

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, December 10, 2019 at 4:30 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman John McIntyre, Members Jim Soeldner, George Gordon, William Caisley, Chuck Erickson, Susan Schafer, Laurie Wollrab, Catherine Metsker and Josh Barnett

Members Absent: None

Other Board Members Present: None

Staff Present: Camille Rodriguez, County Administrator; Eric Schmitt, Assistant County Administrator; Cassy Taylor Assistant County Administrator, Jessica Woods, Assistant State's Attorney – Civil Division; Trisha Malott, Behavioral Health Coordinating Council Supervisor

Department Heads/
Elected Officials Present: Craig Nelson, Director Information Technologies; Will Scanlon, Circuit Court

Others Present: Derek Barker, Assistant Director Information Technologies

Chairman McIntyre called to order a meeting of the Executive Committee at 4:30 p.m. and declared a quorum.

Chairman McIntyre presented the minutes from the October 15, 2019 special meeting and the November 12, 2019 regular meeting of the Executive Committee for approval.

Motion by Schafer/Caisley to approve the minutes from October 15, 2019 special meeting and November 12, 2019 regular meeting of the Executive Committee.

Motion Carried

Chairman McIntyre confirmed there were no members of the public or employees to appear before the Committee.

Chairman McIntyre presented appointments and reappointments for approval.

Motion by Gordon/Wollrab to recommend approval of appointments and reappointments.

Motion Carried.

Chairman McIntyre presented for action a request to approve renewal of Maintenance Agreement with Interact Public Safety for the EJS integrated justice system.

Motion by Metsker/Gordon to recommend approval of renewal of Maintenance Agreement with Interact Public Safety for the EJS integrated justice system.

Motion Carried.

Mr. McIntyre presented for action a request to approve the renewal of maintenance agreement with Conference Technologies for maintaining all of the audio/visual equipment in room 400 of the Government Center. Mr. McIntyre asked Mr. Nelson what things we could do with the system as installed. Mr. Nelson stated there is capability of an agenda presentation system for agenda items to be posted on the monitors and they would vote at their seats. Mr. Nelson stated mics would have to be coordinated with individuals, administration would have to upload agendas in the system and if there were substitute motions those would not show on the screen. Mr. McIntyre asked if video conferencing could be added. Mr. Nelson stated that it could but would be an additional cost.

Mr. Soeldner asked if more microphones could be on at the same time. Mr. Nelson stated that if too many microphones activated at one time there is feedback. Ms. Metsker said we have a service that comes in for video and wanted to know difference and costs. Mr. Nelson indicated option for this system would be teleconferencing only where as the video we offer now is to put it on the internet and on our website. Ms. Wollrab asked if voting through this system would make it easier for administration or Ms. Morlock. Mr. Nelson stated the votes would be displayed and recorded but he deferred to Ms. Morlock. Ms. Morlock indicated it would take an extra step to add the agenda to the system in the room and it would not put the votes into minutes, benefit is for the public attending meetings not staff. Mr. Gordon asked about additional expense for public display. Mr. Nelson indicated it is already included so expense would be in training. Mr. Caisley asked how this would work with people attending remotely. Mr. Nelson indicated someone would have to vote for them here once they indicated their vote verbally. Mr. Barnett indicated he would be in favor of having agenda on the screen so public could see items being discussed and how members voted. Ms. Schafer said she could see pros and cons, as it could slow down meetings waiting for everyone to push button and then call out vote and if have substitute motions or amendments then changes are not on the screen. Mr. Nelson said someone would need to be at the computer at the dais to progress the agenda items. Mr. Gordon asked if person would need to be dedicated to that part. Mr. Nelson said they would have to do a couple of test runs to confirm how that would work.

Motion by Barnett/Wollrab to recommend approval of renewal of maintenance agreement with Conference Technologies for the maintaining of all audio/visual equipment in room 400 of the Government Center.

Motion Carried.

Mr. McIntyre presented for action a request to approve a Resolution Establishing County Board Meeting Dates for Calendar Year 2020 – County Administrator's Office.

Motion by Wollrab/Barnett to recommend approval of a Resolution Establishing County Board Meeting Dates for Calendar Year 2020 – County Administrator's Office.

Motion Carried.

Mr. Chuck Erickson, Chairman of the Land Use and Development Committee indicated they had no items for today or for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked Mr. Erickson.

Mr. William Caisley, Chairman of the Transportation Committee presented for action a request to approve updated County Ordinance Imposing Weight Limitations. Ms. Metsker asked why some of the roads are in bold on the list. Mr. Schmitt indicated list is updated every three years and those are the ones where the weight limit increased because of recent work. Ms. Metsker asked about difference between Class D and Class 2. Mr. Schmitt stated that most of our routes use to be Class 3 truck routes which related to the length of vehicle and the State of Illinois eliminated the Class 3 designation and made all those Class 2 designations.

Motion by Caisley/Schafer to recommend approval of update County Ordinance Imposing Weight Limitations
Motion Carried.

Mr. Caisley presented for action a request to approve an Emergency Appropriation Ordinance – McLean County Bridge Fund 0121.

Motion by Caisley/Gordon to recommend approval of Emergency Appropriation Ordinance – McLean County Bridge Fund 0121
Motion Carried.

Mr. Caisley indicated they had nothing further for the Committee today but would have items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Josh Barnett, Chairman of the Property Committee presented for action a request to approve an Amendment to Amended and Restated Lease between the County of McLean and the Public Building Commission. Ms. Wollrab asked about the difference in amounts listed. Mr. Schmitt indicated the lease was set at \$10,000,000 each year when we thought tax caps would go into place and that allows us to levy up to that amount for these public buildings and we abate the difference between the actual levy amount and the \$10,000,000 each year.

Motion by Barnett/Schafer to recommend approval of an Amendment to Amended and Restated Lease between the County of McLean and the Public Building Commission.
Motion Carried.

Mr. Barnett presented for action a request to approve an Amendment to Contract for Operation and Maintenance between the County of McLean and the Public Building Commission.

Motion by Barnett/Caisley to recommend approval of an Amendment to Contract for Operation and Maintenance between the County of McLean and the Public Building Commission.

Motion Carried.

Mr. Barnett indicated he had no further action items for the Committee but would have items for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked him.

Mr. George Gordon, Chairman of the Justice Committee presented for action a request to approve an Intergovernmental Agreement between the City of Bloomington and the County of McLean Regulating the Use by the County of McLean of the Police Shooting Range Facility of the City of Bloomington. Ms. Wollrab asked if this differed from contract last year. Mr. Schmitt stated Chief Deputy Kessinger indicated at the Justice meeting there were no changes.

Motion by Gordon/Caisley to recommend approval of an Intergovernmental Agreement between the City of Bloomington and the County of McLean Regulating the Use by the County of McLean of the Police Shooting Range Facility of the City of Bloomington

Motion Carried.

Mr. Gordon presented for action a request to approve an amendment to the Contract with ISU Stevenson Center for Data/Research Services – Criminal Justice Coordinating Council. Mr. Caisley asked about how many hours are worked each month. Mr. Scanlon indicated it was between 30-40 hours each month

Motion by Gordon/Schafer to recommend approval of an amendment to the Contract with ISU Stevenson Center for Data/Research Services – Criminal Justice Coordinating Council

Motion Carried.

Mr. Gordon indicated the Justice Committee had no further items for action today but would have additional items for the Board next week. Chairman McIntyre asked if there were any questions, hearing none, he thanked him.

Mr. Soeldner, Chairman of the Finance Committee presented for action a request to approve an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Animal Control Department 0032. Mr. Soeldner indicated these are donated funds that would be put in the budget. Mr. McIntyre asked if this included the trust fund amounts. Mr. Soeldner confirmed.

Motion by Soeldner/Gordon to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2020 Combined Annual Appropriation and Budget Ordinance General Fund 0001, Animal Control Department 0032

Motion Carried.

Mr. Soeldner presented for action a request to approve selection of CliftonLarsonAllen LLP as McLean County's external auditor for year ending December 31, 2019, with the option to add services for two additional years, 2020 and 2021, and authorize the County Board Chairman

to enter into a letter agreement for those auditing services. Mr. Caisley asked if this is consistent with our policy to rotate outside auditors. Mr. Soeldner confirmed it is. Mr. McIntyre indicated Baker Tilly had 2 three-year contracts, so it was time to put out Request for Proposals and the Auditor and the Treasurer were involved in this decision. Mr. Gordon asked them to confirm the dates this would cover. Ms. Rodriguez indicated these are the years to be audited not the years we are in, so they would audit 2019 and possibly 2020 and 2021. Mr. McIntyre asked about timing. Ms. Rodriguez confirmed Auditors usually arrive on site during the current fiscal year, but this vendor would arrive on site in January or February. She stated that the Auditor and Treasurer have indicated we are still closing books at that time, so we still have time to get firm in place.

Motion by Soeldner/Barnett to recommend approval of selection of CliftonLarsonAllen LLP as McLean County's external auditor for year ending December 31, 2019, with the option to add services for two additional years, 2020 and 2021, and authorize the County Board Chairman to enter into a letter agreement for those auditing services.

Motion Carried.

Mr. Soeldner indicated they had nothing further for the Committee today. Chairman McIntyre asked if there were any questions for Mr. Soeldner, hearing none he thanked him.

Ms. Susan Schafer, Chairman of the Health Committee indicated they had nothing for action today or for the Board next week. Chairman McIntyre asked if there were any questions; hearing none, he thanked her.

Ms. Camille Rodriguez, County Administrator presented for action a request to approve a Triage Center Program Service Agreement with Chestnut Health Systems. Chairman McIntyre asked Ms. Malott to come forward. Ms. Wollrab asked that the word "workmanlike" be changed or removed to gender neutral language. Mr. McIntyre asked if anyone had objection. Hearing none he asked Staff to make that change in the document. Mr. McIntyre asked Ms. Malott to address services provided in the contract the Committee. Ms. Malott indicated Chestnut would provide all peer staff for the 24 hour maintenance and operation of the Triage Center and we budgeted for the mid-point of the range but knowing peers will come in with different experience the contract is written to include the entire pay range and the fringe rates for part time and full time. She indicated the other portion is 20% allocation for supervisor as we have asked Chestnut to be the one to maintain the scheduling so if someone calls off or takes a vacation or is sick then they are responsible for filling that time and that is a supervisor's role. Ms. Metsker asked her to confirm we are providing the security. Ms. Malott confirmed that would be provided through the Sheriff's department so that we can ensure we have higher caliber security than if we contracted.

Motion by Gordon/Soeldner to recommend approval of a Triage Center Program Service Agreement with Chestnut Health Systems

Motion Carried.

Ms. Rodriguez presented for action a request to approve an Agreement with Anderson Legislative Consulting, Ltd. Mr. McIntyre indicated we have utilized Mr. Anderson' and he felt he has done a good job, and this is the first time there has been a raise in several years.

Motion by Caisley/Soeldner to recommend approval of an Agreement with Anderson Legislative Consulting Ltd.
 Motion Carried.

Ms. Rodriguez presented the general employment activity report. Chairman McIntyre asked if there were any questions; hearing none, he thanked her.

Chairman McIntyre presented for approval bills in the amount of \$9,482.26 for the Regional Planning Fund.

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 AS OF 11/21/2019
 EXPENDITURE SUMMARY BY FUND

Regional Planning

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning		\$9,482.26	\$9,482.26
			\$9,482.26	\$9,482.26



COMMITTEE CHAIRMAN

Motion by Gordon/Wollrab to recommend payment of the Regional Planning invoices.
 Motion Carried.

Chairman McIntyre presented for approval bills in the amount of \$138,545.46 for the general fund, shared sales tax, veterans and vending machine account.

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 AS OF 11/21/2019
 EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$106,125.45	\$106,125.45
0007	Shared Sales Tax/Municipalities		\$28,912.50	\$28,912.50
0136	VETERANS ASSISTANCE COMM.		\$3,507.51	\$3,507.51
			\$138,545.46	\$138,545.46



COMMITTEE CHAIRMAN

Motion by Schafer/Caisley to approve payment of the general fund, shared sales tax, veterans and vending machine account invoices.
 Motion Carried.

Chairman McIntyre asked if there was anything further; hearing nothing, he adjourned the Executive Committee meeting at 5:09 p.m.

Respectfully Submitted,

Julie A. Morlock

Julie Morlock
Recording Secretary