the December 7, 2017 meeting for approval.

Motion by Renner/Koos to recommend approval of minutes from the December 7, 2017 meeting.
Motion Carried.

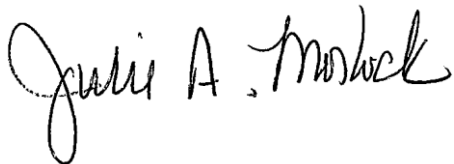
Mr. Wasson stated he had nothing to present.

Chairman McIntyre presented for approval the Fiscal year 2019 Recommended Budget. Mr. Peters indicated aerial fly over expenses, had been completed and removed from this year's budget lowering expenses significantly. He went over consulting services and amount budgeted for those. He also went over training expenses included in the budget. He stated that combined budget is less than amounts that had been spent by separate parties in 2017.

Motion by Renner/Koos to recommend approval of the Fiscal Year 2019 Recommended Budget.
Motion Carried.

Chairman McIntyre asked if there was any other business to come before the Committee, hearing none, he adjourned the meeting at 12:09 p.m.

Respectfully submitted,



Julie A. Morlock
Recording Secretary



To: The McGIS Consortium Policy Committee, McLean County Administration.

From: David Peters, GIS Coordinator – McLean County IT/McGIS
Craig Nelson, Director of McLean County Information Technologies

Re: FY 2020 Budget Proposal

Effective January 1, 2017 the McGIS Consortium reorganized under a new intergovernmental agreement. As part of that agreement (which can be found at www.mcleancountyil.gov/gisiga) it is the responsibility of the Lead Agency (McLean County Government) to submit to the policy committee a budget, with final budget approval being given by October 31 of each year. This allows the lead agency to appropriately accommodate the consortium budget into its own budgeting process. This budget has been developed in consultation with members of each of the consortium's agencies.

FY 2020 sees a slight total expense decrease of \$1,145. Also new for 2020, as agreed upon when McGIS was reorganized, the former members (RPC, METCOM, and COBT Assessor) will begin to cover the cost of their individual GIS software licenses, a total amount of \$8,500.

The primary expenses to the consortium in FY 2020 will be the reimbursement of personnel expenses to the lead agency for the GIS Coordinator, funding to assist in training/conferences, software, hardware, and GIS-related graduate education expenses.

In terms of revenue, the consortium budget receives the majority of its revenues from an allocation of McLean County GIS Recorder's fees, the above-mentioned software chargebacks, with any remaining expenses split three ways between the three current members of the consortium. For fiscal year 2020 we anticipate drawing \$115,000 from McLean County's Recording Fee contributions. The partner share is proposed to be \$7,114.67 for each partner. This number is \$3,215.33 less than FY2019 per partner.

However, **we are requesting NO FUNDS** from partner agencies outside of McLean County Government in FY 2020. This is due to a clerical oversight in our internal transfer process. Because of this oversight, an internal transfer did not occur that should have in FY 2018, so the County intends to assume ALL consortium partner expenses in FY 2020 which will more than compensate for that oversight.

The proposed fiscal year 2020 expenses have been submitted as part of the FY 2020 County budgetary process.

I respectfully request approval by the policy committee of the proposed consortium budget for fiscal year 2020. I have included the FY 2019 budget for your reference.

I will be happy to answer any questions you may have.

Thank you,
David Peters
GIS Coordinator

Fiscal Year 2019 Budget

Approved GIS CONSORTIUM BUDGET 2019	
Expenses	
Salary/Benefits	\$91,854
Operating Supplies	\$384
Computer Equip Small	\$960
Letterhead/Printed Forms	\$300
Postage	\$101
Consulting Services	\$10,000
Flyover	\$0
Dues & Memberships	\$490
Training/Travel	\$9,000
Software and Support	\$27,500
Office & Furniture	\$1,800
Computer Equipment (Lg)	\$3,600
TOTAL 2019 EXPENSES	\$145,989
Revenues	
GIS Recorder Fees	\$115,000
Reserves	\$0
Consortium Member Share (\$10,330 x3)	\$30,989
	\$145,989

Proposed Fiscal Year 2020 Budget

Proposed GIS CONSORTIUM BUDGET 2020	
Expenses	
Salary/Benefits	\$93,269
Operating Supplies	\$376
Computer Equip Small	\$941
Letterhead/Printed Forms	\$294
Postage	\$99
Consulting Services	\$9,800
Flyover	\$0
Dues & Memberships	\$480
Tuition	\$6,000
Training/Travel	\$3,500
Software and Support	\$29,000
Office & Furniture	\$500
Computer Equipment (Lg)	\$2,000
TOTAL 2020 EXPENSES	\$146,259
Revenues	
GIS Recorder Fees	\$115,000
Cost Recovery	\$8,500
Reserves	\$0
Consortium Member Share (Paid solely by McLean Co for (FY 2020))	\$21,344
Total 2020 Revenues	\$144,844