



McLean County 911 Communications Center

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Metcom Operations Board Meeting

February 14, 2020

Attendees: Chairman Pam Reece, Rick Bleichner, Mick Humer, Jon Sandage, Tom Willan, Travis Wilson, Tony Cannon

Others: David Warner, Lisa Martin

The meeting was called to order at 9:00 a.m. by Chairman Reece.

Opening Remarks –

Chairman Reece welcomed everyone to the meeting.

Approval of Minutes – Having no questions on the minutes of the last meeting in December, Rick Bleichner motioned to approve the minutes, and Jon Sandage seconded the motion. All were in favor, the motion was carried.

Expenditures – The December 2019 and January 2020 expenses were reviewed. Director Cannon reported there were no unusual expenses. He added he also provided the end of year report for 2019, although it is probably not the final report. He also included the year-to-date expenses. There were no questions on the expenses.

Director's Report

Items for Information:

Problem Reports/Outages/Other System-Wide Issues –

Director Cannon reported there were no problem reports received in 2019, or since the last meeting. He added there were no significant system wide issues since the last meeting.

Dave Warner reported on a few CAD updates. He stated one of the biggest changes we did was change from a private domain to the county domain, adding the main reason was it is supported by the county IT staff, in addition to getting anti-virus and OS updates through them now. We have also installed CLQ application which is a cellular device location query. We have also updated to the newest version of CAD, in addition to installing a field mobile app for hand-held devices. We have updated ARC GIS software.

Staffing – Director Cannon referred to Lisa Martin on the current staffing update. Lisa Martin updated the board on the current hiring process. She stated we have completed the typing tests, integrity tests, and skills tests. We started with 104 applicants and we are down to 4. We will be having interviews next week, and hope to have someone able to start by first of March, pending drug tests, hearing tests, and polygraphs.

Other –

Director Cannon reported we have placed the order for the encryption on the StarCom radios with Cleartalk, including some portable radios at Metcom. This should be completed by April 1.

He stated we have also started the process to migrate our administrative Mitel phone system away from Frontier and be part of the County-wide call system.

Chairman's Report

Items for Information:

Announcement of the next meeting: Chairman Reece stated the next meeting is scheduled for April 10, 2020.

Other General Business and Communication:

Having nothing further to discuss, Tom Willan motioned to adjourn, and Travis Wilson seconded the motion. All were in favor, the meeting was adjourned at 9:17 a.m

Respectfully submitted:

Patsy Mayer, Recording Secretary
June 12, 2020

Pam Reece, Chairman