

# McLean County 911 Communications Center

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## ETSB MEETING MINUTES

September 24, 2019

In Attendance: Chairman Rick Bleichner, Members Travis Cornwall, Dan Donath, Eric Klingele, Lee Klintworth, Tom Willan, Glenn Wilson, Tony Cannon

Others: Brandon Lacey

Chairman Rick Bleichner called the meeting to order at 3:01 p.m.

### **Opening Remarks:**

Chairman Bleichner welcomed everyone. He introduced new member Dan Donath from Bloomington PD.

### **Approval of Minutes:**

Minutes of the July 23, 2019 meeting were presented. Having no questions on the minutes, Lee Klintworth motioned to approve the minutes, and Tom Willan seconded the motion. All were in favor, the motion was carried.

### **Treasurer's Report:**

Jul/Aug 2019 Financial Report: Lee Klintworth presented the treasurer's report. He reported year to date expenses are \$1,264,381.25 with current fund balance of \$2,537,324.50. He stated surcharges are at 58%, about normal for this time of year. Director Cannon stated the Commerce Bank loan will be paid up at the end of the year. There were no further questions. Tom Willan motioned to approve the treasurer's report, and Glenn Wilson seconded the motion. All were in favor, the motion was carried.

### **Coordinator's Report:**

Items for Information:

Status Report: There was nothing out of the ordinary to report.

Error Reports: The reports were included in the packet.

CAD Reports: These reports were included in the packet.

Call Stats: These reports for Metcom and Bloomington were included in the packet. There were no questions on these reports.

Other: Director Cannon reported on the status of additional Motorola tower coverage on the tower downtown for StarCom, and that has failed the test. We are working with the owner of the tower for a new lease but that is on the backburner for now. Motorola is also looking at other sites.

### **Old Business:**

Items for Information: Glenn Wilson inquired about the status of road name change on Rivian Motorway. Chairman Bleichner stated City of Bloomington has approved it. Director Cannon stated Brandon Lacey has sent out certified letters to the residents that are included.

### **New Business:**

Items for Action:

a) Approval of Proposed 2020 Budget – Chairman Bleichner turned it over to the budget chairman, Glenn Wilson, who stated the committee had met August 8<sup>th</sup> to review and approve the 2020 budget, then deferred it over to the director to explain the budget in further detail. Director Cannon reported it pretty normal as in the past. He stated the revenues are always unpredictable, but projected it slightly higher than last year. He stated salaries and benefits expenses come from the county administrator's office, and are about 2% increases overall. He stated next line contract services projected a slight increase at 1.4%. He decreased insurance line by -2%. He stated the next line item of repair and maintenance of buildings, grounds, and equipment has a major increase of 345%, and explained on page 3. He stated he is asking for a replacement of the video security system due to old equipment and unable to replace and repair. He added we have also started upgrading the door entrance to electronic access with a card-reader system, and are looking to add the reader to other doors in the building. He stated the next line software license agreement includes eDispatch software and GIS licensing upgrades at a slight increase of 20%. Next line item is interest expense, and he reported that will go away at the end of this year due to the phone system loan that will be paid off. He stated Land Lease has slightly increased, explanation is on page 2. Next line is Telephone Service, also broken down on page 2, has a slight increase at 28%. He reported the next item, Purchase Furnishings and Office Equipment, is increased due to the request of new console furniture. He stated the current furniture is about 13 years old, and unable to find replacement parts. This is also explained on page 3. He reported the next item of Lease will be done at the end of the year, and the last item of computer purchase is also zero as we are not asking for anything there. He reported overall there is a 24% increase from last year. Chairman Bleichner thanked the director and the budget committee, and asked for a motion to approve the proposed 2020 budget. Travis Cornwall motioned to approve the proposed budget, and Lee Klintworth seconded the motion. All were in favor, the motion was carried.

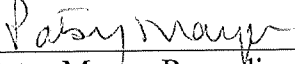
Items for Information:

a) Next Meeting – Chairman Bleichner reported the next meeting is scheduled for November 26, 2019.

**Board Member Comments:** There was nothing to report.

Having nothing further to discuss, Chairman Bleichner adjourned the meeting at 3:34 pm.

Respectfully submitted:

  
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Patsy Mayer, Recording Secretary  
November 26, 2019

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Rick Bleichner, Chairman